

FY 2019  
Final  
Budget

SPRINGVILLE CITY  
CORPORATION



Final  
Budget

2019



City of Springville, Utah  
For the Fiscal Year Ending  
June 30, 2019

Prepared by Springville City Finance Department

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Springville  
Utah**

For the Fiscal Year Beginning

**July 1, 2017**

*Christopher P. Morrill*

Executive Director

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# Springville Profile

2019

## **A Rich History**

First explored by Father Escalante, a Jesuit Priest, in 1776, Springville was originally settled by eight pioneer families in 1850. It was first called Hobble Creek by the early pioneers because their horses were often hobbled (by loosely tying their front feet together) and left along the stream to graze in the lush grass. If the horses

wandered into the creek, the hobbles came off in the water. Thus, the settlement earned its original name. Later as the town grew, the name was changed to Springville, but the canyon stream and golf course have retained the name of Hobble Creek.



## **An Ideal Location**

Springville is located in one of the most beautiful regions of the nation—nestled in the foothills of The Wasatch Range of the Rocky Mountains, two miles east of Utah Lake and just 45 miles south of Salt Lake City. Lying astride the I-15 freeway that runs between Canada and Los Angeles, the City is ideally positioned with easy access to Interstate 80 running between San Francisco and New York for distribution of goods by road to the major markets in the West. All vehicular traffic that transports goods to the north, south, east and west funnels through the interstate hub near Springville’s strategically important freeway location.

## **A Great Potential**

With its strong connection to the arts, Springville is thriving community that has experienced steady growth over the past ten years. Its current population of 33,617 continues to increase with 2.1% annual growth.



## **Form of Government**

Springville is organized under general law and governed by a six-member council (the “City Council”) consisting of the Mayor and five council members who are elected to serve four-year overlapping terms. Duties of the council members include the responsibility for all City affairs in general. The City Council must approve (and may revise) the budget of any City department. The Council serves as the legislative body and appropriates funds for City functions. The Council also licenses and regulates businesses, exhibitions, and recreation within the City. The Mayor presides over all City Council meetings but may not vote, except in the case of a tie vote by the Council members.

### Businesses in Springville

In 1944 Springville City had more contractors listed in the City boundaries than any other city per capita in the nation. Contractors listed included Reynolds Construction, Thorn and Sons, Strong and Grant, J.M. Sumsion, Whiting and Haymond, and W.W. Clyde and Company. Springville City is still home to W.W. Clyde and Company along with established businesses like Nestlé USA (Stouffers) and Wing Enterprises (Little Giant Ladder).

### Major Employers in Springville

Employer	Employee Range	Employer	Employee Range
Nestle Prepared Foods	1000-1999	MACA Supply	100-249
Flowsolve US	250-499	Neways Enterprises	100-249
Innovative Flexpak	250-499	Northrop Aircraft	100-249
UT State Youth Corrections	250-499	Paul Ream Ent.	100-249
Wal Mart	250-499	Springville High	100-249
Ballard Manufacturing	100-249	Supranaturals	100-249
Birrell Bottling Company	100-249	VanCon	100-249
Circlepix.com, LLC	100-249	W.W. Clyde Co.	100-249
E. Green Exteriors	100-249	Wencor Group	100-249
Fibertel	100-249	Wing Enterprises	100-249
Liberty Press	100-249		

### Top Sales Tax Payers (2017)

Entity	% of Total Sales Tax
WalMart Supercenter	19%
Reams (grocery)	4%
Springville City Corporation	4%
USTC Motor Vehicle Div	3%
Questar Gas	2%
State Liquor Store	2%
Consolidated Electric Distrib.	1%
M&M Watersports	1%
KPS, LLC	1%
Cougar Mitsubishi	1%

### Top Property Tax Payers (2017)

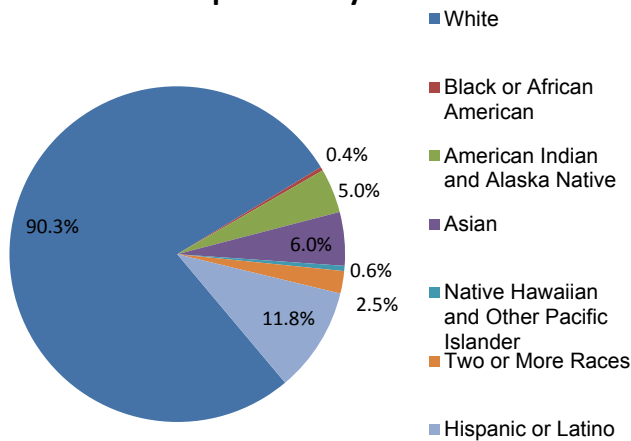
Tax Payer	% of Total Assessed Value
Stouffer Foods Corp	1.35%
TEM Properties, LLC	1.32%
Springville, LLC	1.04%
Questar Gas	1.00%
Wal-Mart	0.99%
Newville Warehouse, LLC	0.90%
Outlook Apartment Assoc.	0.88%
Oldham Enterprises, LLC	0.78%
Parkview Ventures, LC	0.77%
Smith's Food & Drug Centers	0.75%



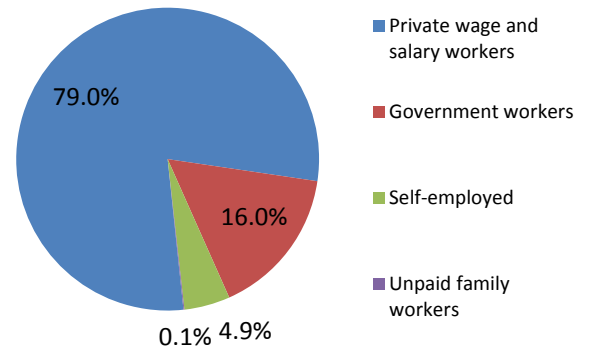
## Community Demographic Profile

Springville – Quick Facts	
Population (2017 estimate)	33,617
Date of Incorporation	Feb. 13, 1853
City Population Rank in Utah	23
Land Area	14.4 sq. mi.
Elevation above sea level	4,571 ft.
Population Density (ppl./sq. mi.)	2,334
Average Household Size	3.44
Median Household Income	\$65,825
Per Capita Income	\$21,808
Total Housing Units	9,542
Median Age	25.0

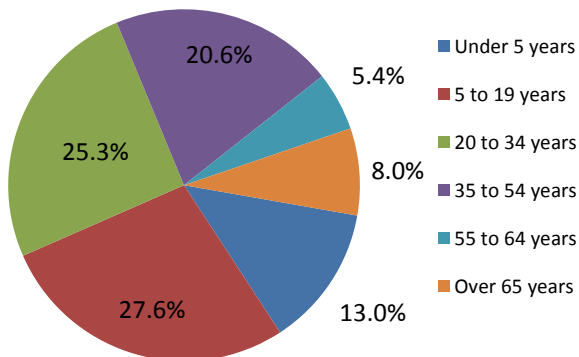
Population by Race



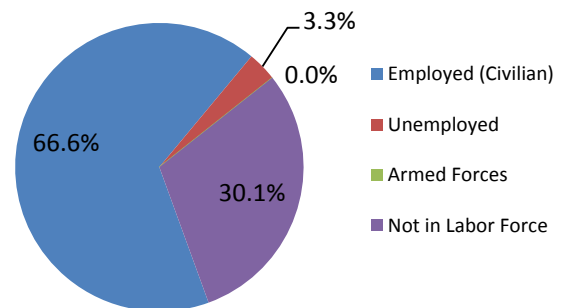
Class of Worker



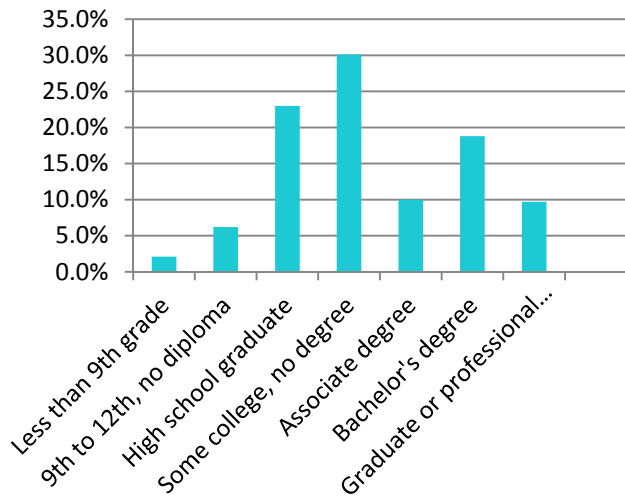
Population by Age



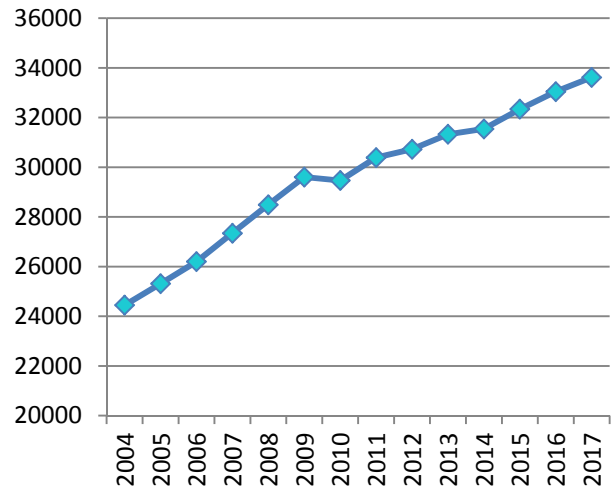
Employment Status



## Educational Attainment (Population 25 years and over)



## Population by Year



## Resident Priorities

Springville City regularly conducts a resident survey to collect valuable feedback on current operations and input on the policy direction of the City. This survey generally occurs every two years with the most recent survey taking place in 2017. The following is a selection of question responses from the 2017 survey:

What do you like most about living in Springville?

Small-town feel	23.8%
Safety (feel safe, peaceful, quiet)	19.7%
People (friendly, sense of community)	16.2%

What is the top one thing that would make Springville better?

Retail businesses	12.7%
Restaurants	9.6%
Roads/traffic flow	7.4%

What are your top priorities for utilizing additional funds?

Reduce illegal drug use	13.9%
Improve traffic flow	13.0%
Access to high speed Internet	10.4%

## Elected Officials



**Mayor**  
**Richard J. Child**  
 Term Expires:  
 January 2022



**Councilmember**  
**Chris Creer**  
 Term Expires:  
 January 2020



**Councilmember**  
**Craig Jensen**  
 Term Expires:  
 January 2022



**Councilmember**  
**Jason Miller**  
 Term Expires:  
 January 2020



**Councilmember**  
**Brett Nelson**  
 Term Expires:  
 January 2020



**Councilmember**  
**Michael Snelson**  
 Term Expires:  
 January 2022

The daily management of the City is conducted by the City Administrator. The City Administrator facilitates, coordinates and supervises the work of all City departments and ensures that the Mayor and City Council’s policies and direction are successfully implemented. The Administrator also works to develop programs and policy alternatives for consideration by the Mayor and City Council.

City Officials	Name
City Administrator	Troy Fitzgerald
Assistant City Administrator/City Attorney	John Penrod
Assistant City Administrator/Finance Director	Bruce Riddle
City Recorder	Kim Rayburn
City Treasurer	Doris Weight
City Engineer	Jeff Anderson
Police Chief	Scott Finlayson

# Goals and Strategies

2019

## **Mission Statement**

The mission of Springville City is to promote a safe and healthy environment for its citizens by providing services, facilities and opportunities in a fiscally responsible manner.

## **Goal One**

### ***Prudently Manage Public Funds***

- Adhere to established financial and budget policies.
- Promote financial sustainability.
- Develop and support a productive workforce.

## **Goal Two**

### ***Effectively Plan for Growth and Economic Development***

- Support the vision and policies of the General Plan.
- Promote a diverse, stable local economy by working to retain existing businesses and attract new businesses that can benefit from Springville's unique resources.
- Adopt and implement planning objectives that protect and promote Springville's heritage, natural beauty, and Americana lifestyle.

## **Goal Three**

### ***Promote a Sense of Community***

- Provide access to diverse cultural, educational and recreational opportunities.
- Provide and maintain functional, universally accessible and environmentally sound infrastructure that enhances a sense of community by distinguishing Springville from its neighbors.
- Encourage volunteerism, participation and civic engagement.

## **Goal Four**

### ***Improve the Quality of City Services***

- Utilize measurable performance plans to monitor service delivery effectiveness.
- Invest in the education and training and staff while providing the necessary resources and equipment for employees to deliver a high level of service.
- Utilize technology to provide access and transparency for Springville's residents.

## **Goal Five**

### ***Protect the Rights and Safety of the Citizens***

- Reduce, solve and prevent crime.
- Provide a prepared response to emergencies and disasters of all kinds.
- Promote fairness and balanced analysis as public policy is debated.



2019

# Budget Message

May 29, 2018

This budget was created with input from directors and superintendents within the organization and under the direction of Mayor Child. Adjustments were made after review by the City Council. The budget focuses on taking care of what we already have. The budget places significant dollars to work upkeep, replacing and enhancing our services, equipment and buildings. In addition, there are a number of new programs and ideas that were funded as well.

The purpose of this memorandum is to highlight significant changes, alterations and findings while creating a balanced budget in all funds. The challenge of thoroughly reviewing the detail associated with creating a 100 page budget is a daunting one. Springville Directors and supervisors were extremely cooperative in providing the detail necessary to support the attached document. Behind each of these pages is another ten to twenty pages of detail, and behind those, even more detail.

## Budget Bullet Points

### Revenues

- Revenues are forecast up 8.7% and over \$2,000,000 actual dollars. This is significant and the largest increase for Springville EVER. There are two drivers: the recreation center and sales tax.
- The full year of recreation center revenue is forecast at \$1,500,000. We hope this is a conservative forecast.
- Sales tax is forecast up just over \$700,000. This is a 13% jump over our fiscal year 2018 *budget*. We are not forecasting a 13% jump in sales tax. The truth is that we underestimated this year's increase in sales tax and we are bringing the number more in line with the trending we are seeing. The actual increase forecast is more like 5-6% over this year's number.
- We are also seeing a lot of development activity and we are forecasting moderate increases in development related revenue lines.

## Personnel Changes/Additions

- Added two (2) new full-time police officers, including vehicles, equipment and operating costs. Some revenue associated with these officers acting as traffic control officers was also included.
- Added 840 hours of part-time dispatch assistance to cover for full-time vacation and sick leave. Some overtime was reduced in this move as well.
- Added a 20 hour per week paralegal to assist on the civil (non-criminal) Attorney work.
- Added a part-time Librarian to assist with Tweens (Ages 8-13.)
- Added a part-time Apprentice Mechanic to assist with oil changes and tires. With several hundred vehicles and pieces of equipment, our two full-time mechanics are pressed to do preventative maintenance.
- Added a part-time office assistant in Fire.
- We anticipate needing a new Building Inspector during the year, but when we will grow into this position is currently unclear. We added dollars for about four months' worth of coverage. The budget also contains some money for contract assistance. Thus we can realistically move into the position as demand warrants it.

## Programs

There are substantial new programs throughout the budget.

- Clyde Recreation Center. The Clyde Recreation Center has been budgeted for a full twelve months. This has resulted in large increases to both revenue and expenses. Our policy has been to conservatively budget revenues and accurately budget expenses. In this case, the Clyde Recreation Center is still scheduled to lose money in fiscal year 2019. This means that the CRC has higher operation costs than budgeted revenues.
- Seals Program. Recreation has suggested creating our own advanced swim team for the CRC. This is a substantial program with significant (six figure) revenues and expenses. To support this program we have added 3,000 personnel hours and we anticipate the regular, year-around participation of more than 150 youth. Other outside swim teams and programs such as water polo will use the facility as well.
- Safety Program. While we have had a variety of safety programs, our insurer has strongly encouraged a more robust safety program. Our Risk Manager (City Attorney) is working on a program to meet the insurance requirements and we have added \$12,000 to this budget for this program.

- Fieldhouse. We are proposing to convert the old pool building to a fieldhouse. Significant donations allow this project to be considered at about \$110,000 of capital expense with first year revenues approaching or exceeding the capital expense. 1,560 personnel hours some custodial dollars have been added to the budget. This facility could be ready to go as soon as the fall.
- Enhanced Fertilizing and Weed Control. Buildings and Grounds has added significant dollars to operations for better weed control in our parks.

### Significant Line Item Changes

- The surprising answer here is that there really aren't any. Directors, occasionally with encouragement, have kept our operational line items either flat or down for the year. The easiest way to see this is to look at the General Fund Summary sheet in the budget. Since payroll changes alone move the needle about 5%, unless you are opening a recreation center, almost all of the departments and division are either down or are up less than inflation.
- We did forecast a 10% increase in gasoline prices.
- The full year of the Clyde Recreation Center shows a 70% increase in this division budget for next year.
- Administration is lower mainly due to our cyclical charges of election and survey costs.
- Lots of Master Plans are budgeted this year. Many of these are captured in enterprise funds.
- Art Museum adjustments are due to fund raising reductions on the revenue side. The city's contribution is approximately \$500,000 towards the museum. If the Museum wants to expand operations, programs or capital expenses, they have been instructed to generate this through fund raising. The museum has struggled to meet fund raising expectations this year and has forecast a drop next year.

### Capital

- \$792,000 in vehicles and equipment are scheduled to be replaced next year. We reserve closer to \$1,000,000 for this purpose, so we are replacing a below average amount of equipment. We are replacing our oldest ambulance and this is our largest proposed vehicle replacement next year. An ambulance now costs \$200,000.
- \$2,600,000+ of capital projects are funded in the General Fund. This is in addition to savings for facilities and vehicles. Almost half of these expenditures are on roads. \$500,000 will finish paying for the Clyde Recreation Center and

represents the third of four donation payments by Clyde Companies. There are 50 additional projects captured here from playgrounds, to computer switches to radios and more.

- \$544,000 saved for facilities maintenance of both the general fund and enterprise funds. (\$450,000 general fund) Only a fraction of this will be spent as we are beginning to save for large projects as our new facility begin to age.
- Enterprise fund capital projects are generally master plan suggested projects to replace and maintain our systems.
  - Water is scheduling \$1,700,000 in capital projects including replacing Bartholomew Tank. This tank is located far up the canyon literally behind ‘Y’ Mountain and Provo Peak.
  - Waste Water has \$1,200,000 in projects budgeted. Most of these are savings towards large projects scheduled in the next few years.
  - Power has \$2,000,000 in projects budgeted. There is in interest in even more projects that we have removed from immediate budget consideration. You will likely hear about those over the course of the coming year.
  - Storm Water \$500,000+ in budgeted projects. Storm Water has been saving dollars for several years. Some of these projects need to begin moving forward to expend funds in accordance with state law.

#### Utility and Fee Changes

- Our policy on utility rate changes has been to make small, inflationary adjustments as necessary to avoid the need to make large rate changes. The following rate adjustments are recommended this year:
  - Solid Waste 3%
  - Sewer Residential 2%
  - Sewer Large Commercial 3%
  - Storm Water 2%
- For an average resident these fee changes will result in less than \$1.50 per month in increased charges.

#### Wages and Benefits

- The budget includes an average of 4% merit-based increases for full-time and part-time employees.
- Benefit Increases continue to put pressure on our budget. All benefit cost increases (primarily medical insurance) were funded in the budget.



- Medical Insurance went up by 11.9%. This was a negotiated cap set when we switched carriers last year. We have another year of capped increases to protect us, if necessary.
- The city payroll system has 30 defined grades with a low and high point. Grades are recommended to be adjusted upwards by 3.25% this year to maintain our place in the market.

To me the budget document always contains a thousand stories and we only have time to tell a few of them. Several hundred project ideas were documented in the budget process. Well over a hundred of them were funded between the general and enterprise funds. Most departments have a couple of dozen line items. Each of these lines usually has dozens of expenses captured within the line. Significant thought was given to training programs, uniforms, gasoline and diesel pricing, and material purchases. Revenue forecasts were debated and models were consulted, challenged and revised. It is a huge process.

Springville City's economic forecast continues to look bright. Development, both commercial and residential, continues at a significant pace. Services are well received and revenues are becoming more diversified. The budget for Fiscal Year 2018-2019 will allow the City to continue to provide excellent services to the citizens of Springville.

*Troy Fitzgerald*

Troy Fitzgerald  
City Administrator

CITY COUNCIL OF SPRINGVILLE CITY

RESOLUTION NUMBER: #2018-27

SHORT TITLE: A RESOLUTION ADOPTING A BUDGET FOR SPRINGVILLE CITY CORPORATION IN THE AMOUNT OF \$74,916,597 FOR EXPENDITURES AND TRANSFERS IN THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019.

PASSAGE BY THE CITY COUNCIL  
ROLL CALL

NAME	MOTION	SECOND	FOR	AGAINST	OTHER
Christopher Creer	✓		✓		
Craig Jensen			✓		
Jason Miller			✓		
Brett Nelson			✓		
Mike Snelson		✓	✓		
	TOTALS		5	—	—

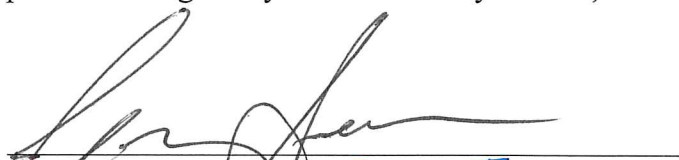
This resolution was passed by the City Council of Springville City, Utah, on the 19<sup>th</sup> day of June, 2018, on a roll call vote as described above.

Approved and signed by me this 19<sup>th</sup> day of June, 2018.



ATTEST:

  
Kim Rayburn, City Recorder

  
~~Richard J. Child, Mayor~~ Craig Jensen  
Mayor Pro Tem

**RESOLUTION #2018-27**

**A RESOLUTION ADOPTING A BUDGET FOR SPRINGVILLE CITY CORPORATION IN THE AMOUNT OF \$74,916,597 FOR EXPENDITURES AND TRANSFERS IN THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019.**

WHEREAS, tentative budgets ("Tentative Budgets") in proper form have been prepared for all funds for which a budget is required by Utah State Law; and,

WHEREAS, the Tentative Budgets, together with supporting schedules and data have been available for public inspection in the office of the City Recorder as required by law; and,

WHEREAS, on June 5 and June 19, 2018 the Municipal Council held duly noticed public hearings to receive public comment and ascertain the facts regarding the Tentative Budgets, which facts and comments are found in the hearing record; and,

WHEREAS, all interested persons were heard, for or against the estimates of revenue and expenditures as set forth in the Tentative Budgets; and,

WHEREAS, all statutory and legal requirements for the final adoption of said budgets have been completed; and

WHEREAS, after considering the Administration's recommendations, and facts and comments presented to the Municipal Council, the Council finds (i) the budgets should be adopted as set forth below; and (ii) such action reasonably furthers the health, safety and general welfare of the citizens of Springville City.

NOW, THEREFORE, be it resolved by the Municipal Council of the City of Springville, Utah, as follows:

PART I:

The Springville City expenditure and transfer budgets in the amount of \$74,916,597 as set forth in the attached Final Budget document including budgets for capital improvements are hereby adopted for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

PART II:

All outstanding encumbrances and project/grant balances as of June 30, 2018 approved by the Budget Officer shall be continued and re-appropriated for expenditure into the 2018-2019 fiscal year.

PART III:

The projects within the Capital Improvement funds cannot be deleted, changed in budget amount or new projects added without a resolution by the Municipal Council.

PART IV:

The Springville Municipal Council adopts the Certified Tax Rate of 0.001914 to be levied on all taxable property within the corporate limits of Springville City in order to support the tax revenue in the General Fund and Debt Service Fund.

PART V:

Employee compensation for the 2018-2019 fiscal year shall be shown on the FY 2018–2019 Pay Scale included in the Final Budget document as Exhibit “A” except as may be later amended by the Municipal Council. Salaries for elected and statutory officers will be set in accordance to an ordinance adopted concurrently with this Budget Resolution.

PART VI:

Personnel positions for the 2018–2019 fiscal year shall be shown on the FY 2018–2019 Authorized Position List included in the Final Budget document as Exhibit “B” except as may be later amended by the Municipal Council.

PART VII:

Authorized fees and charges to defray the cost of City programs and services during the 2018-2019 fiscal year shall be as shown on the Comprehensive Fee Schedule included in the Final Budget document as Exhibit "C" except as may be later amended by the Municipal Council.

PART VIII:

The final budget shall be certified and filed with the State Auditor and in the office of the City Recorder as required by law and shall be available to the public during regular business hours.

PART IX:

The budgets hereby adopted include payment, on behalf of qualifying employees, of their portion of certain retirement account contributions.

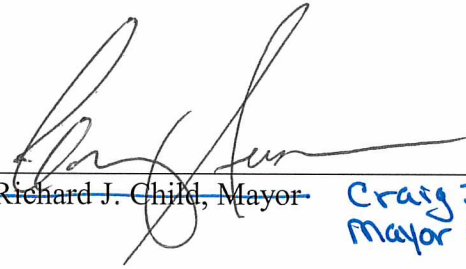
PART X:

This resolution shall take effect immediately.

END OF RESOLUTION.

PASSED AND APPROVED this 19<sup>th</sup> day of June 2018.



  
~~Richard J. Child, Mayor~~      *Craig Jensen*  
Mayor Pro Tem

ATTEST:

  
\_\_\_\_\_  
Kim Rayburn, City Recorder



# Budget Overview

2019



United in Service  
Dedicated to Community

We value:

- Civility
- Honesty
- Innovation
- Quality
- Sustainability



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
<b>General Fund</b>							
Taxes		13,424,768					
Licenses & Permits		656,250					
Intergovernmental		1,866,296					
Charges for Services		3,204,400					
Fines & Forfeitures		427,000					
Miscellaneous		976,920					
Special Revenue		176,378					
Administrative Fees, Contributions & Transfers			4,750,892				
Legislative				151,801			
Administration				992,358			
Information Systems				374,226			
Legal				585,421			
Finance				584,792			
Treasury				432,409			
Building Inspections				371,154			
Planning and Zoning				444,079			
Public Works Administration				311,820			
Engineering				919,627			
Police				3,910,496			
Dispatch				716,581			
Fire				1,348,295			
Court				325,047			
Streets				1,309,794			
Parks				1,163,491			
Canyon Parks				333,125			
Art Museum				986,368			
Swimming Pool				1,608,726			
Recreation				973,419			
Cemetery				267,473			
Arts Commission				28,700			
Library				1,053,143			
Senior Citizens				106,311			
Payment to MBA Fund				383,978			
Utilize General Fund Balance						0	
Utilize C Road Reserves						0	
Utility Payment to Electric Fund				505,001			
Utility Payment to Water Fund				74,811			
Utility Payment to Sewer Fund				72,517			
Utility Payment to Storm Water Fund				19,139			
Transfer to Debt Service Fund					1,516,264		
Transfer to RDA Fund					60,000		
Transfer to Capital Improvements Fund					1,732,280		
Transfer to Capital Improvements Fund (C Road Reserves)					0		
Transfer to Vehicle Fund					532,425		
Transfer to Facilities Fund					1,287,836		
	6,008,343	20,732,012	4,750,892	20,354,100	5,128,805	0	6,008,343
<b>Special Revenue and Fiduciary Funds</b>							
Special Improvement District Fund	1,500	0	0	0	0	0	1,500
Special Revenue Fund	1,424,080	968,700	0	49,000	513,473	0	1,424,080
Cemetery Trust Fund	1,050,612	88,000	0	0	0	88,000	1,138,612
Redevelopment Agency Fund	448,194	125,000	60,000	185,000	0	109,000	557,194
Special Trusts Fund	52,923	75	0	75	0	0	52,923
	2,977,309	1,181,775	60,000	234,075	513,473	197,000	3,174,309



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Budget Summaries

Fund	Beginning Fund Balance	Revenues	Transfers In	Expenditures	Transfers Out	Contribution To (Appropriation Of) Fund Balance	Ending Fund Balance
<b>Debt Service Funds</b>							
Municipal Building Authority	2,996	383,978	0	383,978	0	0	2,996
Debt Service Fund	160,933	0	2,029,737	2,029,737	0	0	160,933
	163,929	383,978	2,029,737	2,413,715	0	0	163,929
<b>Capital Improvement Funds</b>							
General CIP Fund	2,516,666	524,462	1,732,280	2,636,870	0	-380,128	2,136,538
Community Theater CIP Fund	0	0	0	0	0	0	0
	2,516,666	524,462	1,732,280	2,636,870	0	-380,128	2,136,538
<b>Internal Service Funds</b>							
Central Shop	0	330,067	0	326,572	3,495	0	0
Facilities Maintenance			1,573,565	1,194,215		379,350	379,350
Vehicle Replacement Fund	3,052,781	0	1,055,881	792,000	0	263,881	3,316,662
	3,052,781	330,067	2,629,446	2,312,787	3,495	643,231	3,696,012
<b>Enterprise Funds</b>							
Electric	11,307,887	28,401,620	0	24,544,742	2,784,997	1,071,881	12,379,768
Water	3,551,959	5,241,021	0	4,176,793	921,819	142,409	3,694,368
Sewer	3,479,730	4,626,817	60,000	3,869,786	816,802	230	3,479,960
Storm Drain	2,424,854	1,386,519	0	1,104,736	417,103	-135,320	2,289,534
Solid Waste	2,563,538	1,758,500	0	1,219,898	538,602	0	2,563,538
Golf	-134,790	924,000	0	786,740	137,260	0	-134,790
	23,193,178	42,338,477	60,000	35,702,695	5,616,583	1,079,199	24,272,377
<b>Total - All Funds</b>	<b>37,912,206</b>	<b>65,490,771</b>	<b>11,262,355</b>	<b>63,654,242</b>	<b>11,262,355</b>	<b>1,539,302</b>	<b>39,451,508</b>

**Notes**

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
<b>General Fund</b>						
Taxes	12,703,785	12,606,400	13,424,768			
Licenses & Permits	576,227	578,000	656,250			
Intergovernmental	1,674,005	1,845,534	1,866,296			
Charges for Services	1,793,775	2,431,000	3,204,400			
Fines & Forfeitures	411,064	399,500	427,000			
Miscellaneous	857,777	901,250	976,920			
Special Revenue	221,827	168,705	176,378			
Administrative Fees, Contributions & Transfers	2,269,223	4,505,038	4,750,892			
Legislative				130,086	149,129	151,801
Administration				769,348	1,006,765	992,358
Information Systems				331,118	384,994	374,226
Legal				441,940	508,920	585,421
Finance				524,571	556,416	584,792
Treasury				382,780	436,814	432,409
Building Inspections				270,135	308,240	371,154
Planning and Zoning				406,125	442,313	444,079
Public Works Administration				295,347	334,014	311,820
Engineering				775,992	879,326	919,627
Police				3,305,341	3,683,145	3,910,496
Dispatch				649,826	687,190	716,581
Fire				1,203,744	1,262,817	1,348,295
Court				278,024	306,904	325,047
Streets				1,078,477	1,415,668	1,309,794
Parks				1,055,077	1,010,311	1,163,491
Canyon Parks				326,134	424,167	333,125
Art Museum				749,832	681,051	710,451
Swimming Pool				336,629	944,715	1,608,726
Recreation				493,818	884,245	973,419
Cemetery				228,718	247,697	267,473
Arts Commission				19,785	33,200	28,700
Library				1,010,016	1,024,860	1,053,143
Senior Citizens				90,310	99,415	106,311
Transfers				6,335,414	5,563,898	6,184,250
	20,507,683	23,435,427	25,482,905	21,488,589	23,276,214	25,206,988
<b>Special Revenue and Fiduciary Funds</b>						
Special Improvement District Fund	82,804	0	0	350,844	0	0
Special Revenue Fund	1,192,116	1,107,750	968,700	552,006	3,156,264	968,700
Cemetery Trust Fund	64,047	76,000	88,000	0	0	88,000
Redevelopment Agency Fund	129,928	185,000	185,000	116,465	109,000	185,000
Special Trusts Fund	49	75	75	0	0	75
	1,468,945	1,368,825	1,241,775	1,019,316	3,265,264	1,241,775
<b>Debt Service Funds</b>						
Municipal Building Authority Fund	377,088	380,585	383,978	377,088	380,585	383,978
Debt Service Fund	2,037,017	2,041,739	2,029,737	2,028,526	2,041,739	2,029,737
	2,414,105	2,422,324	2,413,715	2,405,614	2,422,324	2,413,715

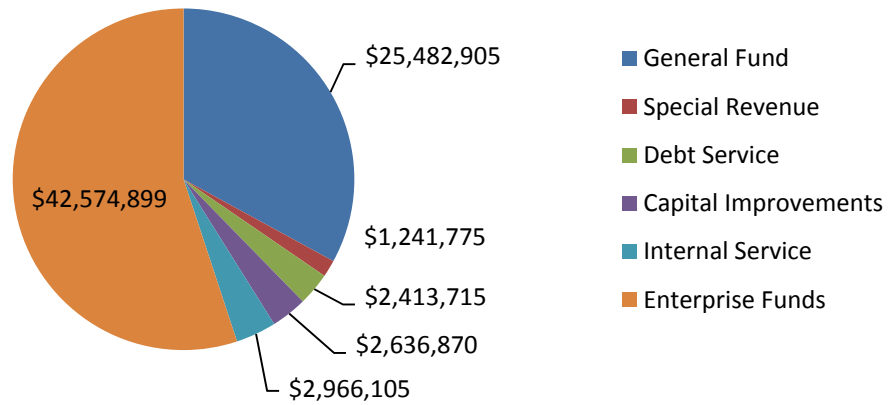


**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

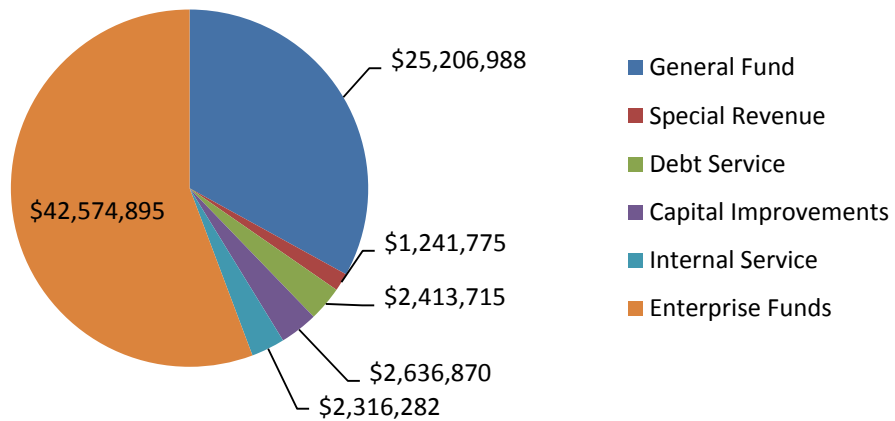
3-Yr. Consolidated Fund Summary

Fund	Revenues and Other Sources of Financing			Expenditures and Other Uses of Financing		
	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget	FY 2017 Actual	FY 2018 Budget	FY 2019 Budget
<b>Capital Improvement Funds</b>						
General CIP Fund	3,944,633	6,364,873	2,636,870	10,454,303	14,043,674	2,636,870
Community Theater CIP Fund	0	0	0	0	0	0
	3,944,633	6,364,873	2,636,870	10,454,303	14,043,674	2,636,870
<b>Internal Service Funds</b>						
Central Shop	248,063	324,121	330,067	250,993	324,120	330,067
Facilities Maintenance			1,573,565	675,796	795,280	1,194,215
Vehicle Replacement Fund	963,251	908,211	1,062,473	555,427	1,378,233	792,000
	1,211,314	1,232,332	2,966,105	1,482,215	2,497,633	2,316,282
<b>Enterprise Funds</b>						
Electric	28,194,117	29,643,941	28,442,722	30,906,303	30,451,783	28,442,722
Water	4,847,426	5,103,815	5,241,021	3,222,639	7,315,224	5,241,017
Sewer	4,357,651	4,376,524	4,686,817	3,257,660	5,724,181	4,686,817
Storm Drain	1,427,991	1,369,192	1,521,839	1,088,135	2,960,033	1,521,839
Solid Waste	1,607,719	1,663,000	1,758,500	1,691,122	1,983,466	1,758,500
Golf	894,648	1,295,500	924,000	890,318	1,291,458	924,000
	41,329,551	43,451,972	42,574,899	41,056,177	49,726,145	42,574,895
<b>Total - All Funds</b>	<b>70,876,231</b>	<b>78,275,753</b>	<b>77,316,268</b>	<b>77,906,214</b>	<b>95,231,254</b>	<b>76,390,525</b>

### Combined Revenue & Transfers In



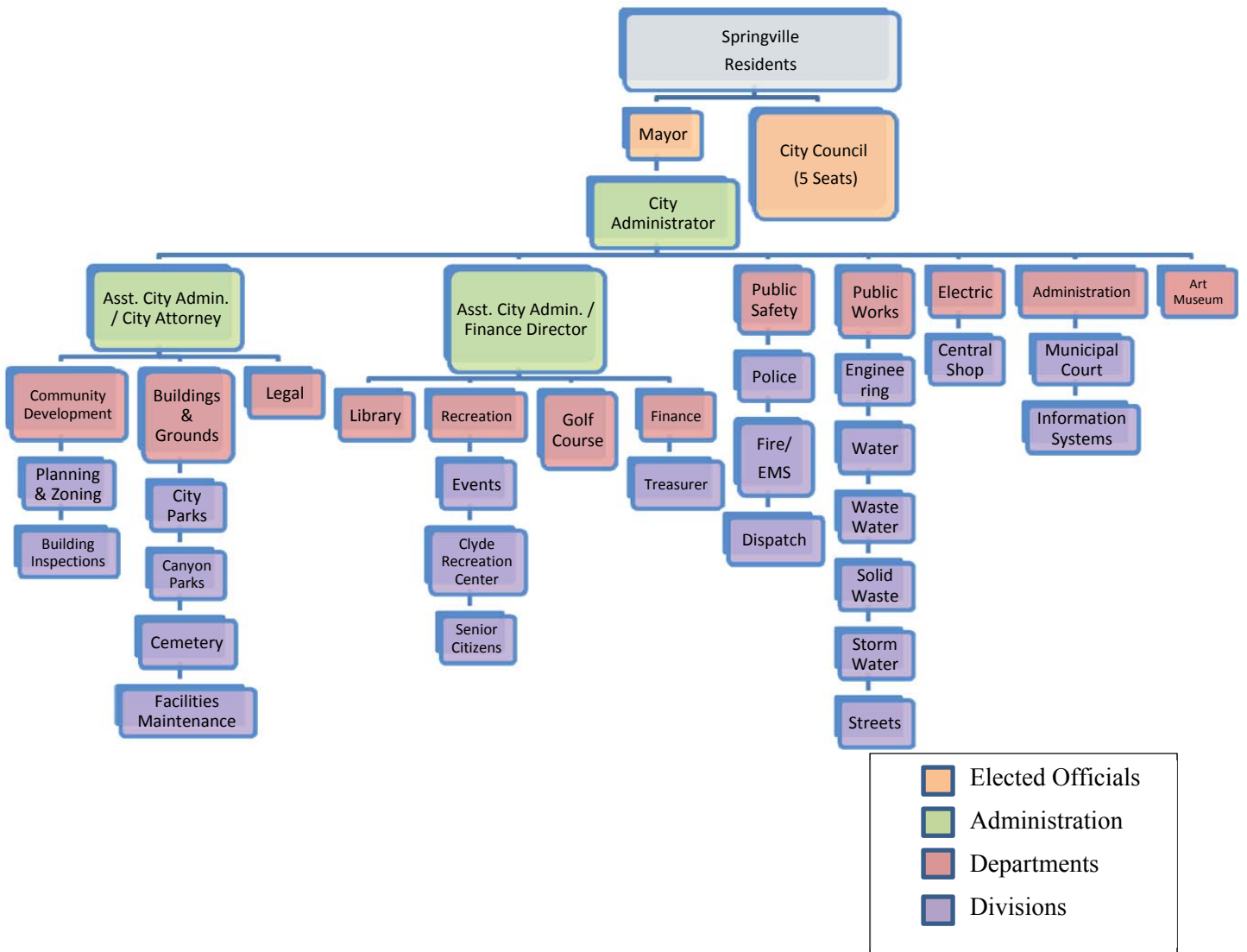
### Combined Expenditures & Transfers Out



Staffing Summary (FTE)	FY 2016	FY 2017	FY 2018	FY 2019
General Government	62.43	59.62	63.94	64.69
Public Safety	64.37	65.52	62.94	65.84
Leisure Services	57.80	58.47	85.70	104.78
Enterprise Funds	71.58	74.93	74.02	74.52
<b>Total Full-Time Equivalents</b>	<b>256.18</b>	<b>258.54</b>	<b>286.59</b>	<b>309.83</b>

# Organization Chart

# 2019

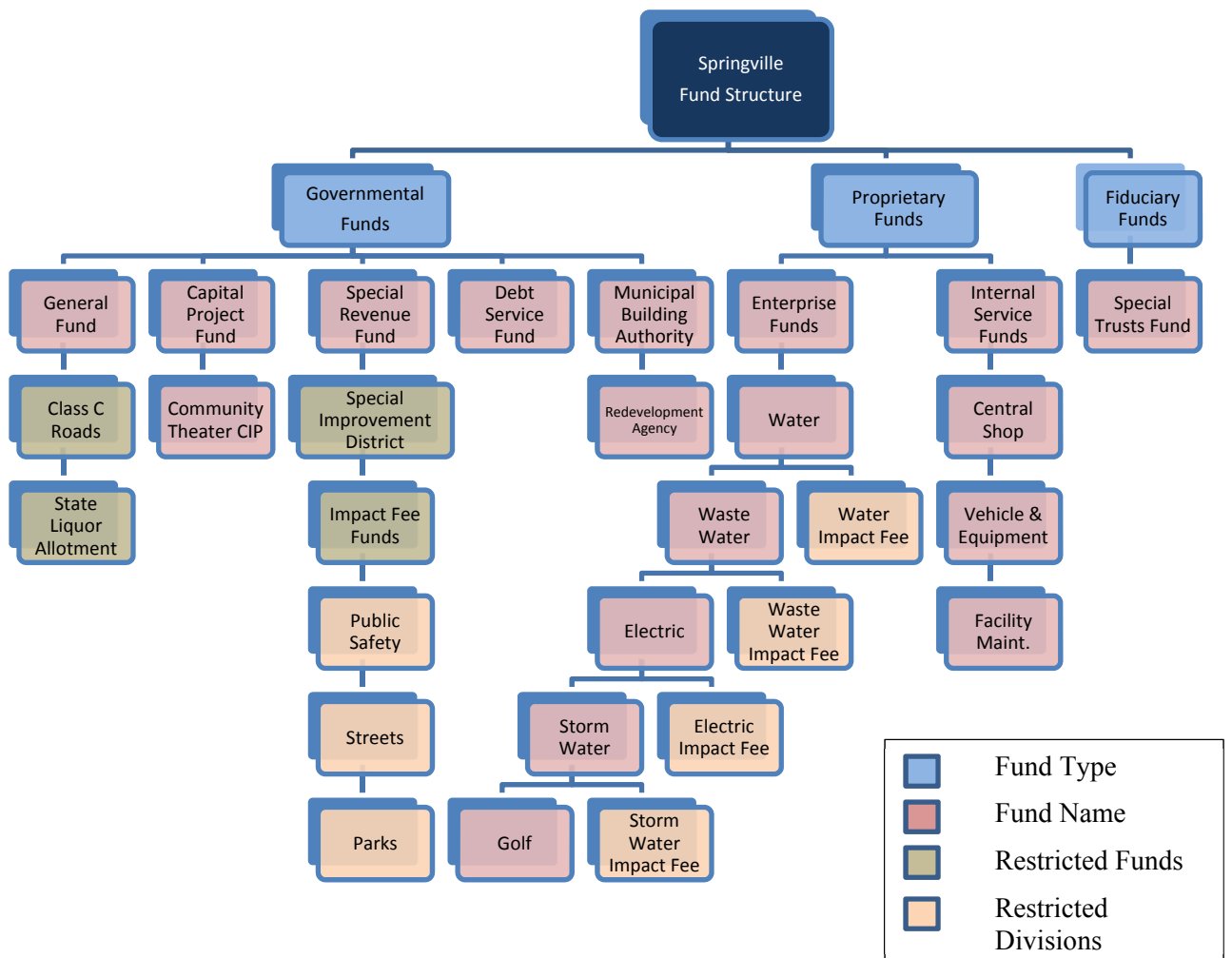


# Fund Descriptions and Fund Structure

# 2019

Fund accounting is an accounting system used by governments to emphasize *accountability* rather than *profitability*. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

The funds are grouped into fund types, of which there are three: governmental, proprietary and fiduciary.



## Fund Structure and Department Relationship

<i>Fund</i>	<i>Subject to Appropriation</i>	<i>Fund Type</i>	<i>Fund Class*</i>	<i>Functional Oversight Unit</i>
General	Yes	Governmental	Major	Various
SID	Yes	Governmental	Major	Administration
Special Revenue	Yes	Governmental	Minor	Administration
Cemetery Trust	Yes	Governmental	Minor	Parks
Special Trusts	Yes	Governmental	Minor	Administration
Debt Service	Yes	Governmental	Minor	Administration
General CIP	Yes	Governmental	Minor	Various
Community Theater CIP	Yes	Governmental	Minor	Recreation
RDA	Yes	Governmental	Minor	Administration
MBA	Yes	Governmental	Minor	Administration
Central Shop	Yes	Proprietary	Minor	Electric
Vehicle & Equipment Replacement	Yes	Proprietary	Minor	Administration
Facility Maintenance	Yes	Proprietary	Minor	Administration
Electric	Yes	Proprietary	Major	Electric
Water	Yes	Proprietary	Major	Public Works
Sewer	Yes	Proprietary	Major	Public Works
Storm Drain	Yes	Proprietary	Minor	Public Works
Solid Waste	Yes	Proprietary	Minor	Public Works
Golf	Yes	Proprietary	Minor	Golf

\*Major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

### Governmental Funds

Governmental funds are those through which most governmental functions are accounted for. The acquisition, use, and balances of the government's expendable financial resources and the related current liabilities—except those accounted for in proprietary funds—are accounted for through governmental funds. The City budgets and reports the following governmental funds:

The *general fund*, which is used to account for all financial resources traditionally associated with governments and not required to be accounted for in another fund. The General Fund is the largest and most complex fund of the City of Springville. It contains most of the general operating departments of the City and is funded from an unrestricted pool of revenues. The general fund includes allotments of State excise taxes for Class C Roads and Liquor, used for street maintenance and DUI enforcement, respectively.

*Special revenue funds* account for transactions that take place when there are restrictions on revenue sources, such as special improvement district or impact fee funds in which the revenues are restricted to a specific use.

*Capital project funds* are used to account for monies set aside for construction of buildings and infrastructure. When monies—typically bond proceeds—are received for specific projects, they are recognized in and disbursed from a capital projects fund.

The *debt service fund* is used for the accumulation of monies to make required payments on long-term obligations, such as bonds or capital leases. Monies used to pay for the bonds can be revenues, such as property taxes earmarked specifically for the bond issue or from transfers from other funds.

Other governmental fund types include *agency funds* associated with the Redevelopment Agency (RDA) and the Municipal Building Authority (MBA).

### **Proprietary Funds**

Proprietary funds are used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. All assets, liabilities, net assets, revenues, expenses, and transfers relating to the government's business and quasi-business activities—in which changes in net assets or cost recovery are measured—are accounted for through proprietary funds (enterprise and internal service funds). Generally accepted accounting principles for proprietary funds are similar to those applicable to businesses in the private sector. The measurement focus is on determining operating income, financial position, and cash flows.

*Enterprise funds* are employed when user fees are the major means of cost recovery. The most common examples are water and wastewater funds. The City budgets and reports the following proprietary funds:

The *water fund* accounts for the activities of the City's water production, treatment and distribution operations.

The *sewer fund* accounts for the activities of the City's sewer collection and treatment operations.

The *electric fund* accounts for the activities of the City's electric generation and distribution operations.

The *storm drain fund* accounts for the activities of the City's storm drain operations.

The *solid waste fund* accounts for the activities of the City's residential solid waste collection operations.

The *golf fund* accounts for the activities of the City's Hobble Creek Golf Course operations.

Activities of these six funds include administration, operations and maintenance of the associated systems and billing and collection. The funds also account for the

accumulation of resources for, and the payment of, long-term debt principal and interest for each enterprise. All costs are financed through charges to utility customers with rates reviewed regularly and adjusted, if necessary, to ensure the integrity of the funds.

*Internal service funds* are used to account for central cost centers within a governmental unit. The City uses two internal service funds to account for the costs of procurement and maintenance of vehicles and equipment owned by the City and one internal service fund to account for facility maintenance. Charges are made to the appropriate fund and department to recover costs.

### **Fiduciary Funds**

Fiduciary funds are used to account for assets held by a government in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Like special revenue funds, fiduciary funds are used for assets subject to outside restrictions. Generally fiduciary funds are the result of a donation by an outside entity or if the government is simply holding the assets with limited discretion on their use.

Trust funds are classified as expendable or non-expendable. An expendable trust is one whose corpus, or principal, can be used for operating or capital outlays. When a fund is non-expendable, only investment earnings can be expended. The corpus is left intact to assure perpetual revenue generation.



# Basis of Budgeting

2019

## **Basis of Accounting and Measurement Focus**

Basis of accounting refers to when revenues or expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The City's basis of accounting for budgeting purposes differs from generally accepted accounting principles (GAAP) used for preparing the City's annual financial reports. The major differences between budget basis and GAAP basis are as follows:

- Encumbrances (contractual commitments to be performed) are considered as expenditures rather than the GAAP required reservation of fund balance.
- Funds to be booked at the end of the fiscal year for planned increases to reserves and designations are recognized as expenditures in the budget.
- Central service cost allocations items are budgeted as expenses and revenues rather than inter-fund transfers.
- Fixed assets (capital items and equipment more than \$5,000) are budgeted at the full expense and fully or completely depreciated for GAAP reporting.
- Certain other items such as developer agreements, insurance liabilities, and changes in trust-like accounts are budgeted as expenses rather than recognized as a liability under GAAP.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (within sixty days) to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt-service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Regardless of the measurement focus, depreciation is not budgeted

Sales taxes, use taxes, franchise taxes, and earned but unreimbursed state and federal grants associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Property taxes are measurable as of the date levied (assessed) and are recognized as revenues when

they become available. Available means when due, or past due, and received within the current period or collected soon enough thereafter to be used to pay liabilities of the current period. All other revenues are considered to be measurable and available only when the City receives cash.

Proprietary (enterprise) and Internal Service funds are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The City budgets for these funds on a non-GAAP cash basis, therefore you will see a budget for capital expenditures and not for depreciation.

Financial resources used to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as an other financing source. Amounts paid to reduce long-term debt of the City are reported as a reduction of the related liability, rather than as an expenditure in the government-wide financial statements.

# Financial Policies

2019

## Operating Budget Policy

### Overview

The operating budget is the principal policy management tool of Springville City. The budget establishes priorities for the coming fiscal year and outlines how those priorities will be realized. It is the prime opportunity for Springville City to evaluate its current service levels, measure and compare needs for different services, and balance community needs against the tax burden necessary to finance them.

Consistent with State Code, it is the policy of Springville City to propose and adopt a balanced budget (i.e. total of the anticipated revenues equals the total of appropriated expenditures) under normal circumstances. In the event that there is a deviation from the balanced budget policy, it will be disclosed and any utilization of fund balance in order to balance the budget will be identified as such.

### Timetable for Budget Preparation

The process for preparing the operating budget typically covers a nine-month period. The events and their approximate timing are:

### Budget Timetable

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Five-year capital budget project worksheets distributed to Directors									
Administrator and Directors set goals									
Five-year capital budget plan project worksheets due to Finance Department									
Mayor and Council hold budget retreat to discuss goals and priorities									
Present Five-year capital budget plan to Mayor and Council									
Mayor and Council goals and priorities plus operating budget work papers distributed to Directors and Superintendents									
Operating budget work papers submitted to Finance. Impacts due to proposed staffing and program changes highlighted.									

**Budget Timetable (cont.)**

Action	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
First revenue forecast submitted by Finance Department					■				
Meetings with Directors to discuss preliminary budget proposals					■				
Preliminary budget review with Mayor					■				
Summary of preliminary budget published in monthly newsletter. Detailed budget placed on City's website						■			
Second revenue forecast submitted by Finance Department						■			
Preliminary budget sent to Mayor and Council in preparation for budget retreat						■			
Mayor and Council hold budget retreat to review preliminary budget and set tentative budget						■			
Tentative budget ready for summary in newsletter and detail on City website. Copies distributed to Directors and Superintendents						■			
Presentation of Tentative budget to Mayor and Council in Council Meeting. Public hearing is set.							■		
Proposed final budget completed. Changes from tentative budget noted and communicated to Mayor and Council in Council packet							■		
Public hearing held to consider the tentative budget. Final budget adopted by the City Council								■	
Copies of approved budget distributed to Directors and Superintendents								■	
Summary of approved final budget published in the City newsletter with detailed budget posted on City website									■

Consistent with the Uniform Fiscal Procedures Act for Utah Cities, the budget may be amended from time to time as necessary. Amendments to the governmental fund budgets are made by resolution of the City Council following proper notice and a public hearing. Amendments to the proprietary funds are made by resolution and notice of a regular meeting of the City Council.

## **Capital Improvement Policy**

### *Overview*

A comprehensive Capital Improvement Program (CIP) is central to the City's ability to provide services to the citizens. Maintenance and expansion of infrastructure combined with adequate, well maintained vehicles and other major equipment are critical. Constant review of proposed expenditures and projects will allow prioritization based on the goals and needs established by the Mayor and Council.

### *Policies*

- A five-year CIP will be prepared and/or updated each year as part of the budget preparation process. The five-year CIP will be consistent with longer-range master plans that will be periodically reviewed and updated.
- For purposes of depreciation, a capital asset is defined as being equal to or greater than \$5,000 and having an expected life of more than one year.
- The CIP projects will be identified as capital expenditures, capital projects, and vehicle and equipment replacement. Capital expenditures will be maintained at the division level as part of the operating budget. Capital projects will be funded and tracked in the Capital Project Fund. Vehicle and equipment replacement will be funded and tracked in a separate fund.
- Capital projects are defined as a project having a useful life greater than five years and an estimated cost of at least \$25,000. Projects can include the construction, purchase, and major renovation of buildings, infrastructure and utility systems; purchase of land; and major landscaping and park improvement projects.

## **Revenue and Expenditure Policy**

### *Policies*

- Springville City will consistently attempt to maintain a diversified and stable revenue system as protection from short-run fluctuations. The General Fund's revenue base will generally consist of property taxes, sales taxes, energy use taxes, intergovernmental grants and allocations, fines, and charges for services.
- Revenues from one-time windfalls and other temporary sources will not be used to fund on-going operations.
- All user fees and utility service rates will be reviewed periodically, but not less than every two years, to ensure they are reasonable and are tied to the cost of providing the service.

- Annual revenue estimates will be developed based on objective, reasonable criteria. Estimates will be conservative in order to assure adequate revenues will be available to meet budgeted expenditures.
- Expenditures will always be budgeted. Preparation of the annual budgeted expenditures and adherence to the approved budget will be a critical performance measurement for all levels of management.
- Administrative transfers to the General Fund from the Enterprise Funds represent direct charges for administrative services performed by functions in the General Fund. These will be calculated each year based on studies to assure fairness and accuracy.
- At the Council’s discretion, operating transfers may be made to the General Fund. These transfers represent the “profits” realized by the City in operating the Enterprise Funds. Such transfers will be disclosed to the utility rate payers as required by State law.

## **Fund Balance and Reserves Policy**

### *Overview*

The term *fund balance* is used to describe the net assets of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). Fund balance is intended to serve as a measure of the financial resources available in a governmental fund.

Accountants distinguish up to five separate categories of fund balance, based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts can be spent: *non-spendable fund balance*, *restricted fund balance*, *committed fund balance*, *assigned fund balance*, and *unassigned fund balance*. The total of the last three categories, which include only resources without a constraint on spending or for which the constraint on spending is imposed by the government itself, is termed *unrestricted fund balance*.

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g. revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. In most cases, discussions of fund balance will properly focus on a government’s general fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of unrestricted fund balance (i.e., the total of the amounts reported as committed, assigned, and unassigned fund balance) in the general fund.

### *Policies*

- The State of Utah dictates that in the General Fund, municipalities shall maintain unreserved funds greater than five percent but less than 25 percent of budgeted revenues. Springville City's target for these unreserved funds will be the upper end of the allowable range.
- Reserves will be established and maintained in each Enterprise Fund that will be equal to a minimum of 20 percent of the current operating expenses.
- The Capital Projects Fund will be where all major General Fund capital improvement projects are scheduled and funded. Funding for projects that will occur over several years or that are delayed from the original timetable will be held in reserve until the project is completed or the City Council formally moves to remove the project and release the reserves.
- A vehicle and equipment replacement fund reserve will be established and funded. When a vehicle or piece of equipment reaches the end of its estimated useful life, the reserve will provide the necessary funding for the new purchase. If the vehicle or equipment still has useful life, the reserve will be maintained until replacement is needed.

During the budgeting process, the Council may earmark surpluses in the General Fund to be transferred into specific reserve fund.

### **Debt Management Policy**

#### *Overview*

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

#### *Policies*

- Management of existing debt will include at least an annual review by the Finance Director to ascertain if refunding or restructuring is possible in order to reduce debt interest costs, improve the timing of payments, and/or remove restrictive or burdensome covenants.
- No long-term debt will be issued to fund operating budget expenditures.
- Whenever possible, debt issued in any single year will be kept under \$5,000,000 in aggregate to avoid arbitrage requirements.
- Bond maturities will be targeted to be five years less than the planned useful life of the asset being purchased with the bond proceeds.

- Whether bonds are placed through a competitive sale vs. a negotiated sale will be decided on a case-by-case basis.
- The City will consistently work to improve its bond rating through sound fiscal policies and well managed use of its bonding authority.



# Debt Obligations

# 2019

Debt is an essential tool in providing services to the citizens of Springville City. Used judiciously, it can provide the funds necessary to maintain and expand infrastructure and increase the amount of and the types of services offered by the City. Debt incurred for growth allows future residents and users to participate in funding the costs of the benefits they receive.

Article XIV, Section 4 of the Utah State Constitution limits the general purpose indebtedness of Utah cities to an amount not to exceed four percent (4%) of the value of the taxable property within the city for debt secured by property taxes levied by the city. Additionally, the city is limited to an amount not to exceed eight percent (8%) of the value of the taxable property within for debt associated with the sewer, water or electric systems operated by the city. As such, Springville’s current general obligation bond debt limit is as follows:

Fair Market Value (2016)	\$2,619,577,969
Valuation from uniform fees (2016)	18,143,878
Fair Market Value for Debt Incurring Capacity	<u>\$2,637,721,847</u>

	4% General Purposes	8% Water, Sewer & Electric	12% Total
General Obligation Debt Limit	\$105,508,874	\$211,017,748	\$316,526,622
less Amount of Debt Applicable to General Obligation Debt Limits	17,675,000	-0-	17,675,000
Additional Debt Incurring Capacity	<u>\$87,833,874</u>	<u>\$211,017,748</u>	<u>\$298,851,622</u>

The following tables summarize Springville City’s long term debt obligations:

**City of Springville**  
**Statement of Indebtedness**  
(Includes the City of Springville Municipal Building Authority Debt)

<i>Type and Name of Indebtedness</i>	<i>Total Amount Issued</i>	<i>Fiscal Year Issued</i>	<i>Fiscal Year of Completion</i>	<i>Principal Balance June 30, 2018</i>	<i>Fiscal Year 2018-19 Payments</i>
<b>General Obligation Bonds:</b>					
General Obligation Bonds Series 2010	\$9,800,000	2010	2031	\$6,770,000	\$645,692
General Obligation Bonds Series 2016	10,785,000	2016	2036	10,110,000	746,738
<b>Revenue Bonds:</b>					
Sales Tax Revenue Bonds Series 2014	2,885,000	2014	2021	1,485,000	512,473
MBA Lease Revenue Bonds Series 2008	6,435,000	2008	2031	4,540,000	382,328
Water/Sewer Revenue Bonds Series 1998B	1,500,000	2003	2019	110,000	114,950
Water/Sewer Revenue Bonds Series 2008	15,135,000	2008	2028	9,360,000	1,087,080
<b>Total All Indebtedness</b>	<b>\$46,540,000</b>			<b>\$32,375,000</b>	<b>\$3,489,261</b>

# Revenue Overview

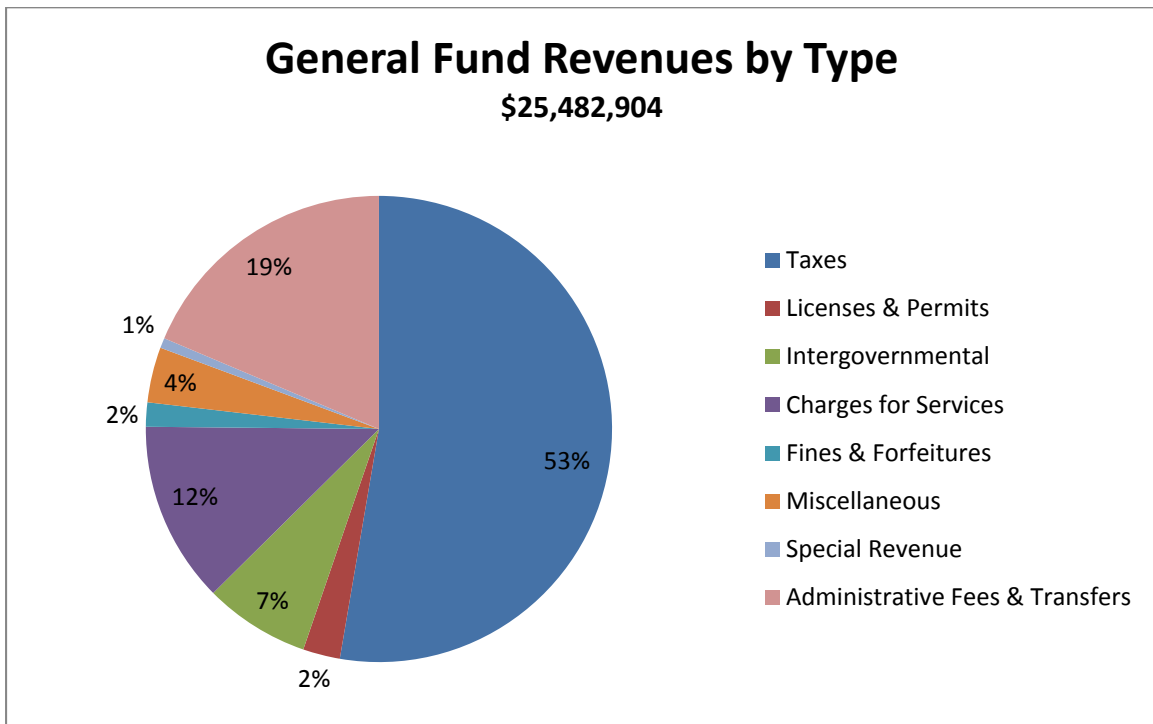
2019

## General Fund

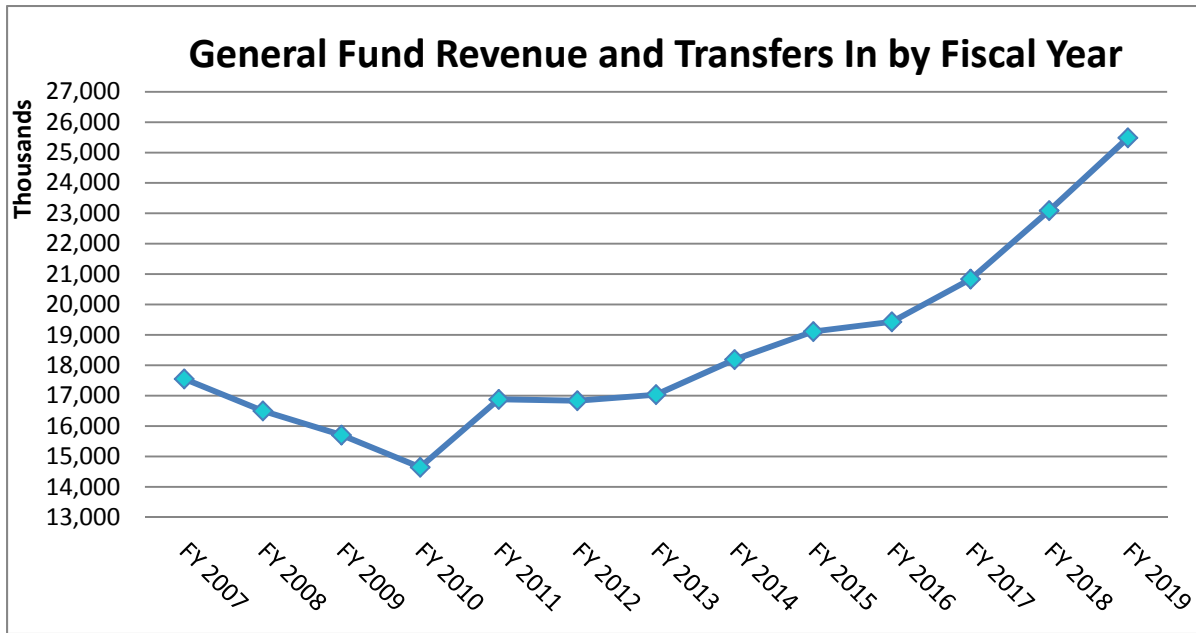
In the General Fund, the City receives revenue from a variety of sources including property, sales and other taxes; licenses and permits; fees for services; grants from other entities; and transfers from other funds within the City.

Revenue projections in the FY 2018-19 Budget are estimated using historical information, data collected from the Governor’s Office of Planning and Budget (GOPB), Utah League of Cities and Towns (ULCT), Utah County Assessor’s Office and a number of other financial and economic indicators.

In the preparation of this budget, the staff has attempted to produce a financially conservative view of near-term economic conditions utilizing historical revenue data and a general sense of the economic status of the local community.

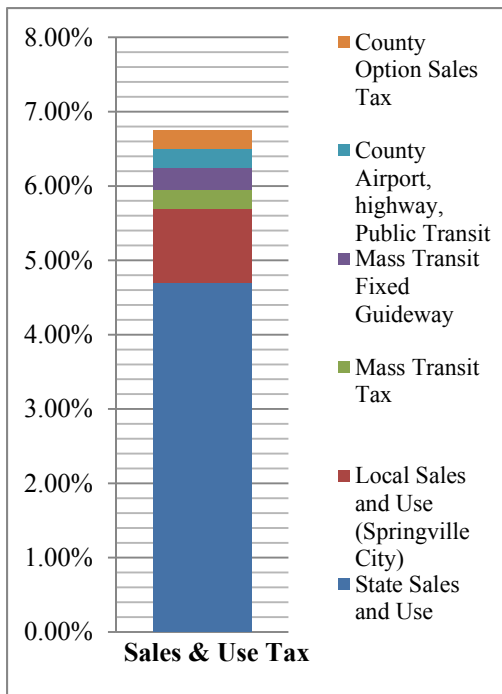


The FY2019 Budget reflects continued and sustained tax revenue increases of about six percent overall including one percent growth in property tax and nearly 13 percent growth in sales tax. Other minor fees have moved up and down. Transfer rates did not change, but the formulas resulted in one to three-percent increases mainly due to small revenue growth in enterprise funds.



## Major General Fund Revenue Sources

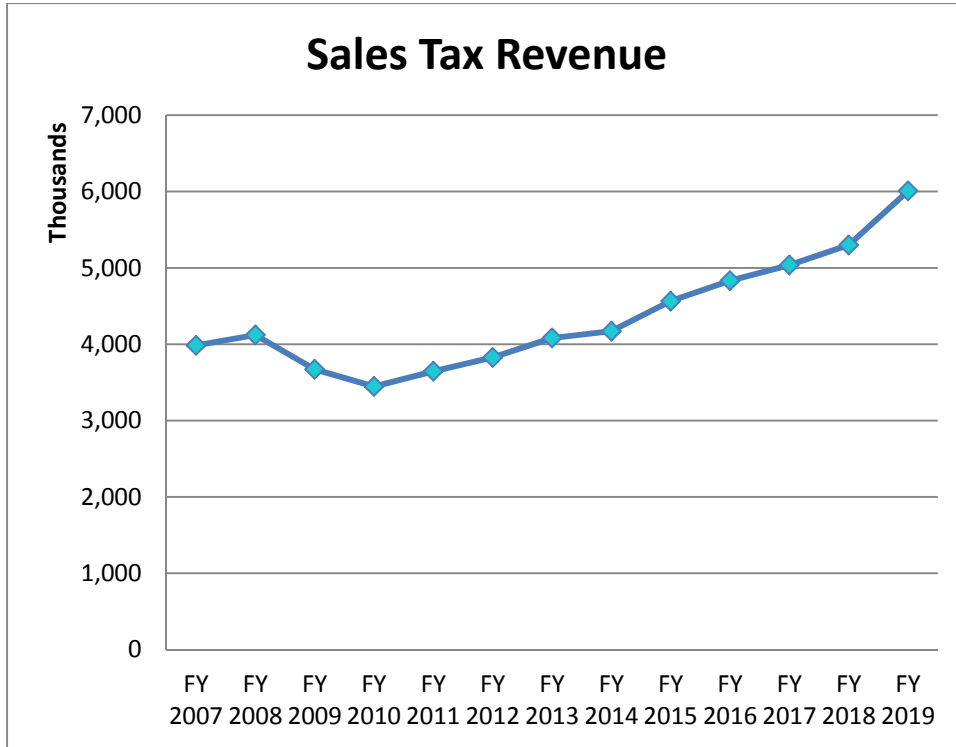
### Sales Tax



The State of Utah collects a six and three quarters-percent Sales and Use Tax on all taxable sales in Springville. One percent of the total is a local sales and use tax, the remainder goes to the State and other taxing entities. Of the one-percent local tax, half is returned by the State directly to the local government where the sale took place and the other half is pooled at the State level and returned to the local governments based on population. Sales tax is the City's single largest source of revenue representing, on average, approximately 24 percent of General Fund revenues.

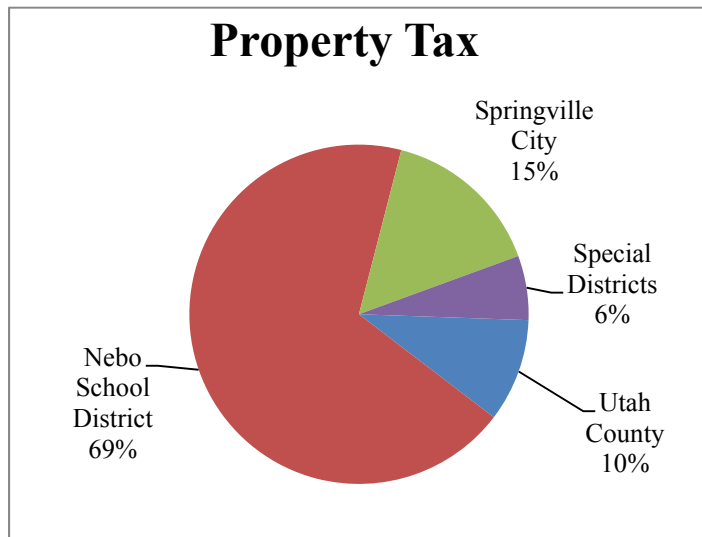
The FY2019 budget includes a projected increase in sales tax revenue from FY2018 of approximately 13 percent. The increase reflects

higher-than-expected sales tax revenues in FY2018, strong commercial growth in Springville, and continued growth of the national, state and local economies following an extended recession and slow recovery. This projection is slightly higher than state-wide projections made by the Governor’s Office of Planning and Budget.



*Property Tax*

The basic rate setting process for property tax begins with the budgeting process. Entities estimate how much property tax revenue they need. The amount of revenue requested for an entity’s budget, during the prior year, becomes the baseline revenue for current year certified tax rate calculations. The county assessor and State Tax Commission provide valuation information to the county auditor, including changes in value resulting from reappraisal, factoring and legislative adjustments. The State Tax Commission and county auditors calculate certified tax rates and the auditor provides taxing entities with valuation and certified tax rate information.



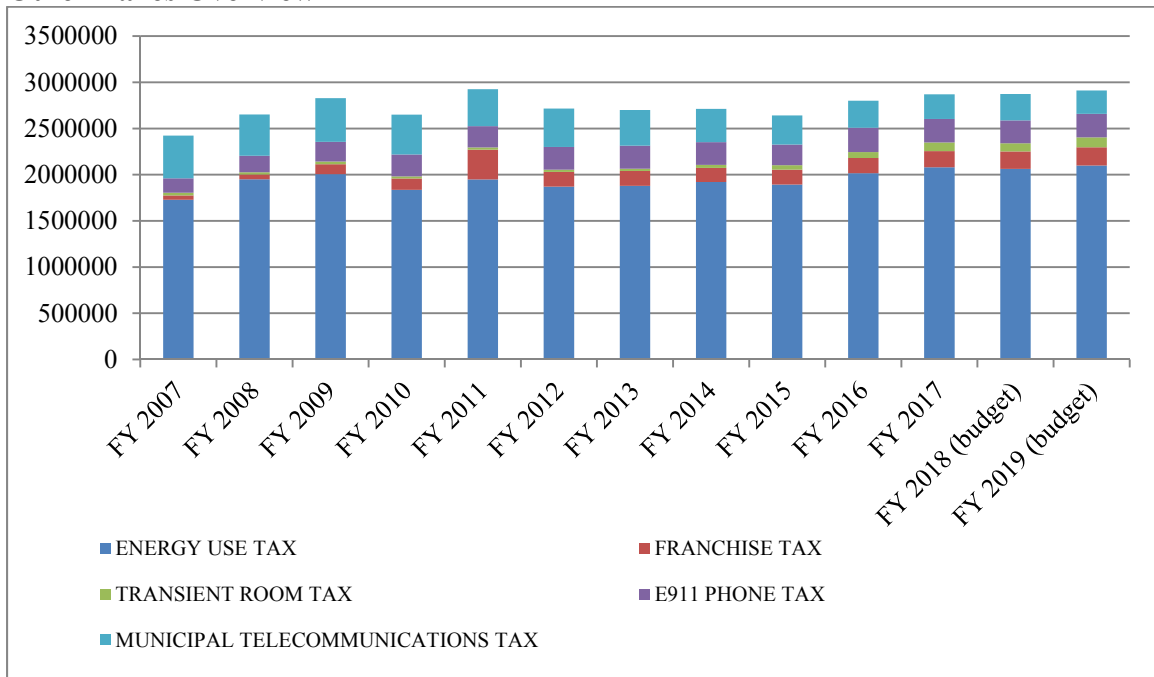
Property tax is the second largest

revenue source in the general fund and accounts for approximately 15 percent of total revenue. Property tax revenue for FY2019 is projected to increase approximately one percent from last year reflecting new growth that has occurred in the city. Approximately 37 percent of Springville’s property tax revenue goes toward debt service payments on General Obligation Bonds.

*Other Taxes*

Other taxes collected by the city include: energy use tax, franchise tax, transient room tax, municipal telecommunications tax and e911 phone tax. A one-time payment of back franchise tax in 2011 slightly skews the historic trends of these revenue sources. Normalizing for that one-time event shows relatively flat collections for these other taxes with only slight increases forecast for FY 2019 primarily due to modest increases in energy use tax.

**Other Taxes Overview**

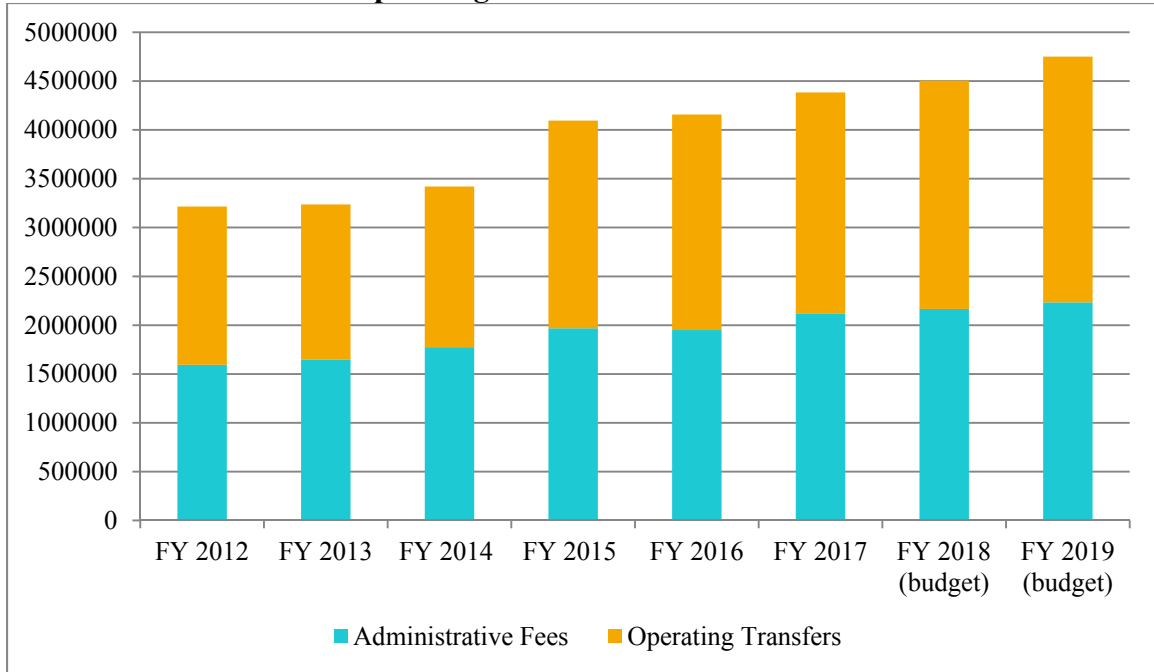


*Administrative Fees and Transfers*

Administrative fees and transfers represent approximately 19 percent of general fund revenue. Administrative fees are charges to non-general fund departments for things such as utility billing, legal, human resources, information system and general administrative services. The charges to other funds are analyzed annually and are commensurate for services rendered by general fund departments in support of the operations performed in other funds. The methodology remains the same as prior years with increases reflecting inflationary cost increases relative to providing the services.

In addition to administrative fees, the Enterprise Funds transfer a percentage of gross revenue to the general fund. The transfer rate is set by policy of the City Council and is currently five percent and applies to the water, sewer, electric, storm water and solid waste funds. As required by State Statute, the city’s intent to make operating transfers is noticed annually to rate payers of the various utility funds and the transfers are discussed in the public hearing at the time of budget adoption. Transfer rates remain the same as the last several years; increases reflect relative increases (primarily growth related) in the various utilities.

**Administrative Fees and Operating Transfers Overview**



*Development Related Revenue*

The wildcard in revenues continues to be new development. Projected revenues associated with new building for FY2019 are expected to be up approximately 14% compared to last year. The estimate is at 150 new dwelling units and the equivalent of 150 new dwelling units in commercial development. Construction is under way on a major retail center on the 400 South corridor and the City continues to see additional commercial development including retail infill. Budget revenue for building permits is \$550,000 compared to the high-water mark in FY2007 of \$718,000.

*Utilization of Fund Balance*

Utilization of fund balance is not proposed in the FY 2019 budget.

## **Enterprise Funds**

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges. Impact fees charged to new development also represent a major revenue source for the Enterprise Funds.

### *Water*

No rate increase is proposed in this year's budget. Water revenues are expected to be up slightly (3%) compared to the prior year as a result of modest growth. These revenues are highly dependent on weather, so accurate budgeting can be difficult. This budget includes a 17-percent increase in Highline Ditch irrigation rates for the calendar 2019 watering year.

The budget also includes the continued implementation of a pressurized irrigation division with associated fees for those that connect to the system.

### *Sewer*

Sewer revenues are expected to be up slightly compared to the prior year as a result of modest growth and a small rate increase of two percent on residential services and three percent on industrial services. Sewer revenues typically track with water revenues.

### *Electric*

The Electric Department is expecting nominal, development related growth in most rate categories. No rate increase is proposed.

An Impact Fee Study was completed in FY2014 resulting in a reduction of the impact fees rate. Impact fee revenues are projected to be up to correspond with commercial and residential growth, but lower than historic norms because of the fee decrease.

### *Storm Water*

Storm Water revenues are budgeted to increase nominally as a result of growth projections. Additionally, a two percent rate increase is proposed.

An Impact Fee study was recently completed that resulted in a significant reduction of the fee. Impact fee revenues are projected to be up to correspond with commercial and residential growth, but lower than historic norms because of the fee decrease.



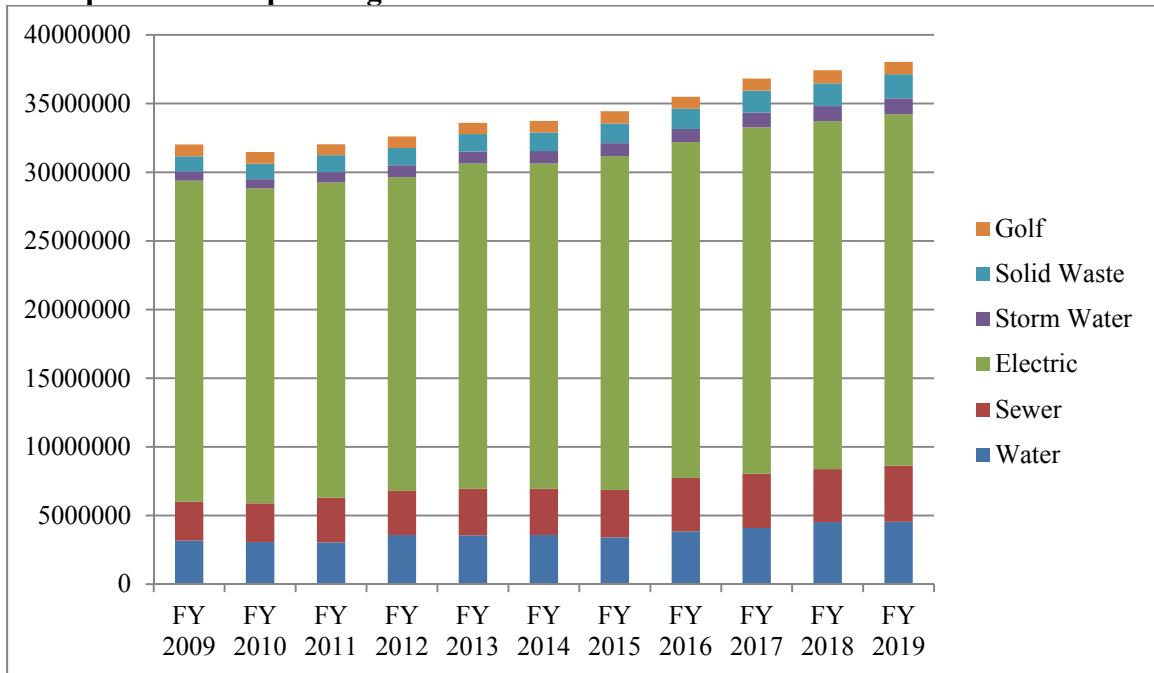
*Solid Waste*

A fee increase of three percent is proposed in the Solid Waste fund for municipal solid waste can and no rate increase for recycling cans. Municipal solid waste fees are up approximately five percent to reflect modest growth and the rate increase.

*Golf*

Total Golf revenues are projected to be down approximately 29% from last year primarily because of a one-time grant from the County for improvements at the clubhouse from last year. Operating revenues are anticipated to be flat compared to last year. No fee increases are proposed.

**Enterprise Fund Operating Revenue**



# Capital Expenditures

2019

Capital Expenditures are outlays for the acquisition of capital assets, which are typically considered to be land, buildings, equipment, infrastructure or the like costing more than five thousand dollars and having a useful life of more than one year.

The Capital Improvement Plan (CIP) is a plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure as a plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget consists of any number of capital projects and is based on the CIP. In some cases, sinking funds are created to accumulate sufficient revenue for future capital expenditures. As such, not all funds appropriated in the annual capital budget will necessarily be expended in the current budget year.

The following table summarizes capital expenditures by fund in the FY2018 budget. Specific projects are listed in the associated fund budgets.

## Capital Projects Summary

Fund/Project	Approved Budget
General Fund	
Administration, Information Systems, Comm. Dev.	\$79,650
Parks and Leisure Services	\$1,272,275
Public Works and Streets	\$1,049,445
Public Safety	\$235,500
Special Revenue Fund	
Impact Fee Projects	\$0
Vehicle & Equipment Fund	\$792,000
Facilities Fund	\$150,300
Water Fund	\$1,723,312
Sewer Fund	\$1,198,500
Electric Fund	\$1,984,002
Storm Water Fund	\$515,000
Solid Waste Fund	\$61,155
Total Capital Budget	\$11,191,139

## Impact of Capital Projects on Operating Funds

Acquisition of capital assets can affect operating budgets either positively or negatively. Many capital projects are justified on grounds of improving efficiencies or reducing maintenance costs (e.g. aging vehicles and equipment). Other projects will require increased staffing, maintenance contracts (e.g. software maintenance contracts). During the capital budgeting process, departments fill out a justification form that identifies the cost impact on the operating budget and is a consideration of the approval of the capital project.

### CIP – Estimated Operating Budget Impact

Project	Approved Budget	Estimated Annual Operating Budget Impact	Beginning Budget Year
Turf Fieldhouse	\$110,000	\$23,400	
Anticipated Revenue		\$109,200	2019
400 South Well	\$1,215,000	\$25,000	2018
WWTP DAF	\$524,000	\$15,000	2019

### Five-year Capital Improvement Plan

The following is a summary of the five-year CIP. The five-year CIP is for planning purposes only and is not formally adopted by the City Council. Detail forms for each project are kept in a separate document that are not part of the annual budget, but are used for planning purposes.

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2019 Department Budget Request	FY 2020 Estimate	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	5-Year Total	
<b>A General Capital Improvements</b>														
<b>Revenues &amp; Transfers In</b>														
							Construction Fees	-	-	-	-	-	-	
							Impact Fees	-	-	-	-	-	-	
							Grants	524,462	-	-	-	-	524,462	
							Debt	-	-	-	-	-	-	
							Transfers In	-	-	-	-	-	-	
							Other/GF Revenues	2,112,408	2,645,454	3,241,328	2,671,454	1,616,476	12,287,120	
<b>Total Revenues &amp; Transfers In</b>								<b>2,636,870</b>	<b>2,645,454</b>	<b>3,241,328</b>	<b>2,671,454</b>	<b>1,616,476</b>	<b>12,811,582</b>	
<b>Expenditures</b>														
<i>Information Technology</i>														
A	1	Ongoing	JG		45-4132-102		Server Renewal and Replacement	30,500	30,000	33,000	29,500	32,500	155,500	
A	2	Ongoing	JG		45-4132-103		Printer/Copier Renewal and Replacement	14,350	13,800	19,500	14,900	18,250	80,800	
A	3	Ongoing	JG		45-4132-104		Switch Renewal & Replacement	34,800	35,250	32,950	33,600	32,900	169,500	
<i>City Engineer</i>														
A	1	Project	JA		45-4185-new		Handheld GPS for Bluestake Locations	13,000					13,000	
<i>Police</i>														
A	1	Project	SF		45-4210-		Large Trailer and Equipment Storage Building		100,000				100,000	
A	2	Project	SF		45-4210-602		Bike Compound Improvements	10,000					10,000	
A	3	Ongoing	SF		45-4210-800		800 mhz Radio Replacement	58,000	58,000	56,000			172,000	
A	4	Project	SF		45-4210-		Police Interview Room Computer, DVR & Software Upgrade	12,500					12,500	
A		Project	SF		45-4210-		New Officer Vehicles	88,000					88,000	
A		Project	SF		45-4210-		Drug Detector Dog		25,000				25,000	
A	5	Project	SF		45-4210-		Police Firearms Range Improvements		12,000				12,000	
A		Project	SF		45-4210-		Driver's License Readers			11,200			11,200	
A		Project	SF		45-4210-		Video & Still Imaging System		15,000				15,000	
A		Project	SF		45-4210-		9mm Gun Replacements (30 units)				6,500		6,500	
A		Project	SF		45-4210-		AR-15 Sight & Light Upgrades				12,500		12,500	
<i>Dispatch</i>														
A		Project	SF		45-4211-101		Emergency Medical Dispatch Computer Program		60,000				60,000	
A		Project	SF		45-4211		Upgrade Dispatch Center to Fourth Work Station				50,000		50,000	
<i>Fire</i>														
A		Ongoing	HC		45-4220-102		Thermal Imaging Camera		8,000	8,000			16,000	
A		Ongoing	HC		45-4220-103		New Equipment	20,000						
A	1	Project	HC		45-4220-		Fire Station Plans Up date (Living Qtrs)	15,000					15,000	
A	2	Project	HC		45-4220-		Living Quarters for Station 41		150,000	100,000			250,000	
A	3	Project	HC		45-4220-		EKG Zoll Defibrilators	32,000	32,000	32,000			96,000	
A		Project	HC		45-4220-		Hydraulic Extrication Tools Replacement		12,000	12,000	12,000		36,000	
A		Ongoing	HC		45-4220-		Stricker Gournes			20,000	20,000	20,000	60,000	
A		Project	HC		45-4220-		Training Ground Site (10 Acres Fire Dept.) West of I15			70,000			70,000	
A		Project	HC		45-4220-		Fire Training Burn Building		7,000				7,000	
A		Project	HC		45-4220-		West Fire Substation			50,000		150,000	200,000	
<i>Streets</i>														
A	1	Ongoing	JR		45-4410-643		C Road Maintenance	668,445	550,000	694,694	633,028	520,602	3,066,769	
A	2	Ongoing	JR		45-4410-650		Sidewalks, Curb & Gutter		52,000	53,060	54,122	55,204	214,386	
A		Ongoing	JR		45-4410-881		Street Reconstruction	-	-	187,020	337,020	587,020	1,111,060	
A	3	Ongoing	JR		45-4410-273		Intersection Improvements		100,000	360,000	270,000	200,000	930,000	

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2019 Department Budget Request	FY 2020 Estimate	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	5-Year Total
A	4	Ongoing	JR		45-4410-new		UDOT Traffic Signal Betterment	18,000					18,000
A	4	Ongoing	JR		45-4410-932		Mill and Overlay	350,000	50,000	50,000	500,000	-	950,000
<b>Parks</b>													
A		Ongoing	BN		45-4510-104		Park Maintenance Reserve Fund		165,600	171,500	75,000		412,100
A		Ongoing	BN		45-4510-106		Parks Roads and Parking Lots Maintenance	28,408	21,270	21,270	25,150		96,098
A			BN		45-4510-NEW		Nebo School District Driving Range Asphalt Maintenance: 50/50 split	4,500					4,500
A		Ongoing	BN		45-4510-NEW		Parks Trees Replacement Fund		10,000	10,000	10,000		30,000
A			BN		45-4510-760		Rodeo Grounds Improvements	5,000	5,000	5,000	5,000		20,000
A			BN		45-4510-NEW		Asphalt maintenance for trail systems	17,461					17,461
A		Project	BN		45-4510-109		Dry Creek Trail Landscaping Improvements	20,000	20,000	20,000	20,000		80,000
A		Project	BN		45-4510-756		Library Park	24,462					24,462
A		Project	BN		45-4510-NEW		Main Street Landscape Rebuild			500,000			500,000
A		Project	BN		45-4510-NEW		Picnic Tables: Bird, Spring Creek, Holdway, Hobbie Creek, Legacy,	15,000	6,000	6,000	6,000		33,000
A		Project	BN		45-4510-NEW		Park Benches: Ray Arthur, Hobbie Creek, Spring Creek, Child Park		8,000		14,300		22,300
A		Project	BN		45-4510-NEW		Kelvin Grove Park Playground Equipment: playground, swing set, slides	69,000					69,000
A		Project	BN		45-4510-NEW		Hobbie Creek Trail through Rivers Subdivision		250,000				250,000
A		Project	BN		45-4510-NEW		Arts Park fence repairs	5,000					5,000
A		Project	BN		45-4510-NEW		Heritage Park restroom replacement			65,000	65,000		130,000
A		Project	BN		45-4510-NEW		OSHA approved fire rated storage cabinets for liquids, chemicals, and	8,694					8,694
<b>Canyon Parks</b>													
A			DV		45-4520-740		Canyon Parks Capital Maintenance Reserve Fund		104,800	105,800			210,600
A			DV		45-4520-749		Canyon Parks Sprinkling System		10,000	10,000			20,000
A			DV		45-4520-NEW		Pavilion Tables: Rotary 1, Lions, Veterans, Creekside	15,600	10,000	10,000			35,600
A			DV		45-4520-NEW		Picnic tables for the campground at Jolley's Ranch		9,000	9,000			18,000
A			DV		45-4520-NEW		Parks Roads and Parking Lot Maintenance	6,250	10,700	14,500			31,450
A			DV		45-4520-NEW		Kelly's Grove: Rebuild Veterans restroom		50,000	50,000	50,000		150,000
A	4		DV		45-4520-NEW		Kelly's Grove: Rebuild Lions restroom				40,000		40,000
<b>Museum</b>													
A			RW		45-4530-new		West Entrance ADA Compliance	2,500	8,000	3,000			13,500
A			RW		45-4530-new		Thermostat	15,000					15,000
A			RW		45-4530-new		Old Gym Purchase from NSD			15,000			15,000
A			RW		45-4530-new		Parking Lot Acquisition	140,000					140,000
A			RW		45-4530-new		Storage Addition		4,200				4,200
<b>Recreation</b>													
A		Project	TF		45-4560-813		Aquatic and Activities Center	500,000					500,000
A	1		CM		45-4560-814		Bleacher Replacement	23,000	23,000	23,000			69,000
A			CM		45-4560-new		Backstops	8,000	8,000	8,000	4,000		28,000
A	2		CM		45-4560-new		Community Pool Upgrade to Turf Fieldhouse	110,000					110,000
A	3		CM		45-4560-new		Memorial Field Lighting		120,500				120,500
A	4		CM		45-4560-new		Kolob Field Lighting		54,000				54,000
A	5		CM		45-4560-new		Batting Cages	8,000	8,000	8,000			24,000
A	6		CM		45-4560-new		Resurface Tennis/Pickleball Courts	150,000	50,000				200,000
<b>Cemetery</b>													
A	5	Project	BN/PD		45-4561-102		Evergreen Fence and Pillars		54,000	59,000	64,000		177,000
A	3	Ongoing	BN/PD		45-4561-103		Rebuild Sprinkling System: Section D @ Evergreen Cemetery	12,800	13,000	13,500			39,300
A		Project	BN/PD		45-4561-new		Evergreen Section M and N Development		274,834	274,834	274,834		824,502
A		Project	BN/PD		45-4561-new		Aggregate/Soil Bins			7,000			7,000
A		Project	BN/PD		45-4561-104		Cremation Niche Monument: City Cemetery (1)	25,000					25,000
A		Project	BN/PD		45-4561-new		Cremation Niche Monuments: Evergreen Cemetery (2)	5,000	20,000	25,000			50,000
A		Project	BN/PD		45-4561-new		Asphalt maintenance: City and Evergreen Cemeteries: Emulsion seal	44,100	8,000	8,000	8,000		68,100
<b>Library</b>													

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2019 Department Budget Request	FY 2020 Estimate	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	5-Year Total
A			DM		45-4580-new		Second Floor Construction	9,500	9,500	9,500	37,000		65,500
<b>Total Expenditures</b>								<b>2,636,870</b>	<b>2,645,454</b>	<b>3,241,328</b>	<b>2,671,454</b>	<b>1,616,476</b>	<b>12,811,582</b>
<b>Total Operating Surplus (Deficit)</b>								<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>B Special Service Capital Improvements</b>													
<b>Revenues &amp; Transfers In</b>													
							Construction Fees		-				-
							Impact Fees	-	213,500	346,500			560,000
							Grants	-	-	-	-	-	-
							Debt	-	-	-	-	-	-
							Transfers In	-	-	-	-	-	-
							Other/GF Revenues	-	-	-	-	-	-
<b>Total Revenues &amp; Transfers In</b>								<b>-</b>	<b>213,500</b>	<b>346,500</b>	<b>-</b>	<b>-</b>	<b>560,000</b>
<b>Expenditures</b>													
							<b>Impact Fee Projects</b>						
B				59	46-6000-NEW		Community Park		196,000	296,500			492,500
B				52	46-6000-024		Wayne Bartholomew Family Park		17,500	50,000			67,500
B					46-9000-400		Streets Impact Fee Capital Projects		-	-	-	-	-
<b>Total Expenditures</b>								<b>-</b>	<b>213,500</b>	<b>346,500</b>	<b>-</b>	<b>-</b>	<b>560,000</b>
<b>Total Operating Surplus (Deficit)</b>								<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>C Internal Service Fund - Facilities Maintenance &amp; Central Shop</b>													
<b>Revenues &amp; Transfers In</b>													
							Construction Fees						
							Impact Fees						
							Grants						
							Debt						
							Transfers In	170,300	198,700	70,000	20,000	9,000	468,000
							Other/GF Revenues						
<b>Total Revenues &amp; Transfers In</b>								<b>170,300</b>	<b>198,700</b>	<b>70,000</b>	<b>20,000</b>	<b>9,000</b>	<b>468,000</b>
<b>Expenditures</b>													
							<b>Impact Fee Projects</b>						
C	1	Ongoing	JB		47-5000-800		Facilities Renewal and Replacement Projects	150,300	128,700				279,000
C		Project	SH		47-9000-new		Extend Shop 1 bay		70,000	70,000			140,000
C		Project	SH		47-9000-713		Lift for Class 6-8 Trucks	20,000					20,000
C		Project	SH		47-9000-new		Office Expansion				20,000		20,000
C		Project	SH		47-9000-new		Air Compressor					9,000	9,000
<b>Total Expenditures</b>								<b>170,300</b>	<b>198,700</b>	<b>70,000</b>	<b>20,000</b>	<b>9,000</b>	<b>468,000</b>
<b>Total Operating Surplus (Deficit)</b>								<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>D Vehicles and Equipment Capital Improvements</b>													

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2019 Department Budget Request	FY 2020 Estimate	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	5-Year Total
<b>Revenues &amp; Transfers In</b>													
							Construction Fees		-				-
							Impact Fees		-				-
							Grants		-				-
							Debt		-				-
							Transfers In		-				-
							Other/Reserves	792,000	331,200	152,600	100,600	52,000	1,428,400
<b>Total Revenues &amp; Transfers In</b>								<b>792,000</b>	<b>331,200</b>	<b>152,600</b>	<b>100,600</b>	<b>52,000</b>	<b>1,428,400</b>
<b>Expenditures</b>													
							<i>Administration</i>						
D					48-4130-010		Car - Fleet						-
D					48-4130-020		Emergency Replacement						-
							<i>City Engineer</i>						
D	1				48-4185-001		Vehicle Replacement	25,000					25,000
D	2				48-4185-002		Equipment Replacement	4,500					4,500
							<i>Police</i>						
D					48-4210-021		Vehicle Replacement	125,000					125,000
							<i>Fire</i>						
D	1				48-4220-		Vehicle Replacement	180,000					180,000
							<i>Streets</i>						
D					48-4410-015		Equipment Replacement	40,500					40,500
							<i>Parks</i>						
D					48-4510-010		Vehicle Replacement			85,000	24,000		109,000
D					48-4510-015		Equipment Replacement	8,000	31,200	11,600	11,600		62,400
							<i>Canyon Parks</i>						
D					48-4520-014		Equipment Replacement	32,000					32,000
							<i>Cemetery</i>						
D					48-4561-001		Equipment Replacement	24,000					24,000
D					48-4561-003		Vehicle Replacement	35,000					35,000
							<i>Water</i>						
					48-5100-010		Vehicle Replacement	115,000					115,000
					48-5100-012		Equipment Replacement	22,000					22,000
							<i>Sewer</i>						
D					48-5200-002		Vehicle Replacement		150,000				150,000
D					48-5200-003		Equipment Replacement						
							<i>Electric</i>						
D					48-5300-015		Vehicle Replacement	93,000					93,000
D					48-5300-018		Equipment Replacement						-
							<i>Storm Water</i>						
					48-5500-001		Vehicle Replacement		150,000				150,000
							<i>Solid Waste</i>						
					48-5700-010		Vehicle Replacement						-
							<i>Golf Course</i>						
D					48-5861-004		Equipment Replacement	88,000		56,000	65,000	52,000	261,000
D	3	Ongoing	RO				City wide Vehicle Replacement						-
<b>Total Expenditures</b>								<b>792,000</b>	<b>331,200</b>	<b>152,600</b>	<b>100,600</b>	<b>52,000</b>	<b>1,428,400</b>
<b>Total Operating Surplus (Deficit)</b>									-	-	-	-	-

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2019 Department Budget Request	FY 2020 Estimate	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	5-Year Total
<b>E Water Utility Capital Improvements</b>													
<b>Revenues &amp; Transfers In</b>													
							Construction Fees	-	-	-	-	-	-
							Impact Fees	468,960	360,000	360,000	360,000	360,000	1,908,960
							Grants	-	-	-	-	-	-
							Debt	-	-	-	-	-	-
							Transfers In	-	-	-	-	-	-
							Other/GF Revenues	1,254,353	1,987,483	2,297,476	2,173,869	2,203,179	9,916,360
<b>Total Revenues &amp; Transfers In</b>								<b>1,723,313</b>	<b>2,347,483</b>	<b>2,657,476</b>	<b>2,533,869</b>	<b>2,563,179</b>	<b>11,825,320</b>
<b>Expenditures</b>													
E	1	Project	SB			51-6190-804	Spring Collection Fences	63,000	30,000	30,000			123,000
E		Project	SB			51-6190-811	Pressurized Irrigation - Phase II						-
E	2	Project	SB			51-6190-878	Service Replacements - Street Overlays	68,250	65,000	65,000	65,000	65,000	328,250
E		Project	SB			51-6190-888	Canyon PRV Upgrade		70,086				70,086
E		Project	SB			51-6190-890	General Waterline Replacement 10th S pipeline			1,137,146			1,137,146
E	3	Project	SB			51-6190-893	Bartholomew Tank Replacement	105,000					105,000
E		Project	SB			51-6190-901	South Main St Water Pipeline					1,472,000	1,472,000
E		Project	SB			51-6190-902	Fireflow deficiencies Correction ( master plan )		145,000	418,000			563,000
E	5	Project	SB			51-6190-907	Center Street Service replacements	525,000	565,000				1,090,000
E		Project	SB			51-6190-new	Canyon PRV Services to Penstock		36,000				36,000
E		Project	SB			51-6190-new	Lower Spring creek tank #1 Replacement	78,750		70,000			148,750
E		Project	SB			51-6190-new	Upper Spring creek tank chlorinator rebuild	78,750	75,000				153,750
E		Project	SB			51-6190-new	Upper Spring Creek Pipe replacement					187,393	187,393
E		Project	SB			51-6190-new	Jurd Spring Tank replacement				5,000		5,000
E		Project	SB			51-6190-new	1000 S Well Chlorination		75,000				75,000
E		Project	SB			51-6190-new	Bartholomew Spring collection pipe replacement		153,307		157,307		310,614
E		Project	SB			51-6190-new	200 N well chlorination			75,000			75,000
E		Project	SB			51-6190-new	Industrial Pipe replacement				1,664,256		1,664,256
E		Project	SB			51-6190-new	Hobble Creek Tank #1 replacement		27,000				27,000
E		Project	SB			51-6190-new	900 S well chlorination				75,000		75,000
E		Project	SB			51-6190-new	Strong PRV overhaul				45,000		45,000
E		Project	SB			51-6190-new	1940's pipe replacement			196,056	196,056	196,056	588,168
E		Project	SB			51-6190-new	Flowsolve pipe abandonment and service tieover		50,000				50,000
E	6	Project	SB			51-6190-new	Flowsolve pipe replacement	236,250					236,250
E	7	Project	SB			51-6190-new	Upper Spring Creek Tank Improvements		257,200				257,200
E	9	Project	SB			51-6190-new	Pipeline replacement on 1750 W flying J	225,750					225,750
<b>Impact Fee Projects</b>													
E	10		SB			51-6800-002	Secondary Pipe Oversizing	197,896	188,472	188,472	188,472	188,472	951,784
E	11		SB			51-6800-032	Oversizing Culinary Water Lines	144,667	137,778	137,778	137,778	137,778	695,779
E			SB			51-6800-new	PI RR crossings			340,024			340,024
E			SB			51-6800-new	Highline ditch Pipe ( upper)		472,640				472,640
E			SB			51-6800-new	I 15 crossing ( south)					316,480	316,480
<b>Total Expenditures</b>								<b>1,723,313</b>	<b>2,347,483</b>	<b>2,657,476</b>	<b>2,533,869</b>	<b>2,563,179</b>	<b>11,825,320</b>



Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2019 Department Budget Request	FY 2020 Estimate	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	5-Year Total	
<b>Total Operating Surplus (Deficit)</b>									-	-	-	-	-	
<b>F Sewer Utility Capital Improvements</b>														
<b>Revenues &amp; Transfers In</b>														
									-				-	
								325,000	350,000	350,000	350,000	350,000	1,725,000	
Construction Fees														
Impact Fees														
Grants														
Debt														
Transfers In														
Other								873,500	1,426,500	1,340,000	770,000	496,000	4,906,000	
<b>Total Revenues &amp; Transfers In</b>								<b>1,198,500</b>	<b>1,776,500</b>	<b>1,690,000</b>	<b>1,120,000</b>	<b>846,000</b>	<b>6,631,000</b>	
<b>Expenditures</b>														
F	1	Project	JG	3	52-6150-153		Scada System Upgrade	70,000	90,000		-	-	160,000	
F	2	Project	JG		52-6150-224		Equipment Replacement/Repair	150,000	150,000	150,000	150,000	150,000	750,000	
F	3	Project	JG		52-6150-236		Shop for Vactors and TV Truck		25,000	-	-	-	25,000	
F	4	Project	JG		52-6190-156		Anoxic Tank	254,000	427,000		-	-	681,000	
F	5	Project	JG		52-6190-157		Disolved Air Flootation (DAF)/Thickener	287,500	587,500		-	-	875,000	
F	6	Project	JG		52-6190-158		Chemical Treatment	167,000	167,000		-	-	334,000	
F	7	Project	JG		52-6190-825		General Sewer Repairs	125,000	250,000	250,000	-	-	625,000	
F		Project	JG		52-6190-834		Headworks Screening and Compaction	-	-	-		90,000	90,000	
F		Project	JG		52-6190-new		100 S 400 E to 800 E sewer pipe replacement				350,000	136,000	486,000	
F		Project	JG		52-6190-new		400 W 400 S to 200 S sewer pipe replacement			220,000		-	220,000	
F	8	Project	JG	2	52-6190-new		WRF Asphalt Maintenance and add more paved areas	20,000					20,000	
F		Project	JG		52-6190-new		1750 W from Center to 400 S (deficiency)			200,000	600,000	250,000	1,050,000	
F	9	Project	JG		52-6190-new		Power line and Transformer at WRF		20,000	100,000			120,000	
F		Project	JG		52-6190-new		Plunger Mixer and heat exchanger for primary digester					200,000	200,000	
F	10	Project	JG		52-6190-new		compost yard improvements Storm drainage, composting pads, pavement		40,000	200,000			240,000	
F		Project	JG		52-6190-new		Spring Pointe Lift Station			350,000			350,000	
F	11	Project	JG		52-6190-new		Spring Haven Lift Station	105,000					105,000	
F		Project	JG		52-6190-new		Compost Turner			200,000			200,000	
<b>Impact Fee Projects</b>														
F	13	Project	JG		52-6800-003		West Fields Oversize/Extension	20,000	20,000	20,000	20,000	20,000	100,000	
<b>Total Expenditures</b>								<b>1,198,500</b>	<b>1,776,500</b>	<b>1,690,000</b>	<b>1,120,000</b>	<b>846,000</b>	<b>6,631,000</b>	
<b>Total Operating Surplus (Deficit)</b>									-	-	-	-	-	
<b>G Electric Utility Capital Improvements</b>														
<b>Revenues &amp; Transfers In</b>														
								624,000	600,000	620,000	640,000	650,000	3,134,000	
Construction Fees														
Impact Fees								437,400	400,000	400,000	400,000	400,000	2,037,400	
Grants														
Debt														

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2019 Department Budget Request	FY 2020 Estimate	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	5-Year Total
							Transfers In						-
							Rate Revenue / Reserves	922,602	3,463,489	6,076,975	4,116,231	3,850,240	18,429,537
<b>Total Revenues &amp; Transfers In</b>								<b>1,984,002</b>	<b>4,463,489</b>	<b>7,096,975</b>	<b>5,156,231</b>	<b>4,900,240</b>	<b>23,600,937</b>
<b>Expenditures</b>													
G		Ongoing	BG		53-6050-001	1	Materials-New Development	250,000	150,000	150,000	150,000	150,000	850,000
G		Ongoing	BG		53-6050-002	2	Transformers-New Development	150,000	125,000	100,000	100,000	100,000	575,000
G		Ongoing	BG		53-6050-009	3	Street Lights R&R	7,500	7,500	7,500	7,500	75,000	105,000
G		Ongoing	BG		53-6050-011	4	Street Lighting LED Conversion Upgrade	35,000	35,000	35,000	35,000	35,000	175,000
G		Ongoing	BG		53-6050-037		CFP/IFFP(7) Upgrade to Feeder 601 (OHV)	-	20,000	-	-	-	20,000
G		Ongoing	BG		53-6050-039		CFP/IFFP(22) Upgrade to Feeder 602	-	40,000	-	-	-	40,000
G		Project	SB		53-6050-047	18	CAT 20,000 Hour Rebuild Reserve	20,000	20,000	20,000	20,000	-	80,000
			BG		53-6050-051	28	Baxter Substation Battery bank	25,000	25,000	-	-	-	50,000
G		Equip	SB		53-6050-NEW		New Equipment	20,000	-	-	-	-	20,000
G		Equip	SB		53-6050-NEW		SCADA Survalent Servers	-	15,000	-	-	-	15,000
G		Equip	SB		53-6050-NEW		SCADA Workstation	-	6,000	-	-	-	6,000
G		Project	SB		53-6050-NEW		Cooling Tower Variable Frequency Drive	6,000	-	-	-	-	6,000
G		Project	SB		53-6050-NEW		Spring Creek Hydro RTU processor replacement	10,000	-	-	-	-	10,000
G		Project	SB		53-6050-NEW		DSRV R416 6MW Replacement/Heat Rate Efficiency Upgrades	-	-	4,000,000	4,000,000	4,000,000	12,000,000
G		Ongoing	BG		53-6050-NEW		CFP/IFFP (15b) Stouffer GCB Addition on 46kV Loop	-	68,750	-	-	-	68,750
G		Project	SB		53-6050-NEW		Block fence for Compound Substation	-	25,000	-	-	-	25,000
G		Project	SB		53-6050-NEW		Hi Pot Tester	-	10,000	-	-	-	10,000
G		Project	SB		53-6050-NEW		WHPP Station Transformer Protection Relay Replacement	22,000	-	-	-	-	22,000
G		Project	SB		53-6050-NEW		Lower B Hydro Battery Charger Replacement	15,000	-	-	-	-	15,000
G		Project	SB		53-6050-NEW		WHPP Engine Room Heater Replacement	16,000	-	-	-	-	16,000
G		Project	SB		53-6050-NEW		Lower B Hydro Gen Protection/Sync Check Relay Replacement	9,000	-	-	-	-	9,000
G		Project	SB		53-6050-NEW		K1 Left Bank Turbo Revuid	65,000	-	-	-	-	65,000
G		Project	SB		53-6050-NEW		Engine Clean Burn Head Rebuile	55,000	-	-	-	-	55,000
G		Project	SB		53-6050-NEW		K3 CO Catalyst Elements Replacement	30,000	-	-	-	-	30,000
G		Project	SB		53-6050-NEW		Clean Burn Fuel Pump Replacement	25,000	-	-	-	-	25,000
G		Ongoing	BG		53-6150-016	9	Substation OCB Replacement	142,500	82,500	-	-	-	225,000
G		Project	BG		53-6150-026	22	CFP/IFFP Stouffer Substation Engineering	-	875,000	800,000	-	-	1,675,000
G		Project	BG		53-6150-037	20	CFP/IFFP(7) Upgrade to Feeder 601 (OVH)	-	11,000	-	-	-	11,000
G		Project	BG		53-6150-039	23	CFP/IFFP (22) Upgrade to Feeder 602	40,000	-	-	-	-	40,000
G		Ongoing	BG		53-6150-040	24	AMI Metering System New Generation Equipment	150,000	150,000	150,000	150,000	150,000	750,000
G		Project	BG		53-6150-228	5	Industrial Park UG Upgrade	200,000	200,000	-	-	-	400,000
G		Project	SB		53-6150-244	7	WHPP 3520H Caterpillar Generation - K5	-	1,050,000	1,050,000	-	-	2,100,000
G		Project	BG		53-6150-247		IFFP (5) Capacitor Banks - Distribution	-	30,000	-	-	-	30,000
G		Project	BG		53-6150-248	8	Main St. Street Lighting	150,000	100,000	100,000	100,000	100,000	550,000
G		Project	SB		53-6150-258		SCADA Hardware_Software upgrade	-	65,000	-	-	-	65,000
G		Project	BG		53-6190-238	6	Street Repairs	2,500	2,500	2,500	2,500	2,500	12,500
G		Project	BG		NEW		Trimble R2 RTK ROVER	-	14,000	-	-	-	14,000
G		Project	BG		NEW		Scanner/plotter combo	-	10,500	-	-	-	10,500
G		Project	BG		NEW		Phase Tracker	20,000	-	-	-	-	20,000
G		Project	BG		NEW		Breaker 504 addition	-	120,000	-	-	-	120,000
G		Project	BG		NEW		Reconductor Breaker 103 out of Baxter Substation	-	68,491	68,491	68,491	-	205,473
G		Project	BG		NEW		Powell Breaker Parts	15,000	-	-	-	-	15,000
G		Project	BG		NEW		Lower B Substation Reconfiguration Breakers 6041,6042	25,000	25,000	25,000	-	-	75,000
G		Project	BG		NEW		Substation Transformer Sinking Fund	-	235,000	235,000	235,000	-	705,000
G		Project	BG		NEW		Additional feeder under I-15 at 1000 North	-	256,128	-	-	-	256,128

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2019 Department Budget Request	FY 2020 Estimate	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	5-Year Total
<b>Impact Fee Projects</b>													
G		Ongoing	BG	2	53-6800-009		Transmission & Distribution Circuit Renewal & Replacement	287,740	287,740	287,740	287,740	287,740	1,438,700
G		Project	BG		53-6800-023		IFFP (16) Install Feeder 704 (West Fields 1750 W)	190,762	190,762	-	-	-	381,524
G		Project	BG		53-6800-new		IFFP (15a) Stouffer Transformer Circuit Switchers (2)	-	8,124	-	-	-	8,124
G		Project	BG		53-6800-new		IFFP (15b) Stouffer OCB Addition on 46kV Loop	-	68,750	-	-	-	68,750
			BG		NEW		Reconductor Breaker 103 out of Baxter Substation	-	65,744	65,744	-	-	131,488
<b>Total Expenditures</b>								<b>1,984,002</b>	<b>4,463,489</b>	<b>7,096,975</b>	<b>5,156,231</b>	<b>4,900,240</b>	<b>23,600,937</b>
<b>Total Operating Surplus (Deficit)</b>									-	-	-	-	-
<b>H Storm Water Utility Capital Improvements</b>													
<b>Revenues &amp; Transfers In</b>													
							Construction Fees		-				-
							Impact Fees	184,680	150,000	150,000	150,000	150,000	784,680
							Grants		-				-
							Debt		-				-
							Transfers In		-				-
							Other/GF Revenues	330,320	120,000	130,000	159,000	230,000	969,320
<b>Total Revenues &amp; Transfers In</b>								<b>515,000</b>	<b>270,000</b>	<b>280,000</b>	<b>309,000</b>	<b>380,000</b>	<b>1,754,000</b>
<b>Expenditures</b>													
H	1	Project	JG		55-6050-022		Shop for Vactor and Sweeper	25,000	30,000	30,000	24,000		109,000
H	2	Project	JG		55-6050-026		Master Plan PE42 1150 N 150 E Pipe and DP	170,000					170,000
H		Project	JG		55-6050-new		450 E 550 N Estella Estates Install pipe between houses, pipe on ro	-	-	200,000			200,000
H		Project	JG		55-6050-new		SD Pipe 1000 S to 700 E to 1180 S			-	235,000	380,000	615,000
H		Project	JG		55-6050-new		#204 SD Pipe 400 N 450 W to 100 W		190,000	-			190,000
<b>Impact Fee Projects</b>													
H	3	Project	JG		55-6800-001		Oversizing Reimbursements	50,000	50,000	50,000	50,000		200,000
H	4	Project	JG		55-6800-011		Impact Fee Master Plan DBW19	50,000					50,000
H	5	Project	JG		55-6800-012		Impact Fee Master Plan PW24	120,000					120,000
H	6	Project	JG		55-6800-014		Impact Fee Master Plan PW25	100,000					100,000
<b>Total Expenditures</b>								<b>515,000</b>	<b>270,000</b>	<b>280,000</b>	<b>309,000</b>	<b>380,000</b>	<b>1,754,000</b>
<b>Total Operating Surplus (Deficit)</b>									-	-	-	-	-
<b>I Solid Waste Utility Capital Improvements</b>													
<b>Revenues &amp; Transfers In</b>													
							Construction Fees		-				-
							Impact Fees		-				-
							Grants		-				-
							Debt		-				-
							Transfers In		-				-
							Other Revenues	61,155	65,000	65,000	65,000	-	256,155
<b>Total Revenues &amp; Transfers In</b>								<b>61,155</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>	<b>256,155</b>
<b>Expenditures</b>													

Func. Key	Item #	Project or Ongoing	Project Coord.	Dept. Rank	G/L #	Project #	Project Name	FY 2019 Department Budget Request	FY 2020 Estimate	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	5-Year Total
I	1				57-6024-040		New and Replacement Garbage Cans	39,680					39,680
I	2				57-6024-041		Recycling Cans	21,475					21,475
I	3				57-6024-NEW		New Vehicle		65,000	65,000	65,000		195,000
<b>Total Expenditures</b>								<b>61,155</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>	<b>256,155</b>
<b>Total Operating Surplus (Deficit)</b>									<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>J Golf Course Capital Improvements</b>													
<b>Revenues &amp; Transfers In</b>													
								-	-	-	-	-	-
Construction Fees								-	-	-	-	-	-
Impact Fees								-	-	-	-	-	-
Grants								-	-	-	-	-	-
Debt								-	-	-	-	-	-
Transfers In								-	-	-	-	-	-
Other								-	260,000	1,585,000	1,540,000	-	3,385,000
<b>Total Revenues &amp; Transfers In</b>								<b>-</b>	<b>260,000</b>	<b>1,585,000</b>	<b>1,540,000</b>	<b>-</b>	<b>3,385,000</b>
<b>Expenditures</b>													
J					58-6080-new		Window Replacement			85,000			85,000
J					58-6080-new		Pump Replacement				40,000		40,000
J					58-6080-new		Bridge Replacement		60,000				60,000
J					58-6080-new		Three Sided Building Maintenance		200,000				200,000
J					58-6080-new		Front 9 Irrigation Control System				1,500,000		1,500,000
J					58-6080-new		Back 9 Irrigation System			1,500,000			1,500,000
<b>Total Expenditures</b>								<b>-</b>	<b>260,000</b>	<b>1,585,000</b>	<b>1,540,000</b>	<b>-</b>	<b>3,385,000</b>
<b>Total Operating Surplus (Deficit)</b>									<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>City Wide Summary</b>													
<b>Total Revenues and Transfers In</b>								<b>8,910,840</b>	<b>12,372,626</b>	<b>17,114,879</b>	<b>13,496,154</b>	<b>10,357,895</b>	<b>62,252,394</b>
<b>Total Expenditures</b>								<b>8,910,840</b>	<b>12,372,626</b>	<b>17,114,879</b>	<b>13,496,154</b>	<b>10,357,895</b>	<b>62,252,394</b>
<b>Total Operating Surplus (Deficit)</b>								<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Notes:**

1. This summary schedule is for budget purposes only. It does not contain carryforwards, encumbrances or unexpended budget from prior years.

# General Fund

2019

The General Fund is used to account for resources traditionally associated with governmental functions which are not required legally or by sound financial management to be accounted for in another fund.

Departments included in the General Fund are:

- Legislative Body
- Administration / Human Resources
- Information Systems
- Legal
- Finance
- Treasury
- Municipal Court
- Police
- Dispatch
- Fire
- Ambulance
- Public Works Administration
- Engineering
- Streets
- Building Inspections
- Planning and Zoning
- Parks
- Canyon Parks
- Art Museum
- Recreation Administration and Events
- Recreation
- Swimming Pool
- Cemetery
- Senior Citizens



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

G.F. Summary

ESTIMATED BEGINNING FUND BALANCE<sup>1</sup> 6,008,343

	<b>TOTAL BUDGET</b>			
	<b>FY2018 APPROVED BUDGET</b>	<b>FY2019 FINAL BUDGET</b>	<b>FY2019 VS FY2018 INC/(DEC)</b>	<b>% CHANGE</b>
<b>REVENUES &amp; TRANSFERS IN</b>				
Taxes	12,606,400	13,424,768	818,368	6.5%
Licenses & Permits	578,000	656,250	78,250	13.5%
Intergovernmental	1,845,534	1,866,296	20,762	1.1%
Charges for Services	2,431,000	3,204,400	773,400	31.8%
Fines & Forfeitures	399,500	427,000	27,500	6.9%
Miscellaneous	901,250	976,920	75,670	8.4%
Administrative Fees, Contributions & Transfers	4,505,038	4,750,892	245,854	5.5%
Special Revenue	168,705	176,378	7,673	4.5%
<b>Total General Fund Revenues</b>	<b>23,435,427</b>	<b>25,482,905</b>	<b>2,047,478</b>	<b>8.7%</b>

**EXPENDITURES & TRANSFERS OUT**

	<b>Total Budget</b>			
<b><u>ADMINISTRATION</u></b>				
Legislative	149,129	151,801	2,672	1.8%
Administration	1,006,765	992,358	(14,407)	-1.4%
Information Systems	384,994	374,226	(10,768)	-2.8%
Legal	508,920	585,421	76,501	15.0%
Finance	556,416	584,792	28,376	5.1%
Treasury	436,814	432,409	(4,405)	-1.0%
Court	306,904	325,047	18,143	5.9%
Transfers	5,563,898	6,184,250	620,352	11.1%
Subtotal	8,913,840	9,630,304	716,464	8.0%
<b><u>PUBLIC SAFETY</u></b>				
Police	3,683,145	3,910,496	227,351	6.2%
Dispatch	687,190	716,581	29,391	4.3%
Fire & EMS	1,262,817	1,348,295	85,478	6.8%
Subtotal	5,633,152	5,975,372	342,220	6.1%
<b><u>PUBLIC WORKS</u></b>				
Public Works Administration	334,014	311,820	(22,194)	-6.6%
Engineering	879,326	919,627	40,301	4.6%
Streets	1,415,668	1,309,794	(105,874)	-7.5%
Subtotal	2,629,008	2,541,241	(87,767)	-3.3%
<b><u>COMMUNITY DEVELOPMENT</u></b>				
Building Inspections	308,240	371,154	62,914	20.4%
Planning and Zoning	442,313	444,079	1,766	0.4%
Subtotal	750,553	815,233	64,680	8.6%



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

G.F. Summary

	<b>TOTAL BUDGET</b>			
	<b>FY2018 APPROVED BUDGET</b>	<b>FY2019 FINAL BUDGET</b>	<b>FY2019 VS FY2018 INC/(DEC)</b>	<b>% CHANGE</b>
<b><u>COMMUNITY SERVICES</u></b>				
Parks	1,010,311	1,163,491	153,180	15.2%
Canyon Parks	424,167	333,125	(91,042)	-21.5%
Art Museum	958,544	986,368	27,824	2.9%
Recreation	884,245	973,419	89,174	10.1%
Swimming Pool	944,715	1,608,726	664,011	70.3%
Cemetery	247,697	267,473	19,776	8.0%
Arts Commission	33,200	28,700	(4,500)	-13.6%
Library	1,024,860	1,053,143	28,283	2.8%
Senior Citizens	99,415	106,311	6,896	6.9%
Subtotal	<u>5,627,154</u>	<u>6,520,755</u>	<u>893,601</u>	15.9%
<b>Total - General Fund</b>	<u>23,553,708</u>	<u>25,482,905</u>	<u>1,929,198</u>	8.2%
<b>Surplus/(Deficit)</b>	<u>(118,281)</u>	<u>(0)</u>	<u>118,280</u>	
<b>Estimated Ending Fund Balance</b>		6,008,343		
Nonspendable				
Prepaid Expenses		319,825		
Inventory				
Endowments				
Restricted for				
Impact Fees				
Class C Roads		830,108		
Joint Venture		100,777		
Debt Service				
Capital Projects				
Assigned for				
Community Improvements				
Unassigned		4,757,633		
State Compliance Fund Balance Level (25% max.)			22.9%	

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Revenues

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<u>Taxes</u>						
10-3100-110	GENERAL PROPERTY TAX - CURRENT	3,375,970	3,722,352	2,981,739	3,773,768	51,416
10-3100-115	PRIOR YEARS' PROPERTY TAX-DELINQUENT	559,947	375,000	188,359	395,000	20,000
10-3100-120	PROPERTY TAXES ON AUTOS	256,216	336,000	235,569	336,000	-
10-3100-125	ENERGY USE TAX	2,080,533	2,063,000	962,702	2,099,000	36,000
10-3100-130	SALES TAXES	5,642,162	5,299,048	2,824,356	6,008,000	708,952
10-3100-131	FRANCHISE TAX REVENUE	175,290	189,000	100,970	197,000	8,000
10-3100-134	INNKEEPER TAX	93,748	88,000	54,698	109,000	21,000
10-3100-160	TELEPHONE SURCHARGE TAX	253,539	248,000	126,373	254,000	6,000
10-3100-161	MUNICIPAL TELECOMMUNICATIONS TAX	266,381	286,000	126,086	253,000	(33,000)
	Total - Taxes	12,703,785	12,606,400	7,600,851	13,424,768	818,368
<u>Licenses &amp; Permits</u>						
10-3200-210	BUSINESS LICENSES	102,455	112,000	61,890	97,000	(15,000)
10-3200-215	TEMPORARY USE PERMIT FEES	1,630	500	225	500	-
10-3200-220	STATE SURCHARGE-BUILD PERMITS	4,653	4,000	2,226	5,000	1,000
10-3200-221	BUILDING & CONSTRUCTION	464,948	459,000	213,813	550,000	91,000
10-3200-227	DOG LICENSE FEES	615	1,000	150	750	(250)
10-3200-228	ALARM PERMIT FEE	420	500	210	500	-
10-3200-229	NONCONFORMITY PERMIT FEE	1,506	1,000	2,390	2,500	1,500
	Total - Licenses & Permits	576,227	578,000	280,904	656,250	78,250
<u>Intergovernmental</u>						
10-3300-301	MUSEUM POPS GRANT	220,519	279,000	51,247	279,000	-
10-3300-302	OTHER MUSEUM GRANTS				45,000	45,000
10-3300-356	"C" ROAD FUND ALLOTMENT FROM STATE	1,239,827	1,342,884	400,159	1,345,000	2,116
10-3300-358	STATE LIQUOR ALLOTMENT	30,667	32,000	32,638	33,000	1,000
10-3300-360	GENERAL GRANTS	17,576	40,000	17,046	16,896	(23,104)
10-3300-361	POLICE GRANTS	44,671	8,000	535	2,000	(6,000)
10-3300-363	CTC PROGRAM GRANT	500	-	-	-	-
10-3300-364	LIBRARY GRANTS	9,100	9,650	-	8,900	(750)
10-3300-370	MOUNTAINLANDS - SR CITIZENS	7,478	8,500	3,420	7,500	(1,000)
10-3300-372	STATE EMS GRANTS	13,300	3,000	-	5,250	2,250
10-3300-373	FIRE GRANTS	-	3,000	-	5,250	2,250
10-3300-380	NEBO SCHOOL DIST-RES OFFICER	37,249	48,000	37,249	39,000	(9,000)
10-3300-390	FIRE CONTRACTS	11,438	23,000	14,865	15,000	(8,000)
10-3300-394	TASK FORCE OVERTIME REIMBURSE	6,190	10,000	-	-	(10,000)
10-3300-395	DUI OVERTIME GRANT REIMBURSEME	-	-	14,673	27,500	
10-3300-396	VICTIMS ADVOCATE GRANT	16,724	17,500	9,342	18,000	500
10-3300-398	SHARED COURT JUDGE-MAPLETON	18,767	21,000	9,383	19,000	(2,000)
	Total - Intergovernmental	1,674,005	1,845,534	590,558	1,866,296	(6,738)
<u>Charges for Services</u>						
10-3200-222	PLAN CHECK FEE	249,840	255,000	112,308	261,000	6,000
10-3200-223	PLANNING REVENUES	54,256	53,000	16,229	56,000	3,000
10-3200-224	SPECIFICATIONS & DRAWINGS				-	-
10-3200-225	OTHER LICENSE PERMITS	4,925	3,000	4,050	5,000	2,000
10-3200-231	PUBLIC WORKS FEES	58,058	25,000	8,410	30,000	5,000
10-3300-391	COUNTY ALLOTMENT - FIRE	13,152	-	-	-	-
10-3300-393	POOL EXEMPT REVENUE	-	3,000	-	-	(3,000)
10-3400-456	AMBULANCE FEES	521,250	540,000	282,035	531,000	(9,000)
10-3400-510	CEMETERY LOTS SOLD	61,295	80,000	47,703	87,000	7,000
10-3400-520	SEXTON FEES	120,650	115,000	71,100	126,000	11,000
10-3400-525	PLOT TRANSFER FEE	1,200	2,000	300	1,000	(1,000)
10-3400-530	PERPETUAL TRUST FUND INCOME	-	-	(1,005)	-	-
10-3400-560	DISPATCH SERVICE FEE	98,117	75,000	51,021	82,400	7,400
10-3400-571	LIMITED LAND DISTURBANCE PERMIT	33,228	24,000	32,436	48,000	24,000
10-3400-590	MUSEUM PROGRAM FEES	10,088	38,000	6,080	31,100	(6,900)
10-3600-626	YOUTH SPORTS REVENUE	266,267	275,000	125,993	290,900	15,900
10-3600-627	ADULT SPORTS REVENUE	10,726	16,000	3,055	5,000	(11,000)
10-3600-628	SWIMMING POOL REVENUES	67,240	760,000	175,144	1,500,000	740,000
10-3600-629	SWIMMING POOL REV - TAX EXEMPT	66,272	50,000	12,492	-	(50,000)
10-3600-632	STREET TREE FEES	88,967	60,000	5,819	75,000	15,000





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Revenues

GL Acct	Line Description	FY2017	FY2018	FY2018	FY2019	FY2019
		ACTUAL	BUDGET	MIDYEAR	FINAL	VS FY2018
10-3600-638	UTILITY CUSTOMER CONNECTION ADMIN FEE	34,675	36,000	18,625	37,000	1,000
10-3600-840	CONTRACT SERVICES	33,571	21,000	19,058	38,000	17,000
	Total - Charges for Services	1,793,775	2,431,000	990,852	3,204,400	773,400
<b>Fines &amp; Forfeitures</b>						
10-3200-232	FORFEITURE OF COMPLETION BONDS	2,000	2,000	4,986	8,000	6,000
10-3500-511	COURT FINES	343,582	330,000	172,322	345,000	15,000
10-3500-512	COURT FINES FROM OUTSIDE ENTITIES	12,339	11,000	8,155	15,000	4,000
10-3500-517	MISCELLANEOUS RESTITUTIONS	2,447	1,500	689	3,000	1,500
10-3600-618	LIBRARY FINES	50,697	55,000	26,215	56,000	1,000
	Total - Fines & Forfeitures	411,064	399,500	212,367	427,000	27,500
<b>Miscellaneous</b>						
10-3600-301	MUSEUM STORE SALES	21,069	22,000	24,154	40,000	18,000
10-3600-333	ART MUSEUM RENTALS-EXEMPT	3,335	3,000	-	3,000	-
10-3600-334	BOOK SALES	1,584	1,500	276	750	(750)
10-3600-361	INDIVIDUAL MUSEUM CONTRIBUTION	28,161	35,000	12,086	35,000	-
10-3600-362	CORPORATE MUSEUM CONTRIBUTIONS	8,831	15,000	1,813	19,800	4,800
10-3600-363	FOUNDATION MUSEUM CONTRIBUTION	34,113	95,000	5,154	22,800	(72,200)
10-3600-610	INTEREST INCOME	205,030	185,000	138,259	185,000	-
10-3600-612	INTEREST C-ROADS	21,145	14,000	15,764	14,000	-
10-3600-614	CEMETERY TRUST INTEREST	6,732	3,000	4,557	3,000	-
10-3600-617	LIBRARY DONATIONS & CONTRIBUTI	-	-	1,200	-	-
10-3600-619	RENTS & CONCESSIONS EXEMPT	916	1,000	-	1,000	-
10-3600-620	RENTS & CONCESSIONS	126,631	138,500	31,694	145,000	6,500
10-3600-622	ART MUSEUM RENTALS	88,695	82,000	31,670	77,000	(5,000)
10-3600-624	LEASE REVENUES	32,399	30,000	35,108	53,000	23,000
10-3600-625	LIBRARY RENTALS REVENUE	31,168	37,000	7,311	23,000	(14,000)
10-3600-633	LIBRARY COPY FEES	4,244	3,500	2,491	4,000	500
10-3600-634	UTILITY BILLING LATE FEES	119,801	117,000	59,740	121,000	4,000
10-3600-670	SENIOR CITIZENS-GENERAL REVENU	4,096	2,500	1,977	4,000	1,500
10-3600-690	SUNDRY REVENUES	47,387	53,000	21,959	45,000	(8,000)
10-3600-692	SALE OF LAND	-	-	-	-	-
10-3600-694	WITNESS FEES	643	750	241	750	-
10-3600-697	STREET SIGNS INSTALLATION FEE	3,700	3,000	871	3,000	-
10-3600-698	UNCLAIMED PROPERTY REVENUES	1,390	2,000	-	2,000	-
10-3600-702	PARKING FEES -BARTHOLOMEW PARK	-	-	6,170	15,500	15,500
10-3600-834	MISC. POLICE O/T REIMBURSEMENT	3,938	2,750	2,188	2,750	-
10-3600-835	POLICE TRAINING	-	-	-	-	-
10-3600-836	SWIMMING POOL RETAIL SALES	4,764	8,000	1,717	6,000	(2,000)
10-3600-837	ENGINEERING PROJECT REIMBURSEM	310	-	255	-	-
10-3600-838	MISC. DONATIONS/TICKETS SALES	981	750	2,660	1,000	250
10-3600-850	EMPLOYEE FITNESS CENTER FEES	1,222	500	597	1,200	700
10-3600-852	SURPLUS SKI SALES	-	-	-	-	-
10-3600-853	CITY FACILITY RENTAL EXEMPT	1,005	500	-	500	-
10-3600-854	CITY FACILITY RENTALS	24,492	5,000	5,073	16,000	11,000
10-3600-855	PASSPORTS FEES	23,303	30,000	15,088	47,250	17,250
10-3600-856	PASSPORTS PHOTOS	6,692	10,000	4,277	9,620	(380)
10-3600-857	FIELD HOUSE RENTALS	-	-	-	75,000	75,000
	Total - Miscellaneous	857,777	901,250	434,348	976,920	75,670
<b>Special Revenue</b>						
10-3900-700	ART CITY DAYS - CARNIVAL	14,920	28,500	-	21,000	(7,500)
10-3900-701	ART CITY DAYS-BABY CONTEST	119	100	-	100	-
10-3900-702	ART CITY DAYS-BALLOON FEST	2,391	2,500	-	2,500	-
10-3900-703	ART CITY DAYS-BOOTHES	19,155	15,000	-	16,000	1,000
10-3900-708	ART CITY DAYS-B/B 3-ON-ON	460	800	-	500	(300)
10-3900-709	ART CITY DAYS-GENERAL ACCT	14,228	500	50	7,000	6,500
10-3900-712	ART CITY DAYS - PARADE	34,487	2,000	-	13,000	11,000
10-3900-713	ART CITY DAYS-BANDS & CONCERTS	-	-	-	-	-
10-3900-714	ART CITY DAYS-SOFTBALL TOURNEY	-	-	-	-	-
10-3900-807	HISTORICAL PRESERVATION COMM	10,000	-	-	-	-
10-3900-816	CERT/EMERGENCY PREPAREDNESS	320	500	25	500	-



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

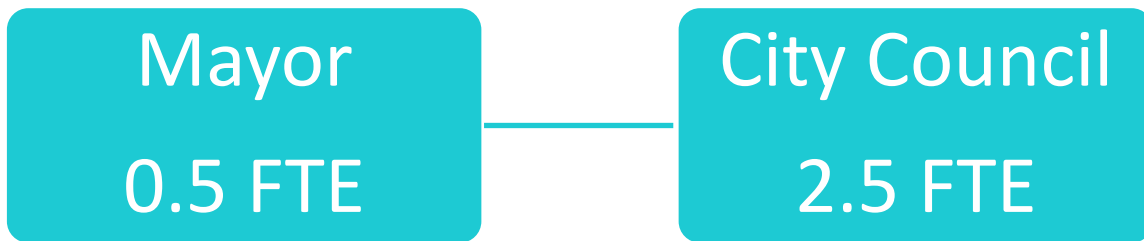
Revenues

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
10-3900-823	YOUTH COURT REVENUES	4,680	3,000	300	3,000	-
10-3900-831	B.A.B. INTEREST SUBSIDY	121,067	115,805	58,089	110,278	(5,527)
10-3900-832	YOUTH CITY COUNCIL REVENUES				2,500	2,500
	Total - Special Revenue	<u>221,827</u>	<u>168,705</u>	<u>58,464</u>	<u>176,378</u>	<u>7,673</u>
	Subtotal Revenues Before Transfers In	<u>18,238,460</u>	<u>18,930,389</u>	<u>10,168,346</u>	<u>20,732,012</u>	<u>1,774,123</u>
<u>Administrative Fees, Contributions &amp; Transfers</u>						
10-3800-831	ADMINISTRATIVE FEE FROM WATER	-	530,396	265,198	548,700	18,304
10-3800-832	ADMINISTRATIVE FEE FROM SEWER	-	400,174	200,087	413,667	13,493
10-3800-833	ADMINISTRATIVE FEE FROM ELECTRIC	-	680,630	340,315	700,310	19,680
10-3800-834	ADMINISTRATIVE FEE FROM SOLID WASTE	-	204,985	102,493	208,547	3,562
10-3800-835	ADMINISTRATIVE FEE FROM GOLF	-	55,907	27,954	57,530	1,623
10-3800-837	OPERATING TRANSFERS IN-ELECTRIC	1,623,916	1,661,754	830,877	1,784,994	123,240
10-3800-838	ADMINISTRATIVE FEE FROM STORM WATER	-	294,677	147,339	304,207	9,530
10-3800-843	OPERATING TRANSFERS IN-WATER	260,733	284,965	142,483	302,435	17,470
10-3800-844	OPERATING TRANSFERS IN-SEWER	244,654	249,098	124,549	276,205	27,107
10-3800-845	OPERATING TRANSFER IN-SOLID WASTE	71,903	72,750	36,375	77,275	4,525
10-3800-847	OPERATING TRANSFER IN-STORM WATER	68,017	69,702	34,851	77,023	7,321
10-3800-850	TRANSFER FROM OTHER FUNDS (PS IMPACT)				-	-
	UTILIZE C ROAD RESERVES					-
	UTILIZE FUND BALANCE					-
	Total - Contributions & Transfers	<u>2,269,223</u>	<u>4,505,038</u>	<u>2,252,519</u>	<u>4,750,892</u>	<u>245,854</u>
	Total General Fund Revenues	<u>20,507,683</u>	<u>23,435,427</u>	<u>12,420,865</u>	<u>25,482,905</u>	<u>2,019,978</u>

# Legislative Body

The Mayor and five-member City Council constitute the governing body of the City. They are elected at large and serve staggered four-year terms on a part-time basis. Elections in the City of Springville are non-partisan.

The Mayor is the Chairman and presides at the meetings of the City Council. The Council is responsible for carrying out Springville City’s legislative and executive powers. Council members are also assigned specific oversight and coordination responsibilities for various functional areas within the City. The City Council is responsible for establishing the overall policy direction for the City.



## Legislative Body Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	3.0	3.0	3.0
Personnel Expense	77,800	80,650	83,396
Non-Personnel Expense	67,279	68,479	68,405
Total	145,079	149,129	151,801



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Legislative

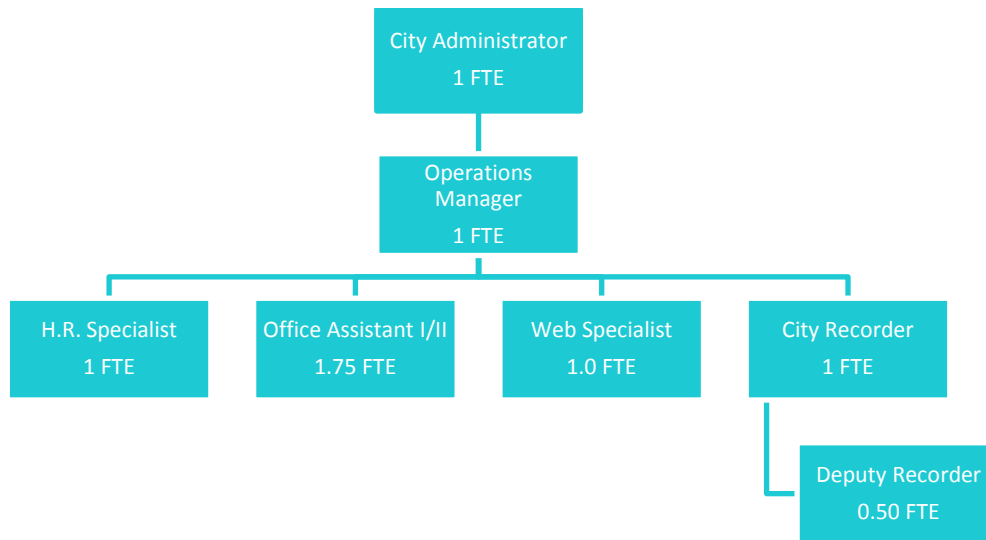
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4120-110	MAYOR AND COUNCIL SALARIES	71,344	73,484	36,291	75,991	2,507
10-4120-130	MAYOR AND COUNCIL BENEFITS	6,784	6,986	3,432	7,225	239
10-4120-160	EMPLOYEE RECOGNITION	-	180	-	180	-
	<b>TOTAL PERSONNEL</b>	<b>78,128</b>	<b>80,650</b>	<b>39,722</b>	<b>83,396</b>	<b>2,746</b>
<b>OPERATIONS</b>						
10-4120-230	MILEAGE AND VEHICLE ALLOWANCE	268	300	-	300	-
10-4120-236	TRAINING & EDUCATION	4,153	9,000	2,237	9,000	-
10-4120-240	OFFICE EXPENSE	12	200	-	200	-
10-4120-242	COMMUNITY DEVELOPMENT (AWARD M				-	
10-4120-245	YOUTH COUNCIL	1,551	6,000	-	6,000	-
10-4120-265	COMMUNICATION/TELEPHONE	-	579	-	675	96
10-4120-310	LEAGUE OF CITIES AND TOWNS	36,342	40,000	37,004	40,000	-
10-4120-510	INSURANCE AND BONDS	2,662	3,000	2,794	3,000	-
10-4120-540	CONTRIBUTIONS	5,655	7,000	-	7,000	-
10-4120-550	UNIFORMS	-	450	334	480	30
10-4120-600	SOUTH MAIN FLAG	-	800	-	800	-
10-4120-710	COMPUTER HARDWARE & SOFTWARE	1,316	1,150	186	950	(200)
	<b>TOTAL OPERATIONS</b>	<b>51,959</b>	<b>68,479</b>	<b>42,555</b>	<b>68,405</b>	<b>(74)</b>
	<b>TOTAL LEGISLATIVE</b>	<b>130,086</b>	<b>149,129</b>	<b>82,278</b>	<b>151,801</b>	<b>2,672</b>

# Administration

The office of Administrative Services is responsible for all professional and administrative work in preparation and implementation associated with the Administration Department, City Recorder’s Office, Information Services, Courts, Public Relations (Non-Public Safety), Human Resources and Economic Development. This new area was organized in the fourth quarter of 2012. The Manager of Administrative Services reports to the City Administrator.

It is the intent of this organization to provide employees, residents of the community and businesses of the area with precise information and a rapid response to their concerns or comments. We will learn the businesses of the city and create a positive working relationship with them. We will assist the Chamber in its goal to move forward, improve and to grow. We will enhance our position to create business growth in our community.

**MISSION STATEMENT:** *Springville City Administration is dedicated to facilitating progress, inspiring communication, and serving ALL with friendliness, integrity and vision.*



## Administration Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	6.75	7.75	7.25
Personnel Expense	658,251	707,345	709,339
Non-Personnel Expense	250,661	299,420	283,019
Total	908,912	1,006,765	992,358

## Administration – Performance Goals, Strategies, and Measures

<b>Goal #1 – Evaluate departmental processes for efficiency and improvement</b>				
<b>Strategy #1– Maintain and improve Human Resource functions and operations to enhance employee morale and relations between H.R. and City Employees</b>				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>Goal/Actual 2018</b>	<b>FY 2018 (target)</b>
Number of new employees hired	N/A	N/A		
Number of new employees trained in harassment, customer service and benefit programs.	100%	100%		100%
Audit employee files to insure compliance with federal and state regulations.	100%	30%		20%
Review reports monthly to insure PAF's have been completed for terminated employees.	N/A	N/A		12
Approximate number of all Job descriptions in files.	N/A	N/A		250
% of job descriptions reviewed to determine if current or outdated	N/A	N/A		50%
<b>Goal #2 – Strengthen communications between the City, Employees, the Community, and other institutions. Continue to be a liaison with local businesses.</b>				
<p><b>Strategy</b> – Encourage employees to communicate their needs, concerns and ways to improve processes to management. Discuss job responsibilities and what can be improved on given the budget and expectations. Employee input is necessary to making the City's vision a reality.</p> <p><b>Strategy</b> – Create an atmosphere of motivation. Communicate with employees to achieve goals.</p> <p><b>Strategy</b> - Consistent improvement on structure and content of Facebook and other social media due to increased departmental hours.</p> <p><b>Strategy</b>- Continue with Chamber of Commerce to support local businesses.</p>				
<b>Measures</b>	<b>FY 2016</b>	<b>Actual FY 2017</b>	<b>Goal/Actual 2018</b>	<b>FY 2018 (target)</b>
Measure through surveys departmental morale concerns and satisfaction rates of full and part time employees.	N/A	N/A		15%
Track Facebooks posts, likes, comments and activity monthly	N/A	6		12
	N/A	3/4		4
Meet with employee association representatives quarterly to obtain input.	3	3		4
Track the number of personal	34	28		35

visits made to local businesses.				
				12/12
Attend or have representation to all ribbon cutting events.	N/A	100%		100%
<p>The City Recorders Office is entrusted to preserve the legislative history of the City and provide a comprehensive and accessible records management system as defined by Federal and State Statute and Springville City Code as well as the following:</p> <ul style="list-style-type: none"> <li>• Preserve and manage official City records, documents, and contracts according to Utah State requirements and standards.</li> <li>• Oversee an impartial and efficient municipal election, campaign finance, and other public services.</li> <li>• Provide a professional and current monthly City newsletter.</li> <li>• Passport Program Manager responsible for all facets of the Program for the Springville City Passport Acceptance Facility.</li> </ul>				
<b>Goal #1 – Compliance with Federal and State Statute and Springville City Code.</b>				
<b>Strategy – Maintain compliance with all postings and notices.</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (Target)</b>
Percentage of City Council, Boards & Commissions Agenda's posted within 24 hours of meeting on the States website	95%	100%	100%	100 %
Percentage of City Council minutes presented to the Council for approval no later than two meetings after the meeting date.	80%	90%	90%	100%
Percentage of Boards and Commissions completing annual training.	NA	95%	90%	100%
Percentage of GRAMA requests responded to within five business days.	98%	100%	100%	100%
<b>Goal #2 – Passport Acceptance Services</b>				
<b>Strategy – Provide the public with a convenient way to submit passport applications while delivering superior customer service and maintaining current certifications with the US Department of State.</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (Target)</b>
New Passport Applications Received	NA	446	933	1500
Passport Photo's Processed	NA	249	345	500
Passport Applications or Photo's returned for Insufficient or non-compliant information	NA	NA	NA	100%



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Administration

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4130-110	SALARIES	325,357	349,559	168,943	364,858	15,299
10-4130-120	PART TIME EMPLOYEES SALARIES	70,606	138,747	54,291	115,991	(22,756)
10-4130-130	EMPLOYEE BENEFITS	159,485	178,514	83,649	187,965	9,451
10-4130-140	OVERTIME PAY	15	525	-	525	-
10-4130-160	EMPLOYEE RECOGNITION	33,208	40,000	7,929	40,000	-
	<b>TOTAL PERSONNEL</b>	<b>588,671</b>	<b>707,345</b>	<b>314,812</b>	<b>709,339</b>	<b>1,994</b>
<b>OPERATIONS</b>						
10-4130-200	BUSINESS LUNCHES	-	-	125	400	
10-4130-220	ORDINANCES AND PUBLICATIONS	5,844	4,500	2,709	4,500	-
10-4130-230	MILEAGE AND VEHICLE ALLOWANCE	4,800	5,400	1,740	600	(4,800)
10-4130-236	TRAINING & EDUCATION	4,130	6,000	1,754	6,000	-
10-4130-237	OFFICE EXPENSE - PASSPORTS	2,918	5,500	2,153	6,000	
10-4130-240	OFFICE EXPENSE	7,097	9,000	4,241	5,000	(4,000)
10-4130-241	DEPARTMENT SUPPLIES	1,811	4,000	782	10,000	6,000
10-4130-242	ANNUAL BUDGET RETREAT	1,407	6,500	-	6,000	(500)
10-4130-243	CITY NEWSLETTER	10,730	12,000	4,307	12,500	500
10-4130-250	EQUIPMENT MAINTENANCE	-	500	59	500	-
10-4130-251	FUEL	1,886	5,000	720	3,000	(2,000)
10-4130-253	CENTRAL SHOP	3,814	4,964	1,036	4,019	(945)
10-4130-254	MAINTENANCE - FLEET VEHICLES	129	200	-	500	300
10-4130-255	COMPUTER OPERATIONS	7,074	10,500	5,028	11,500	1,000
10-4130-260	UTILITIES	4,100	5,000	1,442	5,000	-
10-4130-265	COMMUNICATION/TELEPHONE	3,497	3,356	1,160	3,600	244
10-4130-270	DEFENSE/WITNESS FEES	38,800	35,000	16,167	38,000	3,000
10-4130-310	PROFESSIONAL AND TECHNICAL SER	1,581	25,000	20,564	15,000	(10,000)
10-4130-312	PUBLIC RELATIONS CAMPAIGN	11,945	12,500	1,878	22,500	10,000
10-4130-321	VOLUNTEER PROGRAM	95	1,000	-	500	(500)
10-4130-322	ECONOMIC DEVELOPMENT	6,098	16,000	6,000	16,000	-
10-4130-323	SUPERVISOR TRAINING	7,520	10,000	737	10,000	-
10-4130-510	INSURANCE AND BONDS	8,869	9,000	10,294	10,300	1,300
10-4130-540	COMMUNITY PROMOTIONS	857	10,000	-	10,500	500
10-4130-542	BOOK ROYALTIES	110	-	19	-	-
10-4130-550	UNIFORMS	657	750	-	800	50
10-4130-610	SUNDRY	-	-	16	-	
10-4130-611	WELLNESS PROGRAM	868	2,500	580	3,000	500
10-4130-620	ELECTIONS	-	40,000	397	-	(40,000)
10-4130-621	INNOVATIONS				25,000	25,000
10-4130-699	APPROPRIATED CONTINGENCY	40,221	50,000	17,037	50,000	-
10-4130-710	COMPUTER HARDWARE & SOFTWARE	3,820	3,850	2,289	1,900	(1,950)
10-4130-781	HOLIDAY DECORATIONS	-	1,400	764	400	(1,000)
	<b>TOTAL OPERATIONS</b>	<b>180,677</b>	<b>299,420</b>	<b>103,996</b>	<b>283,019</b>	<b>(17,301)</b>
	<b>TOTAL ADMINISTRATION</b>	<b>769,348</b>	<b>1,006,765</b>	<b>418,808</b>	<b>992,358</b>	<b>(15,307)</b>

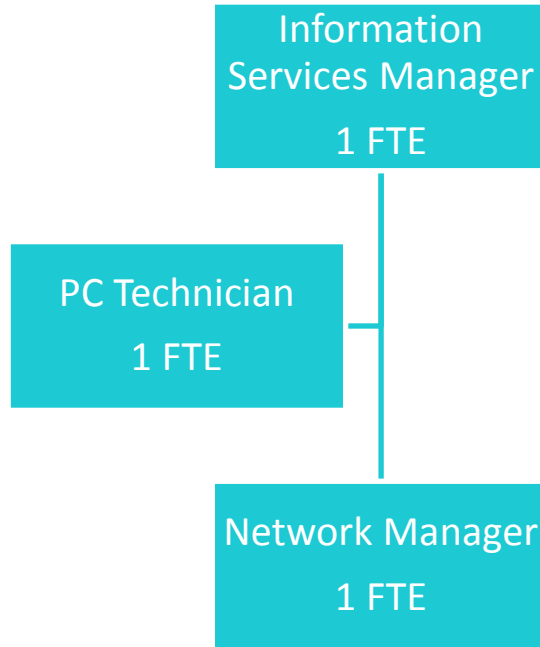


# Information Services

The Information Services Department is responsible for overseeing the use of Information Technology to support the goals and initiatives of the City of Springville. The Department is responsible for essential City functions such as:

- Implementing, maintaining, protecting, and upgrading network server system
- Providing internet connectivity and security
- Equipping end users with phone, desktop PCs, peripherals, and productivity software
- Maintaining our Cisco telecommunications network and equipment.
- Administering and supporting cell phone service
- Planning, administering and supporting the Civic Center data center software back-up system
- Providing help-desk services for IT related issues as well as desktop and server support
- Providing leadership, guidance and management for the long-term planning and integration of IT strategies and projects
- Provide financial recommendation for department desktops, VoIP and cell phones
- Oversee employee training which includes; scheduled director and supervisor training

**MISSION STATEMENT:** *The Springville City Department of Information Services is dedicated to providing and supporting reliable technologies and technology-based services in a timely, high-quality, cost-effective manner to all City employees.*



**Information Technology Summary**

	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2019 Final</b>
Positions (FTE)	3.00	3.00	3.00
Personnel Expense	285,853	247,619	252,826
Non-Personnel Expense	98,064	137,375	121,400
Total	383,917	384,994	374,226

**IT Department – Performance Goals, Strategies, and Measures**

<b>Goal #1 – To minimize the number of City-wide “network down” time to ensure employees can perform their work during scheduled office hours.</b>				
<b>Strategy</b> – Eliminate potential network problems by performing a weekly check on the top ten areas identified that can affect network downtime.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017 (target)</b>	<b>FY 2018 (target)</b>
Number of potential problems identified.	15	10	8	6
Number of weeks without a City-wide network outage.	45	48	49	50
Number of hours the network was down.	4	4	3	2
<b>Goal #2 – To increase the number of consecutive days with a clean server back-up by 10% a year and to extract sample back up information from thee different rotating servers on a quarterly basis to check data integrity.</b>				
<b>Strategy</b> – Check daily and weekly logs showing status of data back-up.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017 (target)</b>	<b>FY 2018 (target)</b>
Number of consecutive days with a clean data back-up.	365	365	365	365
100% clean sample back-up integrity data check every three months.	Success	Success	Success	Success
<b>Goal #3 – To maintain and improve help-desk service response to all city employees by 5% a year to ensure timely action and feedback on their information service request.</b>				
<b>Strategy</b> – Track ALL (e-mail, phone or in person) IT related help-desk request through Track-IT database while identifying the requester, topic of the request and steps taken to solve the request.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017 (target)</b>	<b>FY 2018 (target)</b>
Number of help desk request received.	900	850	1000	
Number of Dispatch and Finance request not handled in a 24 hour work day.	0	0	0	0
Number of phone calls placed on the IS main number of 801-491-5789	N.A.	36	54	54

<b>Goal #4 – To establish a positive employee software training schedule and increase attendance by 10% a year for all city employees requesting information services training.</b>				
<b>Strategy –</b> Conduct training classes as approved for directors/supervisors and ALL City employees.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017 (target)</b>	<b>FY 2018 (target)</b>
Number of computer training classes held.	9	11	8	
Number of Directors/Supervisors meeting held.	10	10	5	5



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Information Systems

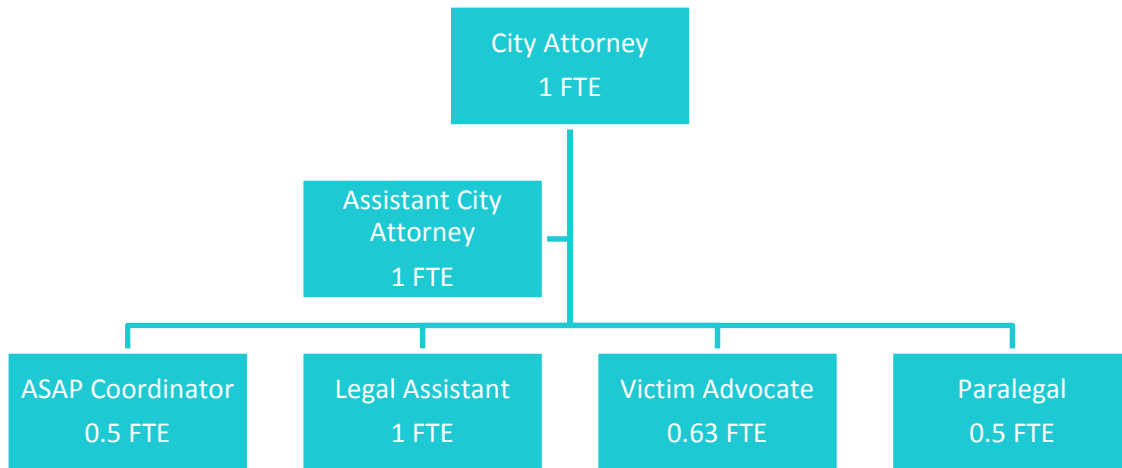
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<b>PERSONNEL</b>						
10-4132-110	SALARIES & WAGES	150,902	166,304	81,101	172,744	6,440
10-4132-120	PART TIME EMPLOYEES SALARIES				-	-
10-4132-130	EMPLOYEE BENEFITS	80,141	81,135	36,262	79,903	(1,232)
10-4132-140	OVERTIME PAY	4,583	-	29	-	-
10-4132-160	EMPLOYEE RECOGNITION	184	180	-	180	-
	<b>TOTAL PERSONNEL</b>	<b>235,810</b>	<b>247,619</b>	<b>117,392</b>	<b>252,826</b>	<b>5,207</b>
<b>OPERATIONS</b>						
10-4132-200	BUSINESS LUNCH	-	-	412	200	-
10-4132-220	ORDINANCES & PUBLICATIONS	-	-	13		-
10-4132-236	TRAINING & EDUCATION	5,309	12,560	5,072	7,000	(5,560)
10-4132-240	OFFICE EXPENSE	3,279	3,000	2,639	2,800	(200)
10-4132-245	WEBSITE MAINTENANCE	-	9,520	8,215	9,520	-
10-4132-250	EQUIPMENT MAINTENANCE				-	-
10-4132-252	LICENSING AGREEMENTS	16,103	28,380	19,405	16,740	(11,640)
10-4132-260	UTILITIES	482	750	243	500	(250)
10-4132-265	COMMUNICATIONS/TELEPHONES	5,068	5,705	2,481	6,800	1,095
10-4132-310	PROFESSIONAL & TECHNICAL SUPPORT	40,720	43,500	20,123	42,500	(1,000)
10-4132-510	INSURANCE AND BONDS	1,553	2,050	1,630	1,600	(450)
10-4132-550	UNIFORMS	380	225	35	240	15
10-4132-570	INTERNET ACCESS FEES	12,972	16,360	3,488	18,900	2,540
10-4132-710	COMPUTER HARDWARE AND SOFTWARE	9,328	15,100	9,350	14,400	(700)
10-4132-720	OFFICE FURNITURE AND EQUIPMENT	115	225	95	200	(25)
	<b>TOTAL OPERATIONS</b>	<b>95,308</b>	<b>137,375</b>	<b>73,201</b>	<b>121,400</b>	<b>(16,175)</b>
	<b>TOTAL INFORMATION SYSTEMS</b>	<b>331,118</b>	<b>384,994</b>	<b>190,593</b>	<b>374,226</b>	<b>(10,968)</b>

# Legal

The Legal Department is responsible for providing professional legal services to Springville City, the Mayor and the City Council. In fulfilling its purpose, the legal department prosecutes misdemeanors and traffic code violations, provides legal services involving legislative and administrative decisions, drafts ordinances and contracts, handles claims against the City, and pursues remedies for future legal challenges that may impact Springville.

In addition to providing the above legal services, the legal department is responsible for the City’s risk management program, victim advocate services, and the Art City Substance Abuse Prevention program.

**MISSION STATEMENT:** *Springville City’s Legal Department promotes Springville City’s goals and values by providing the City with exemplary legal, victim advocate, and risk management services, and by implementing strategies and programs to prevent substance abuse and other problem behaviors in our community.*



## Legal Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	4.13	4.13	4.63
Personnel Expense	404,454	417,688	467,956
Non-Personnel Expense	84,741	91,232	117,465
Total	489,195	508,920	585,251

## Legal Department – Performance Goals, Strategies, and Measures

<b>Goal #1 – Pursue speedy and fair prosecutions of all misdemeanor, traffic, and municipal ordinance violations.</b>				
<b>Strategy #1</b> – To achieve a high guilty determination rate by properly and fairly screening and prosecuting cases in strict compliance with the National Prosecution Standards of the National District Attorney’s Association.				
Measures	2015	2016	2017	2018 (target)
Conviction and Guilty Plea rates for:				
Domestic Violence	68%	96%	73%	90%
Driving Under the Influence	94%	94%	100%	95%
Drug Related Violations	92%	99%	95%	97%
Theft	87%	99%	95%	97%
Conviction and Guilty Plea rates for all charges filed (includes all misdemeanor, traffic, and municipal ordinance cases – percentage based upon 100 to 250 random cases).	90%	87%	98.5%	90%
<b>Strategy #2</b> – Resolve cases in a timely manner.				
Measures	2015	2016	2017	2018 (target)
Percent of cases resolved in a timely manner:				
Misdemeanor cases resolved within 6 months (percentage based upon 100 cases randomly selected).	84%	98%	97.5%	98%
<b>Goal #2 – Provide a comprehensive safety and risk management program for the safety and health of participants in City functions and City employees, as well as protecting the City’s physical and financial resources.</b>				
<b>Strategy #1</b> – Review the City’s insurance coverage, loss runs, accident analysis, and exposures in order to reduce hazards, risks, and operational costs.				
<b>Strategy #2</b> – Review City contracts to ensure insurance coverage requirements and other liability concerns are met.				
<b>Strategy #3</b> – Provide risk management training to City employees on safety procedures and how to avoid high risk conduct.				
Measures	2015	2016	2017	2018 (target)
Number of Claims	28	21	14	21
Cost of Claims	\$36,247	\$31,458	\$15,667	<\$35,000
<b>Strategy #4</b> – To review all vehicle accidents and on the job injuries with the City’s Accident Review Committee, assessing preventability, taking corrective action, and addressing serious safety violations to determine how to prevent future accidents.				
Measures	2015	2016	2017	2018 (target)

Number of vehicle accidents:	12	9	9	<7
Number of preventable accidents:	5	6	6	0
Number of safety issues addressed and implemented by the Committee:	0	5	5	5
<b>Goal #3 – Reduce Substance Abuse in Springville through the Art City Substance Abuse Prevention (“ASAP”) Program.</b>				
<b>Strategy #1</b> – Reduce substance abuse and promote healthy lifestyles within the City by implementing various strategies to lower risk factors that lead to negative behaviors and to enhance protective factors that lead to positive behaviors.				
<b>Measures</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>
SHARP Survey measurement of risk factor: <i>Parental Attitudes Favorable to Anti-Social Behavior:</i>	28.6	29	29	28
SHARP Survey measurement of risk factor: <i>Low Neighborhood Attachment:</i>	32.9	28	28	28
SHARP Survey measurement of risk factor: <i>Depressive Symptoms:</i>	19.1	20.5	24.9	20
SHARP Survey measurement of protective factor: <i>Rewards for Prosocial Involvement in the Community:</i>	70.1	71	69	72
According to the SHARP Survey, percent of youth regularly using (30 day):				
Alcohol	3.6	4.7	6.3	4.5
Cigarettes/E-Cigarettes	1.7	3.2	1.5	1.25
Marijuana	3.6	7.0	10.0	8.0
Abuse of Prescription Drugs	2.6	2.3	1.6	1.7
<b>Strategy #2</b> – Run programs that promote healthy lifestyles and provide recognition for positive behaviors.				
<b>Measures</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>
Number of prescription take back events held annually:	2	1	2	2
Number of students recognized annually at various community events (including Mayor’s Recognition Awards).	50	24	17	25



<b>Goal #4 – Reduce number of juveniles referred to Juvenile Court by maintaining a City Youth Court Program for officers to refer first-time minor offenders to.</b>				
<b>Strategy #1</b> – Provide a Youth Court night approximately twice per month where hearings are held for mentoring/sentencing of youth offenders and follow-up.				
<b>Measures</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>
Number of offenders seen:	20	34	53	50
Number of Youth Court Members:	40	42	48	30
<b>Goal #5 – Provide various types of assistance and support to victims of crime during and after a crime has been committed in order to reduce the trauma experienced as a result of the crime.</b>				
<b>Strategy #1</b> – Locate, identify, and make contact with victims of crime within 24 hours of the crime having been committed.				
<b>Measures</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>
Number of victims contacted within 24 hours of crime being committed:	311	457	406	375
Percentage of victims contacted within 24 hour period:	97%	97%	97%	97%
<b>Strategy #2</b> – To provide services offered within our community to crime victims.				
<b>Measures</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>
Using a scale of 1 out of 10 with 10 being the best, the percent of 30 random victims who report having an 8 or better experience working with the victim advocate.	N/A	N/A	90%	90%
<b>Strategy #3</b> – Help victims who have experienced monetary damages recover restitution.				
<b>Measures</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>
Percent of cases where the court has ordered restitution be paid to a victim when criminal charges involving victim restitution have been filed.	N/A	N/A	95%	95%



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

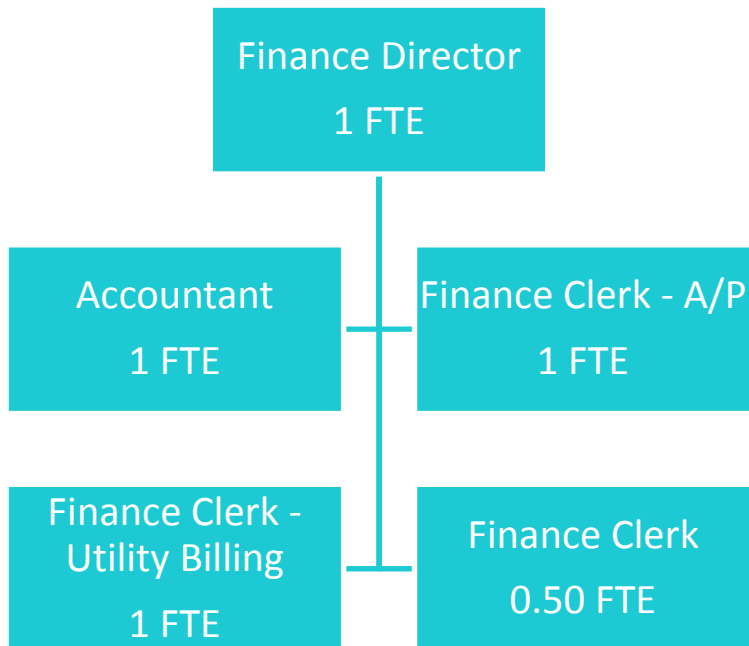
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<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4135-110	SALARIES	207,511	214,538	107,667	224,948	10,410
10-4135-120	PART TIME EMPLOYEES SALARIES	73,201	83,152	37,706	107,928	24,776
10-4135-130	EMPLOYEE BENEFITS	114,663	119,750	58,773	134,803	15,053
10-4135-160	EMPLOYEE RECOGNITION	48	248	11	278	30
	<b>TOTAL PERSONNEL</b>	<b>395,423</b>	<b>417,688</b>	<b>204,157</b>	<b>467,956</b>	<b>50,268</b>
<b>OPERATIONS</b>						
10-4135-200	BUSINESS LUNCHES	-	-	44	250	
10-4135-220	ORDINANCES AND PUBLICATIONS	3,041	3,900	2,190	4,400	500
10-4135-230	MILEAGE AND VEHICLE ALLOWANCE	4,961	5,000	3,200	500	(4,500)
10-4135-236	TRAINING & EDUCATION	7,767	7,425	3,867	7,925	500
10-4135-237	TRAINING MATERIALS	-	1,000	-	1,500	500
10-4135-240	OFFICE EXPENSE	319	500	113	500	-
10-4135-241	DEPARTMENT SUPPLIES	889	1,500	380	1,750	250
10-4135-260	UTILITIES	434	750	219	500	(250)
10-4135-265	COMMUNICATION/TELEPHONE	1,318	1,317	425	1,550	233
10-4135-310	PROFESSIONAL AND TECHNICAL SER	33,327	45,000	31,416	57,000	12,000
10-4135-311	COMMUNITIES THAT CARE GRANTS	564	3,335	174	3,335	-
10-4135-510	INSURANCE AND BONDS	1,730	2,280	5,046	5,000	2,720
10-4135-511	CLAIMS SETTLEMENTS	(16,905)	10,000	376	10,000	-
10-4135-550	UNIFORMS	200	450	-	480	30
10-4135-551	SAFETY PROGRAM	-	3,000	-	15,000	12,000
10-4135-710	COMPUTER HARDWARE & SOFTWARE	804	900	597	1,900	1,000
10-4135-720	OFFICE FURNITURE AND EQUIPMENT				-	-
10-4135-731	YOUTH COURT EXPENSES	8,069	4,875	278	5,875	1,000
10-4135-894	EVENT EXPENSES				-	-
	<b>TOTAL OPERATIONS</b>	<b>46,517</b>	<b>91,232</b>	<b>48,324</b>	<b>117,465</b>	<b>25,983</b>
	<b>TOTAL LEGAL</b>	<b>441,940</b>	<b>508,920</b>	<b>252,481</b>	<b>585,421</b>	<b>76,251</b>

# Finance

The Finance Department is responsible for providing the financial management of all City funds and maintaining the fiscal integrity of the City. Major activities include: managing the City's investment portfolio; obtaining financing for capital requirements; financial analysis and reporting; budget preparation and management; revenue management, including billing and collection for utilities, licenses and other revenues; and purchasing.

**MISSION STATEMENT:** Springville City Finance Department will consistently provide professional financial and customer service to all in a friendly, efficient, knowledgeable manner.



## Finance Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	4.50	4.50	4.50
Personnel Expense	372,411	394,197	416,242
Non-Personnel Expense	159,448	162,218	168,550
Total	531,859	556,415	584,792

## Finance Department – Performance Goals, Strategies, and Measures

<b>Goal #1</b> – To maintain the City’s AA (S&P)/AA+ (Fitch) bond rating in order to reflect adherence to the City’s financial policies and the principles of prudent financial management to credit rating agencies.				
<b>Strategy</b> - Provide strong financial management, maintenance of solid general fund balances and prudent budget planning.				
<b>Strategy</b> – Accurately forecast revenues and expenses in order to provide sufficient time for corrective action in the event of variances from the budget.				
<b>Strategy</b> – Provide timely and accurate monthly financial reports in a reader-friendly format to the Mayor, Council and Department Directors in order to foster awareness of financial conditions and to allow sufficient time for corrective action to take place.				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (est.)</b>	<b>FY 2019 (target)</b>
Rating (S&P/Fitch):	AA/AA-	AA/AA+	AA/AA+	AA/AA+
General Fund unrestricted fund balance as a percentage of revenue budget:	25.0	24.9	25.0	25.0
Percent of Department expense reports delivered by 15 <sup>th</sup> of the ensuing month	100%	100%	100%	100%
<b>Goal #2</b> - Ensure all purchases and payments comply with city code and/or policy in order to promote maximum effectiveness of the open market system.				
<b>Strategy #1</b> – Improve the on-time payment of invoices and enforce compliance of code and policy related to purchasing to reduce the number of POs opened after the invoice date				
<b>Strategy #2</b> – Utilize technology to maximize efficiency in processing transactions				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (est.)</b>	<b>FY 2019 (target)</b>
Number of invoices processed:	14,328	14,299	14,350	14,400
Percentage of invoices paid on time:	97%	96%	98%	98%
Number of POs opened:	523	603	610	615
Percentage of POs opened after invoice date:	13%	15%	5%	2%
<b>Goal #3</b> - Provide the public and decision makers with accurate and useful budget and financial reporting documents in order to increase transparency and promote awareness and confidence in the City’s financial management.				
<b>Strategy</b> – Work proactively to follow accounting standards and improve internal controls				
<b>Strategy</b> – Provide training opportunities to employees to increase competency in core areas of accounting and financial reporting.				
<b>Strategy</b> – Minimize the number of audit findings in order to maintain the public’s confidence in the City’s commitment to transparency and accuracy in financial reporting.				

<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (est.)</b>	<b>FY 2019 (target)</b>
Number of State Compliance Requirement Findings:	3	1	0	0
Number of Internal Control Deficiency Findings:	2	0	0	0
Average annual hours of continuing education/training for accounting staff (target=20)	9	16	20	20
GFOA Award for Excellence in Budgeting	Awarded	Awarded	Awarded	Awarded



**SPRINGVILLE CITY  
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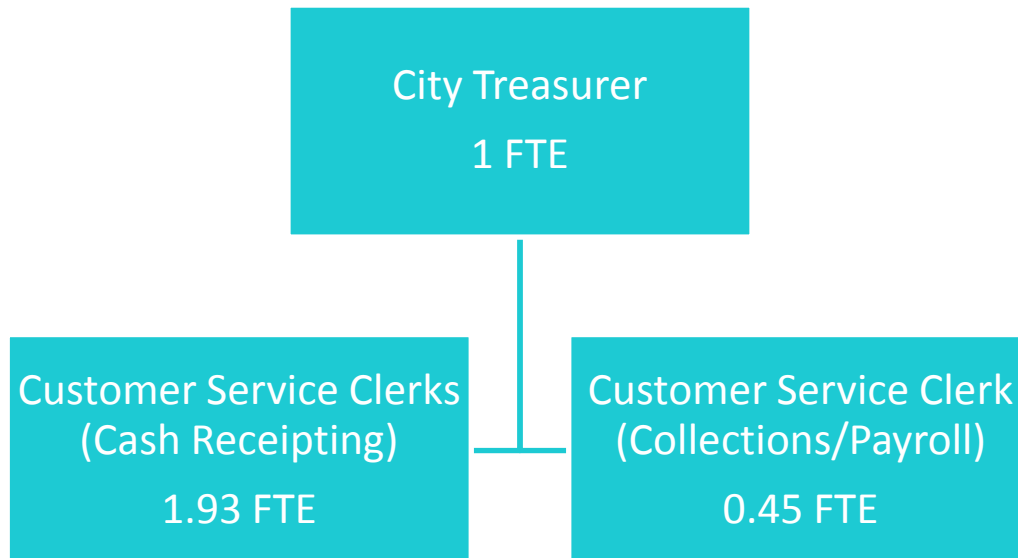
Finance

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4140-110	OFFICE SALARIES	253,268	266,737	133,045	278,813	12,076
10-4140-120	PART TIME EMPLOYEES SALARIES	14,600	15,059	6,970	15,358	299
10-4140-130	EMPLOYEE BENEFITS	107,376	112,132	54,060	121,801	9,669
10-4140-160	EMPLOYEE RECOGNITION	332	270	8	270	-
	<b>TOTAL PERSONNEL</b>	<b>375,577</b>	<b>394,198</b>	<b>194,083</b>	<b>416,242</b>	<b>22,044</b>
<b>OPERATIONS</b>						
10-4140-220	ORDINANCES & PUBLICATIONS	1,449	1,675	780	2,125	450
10-4140-230	MILEAGE AND VEHICLE ALLOWANCE	320	525	-	525	-
10-4140-236	TRAINING & EDUCATION	4,125	5,750	250	5,550	(200)
10-4140-240	OFFICE EXPENSE	11,235	18,870	13,358	18,500	(370)
10-4140-241	POSTAGE-MAILING UTILITY BILLS	48,431	48,450	15,821	49,000	550
10-4140-245	UTILITY BILL PRINTING/STUFFING	14,590	14,300	8,465	14,500	200
10-4140-250	EQUIPMENT EXPENSE	-	250	-	200	(50)
10-4140-255	COMPUTER OPERATIONS	799	500	200	250	(250)
10-4140-260	UTILITIES	723	1,050	364	1,500	450
10-4140-265	COMMUNICATIONS/TELEPHONE	1,082	1,213	388	1,700	487
10-4140-310	PROFESSIONAL & TECHNICAL SERVI	62,260	65,260	57,133	67,000	1,740
10-4140-510	INSURANCE & BONDS	2,218	3,500	2,328	3,500	-
10-4140-550	UNIFORMS	242	375	-	400	25
10-4140-710	COMPUTER HARDWARE & SOFTWARE	1,520	-	-	3,300	3,300
10-4140-720	OFFICE FURNITURE & EQUIPMENT	-	500	-	500	-
	<b>TOTAL OPERATIONS</b>	<b>148,994</b>	<b>162,218</b>	<b>99,087</b>	<b>168,550</b>	<b>6,332</b>
	<b>TOTAL FINANCE</b>	<b>524,571</b>	<b>556,416</b>	<b>293,170</b>	<b>584,792</b>	<b>28,376</b>

# Treasury

The Treasury Division of the Finance Department provides customer service by accepting payments for accounts and taking payments of all City revenues as well as assisting customers establishing new utility accounts. Functions performed by the Treasury include balancing cash, check and credit/debit cards, depositing monies in the bank; collection of delinquent utility accounts; operating the payroll system, including issuing payroll checks and direct deposits, filing annual and quarterly reports and maintaining all employee payroll and timekeeping files.

**MISSION STATEMENT:** *Springville City Finance Department will consistently provide professional financial and customer service to all in a friendly, efficient, knowledgeable manner.*



## Treasury Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	3.23	3.38	3.38
Personnel Expense	186,554	203,880	218,929
Non-Personnel Expense	228,854	232,934	213,480
Total	415,408	436,814	432,409

**Treasury Division – Performance Goals, Strategies, and Measures**

<b>Goal #1 – Enhance Springville’s small-town feel by providing exceptional customer service.</b>				
<b>Strategy #1</b> – Cross train employees to be able to provide better back-up. <b>Strategy #2</b> - Greet the public in a friendly manner and provide accurate responses to inquiries by keeping abreast of current City events and services.				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>	<b>FY 2019 (target)</b>
Customer Service Training:	6	6	6	7
Customer Service Survey: % good, very good, extremely good	69.8	71.4		
<b>Goal #2 Maximize the City’s revenue collection by reducing bad debt through collections</b>				
<b>Strategy</b> – Use current staff and resources to collect past due accounts and turn over accounts to an outside agency when these resources are depleted.				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>	<b>FY 2019 (target)</b>
Bad debt write-offs (utilities):	0.2%	0.2%	0.2%	0.2%
Outside Agency Recovery Rate	n/a	n/a	15%	16%
<b>Goal #3 – Provide professional, accurate and efficient cash receipting and cash management support for the City.</b>				
<b>Strategy #1</b> – Train all City departments accepting cash and payments on cash handling policies and procedures. <b>Strategy #2</b> – Promote efficient payment options and paperless billing.				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>	<b>FY 2019 (target)</b>
On-Line Payments:	75,247	85,443	89,000	93,000
Payments Entered by Hand:	74,177	72,662	69,000	65,000
% of payments received online:	48%	55%	57%	59%
City Wide Cashiers Trained	92%	92%	94%	96%
<b>Goal #4 – Maximize interest earnings with available cash.</b>				
<b>Strategy #1</b> – Maximize interest earnings through prudent investments. <b>Strategy #2</b> – Ensure compliance with State Money Management Act and Council policy				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>	<b>FY 2019 (target)</b>
Interest earnings as a percentage of PTIF rate	N/A	N/A	90%	92%



<b>Goal #5 – Process payroll checks accurately and efficiently.</b>				
<b>Strategy #1</b> – Reconcile benefits with insurances and H.R.				
<b>Strategy #2</b> – Provide reminders and training to supervisors for time card and policy compliance.				
<b>Strategy #3</b> – Utilize technology including timekeeping system to improve processing.				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>	<b>FY 2019 (target)</b>
How many times did payroll have to be reopened due to errors by employees or supervisors?	60	42	38	30
Times benefits were reconciled	N/A	N/A	3	3
New hires processed	N/A	184	285	200



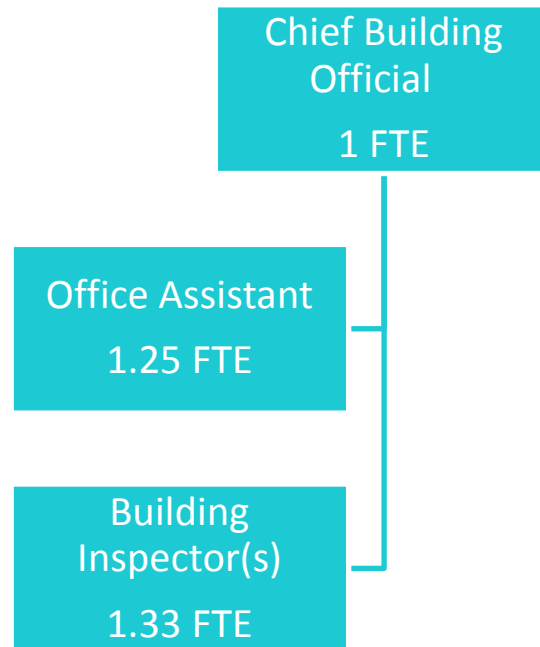
**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Treasury

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4145-110	OFFICE SALARIES	73,037	75,295	38,459	81,447	6,152
10-4145-120	PART-TIME EMPLOYEE SALARIES	64,942	78,749	35,762	83,553	4,804
10-4145-130	EMPLOYEE BENEFITS	46,927	49,633	24,001	53,725	4,092
10-4145-160	EMPLOYEE RECOGNITION	167	203	-	203	(0)
	<b>TOTAL PERSONNEL</b>	<b>185,073</b>	<b>203,880</b>	<b>98,222</b>	<b>218,929</b>	<b>15,049</b>
<b>OPERATIONS</b>						
10-4145-230	MILEAGE AND VEHICLE ALLOWANCE	530	525	273	500	(25)
10-4145-236	TRAINING & EDUCATION	3,637	3,900	2,417	4,000	100
10-4145-240	OFFICE EXPENSE	1,173	1,750	722	2,500	750
10-4145-241	DEPARTMENT SUPPLIES	853	1,450	1,120	1,550	100
10-4145-242	POSTAGE	4,878	6,830	2,110	6,900	70
10-4145-245	MERCHANT CREDIT CARD FEES	177,587	200,000	74,274	180,000	(20,000)
10-4145-250	EQUIPMENT EXPENSE	669	2,400	-	900	(1,500)
10-4145-255	COMPUTER OPERATIONS	3,390	4,000	3,510	4,000	
10-4145-260	UTILITIES	723	1,050	364	750	(300)
10-4145-265	COMMUNICATIONS/TELEPHONE	283	254	119	250	(4)
10-4145-310	PROFESSIONAL & TECHNICAL SERVI	2,118	5,825	913	8,150	2,325
10-4145-510	INSURANCE & BONDS	1,464	1,800	1,537	1,600	(200)
10-4145-550	UNIFORMS	403	450	-	480	30
10-4145-710	COMPUTER HARDWARE & SOFTWARE	-	2,700	2,240	1,900	(800)
	<b>TOTAL OPERATIONS</b>	<b>197,707</b>	<b>232,934</b>	<b>89,599</b>	<b>213,480</b>	<b>(19,454)</b>
	<b>TOTAL TREASURY</b>	<b>382,780</b>	<b>436,814</b>	<b>187,821</b>	<b>432,409</b>	<b>(4,405)</b>

# Building Inspections

The Building Inspections Division of the Community Development Department administers building codes and permits within the City.



## Building Inspections Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	3.59	3.25	3.58
Personnel Expense	268,346	264,919	311,803
Non-Personnel Expense	43,665	43,321	59,351
Total	312,011	308,241	371,154



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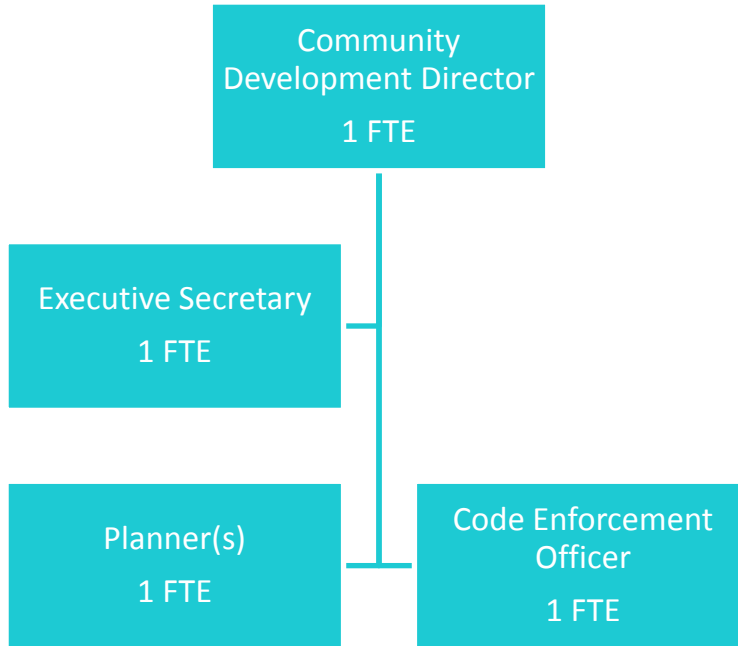
Building Inspections

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4160-110	OFFICE SALARIES	128,695	132,578	69,842	164,322	31,744
10-4160-120	PART-TIME EMPLOYEE SALARIES	33,831	37,609	19,599	41,924	4,315
10-4160-130	EMPLOYEE BENEFITS	79,253	94,537	41,548	105,342	10,805
10-4160-140	OVERTIME PAY	575	-	211		
10-4160-160	EMPLOYEE RECOGNITION	70	195	57	215	20
	<b>TOTAL PERSONNEL</b>	<b>242,425</b>	<b>264,919</b>	<b>131,256</b>	<b>311,803</b>	<b>46,884</b>
<b>OPERATIONS</b>						
10-4160-200	BUSINESS LUNCHES	-	-	17	250	
10-4160-220	ORDINANCES & PUBLICATIONS	890	1,500	-	4,000	2,500
10-4160-230	MILEAGE AND VEHICLE ALLOWANCE	63	500	59	500	-
10-4160-236	TRAINING & EDUCATION	4,298	7,400	2,027	8,000	600
10-4160-240	OFFICE EXPENSE	2,297	2,550	896	2,300	(250)
10-4160-250	EQUIPMENT EXPENSE	170	700	-	900	200
10-4160-251	FUEL	1,634	3,000	1,011	4,500	1,500
10-4160-253	CENTRAL SHOP	645	398	686	651	253
10-4160-255	COMPUTER OPERATIONS	2,500	6,500	4,250	6,500	
10-4160-260	UTILITIES	963	1,200	486	1,100	(100)
10-4160-265	COMMUNICATIONS/TELEPHONE	1,640	1,883	661	2,400	517
10-4160-270	REMIT BLDG PERMIT FEES TO STAT	3,502	2,800	1,046	4,000	1,200
10-4160-310	PROFESSIONAL & TECHNICAL SERVICES	5,179	10,000	26,746	20,000	10,000
10-4160-510	INSURANCE & BONDS	1,775	2,340	1,863	2,340	-
10-4160-550	UNIFORMS	597	750	-	960	210
10-4160-710	COMPUTER HARDWARE & SOFTWARE	1,559	1,800	1,494	950	(850)
	<b>TOTAL OPERATIONS</b>	<b>27,710</b>	<b>43,321</b>	<b>41,241</b>	<b>59,351</b>	<b>15,780</b>
	<b>TOTAL BUILDING</b>	<b>270,135</b>	<b>308,240</b>	<b>172,497</b>	<b>371,154</b>	<b>62,664</b>

# Planning and Zoning

The Community Development Department is responsible for the management of the City building and planning functions, including development of the General Plan and implementation measures; enforcement of City codes for building, zoning, subdivision and development; and assisting the City Recorder in management of development records.

**Mission Statement:** *The Springville City Community Development Department’s mission is to help create a safe, functional and attractive community. We will achieve this through our commitment to being well-trained, thoughtful and innovative in our responsibilities and by striving to provide complete and accurate information to those we serve in a professional, courteous and helpful manner.*



## Planning and Zoning Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	4.00	4.00	4.00
Personnel Expense	434,547	369,263	400,789
Non-Personnel Expense	64,738	73,051	43,291
Total	499,285	422,314	444,080

**Community Development (Planning and Zoning, Building Inspections) –  
Performance Goals, Strategies, and Measures**

<b>Goal #1 – Update of “ Shaping Springville for 2030 – the Springville City General Plan” strategies and development and adoption of related Community Plans.</b>				
<b>Strategy</b> – Implement strategies, comprehensively review General Plan every five years and biennial adoption of a community plan. * Indicates community plan year ** Indicates total General Plan Update				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>
General Plan and Amendment Status	Update drafted	6	4	(4)
Community Plan Biennial Adoption		1 (Lakeside )	0	(1)
<b>Goal #2. Implement General Plan through carrying out strategies, along with amendments to methods of implementing the Plan (Goal in Parentheses).</b>				
<b>Strategy</b> – Adoption of Text and Map Amendments to the Zoning and Subdivision Ordinances, Maps and Standards.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>
Zoning Text Amendments:	5	4	6	(5)
Zoning Map Amendments:	2	8	4	(4)
Design Standards:			0	(3)
<b>Goal #3 – Continue to promote an attractive, clean and orderly community through educating the public about and enforcing the City’s zoning and nuisance ordinances.</b>				
<b>Strategy</b> – To respond to nuisance and zoning violations in a timely manner.				
<b>Measures (initial review turnaround)</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>
Number of complainant responses:	1,315	1,350	372	(400)
Number of cases where voluntary compliance occurs after first contact:	855	850	186	(252)
Number of cases where voluntary compliance occurs after multiple contacts:	460	500	83	(119)
Number of cases referred to Court/City Prosecutor:	6	6	4	(5)

<b>Goal #4 – Provide efficient and effective plan reviews for permit applications</b>				
<b>Strategy</b> – Refine plan review process between all parties and have complete packets by providing upfront information through open houses and contractor training to applicants to aid in submissions and ensure staff receives adequate training for review.				
<b>Measures (initial review turnaround)</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>
Residential:	15	5	11	(11)
Commercial:	30	15	20	(20)
<b>Goal #5 – Provide timely inspections for services with qualified staff.</b>				
<b>Strategy</b> – provide inspections within 24 hours of request and provide training in all model codes annually for each inspector staff member.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>
Next day accommodation:	100%	100 %	75%	80%
Training for inspector:	100%	100%	100%	100%



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Planning & Zoning

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4165-110	OFFICE SALARIES	232,072	233,840	115,096	241,628	7,788
10-4165-120	PART-TIME EMPLOYEE SALARIES	4,602	-	-	-	-
10-4165-130	EMPLOYEE BENEFITS	122,509	134,682	68,520	158,421	23,739
10-4165-140	OVERTIME PAY	522	500	446	500	-
10-4165-160	EMPLOYEE RECOGNITION	706	240	58	240	-
	<b>TOTAL PERSONNEL</b>	<b>360,409</b>	<b>369,262</b>	<b>184,121</b>	<b>400,789</b>	<b>31,527</b>
<b>OPERATIONS</b>						
10-4165-200	BUSINESS LUNCHES	-	-	372	250	
10-4165-220	ORDINANCES & PUBLICATIONS	924	1,900	749	1,800	(100)
10-4165-225	MEMBERSHIP, DUES, PUBLICATIONS	838	2,795	580	2,500	(295)
10-4165-230	MILEAGE AND VEHICLE ALLOWANCE	400	4,800	-	500	(4,300)
10-4165-236	TRAINING & EDUCATION	1,919	7,790	1,219	8,000	210
10-4165-240	OFFICE EXPENSE	5,023	4,400	2,226	4,150	(250)
10-4165-241	DEPARTMENT SUPPLIES	575	1,000	30	1,000	-
10-4165-250	EQUIPMENT EXPENSE	-	1,500	-	1,500	-
10-4165-252	HISTORICAL PRESERVATION GRANT	-	10,000	-	-	(10,000)
10-4165-253	CENTRAL SHOP	552	200	138	871	671
10-4165-255	COMPUTER OPERATIONS	54	1,884	-	-	(1,884)
10-4165-260	UTILITIES	963	1,200	486	1,100	(100)
10-4165-265	COMMUNICATIONS/TELEPHONE	1,473	1,705	457	1,750	45
10-4165-310	PROFESSIONAL & TECHNICAL SERVI	1,723	5,000	-	7,500	2,500
10-4165-510	INSURANCE & BONDS	2,662	3,510	2,794	3,000	(510)
10-4165-511	CLAIMS SETTLEMENTS	25,864	23,267	23,267	8,100	(15,167)
10-4165-550	UNIFORMS	489	300	-	320	20
10-4165-710	COMPUTER HARDWARE & SOFTWARE	2,257	1,800	2,310	950	(850)
	<b>TOTAL OPERATIONS</b>	<b>45,716</b>	<b>73,051</b>	<b>34,628</b>	<b>43,291</b>	<b>(30,010)</b>
	<b>TOTAL PLANNING</b>	<b>406,125</b>	<b>442,313</b>	<b>218,748</b>	<b>444,079</b>	<b>1,516</b>



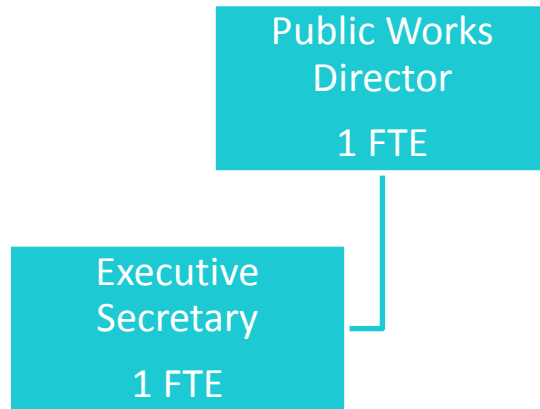
# Public Works

The **Public Works Department** is responsible for providing quality support and service to the residents of the City. Public Works Administration directs, oversees, and coordinates four major divisions:

- Streets, which operates and maintains the City’s 136 miles of roadway, and provides residential solid waste and recycle disposal.
- Water, which operates and maintains the City’s culinary & secondary water systems, the Plat “A” and the Highline Ditch flood irrigation systems.
- Wastewater/Storm Water, which provides wastewater collection & treatment, storm water collection and disposal, and green waste and composting operations.
- Engineering, which provides engineering review, design and inspection of City and private capital improvement projects throughout the City.

**MISSION STATEMENT:** *We will provide quality support and service to the residents of Springville, making sure their needs and concerns are handled in an efficient and effective manner.*

*We will work with each division in Public Works to ensure reliable services are provided to the community in such a manner that citizens can focus on their families and friends without regard to the workings of Public Works.*



## Public Works Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	2.0	2.0	2.0
Personnel Expense	255,406	266,297	284,127
Non-Personnel Expense	69,034	28,715	27,693
Total	324,440	295,013	311,820

**Public Works Administration – Performance Goals, Strategies, and Measures**

<b>Goal #1 – Increase Inter-Divisional Coordination.</b>				
<b>Strategy</b> – Hold consistent weekly Division Head meetings in an effort to better coordinate projects initiated by Outside Sources and from within Public Works or other City Departments.				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 (target)</b>
Weekly Division Head Meetings:	46	47	47	48
<b>Goal #2 – Improve “Visual” image and “Public Perception” image of Public Works.</b>				
<b>Strategy for “Visual” image</b> – Identify key areas of Customer/City interaction – Focus on improving that interaction.				
<b>Strategy for “Public Perception”</b> Identify key areas of Customer/City interaction. Focus on improving that interaction.				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 (target)</b>
Customer Notifications:				90%
Improve and keep current the City Web Site for Public Works by making monthly changes to the web site:		25%	75%	80%
Make Service Work Order “Call-backs” to evaluate service level:		20%	20%	25%
<b>Goal #3 – Improve each Division Head’s System Knowledge of their individual divisions.</b>				
<b>Strategy</b> – Encourage each Division Head to increase their knowledge of their Division such that they can identify/discover areas of improvement which have not been noted in the past.				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 (target)</b>
Review Processes on a monthly basis to discover ineffective and/or unproductive practices:	12	9	8	12
<b>Goal #4 – Increase “Business Savvy” knowledge of each Division Head.</b>				
<b>Strategy</b> – Encourage/require investigative mentoring, instructional classes, and “general thinking” of <i>current</i> business practices versus initiating a better way to run the division.				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 (target)</b>
Track Revenues versus Expenses Quarterly:	0	0	2	4
Management Training (each Division):	4	4	4	4



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

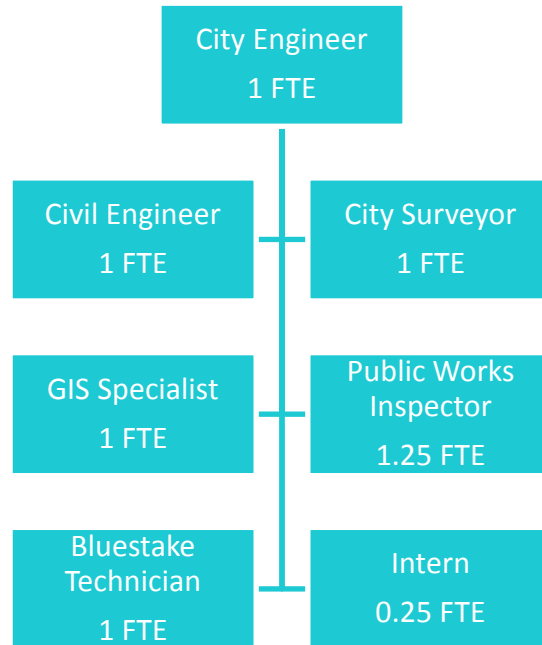
Public Works

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4180-110	OFFICE SALARIES	164,230	171,609	84,761	177,980	6,371
10-4180-120	PART TIME EMPLOYEE SALARIES	-	-	409		
10-4180-130	EMPLOYEE BENEFITS	89,711	94,394	46,284	105,852	11,458
10-4180-140	OVERTIME PAY	258	175	71	175	-
10-4180-160	EMPLOYEE RECOGNITION	120	120	-	120	-
	<b>TOTAL PERSONNEL</b>	<b>254,319</b>	<b>266,298</b>	<b>131,525</b>	<b>284,127</b>	<b>17,829</b>
<b>OPERATIONS</b>						
10-4180-220	ORDINANCES & PUBLICATIONS	-	1,000	-	1,000	-
10-4180-230	MILEAGE AND VEHICLE ALLOWANCE	4,800	5,450	2,400	650	(4,800)
10-4180-236	TRAINING & EDUCATION	2,813	3,825	2,253	4,168	343
10-4180-240	OFFICE EXPENSE	503	700	337	700	-
10-4180-241	DEPARTMENT SUPPLIES	746	500	530	750	250
10-4180-250	EQUIPMENT EXPENSE	89	500	-	500	-
10-4180-255	COMPUTER OPERATIONS	1,800	1,854	-	1,800	(54)
10-4180-260	UTILITIES	205	500	109	500	-
10-4180-265	COMMUNICATIONS/TELEPHONE	879	867	278	1,200	333
10-4180-310	PROFESSIONAL & TECHNICAL SERVI	26,167	47,000	-	10,000	(37,000)
10-4180-330	CUSTOMER SERVICE REQUESTS	850	3,000	631	3,000	-
10-4180-510	INSURANCE & BONDS	1,044	1,320	1,444	1,320	-
10-4180-550	UNIFORMS	95	150	-	160	10
10-4180-551	PERSONAL SAFETY EQUIPMENT	-	150	-	45	(105)
10-4180-710	COMPUTER HARDWARE & SOFTWARE	1,038	900	900	1,900	1,000
	<b>TOTAL OPERATIONS</b>	<b>41,028</b>	<b>67,716</b>	<b>8,883</b>	<b>27,693</b>	<b>(40,023)</b>
	<b>TOTAL PUBLIC WORKS</b>	<b>295,347</b>	<b>334,014</b>	<b>140,408</b>	<b>311,820</b>	<b>(22,194)</b>

# City Engineer

The Engineering Division is responsible for providing engineering oversight, review and inspection of all new public infrastructure constructed within the City of Springville and assisting other Divisions in maintaining the existing infrastructure within their charge. Major activities include: design and construction management of in-house CIP projects, engineering design review of proposed developments, inspection of public infrastructure improvements, survey services (property descriptions, deed creation, construction staking, etc.), and administration and management of the citywide GIS system.

**MISSION STATEMENT:** *We will provide fair and ethical engineering, inspection and technology services and ensure the highest quality design and construction of city infrastructure.*



## City Engineer Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	6.50	6.50	6.50
Personnel Expense	712,956	752,481	769,065
Non-Personnel Expense	95,825	126,845	150,562
Total	808,781	879,326	919,627

## City Engineer – Performance Goals, Strategies, and Measures

<b>Goal #1 - Design and manage CIP, in-house projects, and projects for sponsoring departments to ensure they are completed on schedule and within budget.</b>				
<b>Strategy</b> –Hold stakeholder meeting to establish expectations, budget, and schedule before projected construction.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of CIP projects completed with a stakeholder meeting held:	60%	90%	80%	85%
% of projects completed within budget:	55%	80%	75%	80%
% or projects completed within schedule:	70%	65%	75%	75%
<b>Strategy</b> –Budget for and schedule adequate subsurface utility location of the project prior to design.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of CIP projects that had sub-surface utility location performed:	30%	67%	65%	68%
% of change orders due to utility conflicts:	35%	30%	25%	25%
<b>Goal #2 - Provide development engineering review services and assistance to the applicants so that the City can have an efficient and effective development process.</b>				
<b>Strategy</b> – Establish a better Engineering web page to help developers understand Design expectations and provide pertinent information and guidance. – An Engineering Design “ONE STOP SHOP.”				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
Web Stats (number of hits)	1430/yr.		1500/yr.	1500/yr.
User Survey - % of engineers refereeing to website during design process:	80%	70%	80%	80%
<b>Strategy</b> – Complete design review of development plans within 10 working days of accepted submission (assuming a complete application has been submitted).				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of plan reviews completed within 10 working days:	75%	65%	80%	85%
<b>Goal #3 - Provide inspection services for the community on all public improvements to ensure compliance with approved plans, City rules, regulations, and specifications and ensure quality construction and superior end products.</b>				
<b>Strategy</b> – Work proactively to ensure better conformance to new City and Standards and Spec on all public improvement projects.				

<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of projects which had a Pre-Con meeting:	95%	90%	90%	90%
% of projects w/ major repairs required at the end or warranty time period:	2%	3%	5%	5%
<b>Strategy</b> – Work to as-built <b>all</b> sub-surface utilities for public improvement projects to survey grade accuracy minimum 1 week prior to paving.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of projects as-built within the established time frame:	90%	90%	90%	90%
<b>Strategy</b> – Update Standard Specifications and Drawings manual every 2 years.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
Updates completed within 2 year time frame:	Yes	No	Yes	Yes
<b>Goal #4</b> – Leverage technology to maximize operational efficiency and support data-driven decisions.				
<b>Strategy</b> – Maximize the use of available technology based tools.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
Number of queries per week against the GIS database			2500 per week	3000 per week
Number of queries per week against the Asset Management database			1500 per week	1500 per week
<b>Strategy</b> – Maximize operational efficiency gains in relation to the investment in technology				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
Operational efficiency gains per year (in dollars) divided by investment in technology solutions per year (in dollars)			1.25	1.25
<b>Goal #5</b> – Provide high quality survey services for all Departments of the City in order to: a) provide topographic and utility information for design of CIP projects; b) provide construction staking and as-built survey for CIP projects; c) perform, review, and approve surveys for City land acquisition and dispositions (including deeds and easements) and ensure proper content, form, and compliance with Utah Statutes and Board Rules.				
<b>Strategy</b> – Work to as-built <b>all</b> surface utilities and improvements for public improvement projects to survey grade accuracy within 2 weeks after final close out of project.				

<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of projects as-built within the established time frame:	90%	90%	90%	90%
% of projects as-built surveyed and input into GIS. w/in a month of final close out:	10%	20%	60%	70%
<b>Strategy</b> – Complete review of subdivision plats within 10 working days of accepted submission (assuming a complete application has been submitted).				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of plat reviews completed within 10 working days:	90%	80%	80%	80%
<b>Goal #6</b> – Provide assistance to the PW Divisions (Water, Sewer, Storm and PI) by developing and maintaining an accurate and current engineering model for each utility and periodically updating the Master Plans so that each division can efficiently and effectively manage and plan for their utility systems.				
<b>Strategy</b> – Reference master plan prior to preliminary design to establish that each utility can provide service to the proposed development and adheres to the master plan requirements.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of projects checked against master plan during review process:	95%	95%	90%	95%
<b>Strategy</b> – Update each model to reflect current conditions within 1 month of receiving as-built information of completed project.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of projects incorporated into the models w/in the 1 month time period:	15%	10%	75%	70%
<b>Goal #7</b> – Provide timely and accurate sub-surface utility locates for all City-owned utilities to minimize infrastructure damage during construction and excavation activities.				
<b>Strategy</b> – Complete and document blue stake requests within 48-hours (working days) of request.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of requests fulfilled within the established time frame:		95%	90%	90%
<b>Strategy</b> – Minimize the number of miss marks or infrastructure damage by marking blue stake requests accurately using all information and means available.				
<b>Measures</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>
% of miss marks per year:		5%	5%	5%



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

City Engineer

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4185-110	OFFICE SALARIES	427,269	468,059	204,595	470,929	2,870
10-4185-120	PART-TIME SALARIES	5,822	6,882	3,306	6,949	67
10-4185-130	EMPLOYEE BENEFITS	251,752	277,150	117,732	290,797	13,647
10-4185-140	OVERTIME PAY	1,308	-	71		
10-4185-160	EMPLOYEE RECOGNITION	334	390	-	390	-
	<b>TOTAL PERSONNEL</b>	<b>686,483</b>	<b>752,481</b>	<b>325,704</b>	<b>769,065</b>	<b>16,584</b>
<b>OPERATIONS</b>						
10-4185-200	BUSINESS LUNCHES	-	-	232	500	
10-4185-220	ORDINANCES AND PUBLICATIONS	386	2,000	347	1,850	
10-4185-230	MILEAGE AND VEHICLE ALLOWANCE	-	1,000	-	500	(500)
10-4185-236	TRAINING & EDUCATION	9,433	13,580	2,960	13,510	(70)
10-4185-240	OFFICE EXPENSE	1,684	1,200	947	600	(600)
10-4185-241	DEPARTMENT SUPPLIES	11,086	12,135	2,132	10,820	(1,315)
10-4185-250	EQUIPMENT EXPENSE	7,412	7,948	2,114	6,348	(1,600)
10-4185-251	FUEL	3,659	8,237	1,772	7,956	(281)
10-4185-253	CENTRAL SHOP	2,425	2,171	1,828	3,754	1,583
10-4185-255	COMPUTER OPERATIONS	-	4,180	706	10,000	5,820
10-4185-260	UTILITIES	217	500	109	250	(250)
10-4185-265	COMMUNICATIONS/TELEPHONE	5,566	12,300	2,418	6,548	(5,752)
10-4185-300	LICENSING AGREEMENTS	30,603	31,834	22,549	37,096	5,262
10-4185-310	PROFESSIONAL & TECHNICAL SERVI	9,786	20,700	614	44,700	24,000
10-4185-510	INSURANCE & BONDS	2,662	3,510	2,794	3,000	(510)
10-4185-550	UNIFORMS	1,675	1,050	61	1,280	230
10-4185-551	PERSONAL SAFETY EQUIPMENT	189	800	-	-	(800)
10-4185-710	COMPUTER HARDWARE & SOFTWARE	2,724	3,700	450	1,850	(1,850)
	<b>TOTAL OPERATIONS</b>	<b>89,509</b>	<b>126,845</b>	<b>42,032</b>	<b>150,562</b>	<b>23,367</b>
	<b>TOTAL ENGINEERING</b>	<b>775,992</b>	<b>879,326</b>	<b>367,736</b>	<b>919,627</b>	<b>39,951</b>



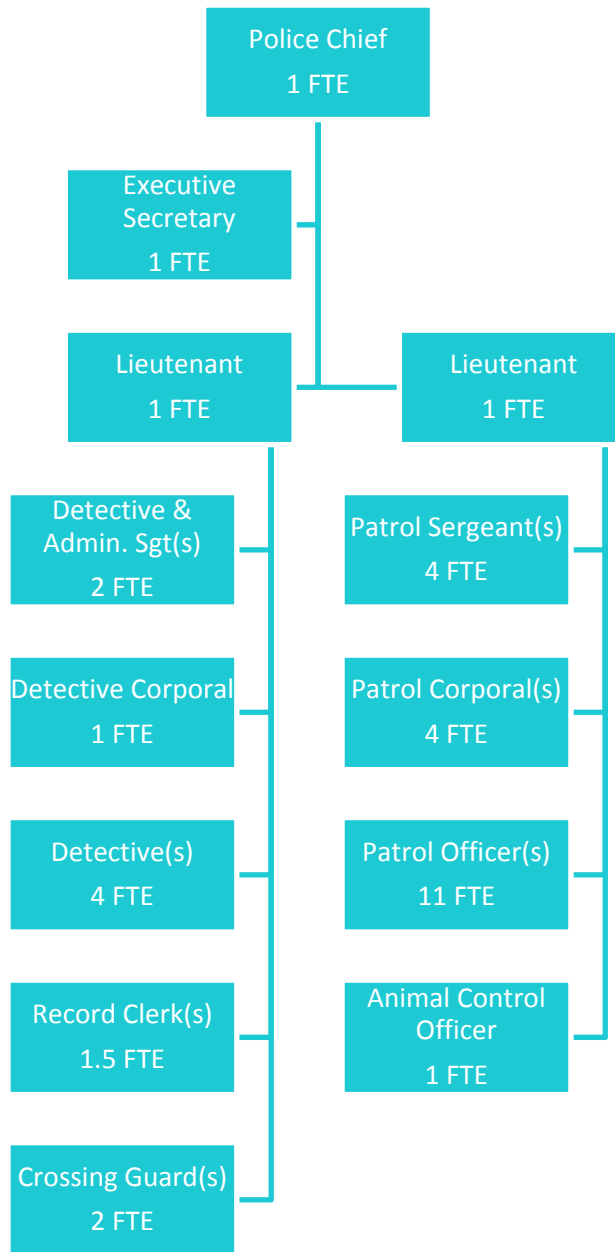
# Police

The Springville Police Department has two primary objectives: First maintaining order and second, protecting life and property. These two broad objectives can be further divided into more specific goals of crime prevention and deterrence, evidence collection, apprehension of offenders, property recovery, traffic services and emergency services. The Department consists of a patrol division and investigations division and is supplemented by animal control. The Department strives to anticipate trends so we can be proactive and take action before we have to react to crises. We must always stay a step ahead by planning for future staffing needs, using technology wisely, and being prepared for lean budget times.

**Mission Statement:** *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

## **Core Values:**

- Integrity -** strong moral and compassionate character and adherence to ethical principles.
- Courage -** personal resoluteness in the face of danger or difficulties.
- Confidence -** relationships built on trust.
- Reliability -** dependability and accuracy.
- Professional -** competence and character expected of a member of a highly skilled and trained profession.
- Duty -** performed for moral, legal, or ethical reasons.



### Police Summary

	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2019 Final</b>
Positions (FTE)	32.50	32.50	34.50
Personnel Expense	3,246,426	3,274,629	3,479,374
Non-Personnel Expense	411,305	408,516	431,123
<b>Total</b>	<b>3,657,731</b>	<b>3,683,145</b>	<b>3,910,497</b>

**Police Department – Performance Goals, Strategies and Measures (calendar year)**

<b>Goal #1 - Maintain order in our community.</b>				
<b>Strategy - Provide effective patrol, response and investigation of crime.</b>				
<b>Measures</b> (Calendar years, unless otherwise stated.)	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Number of domestic violence cases	125	85	83	
Number of drug cases reported	292	169	341	
Number of person arrested for drug & DUI crimes	249	238	168	
Total number of adult arrests	612	676	802	
Total number of juvenile arrests	163	159	136	
<b>Goal #2 - Protect life and property in Springville</b>				
<b>Strategy - Respond to criminal acts, investigate and refer suspects for prosecution.</b>				
<b>Measures</b> (Calendar years, unless otherwise stated.)	<b>2015</b> <b>(target)</b>	<b>2016</b> <b>(target)</b>	<b>2017</b> <b>(target)</b>	<b>2018</b> <b>(target)</b>
Property crimes per 1,000 population	18.1 (21.0)	21.7 (21.0)	21.27 (21.0)	(21.0)
Violent crimes per 1,000 population	1.24 (1.1)	.88 (1.1)	.42 (1.0)	(<1.0)
Value of property stolen	\$875,221	\$680,864	\$567,553	
Value of property recovered	\$318,806	\$220,549	\$118,735	
Percent of property recovered	36.4% (40%)	32.4% (40%)	20.9% (35%)	(35%)
% of property recovered – US average	26.1%	27.6%	n/a	
Number of adults referred for felony prosecution to Utah County Atty. Office	174	119	134	
<b>Goal #3 - Maintain a highly trained and effective police force.</b>				
<b>Strategy - Provide training that exceeds State standards to improve officer’s skills and abilities.</b>				
<b>Measures</b>	<b>2015</b> <b>(target)</b>	<b>2016</b> <b>(target)</b>	<b>2017</b> <b>(target)</b>	<b>2018</b> <b>(target)</b>
Average number of hours of training per police officer	64 (90)	137 (90)	90 (90)	(90)



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Police

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4210-110	PAYROLL - POLICE	1,709,482	1,809,845	865,962	1,903,951	94,106
10-4210-120	PART-TIME EMPLOYEE SALARIES	51,132	56,421	39,940	57,523	1,102
10-4210-130	EMPLOYEE BENEFITS	1,042,811	1,305,913	569,903	1,397,829	91,916
10-4210-140	OVERTIME PAY	57,635	40,000	25,481	40,000	-
10-4210-141	OVERTIME PAY-LIQUOR TAX ACTIVI	6,332	12,500	3,916	12,500	-
10-4210-142	OVERTIME PAY - REIMBURSABLE	35,753	10,000	27,955	27,500	17,500
10-4210-143	OVERTIME PAY - HOLIDAYS	33,517	38,000	20,377	38,000	-
10-4210-160	EMPLOYEE RECOGNITION	2,630	1,950	102	2,070	120
	<b>TOTAL PERSONNEL</b>	<b>2,939,291</b>	<b>3,274,629</b>	<b>1,553,635</b>	<b>3,479,374</b>	<b>204,745</b>
<b>OPERATIONS</b>						
10-4210-200	BUSINESS LUNCHES	-	-	380	800	
10-4210-220	PERIODICALS & PUBLICATIONS	118	500	55	250	(250)
10-4210-236	TRAINING & EDUCATION	11,736	14,920	8,593	17,060	2,140
10-4210-237	EDUCATION REIMBURSEMENTS	2,506	16,625	-	5,200	(11,425)
10-4210-238	CERT	1,813	2,000	72	2,000	-
10-4210-240	OFFICE EXPENSE	6,193	7,000	2,326	6,200	(800)
10-4210-241	OPERATION SUPPLIES-OFFICE EQUIP	9,449	6,000	706	6,000	-
10-4210-243	EMERGENCY PREPAREDNESS	1,912	3,000	71	2,000	(1,000)
10-4210-245	OPERATION SUPPLIES-FIREARMS	12,657	9,000	1,349	17,500	8,500
10-4210-249	EQUIP. MAINT.-MISCELLANEOUS	734	1,000	269	1,000	-
10-4210-250	EQUIPMENT MAINT. - FUEL	42,045	47,461	18,511	49,200	1,739
10-4210-251	EQUIP. MAINT-VEHICLE REPAIR	13,815	25,000	11,634	28,000	3,000
10-4210-252	EQUIP. MAINT.-MAINT. AGREEMENT	85,962	50,850	41,068	58,170	7,320
10-4210-253	CENTRAL SHOP	19,437	25,810	12,958	33,423	7,613
10-4210-254	EQUIP. MAINT.-RADIO PAGERS	4,307	3,500	747	3,500	-
10-4210-255	COMPUTER OPERATIONS	6,122	7,000	416	5,500	(1,500)
10-4210-256	ANIMAL CONTROL - SUPPLIES	214	10,750	2,000	10,750	-
10-4210-257	ANIMAL CONTROL - SHELTER	47,470	58,000	26,564	58,000	-
10-4210-260	UTILITIES	5,780	12,000	2,924	8,000	(4,000)
10-4210-265	COMMUNICATIONS/TELEPHONE	10,882	18,400	6,566	18,700	300
10-4210-266	SUPPLIES-LIQUOR TAX ACTIVITY	-	1,000	-	1,000	-
10-4210-310	PROFESSIONAL & TECHNICAL SERVI	13,871	14,750	6,274	14,750	-
10-4210-313	NARCOTICS TASK FORCE	10,549	10,600	10,549	10,600	-
10-4210-314	INVESTIGATION	100	1,500	165	1,500	-
10-4210-336	GRAFFITI CONTROL	-	500	-	500	-
10-4210-342	GENERAL GRANTS	12,182	8,000	803	2,000	(6,000)
10-4210-510	INSURANCE & BONDS	20,830	25,100	30,682	32,000	6,900
10-4210-512	YOUTH PROGRAMS	2,841	2,000	-	2,000	-
10-4210-550	UNIFORMS - CLOTHING	13,120	11,100	3,516	24,320	13,220
10-4210-551	UNIFORMS - EQUIPMENT	2,517	6,000	1,184	-	(6,000)
10-4210-552	UNIFORMS - CLEANING	2,820	4,500	1,268	4,500	-
10-4210-710	COMPUTER HARDWARE & SOFTWARE	4,068	4,650	4,858	6,700	2,050
	<b>TOTAL OPERATIONS</b>	<b>366,050</b>	<b>408,516</b>	<b>196,506</b>	<b>431,123</b>	<b>21,807</b>
	<b>TOTAL POLICE</b>	<b>3,305,341</b>	<b>3,683,145</b>	<b>1,750,141</b>	<b>3,910,496</b>	<b>226,551</b>

# Police Dispatch

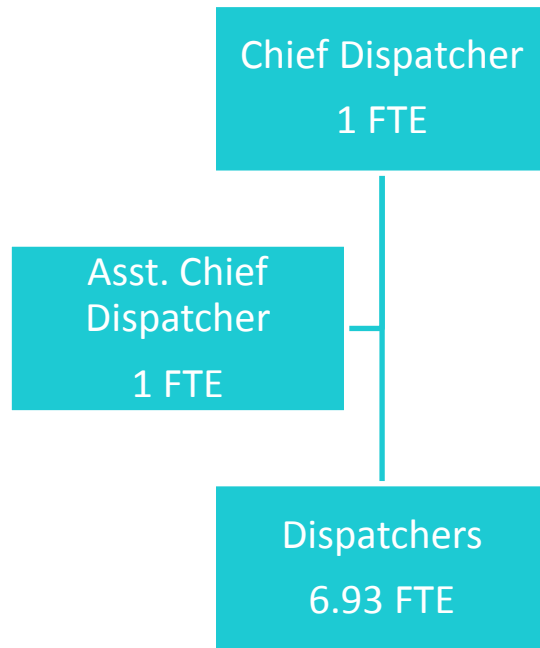
Springville City's dispatch center has around-the-clock coverage and the latest in technology. Dispatchers are trained as Emergency Medical Dispatchers (EMDs). As such they are able to give life-saving instructions over the telephone, and have been credited with helping family members save the lives of a number of young children and adults. Dispatchers are connected to public safety responders by radio, cellular telephone and pager systems. The Dispatch Center handles thousands of calls each week. The dispatchers also assist all City departments with after hour call-outs to non-public safety personnel such as Water, Sewer, Street and Facilities personnel.

**Mission Statement:** *Our mission is to provide superior law enforcement through professional service, effective teamwork, fostering trust, confidence and respect for all persons.*

## **Core Values:**

- Integrity -** a strong moral and compassionate character and adherence to ethical principles.
- Courage -** a personal resoluteness in the face of danger or difficulties.
- Confidence -** a relationship built of trust.
- Reliability -** to be dependable and accurate.
- Professional -** to have a competence and character expected of a member of a highly skilled and trained profession.
- Duty -** that which must be done for moral, legal, or ethical reasons.

The Dispatchers work under the supervision of the Director of Public Safety and the Police Department’s Investigations Lieutenant.



**Police Dispatch Summary**

	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2019 Final</b>
Positions (FTE)	8.53	8.53	8.93
Personnel Expense	567,784	576,854	619,031
Non-Personnel Expense	95,949	110,337	97,550
Total	663,733	687,191	716,581

## Police Dispatch – Performance Goals, Strategies and Measures

<b>Goal #1 - Facilitate a rapid response to public safety emergencies.</b>				
<b>Strategy - To answer emergency 911 calls in a timely manner.</b>				
<b>Measures</b> (Calendar years, unless otherwise stated.)	<b>2015 (target)</b>	<b>2016 (target)</b>	<b>2017 (target)</b>	<b>2018 (target)</b>
1. Number of 911 calls received.	9408	8521	9088	
2. Average time to answer 911 calls.	3 seconds (<4)	3 seconds (<4)	4 seconds (<4)	(<4 sec)
3. Percent of 911 calls answered in under 10 seconds.	97% (96%)	97% (96%)	96% (96%)	(96%)
4. Number of non-911 calls received.	52,551	54,774	53,685	
5. Average time to answer non-911 calls (administrative calls).	3 seconds (<5)	3 seconds (<5)	4 seconds (<5)	(<5 sec)
<b>Goal #2 - Provide a high quality dispatch service.</b>				
<b>Strategy - Do a monthly quality review of requests for emergency service.</b>				
<b>Measures</b> (Calendar years, unless otherwise stated.)	<b>2015 (target)</b>	<b>2016 (target)</b>	<b>2017 (target)</b>	<b>2018 (target)</b>
7. Hold a monthly quality review - # of reports reviewed.	New	100 (80)	110 (100)	(110)
8. Percent of calls reviewed that meet or exceed local & State standards.	New	97% (95%)	92% (95%)	(96%)
<b>Goal #3 - Provide service to all Springville City departments.</b>				
<b>Strategy - Dispatch calls for service to various public safety and non-public safety departments.</b>				
<b>Measures</b> (Calendar years, unless otherwise stated.)	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
9. Total calls for service (CAD calls).	20,564	20,841	24,608	
10. Total police incident reports.	10,587	10,937	12,027	
11. Total fire and ambulance reports.	2,243	2,348	2,494	
12. Total dispatches to non-public safety departments, such as Water, Sewer, Streets, Parks & Recreation and Irrigation.	117	111	130	



**SPRINGVILLE CITY  
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Dispatch

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4211-110	PAYROLL -DISPATCH	330,952	303,190	136,704	331,310	28,120
10-4211-120	PART TIME EMPLOYEES SALARIES	67,262	58,724	18,426	72,454	13,730
10-4211-130	EMPLOYEE BENEFITS	159,531	195,427	73,860	197,731	2,304
10-4211-140	OVERTIME PAY	9,909	7,000	4,742	5,000	(2,000)
10-4211-143	OVERTIME-HOLIDAYS	13,667	12,000	5,938	12,000	-
10-4211-160	EMPLOYEE RECOGNITION	96	512	-	536	24
	<b>TOTAL PERSONNEL</b>	<b>581,417</b>	<b>576,853</b>	<b>239,671</b>	<b>619,031</b>	<b>42,178</b>
<b>OPERATIONS</b>						
10-4211-236	TRAINING & EDUCATION	3,190	7,200	2,480	8,040	840
10-4211-237	EDUCATION REIMBURSEMENTS	-	5,137	48	-	(5,137)
10-4211-241	OPERATION SUPPLIES	3,061	2,000	207	3,000	1,000
10-4211-242	GRANT EXPENDITURES	-	-	-	-	-
10-4211-252	EQUIP. MAINT.-MAINT. AGREEMENT	57,668	88,250	41,406	74,550	(13,700)
10-4211-254	EQUIP. MAINT.-RADIO PAGERS	274	2,000	-	2,000	-
10-4211-510	INSURANCE AND BONDS	3,683	4,850	3,865	4,200	(650)
10-4211-550	UNIFORMS - CLOTHING	534	900	-	960	60
10-4211-710	COMPUTER HARDWARE & SOFTWARE	-	-	-	4,800	-
	<b>TOTAL OPERATIONS</b>	<b>68,410</b>	<b>110,337</b>	<b>48,006</b>	<b>97,550</b>	<b>(17,587)</b>
	<b>TOTAL DISPATCH</b>	<b>649,826</b>	<b>687,190</b>	<b>287,677</b>	<b>716,581</b>	<b>24,591</b>

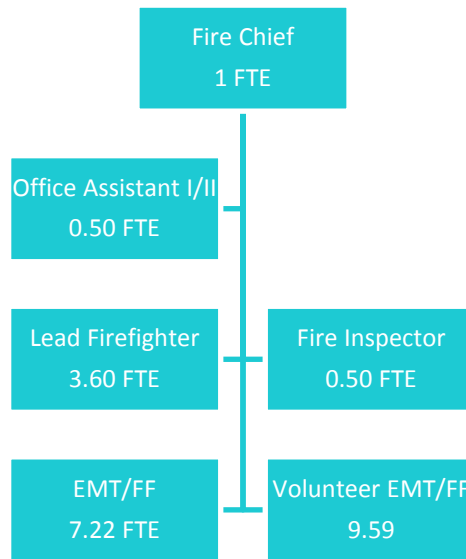


# Fire and Ambulance

Springville Fire & Rescue is a “dual role” combination fire department. Our members serve as both fire fighters and emergency medical technicians (EMTs). We respond to a wide variety of emergencies including medical, fire suppression, hazardous materials, motor vehicle accidents and extrications. In addition to functioning in a “dual role” capacity for our community, Springville Fire & Rescue provides a “third service” in the form of patient transportation to the hospital. We are a “combination” fire department made up of full-time, part-time and volunteer members.

**Mission Statement:** *To have a positive impact on emergencies by, Saving Lives, Fighting Fires, and Protecting Property.*

**Our Motto is:** “Response Ready”



## Fire Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	21.86	21.90	22.40
Personnel Expense	857,810	908,994	984,769
Non-Personnel Expense	319,151	353,822	363,525
Total	1,176,961	1,262,816	1,348,294

## Fire and Ambulance – Performance Goals, Strategies and Measures

<b>Goal #1 - Maintain an all hazards response ready department.</b>				
<b>Strategy - Provide the staffing, training and equipment to respond to emergencies.</b>				
<b>Measures</b> (Calendar years, unless otherwise stated.)	<b>2015/16</b> <b>(target)</b>	<b>2016/17</b> <b>(target)</b>	<b>2017/18</b> <b>(target)</b>	<b>2018/19</b> <b>(target)</b>
Percent of members who maintain their State certifications (EMS Fire)	97% (100%)	95% (90%)	94% (90%)	(95%)
Maintain 40 active night response members at an acceptable level.	32 (40)	34 (40)	40 (40)	(40)
Maintain 25 active day-time part-time staff at a level to cover all shifts.	20 (23)	20 (22)	23 (23)	(24)
Maintain equipment to an ISO 5 rating.	Yes	Yes	Yes	Yes
<b>Goal #2 - Provide a quality fire service.</b>				
<b>Strategy - Provide proper resources, and fight fires effectively.</b>				
<b>Measures</b> (Calendar years, unless otherwise stated.)	<b>2015/16</b> <b>(target)</b>	<b>2016/17</b> <b>(target)</b>	<b>2017/18</b> <b>(target)</b>	<b>2018/19</b> <b>(target)</b>
Muster 15 firefighters on major fire calls.	41% (90%)	45% (90%)	84% (90%)	(90%)
Initiate fire attack within 2 minutes of arrival.	100% (90%)	100% (90%)	100% (90%)	(90%)
Confine structure fire to building of origin.	100% (90%)	100% (90%)	100% (90%)	(95%)
<b>Goal #3 - Provide a quality emergency medical response and service.</b>				
<b>Strategy - Complete a quarterly review of EMS responses.</b>				
<b>Measures</b> (Calendar years, unless otherwise stated.)	<b>2015/16</b> <b>(target)</b>	<b>2016/17</b> <b>(target)</b>	<b>2017/18</b> <b>(target)</b>	<b>2018/19</b> <b>(target)</b>
Percent of EMS cases that meet or exceed State standards of care.	93% (100%)	94% (100%)	95% (100%)	(95%)
Percent of time on-duty EMT's arrive in less than 8 minutes.	99%	94%	100%	(95%)
Percent of time night response EMT's arrive in less than 14 minutes.	96%	91%	100%	(95%)
<b>Goal #4 - Reduce loss of life and property.</b>				
<b>Strategy - Provide an active fire prevention program providing fire inspections, plan reviews and youth fire education.</b>				
<b>Measures</b> (Calendar years, unless otherwise stated.)	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Percent of plan reviews completed within 21 days. <b>(71 plans reviewed.)</b>	100%	100%	100%	(100%)
Percent of annual business inspections and re-inspections completed annually. <b>(463 Businesses inspected in 2014.)</b>	100%	100%	100%	(100%)
Number of youth prevention groups taught.	71 (50)	76 (50)	75 (50)	(50)



**SPRINGVILLE CITY  
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Fire & EMS

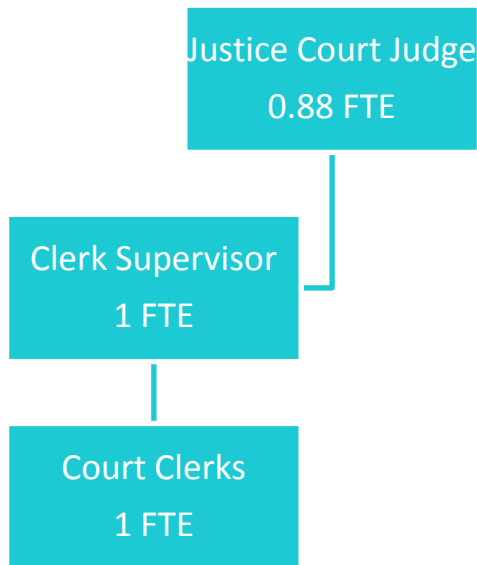
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4220-110	PAYROLL - FULL TIME	275,944	255,740	136,121	249,289	(6,451)
10-4220-120	PAYROLL- PART TIME	173,582	248,784	95,503	284,370	35,586
10-4220-121	PAYROLL - VOLUNTEER	234,714	213,900	137,529	232,107	18,207
10-4220-130	EMPLOYEE BENEFITS	177,714	183,256	93,696	211,660	28,404
10-4220-140	OVERTIME PAY	728	1,000	183	1,000	-
10-4220-143	OVERTIME PAY - HOLIDAYS	6,565	5,000	4,081	5,000	-
10-4220-160	EMPLOYEE RECOGNITION	968	1,314	-	1,344	30
	<b>TOTAL PERSONNEL</b>	<b>870,215</b>	<b>908,994</b>	<b>467,112</b>	<b>984,769</b>	<b>75,775</b>
<b>OPERATIONS</b>						
10-4220-150	BAD DEBT EXPENSE	28,242	10,000	-	10,000	-
10-4220-220	MAGAZINES & PUBLICATIONS	254	330	89	330	-
10-4220-236	TRAINING & EDUCATION	6,119	8,500	474	8,500	-
10-4220-237	TRAINING MATERIALS	4,176	4,500	209	2,850	(1,650)
10-4220-240	OFFICE EXPENSE	6,382	6,172	3,027	7,410	1,238
10-4220-241	OPERATION SUPPLIES	9,146	13,080	2,928	13,080	-
10-4220-242	GRANT EXPENDITURES	13,300	6,000	10,800	10,500	4,500
10-4220-244	AMBULANCE SUPPLIES	47,885	42,786	16,578	42,800	14
10-4220-245	BILLING FEES	62,991	64,900	32,068	64,900	-
10-4220-250	EQUIPMENT EXPENSE	22,237	13,950	3,684	17,400	3,450
10-4220-251	FUEL	10,506	18,965	7,367	18,000	(965)
10-4220-253	CENTRAL SHOP	18,832	22,547	7,230	20,065	(2,482)
10-4220-254	EQUIP. MAINT.-RADIO PAGERS	3,553	4,350	1,953	4,585	235
10-4220-255	COMPUTER OPERATIONS	-	3,750	-	3,000	(750)
10-4220-256	EQUIPMENT MAINT - VEHICLE REPAIR	-	6,700	6,025	15,000	8,300
10-4220-260	UTILITIES	6,903	8,000	1,151	8,000	-
10-4220-265	COMMUNICATIONS/TELEPHONE	4,193	5,490	1,907	5,500	10
10-4220-310	PROFESSIONAL SERVICES	18,623	23,113	3,534	23,635	522
10-4220-510	INSURANCE & BONDS	29,021	37,340	17,501	32,000	(5,340)
10-4220-512	YOUTH PROGRAMS	1,534	2,000	-	2,000	-
10-4220-550	UNIFORMS	16,448	18,900	1,182	51,120	32,220
10-4220-551	UNIFORMS - TURNOUTS	20,791	29,600	247	-	(29,600)
10-4220-710	COMPUTER EQUIPMENT AND SOFTWARE	2,393	2,850	3,167	2,850	-
	<b>TOTAL OPERATIONS</b>	<b>333,529</b>	<b>353,823</b>	<b>121,121</b>	<b>363,525</b>	<b>9,702</b>
	<b>TOTAL FIRE</b>	<b>1,203,744</b>	<b>1,262,817</b>	<b>588,233</b>	<b>1,348,295</b>	<b>85,478</b>

# Municipal Court

The Justice Court is established by the municipality and has the authority to deal with class B and C misdemeanors, violations of ordinances, small claims, and infractions committed within its territorial jurisdiction.

Four-person juries hear jury trials in the Justice Court. City attorneys prosecute cases involving municipal ordinance violations and state law in municipal courts. Litigants and defendants often act without an attorney (pro se) in Justice Courts but may hire counsel or apply for a public defender.

**Mission Statement:** *The Mission of the Springville City Justice Court is to improve the quality of life in our community.*



## Municipal Court Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	2.63	2.88	2.88
Personnel Expense	235,862	246,201	255,237
Non-Personnel Expense	66,434	60,703	69,810
Total	302,296	306,904	325,047

## Municipal Court – Performance Goals, Strategies and Measures

<b>Goal #1 - Maintain a safe environment for the community and employees while at the court.</b>				
<b>Strategy -</b> Ensure safety by complying with the standards of justice courts designated by state code 78A-7-103 and other common-sense safety measures. Use of security services and metal detectors in the courtroom and lobby.				
<b>Measure</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>	<b>2019 (target)</b>
Require a Bailiff in the courtroom and lobby when court is in session.	100	100	100	100
<b>Goal #2 – Compliance/Clearance Rates – Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.</b>				
<b>Strategy –</b> Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.				
<b>Measure</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>	<b>2019 (target)</b>
Review tracking reports weekly to maintain compliance.	97 %	107 %	119 %	100%
<b>Goal #3 – Caseflow Management - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.</b>				
<b>Strategy -</b> Schedule appointments as quickly as possible. Preparing and monitoring cases, manage court processes, requests for information, motions, and code compliance.				
<b>Measure</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>	<b>2019 (target)</b>
Number of cases disposed	2,990	3,539	4,500	4,700
<b>Goal #4 – Require all employees comply with state-designated court education requirements and encourage employees to go above requirements.</b>				
<b>Strategy -</b> Maintain knowledge of justice court requirements and changes and provide additional training to implement new requirements. Have employees learn new subjects and teach it to the other clerks. Routine use of online training provided by the Utah Administrative Office of the Courts (OTP).				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018 (target)</b>	<b>2019 (target)</b>
Attend mandatory annual conference and spend min of 1 hour per week using OTP.	100	100	100	100



**SPRINGVILLE CITY  
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Municipal Court

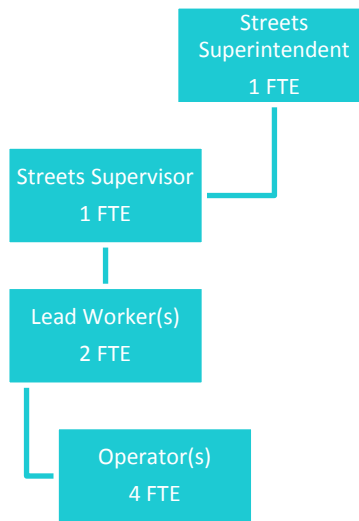
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<b>PERSONNEL</b>						
10-4250-110	JUSTICE & CLERK SALARY	143,499	146,871	71,984	151,263	4,392
10-4250-120	PART-TIME EMPLOYEE SALARIES	23,508	32,153	11,577	32,992	839
10-4250-130	EMPLOYEE BENEFITS	60,413	67,004	31,363	70,810	3,806
10-4250-140	OVERTIME PAY	263	-	65	-	-
10-4250-160	EMPLOYEE RECOGNITION	-	173	-	173	(1)
	<b>TOTAL PERSONNEL</b>	<b>227,682</b>	<b>246,201</b>	<b>114,989</b>	<b>255,237</b>	<b>9,036</b>
<b>OPERATIONS</b>						
10-4250-220	PUBLICATIONS AND LAW BOOKS	2,048	2,580	2,073	3,100	520
10-4250-236	TRAINING & EDUCATION	1,675	2,200	1,051	2,300	100
10-4250-240	OFFICE EXPENSE	7,529	8,000	6,039	11,700	3,700
10-4250-250	EQUIPMENT EXPENSE	203	600	-	600	-
10-4250-255	COMPUTER OPERATIONS	-	1,950	-	3,600	1,650
10-4250-260	UTILITIES	2,465	2,500	972	2,500	-
10-4250-265	COMMUNICATION/TELEPHONE	684	613	288	650	37
10-4250-270	DEFENSE/WITNESS FEES	-	-	-	-	-
10-4250-271	WITNESS/JURY FEES	722	1,100	93	1,100	-
10-4250-310	PROFESSIONAL SERVICES	33,685	39,100	15,637	39,510	410
10-4250-510	INSURANCE & BONDS	1,331	1,760	1,397	1,500	(260)
10-4250-550	UNIFORMS	-	300	-	400	100
10-4250-710	COMPUTER HARDWARE & SOFTWARE	-	-	-	2,850	2,850
	<b>TOTAL OPERATIONS</b>	<b>50,342</b>	<b>60,703</b>	<b>27,549</b>	<b>69,810</b>	<b>9,107</b>
	<b>TOTAL COURT</b>	<b>278,024</b>	<b>306,904</b>	<b>142,538</b>	<b>325,047</b>	<b>18,143</b>

# Streets

The Streets Division is responsible for the operation and maintenance of the City’s 136 miles of roadways. Major Streets Division activities include:

- Streets maintenance programs; including crack, slurry and chip seals, micro surfacing and asphalt overlays, and utility excavation projects.
- Replacing, repairing, and upgrading concrete curb, gutter & sidewalks throughout the city.
- Re-painting of roadway striping and roadway markings.
- Traffic sign inventory, repair and replacement.
- Snow removal to provide safe driving conditions during winter months
- Debris removal at critical locations within Hobble Creek to protect bridges and structures during spring runoff.

**MISSION STATEMENT:** *We will provide quality service to the public in an effective and efficient manner, and install and maintain the best streets and sidewalks with the funds we have.*



## Streets Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	8.00	8.00	8.00
Personnel Expense	630,864	621,901	652,131
Non-Personnel Expense	621,188	676,357	657,663
Total	1,252,052	1,298,258	1,309,794

## Streets Department Performance Goals, Strategies, and Measures

<b>Goal #1</b> – To provide a road maintenance plan for all who pass through Springville, in order to eliminate hazardous conditions, and extend the life of our streets in order to save taxpayer money.				
<b>Strategy</b> – To execute a 7 year street maintenance plan, Explore new Maintenance Options, Reconstruct old roads and prolong the life of our current roads. Efficiently Respond to Snow and Ice conditions to increase Safe driving.				
<b>Measures</b> (1,348 Sections of road in Springville) Broken down by intersections	<b>FY 2015/16</b>	<b>FY 2016/17</b>	<b>FY 2017/18</b>	<b>FY19 Target</b>
Sections of Road Treated	204	174	159	200
Roads with a condition rating less than 3	17.06%	24.03%	19.8%	20%
Overall Road Condition Rating (0-10) higher is better	5.8	5.2	4.95	5
Snow Removal Cost Per lane Mile (140 Total Lane Miles)	\$545.63	\$825.03	\$262.38	\$500
<b>Goal #2</b> – To Ensure signs/ sidewalks are kept in good repair for residents of Springville, in order to provide safe walking/Driving corridors & connect the community				
<b>Strategy</b> –Increase pedestrian Safety by reducing trip hazards, Repairing areas to better or new conditions, Exploring New Maintenance options, Completing a Yearly Inventory, Installing new ADA ramps. Complete a yearly Retro reflectivity test to increase night driving safety, Comply with MUTCD standards & meeting new sign requirements.				
<b>Measures</b>	<b>FY 2015/16</b>	<b>FY 2016/17</b>	<b>FY 2017/18</b>	<b>FY19 Target</b>
Existing Hazards	1,063	1,182	1,054	900
% of Hazards That have an Extreme Rating (Priority Rating = Extreme/High/Medium/Low)	17%	15%	14%	10%
Hazards Repaired	12.41%	10.8%	12.8%	15%





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

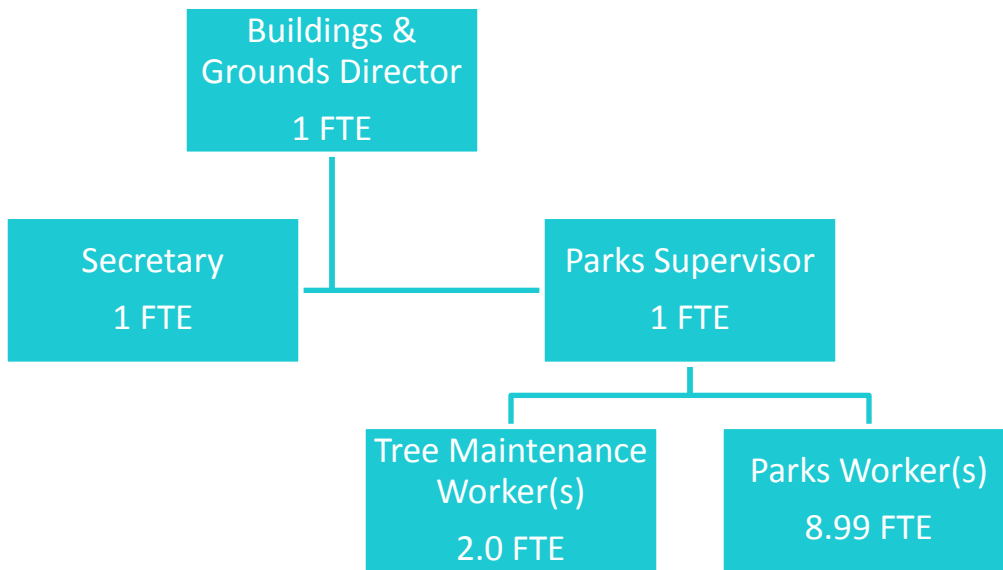
Streets

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4410-110	PAYROLL - STREETS DEPARTMENT	367,564	384,069	187,632	399,241	15,172
10-4410-130	EMPLOYEE BENEFITS	210,702	230,352	105,927	245,410	15,058
10-4410-140	OVERTIME PAY	8,709	7,000	959	7,000	-
10-4410-160	EMPLOYEE RECOGNITION	479	480	-	480	-
	<b>TOTAL PERSONNEL</b>	<b>587,454</b>	<b>621,901</b>	<b>294,518</b>	<b>652,131</b>	<b>30,230</b>
<b>OPERATIONS</b>						
10-4410-230	MILEAGE AND VEHICLE ALLOWANCE	277	-	-	-	-
10-4410-236	TRAINING & EDUCATION	2,558	2,169	264	2,169	-
10-4410-241	TRAFFIC ENGINEERING (SIGNS)	26,921	28,800	7,832	28,800	-
10-4410-242	STOCKPILE - GRAVEL	18,530	30,000	3,247	30,000	-
10-4410-243	DEPARTMENTAL SUPPLIES	8,936	14,000	4,479	14,000	-
10-4410-244	NEW SUBDIVISION SIGNS	4,685	3,000	-	3,000	-
10-4410-250	EQUIPMENT OPERATION EXPENSES	14,314	15,000	12,616	15,000	-
10-4410-251	FUEL	32,957	33,588	14,517	33,588	-
10-4410-252	VEHICLE EXPENSE	12,003	13,000	11,874	20,000	7,000
10-4410-253	CENTRAL SHOP	54,028	57,003	24,534	59,346	2,343
10-4410-255	COMPUTER OPERATIONS	17	5,200	-	4,500	(700)
10-4410-260	UTILITIES	2,817	3,640	529	3,640	-
10-4410-265	COMMUNICATION/TELEPHONE	1,678	2,447	683	2,600	153
10-4410-310	PROFESSIONAL & TECHNICAL SERVI	44	22,000	5,967	9,000	(13,000)
10-4410-330	CUSTOMER SERVICE REQUESTS	2,715	5,750	711	5,750	-
10-4410-510	INSURANCE & BONDS	8,574	9,510	5,158	9,200	(310)
10-4410-511	CLAIMS SETTLEMENTS	10,804	15,576	15,576	-	(15,576)
10-4410-512	TRAFFIC LIGHT MAINTENANCE	1,550	2,000	-	5,000	3,000
10-4410-550	UNIFORMS	-	-	1,644	5,120	5,120
10-4410-551	PROTECTIVE EQUIPMENT	7,672	3,570	324	-	(3,570)
10-4410-610	BRIDGE MAINTENANCE	1,050	7,500	375	12,500	5,000
10-4410-620	OTHER SERVICES	13,185	14,250	5,437	14,250	-
10-4410-625	SPECIAL REPAIRS	8,639	10,000	2,102	10,000	-
10-4410-630	SNOW REMOVAL	30,795	30,000	13,103	30,000	-
10-4410-640	STREET MAINTENANCE	124,212	356,090	298,767	225,000	(131,090)
10-4410-650	SIDEWALKS - CURB & GUTTER	49,524	50,000	25,300	51,000	1,000
10-4410-653	PAINT MAINTENANCE	37,928	44,554	44,361	47,000	2,446
10-4410-710	COMPUTER EQUIPMENT AND SOFTWA	735	900	872	-	(900)
10-4410-720	OFFICE FURNITURE & EQUIPMENT	355	700	-	700	-
10-4410-770	BACKHOE (ANNUAL TRADE-IN)	13,520	13,520	-	16,500	2,980
	<b>TOTAL OPERATIONS</b>	<b>491,023</b>	<b>793,767</b>	<b>500,271</b>	<b>657,663</b>	<b>(136,104)</b>
	<b>TOTAL STREETS</b>	<b>1,078,477</b>	<b>1,415,668</b>	<b>794,789</b>	<b>1,309,794</b>	<b>(105,874)</b>

# City Parks

The City Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 170 acres of parks, public areas, green spaces, trails, and park facilities throughout Springville. They also keep all parks, public areas, green spaces, trails, and park facilities in top condition during all seasons of the year. Additionally, they help with set up, take down, and operation of city festivals and functions. They also facilitate snow removal services around all City facilities, parking areas, trails, and public spaces. The Urban Forestry division is maintained and executed by a full time certified City Arborist, and staff, as its goal is to maintain City trees according to ISA standards and keeping our Tree City USA status year over year.

**MISSION STATEMENT:** *Springville City Parks Division will provide areas that are safe, well maintained, and family friendly for recreation, relaxation, and the enjoyment of all, keep City grounds bright, vibrant, and beautiful, and provide a healthy and sustainable urban forest.*



## City Parks Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	13.87	13.91	13.99
Personnel Expense	730,888	764,679	851,621
Non-Personnel Expense	336,758	245,633	311,870
Total	1,067,464	1,010,312	1,163,491

## Parks Department – Performance Goals, Strategies, and Measures

<b>Goal #1 – Parks, green spaces, and City grounds will be well groomed and maintained at superior performance and safety standards at all times of the year.</b>				
Strategies				
<ul style="list-style-type: none"> <li>– Executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measureable manner per the department standards. This can be accomplished by instilling employee pride and by administrating employee schedules, weekly equipment inspections, and increasing employee morale. The following standards are the goals: Lawn areas are healthy green in color. Lawn areas have no dry spots. Lawn areas are mowed at a uniform height and appearance. Lawn areas are trimmed back to the sidewalk edge. Lawn around tree base is cut back leaving bare soil or bark around all trees. There are no weeds present in the grass or the planting beds. Sprinkler heads are at or below turf level. Turf is of uniform makeup. No dead plants, trees, or branches. Plants do not exceed the intended size and/or shape. All irrigation components are the appropriate type and size and in good repair.</li> <li>– Add one additional fertilization treatment to assist with weed control, especially at high profile parks/grounds.</li> <li>– Consistently follow a weekly safety inspection program to ensure that grounds are free of hazards and patrons are comfortable and safe. Address deficiencies within five days.</li> <li>– Executing playground inspection records each month while effectively tracking and repairing deficiencies within 30 days.</li> </ul>				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 Target</b>
Monthly Park/City Ground Inspection Sheets (note: all parks are visited and inspected each week)	26	30	36	38
Annual Fertilizations and Aerating- (Pending on the Park/City Ground)	1	2	2	3/4
Annual Selective Herbicide Applications	1	2	2	2/3
Parks Maintained at or above Buildings & Grounds Standards	90%	95%	95%	95%
<b>Goal #2 – Urban forest maintained at or above International Society of Arboriculture (ISA) standards.</b>				
Strategies –				
<ol style="list-style-type: none"> <li>1- Maintain all trees according to ISA standards and per the City code/ordinances.</li> <li>2- Plant new street trees as development requires, maximize street tree revenues</li> <li>3- Implement and maintain a city tree inventory</li> <li>4- Prioritize maintenance plan according to tree assessments</li> <li>5- Replace a minimum of 2% (Required by Tree City USA) of trees every year</li> <li>6- Maintain Tree City USA status, 2018 will be 39 years.</li> </ol>				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 Target</b>
Percent of Trees Replaced	2%	2%	2%	2%
Number of new trees planted	370	50	265	243
Years as a Tree City USA	36	37	38	39



**SPRINGVILLE CITY  
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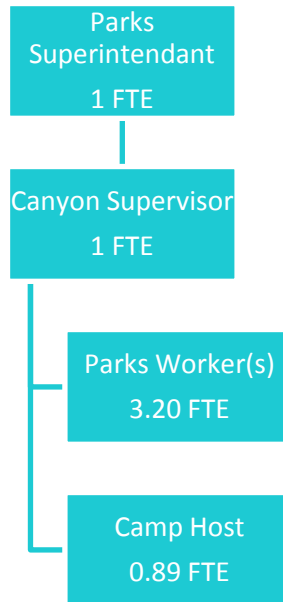
Parks

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4510-110	PAYROLL - PARKS DEPARTMENT	403,663	353,907	210,044	434,734	80,827
10-4510-120	PART-TIME EMPLOYEE SALARIES	119,941	149,568	74,563	111,601	(37,967)
10-4510-130	EMPLOYEE BENEFITS	247,710	257,569	133,691	301,647	44,078
10-4510-140	OVERTIME PAY	7,984	2,800	1,732	2,800	-
10-4510-160	EMPLOYEE RECOGNITION	308	835	137	839	4
	<b>TOTAL PERSONNEL</b>	<b>779,606</b>	<b>764,679</b>	<b>420,167</b>	<b>851,621</b>	<b>86,942</b>
<b>OPERATIONS</b>						
10-4510-200	BUSINESS LUNCHES	-	-	449	800	-
10-4510-220	ORDINANCES AND PUBLICATIONS	-	-	-	-	-
10-4510-230	MILEAGE AND VEHICLE ALLOWANCE	350	400	-	600	200
10-4510-236	TRAINING & EDUCATION	8,015	7,875	377	17,390	9,515
10-4510-241	DEPARTMENTAL SUPPLIES	11,941	13,250	259	16,250	3,000
10-4510-242	CONTRACTED GROUNDS/BEDS MAINT.	182	-	-	-	-
10-4510-243	SHADE TREE EXPENDITURES	61,749	27,900	27,900	36,000	8,100
10-4510-244	TREE REPLACEMENT	6,492	10,000	2,147	10,000	-
10-4510-245	ART MUSEUM FLOWER BEDS	680	-	-	-	-
10-4510-250	EQUIPMENT EXPENDITURES	28,703	36,000	19,318	36,003	3
10-4510-251	FUEL	17,241	17,000	9,191	18,000	1,000
10-4510-252	VEHICLE EXPENSE	-	900	-	4,100	3,200
10-4510-253	CENTRAL SHOP	31,984	30,304	20,718	43,677	13,373
10-4510-255	COMPUTER OPERATIONS	165	-	-	-	-
10-4510-260	BUILDING & GROUNDS	51,751	52,400	25,163	73,200	20,800
10-4510-261	PLAYGROUND MAINTENANCE	1,886	18,500	764	20,000	1,500
10-4510-265	COMMUNICATION/TELEPHONE	2,115	2,995	1,295	3,650	655
10-4510-310	PROFESSIONAL & TECH. SERVICES	12,230	700	195	5,000	4,300
10-4510-510	INSURANCE & BONDS	7,410	12,500	6,676	8,000	(4,500)
10-4510-511	CLAIMS SETTLEMENTS	14,716	474	474	-	(474)
10-4510-550	UNIFORMS	3,273	5,100	685	4,800	(300)
10-4510-710	COMPUTER HARDWARE AND SOFTWARE	-	-	-	2,400	2,400
10-4510-720	OFFICE FURNITURE & EQUIPMENT	-	-	-	-	-
10-4510-781	HOLIDAY DECORATIONS	14,588	9,334	7,912	12,000	2,666
	<b>TOTAL OPERATIONS</b>	<b>275,471</b>	<b>245,632</b>	<b>123,524</b>	<b>311,870</b>	<b>65,438</b>
	<b>TOTAL PARKS</b>	<b>1,055,077</b>	<b>1,010,311</b>	<b>543,691</b>	<b>1,163,491</b>	<b>152,380</b>

# Canyon Parks

The Canyon Parks Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of over 400 acres of parks and campgrounds in Hobble Creek Canyon and Bartholomew Park. Additionally, they facilitate campground, pavilion, and picnic use during the camping and spring/summer seasons.

**MISSION STATEMENT:** *Springville Canyon Parks Division will provide an area that is safe, well maintained, and family friendly for recreation, relaxation, and the enjoyment of all in the beautiful surroundings of Hobble Creek Canyon.*



## Canyon Parks Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	5.29	7.09	6.09
Personnel Expense	254,877	349,458	255,727
Non-Personnel Expense	73,047	74,710	77,398
Total	327,924	424,168	333,125

## Canyon Parks – Performance Goals, Strategies, and Measures

<b>Goal #1 – Maximize revenue received through pavilion reservations and campground use by providing a quality experience with grounds conditions and a user friendly reservation system.</b>				
Strategies:				
<ul style="list-style-type: none"> <li>– Provide parks that are consistently well maintained and that provide superior quality of customer service</li> <li>– Take care of existing customers so they become returning customers each year via professional communication and providing a listening ear to their needs and recommendations.</li> <li>– The online reservation system has been made more user friendly to the customer as we hope this will increase the amount of online reservations.</li> </ul>				
Measures	2016 Season	2017 Season	2018 Season Projected	2019 Season (Target)
Parks Rental Season Revenues	\$127,416	\$132,200	\$128,000	\$130,000
Canyon Pavilion Reservations	506	550	501	525
Canyon Campsite Reservations	741	1007	897	920
<b>Goal #2 – Canyon parks, green spaces, and grounds will be well groomed and maintained at superior performance and safety standards during the spring, summer, and fall seasons.</b>				
Strategies:				
<ul style="list-style-type: none"> <li>– Provide effective irrigation, weed control, fertilization, mowing, and trimming work practices during each work week of the year per the standards set for the Canyon Parks. The following standards are the goals: Lawn areas are healthy green in color. Lawn areas have no dry spots. Lawn areas are mowed at a uniform height and appearance. Lawn areas are trimmed back to the sidewalk edge. Lawn around tree base is cut back leaving bare soil or bark around all trees. There are no weeds present in the grass or the planting beds. Sprinkler heads are at or below turf level. Turf is of uniform makeup. No dead plants, trees, or branches. Plants do not exceed the intended size and/or shape. All irrigation components are the appropriate type and size and in good repair.</li> <li>– Consistently tracking of park maintenance each day, report deficiencies and communicate to appropriate audiences, and address needs within a five day time frame.</li> <li>– Executing playground inspection records each month while effectively tracking and repairing deficiencies within 30 days</li> </ul>				
Measures	FY 2016	FY 2017	FY 2018	FY 2019 Target
Monthly Park/Canyon Inspection Sheets (note: all parks are visited and inspected each week)	4	4	5	4
Annual Selective Herbicide and Fertilizer Applications (Pending on the Canyon Park)	1	2	2	2/3
Parks Maintained at or above Buildings & Grounds Standards	90%	95%	95%	95%

**Goal #3 – Make Jolley’s Ranch a top three Frisbee golf destination in Utah**

Strategies –

- 1- Locate new clubs/groups and make them aware of the frisbee golf option, while working with existing patrons to continue to use this park amenity.
- 2- Monitor if new frisbee golf equipment enhances the patron experience and increases attendance.
- 3- Consider this activity as a source of revenue by charging clubs/groups a fee for use of the frisbee golf equipment.



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Canyon Parks

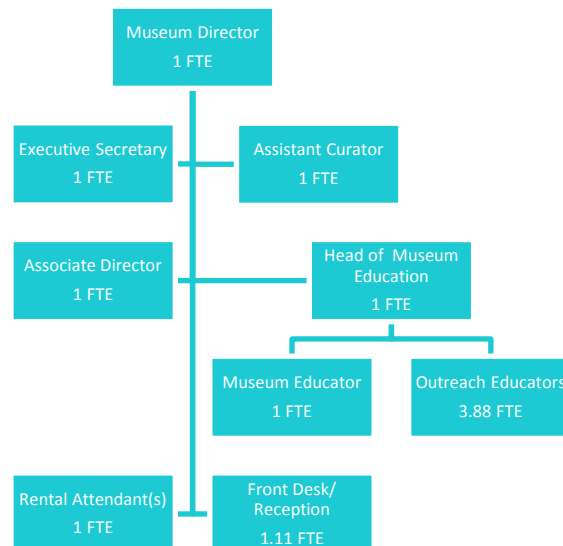
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4520-110	PAYROLL -FULL TIME (CANYON)	140,522	153,589	27,150	93,161	(60,428)
10-4520-120	PAYROLL - PART TIME (CANYON)	54,566	90,107	32,780	93,714	3,607
10-4520-130	EMPLOYEE BENEFITS	63,308	102,836	14,782	65,987	(36,849)
10-4520-140	OVERTIME	3,013	2,500	938	2,500	-
10-4520-160	EMPLOYEE RECOGNITION	-	425	-	365	(60)
	<b>TOTAL PERSONNEL</b>	<b>261,409</b>	<b>349,457</b>	<b>75,650</b>	<b>255,727</b>	<b>(93,730)</b>
<b>OPERATIONS</b>						
10-4520-200	BUSINESS LUNCHES	-	-	41	300	
10-4520-220	ORDINANCES AND PUBLICATIONS	71	-	-	-	
10-4520-230	MILEAGE AND TRAVEL ALLOWANCE				200	200
10-4520-236	TRAINING & EDUCATION	-	800	-	3,075	2,275
10-4520-241	DEPARTMENTAL SUPPLIES	5,098	6,650	1,537	5,600	(1,050)
10-4520-250	EQUIPMENT EXPENDITURES	16,169	15,750	532	15,110	(640)
10-4520-251	FUEL	3,488	6,500	1,545	4,800	(1,700)
10-4520-253	CENTRAL SHOP	2,049	5,947	2,734	8,063	2,116
10-4520-260	BUILDINGS & GROUNDS	27,761	28,700	15,938	31,000	2,300
10-4520-265	COMMUNICATION/TELEPHONE	4,102	3,863	1,464	3,800	(63)
10-4520-310	PROFESSIONAL & TECHNICAL SERV.	1,900	500	910	1,750	
10-4520-320	CAMP HOST				-	-
10-4520-510	INSURANCE & BONDS	2,182	3,000	2,323	2,500	(500)
10-4520-550	UNIFORMS	1,905	3,000	465	1,200	(1,800)
10-4520-710	COMPUTER EQUIPMENT AND SOFTWARE				-	-
	<b>TOTAL OPERATIONS</b>	<b>64,725</b>	<b>74,710</b>	<b>27,489</b>	<b>77,398</b>	<b>1,138</b>
	<b>TOTAL CANYON PARKS</b>	<b>326,134</b>	<b>424,167</b>	<b>103,139</b>	<b>333,125</b>	<b>(92,592)</b>



# Art Museum

The Springville Museum of Art serves the public by facilitating meaningful encounters with fine art in a safe, customer service-based facility. Its value to the community is in its educational and leisure-centered programs and exhibitions. These programs align with the injunction cited in its dedicatory prayer that the museum be a “sanctuary of beauty” and a “temple of contemplation” proffering experiences that encourage deep reflective thinking and refined behavior. These opportunities are much needed in our community as we carve a path for our youth and their families.

**MISSION STATEMENT:** *The purpose of the Springville Museum of Art is to provide quality life-affirming art, cultural and educational opportunities to patrons of Utah’s Art City and its diverse communities.*



## Art Museum Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	5.01	11.99	11.99
Personnel Expense	580,875	656,813	696,047
Non-Personnel Expense	225,942	301,732	290,320
Total	806,817	958,545	986,367

**Performance Goals, Strategies, and Measures**

<b>Goal #1 – To improve customer service and community relations</b>				
Measures	FY 2016	FY 2017	FY 2018	FY 2019
Provide regular staff and volunteer <b>Customer Service training</b>	n/a	100 % staff participation	100 % staff participation	Staff/weekly updates and trainings Volunteer/quarterly trainings
Increase <b>Museum’s profile</b> , visibility and reputation	n/a	Added 5-30% social media exposure	Maintain 5-30% social media	Social Media posts 3-4/week Increase FB and IG followers by 1,000 each Post Hard Media for Major juried and/or curated shows
Provide a safe and well-maintained <b>historic facility</b>	Improved notification system, alerts new camera installation/repairs. First response through City Dispatch	Continue working with Public Safety to assess security equipment needs.	Add safety strobes, NAC panels, and fire horn.	Purchase and install new PA notification; coordinate with Facilities for ongoing building repair and maintenance
<b>Goal #2 – Implement and Sustain Industry Best Practices (Museum and Non-Profit)</b>				
Measures	FY 2016	FY 2017	FY 2018	FY 2019
Review, Revise and Implement <b>Governance</b> and Internal Organization	n/a	Completion by end of fy17 COMPLETE D	Track first-year budget and procedural aspects of MOU and evaluate efficiencies	Refine MOU accountabilitys with Association Board Develop a more comprehensive Strategic Plan
Review, Revise and Implement <b>Emergency Plans</b> and	Devise Security response	Finalize Building security	90% response rate to safety issues within	Coordinate with Public Safety for

Policies	procedures	response team and Collection response team	3 days and emergency issues within 1 day	updates on Emergency Plan
Conduct appropriate <b>Customer Evaluations</b> and Surveys	Multiple programs and tour surveys	1 survey on general visitorship	Make a better evaluation instrument for best practice	Continue Customer/Audience Surveys and create implementation plans
Update <b>Collections Management</b> Practice and Policies	n/a	n/a	n/a	Update policies for: 1. Permanent Collection 2. Temporary Loan works 3. City Collection 4. Statues to Live By Collection
<b>Goal #3 – Enhance Visitor Experience</b>				
Measures	FY 2016	FY 2017	FY 2018	FY 2019
Provide quality Curated and Juried <b>Exhibitions</b>	n/a	n/a	Eliminate one exhibition this year; make existing exhibitions longer to fill slot	4 Main Floor Juried (plus 1 youth juried) 5 Curated Exhibitions (upper and lower levels)
Provide quality <b>community programs</b> and events	n/a	n/a	Ongoing; introduce programs in new Studio space and for underserved communities	Expand offerings with Diversity awareness options Recruit 10% more volunteers Survey (online) and analyze attendance to programs

Provide quality <b>School Outreach</b>	n/a	n/a	n/a	Comply with POPS State grant requirements for Outreach reporting
<b>Goal #4—Generate opportunities for Revenue</b>				
Measures	Measures	Measures	Measures	Measures
Increase <b>Donation</b> revenue	n/a	n/a	n/a	Increase by 10% and update donor/ mailing lists for sustainability
Increase <b>Store</b> revenue	n/a	n/a	n/a	Increase by 10%
Increase <b>Facility Rental</b> revenue	Maintain 10% revenue increase and provide staffing for inter-local events	Increased rental revenue by 10% by opening 2 <sup>nd</sup> floor and having more host availability	Maintain current rental revenue and add rental host hours for increased number of events	Increase online and hard media exposure to increase revenue by 5%
Increase <b>Program Fee</b> revenue	n/a	n/a	n/a	Increase entry fees for juried shows to \$17 Evaluate Education Camp program fees



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Art Museum

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4530-110	PAYROLL - DIRECTORS & CUSTODIA	301,687	293,913	136,142	302,645	8,732
10-4530-120	PART-TIME EMPLOYEES	119,212	48,646	28,648	56,522	7,876
10-4530-130	EMPLOYEE BENEFITS	136,506	137,528	52,750	152,276	14,748
10-4530-140	OVERTIME PAY	1,165	-	731	-	-
10-4530-160	EMPLOYEE RECOGNITION	166	426	351	427	1
	<b>TOTAL PERSONNEL</b>	<b>558,737</b>	<b>480,513</b>	<b>218,622</b>	<b>511,870</b>	<b>31,357</b>
<b>OPERATIONS</b>						
10-4530-170	MUSEUM INVENTORY	11,476	17,500	9,470	20,000	2,500
10-4530-171	AWARDS	9,650	15,500	5,125	8,850	(6,650)
10-4530-172	HONORARIUM	7,685	-	900	-	-
10-4530-173	SCHOLARSHIPS	-	6,000	-	2,250	(3,750)
10-4530-174	EXHIBITION GALLERY PAINTING	6,378	4,000	88	5,850	1,850
10-4530-200	BUSINESS LUNCHES	-	-	356	500	500
10-4530-220	PUBLICATIONS	15,673	12,000	268	8,000	(4,000)
10-4530-221	HOSTING	10,289	5,500	3,615	1,750	(3,750)
10-4530-230	MILEAGE AND TRAVEL ALLOWANCE	10,164	6,000	536	3,841	(2,159)
10-4530-236	TRAINING & EDUCATION	2,492	7,000	944	4,500	(2,500)
10-4530-240	OFFICE SUPPLIES	16,664	14,000	3,526	10,850	(3,150)
10-4530-242	POSTAGE AND SHIPPING	213	4,000	1,320	560	(3,440)
10-4530-243	PRINTING	17,897	12,000	5,626	1,000	(11,000)
10-4530-245	BANK SERVICE CHARGES	54	2,500	254	1,000	(1,500)
10-4530-251	FUEL	-	-	289	-	-
10-4530-253	CENTRAL SHOP	-	-	-	-	-
10-4530-255	COMPUTER OPERATIONS	18,646	2,500	3,538	5,750	3,250
10-4530-260	UTILITIES	15,761	19,000	1,954	16,000	(3,000)
10-4530-265	COMMUNICATION/TELEPHONE	5,779	5,113	2,161	5,100	(13)
10-4530-310	PROFESSIONAL/TECHNICAL SERVICE	9,189	30,500	1,315	20,000	(10,500)
10-4530-312	MARKETING	2,989	8,100	-	4,600	(3,500)
10-4530-510	INSURANCE & BONDS	16,793	12,500	13,630	17,000	4,500
10-4530-512	COMMUNITY PROGRAMS	3,902	-	1,036	21,300	21,300
10-4530-513	EXHIBITIONS	-	-	-	28,830	28,830
10-4530-550	UNIFORMS	-	1,575	-	1,600	25
10-4530-710	COMPUTER HARDWARE AND SOFTWARE	2,497	3,750	3,672	1,950	(1,800)
10-4530-731	COLLECTIONS MAINTENANCE	6,904	5,500	2,105	1,500	(4,000)
10-4530-760	BUILDING & IMPROVEMENTS	-	6,000	176	6,000	-
	<b>TOTAL OPERATIONS</b>	<b>191,095</b>	<b>200,538</b>	<b>61,903</b>	<b>198,581</b>	<b>(1,957)</b>
	<b>TOTAL ART MUSEUM</b>	<b>749,832</b>	<b>681,051</b>	<b>280,524</b>	<b>710,451</b>	<b>29,400</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

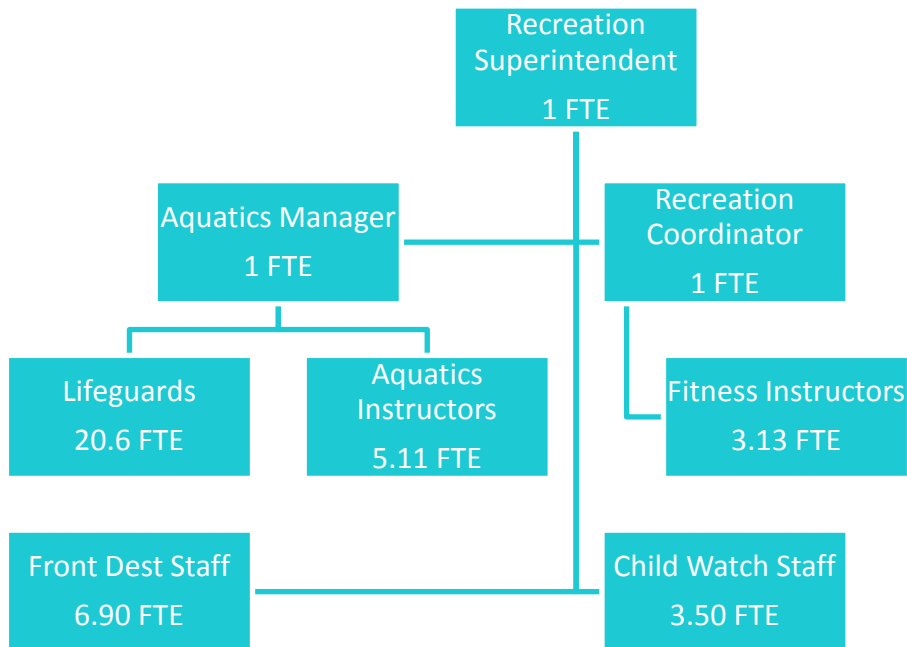
Art Museum POPS

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4531-110	OFFICE SALARIES	-	37,067	17,347	38,280	1,213
10-4531-120	PART-TIME EMPLOYEE SALARIES	-	112,622	53,222	117,758	5,136
10-4531-130	EMPLOYEE BENEFITS	-	26,317	12,035	27,847	1,530
10-4531-140	OVERTIME PAY	-	-	40	-	-
10-4531-160	EMPLOYEE RECOGNITION	-	293	-	293	(1)
	<b>TOTAL PERSONNEL</b>	-	<b>176,299</b>	<b>82,643</b>	<b>184,178</b>	<b>7,879</b>
<b>OPERATIONS</b>						
10-4531-172	HONORARIUM	-	16,000	8,020	22,200	6,200
10-4531-220	PUBLICATIONS	-	-	-	5,000	5,000
10-4531-221	HOSTING	-	8,500	1,461	6,000	(2,500)
10-4531-230	MILEAGE AND VEHICLE ALLOWANCE	-	18,000	1,743	4,500	(13,500)
10-4531-236	TRAINING & EDUCATION	-	3,000	1,865	11,500	8,500
10-4531-240	OFFICE EXPENSE	-	11,500	145	7,000	(4,500)
10-4531-242	POSTAGE	-	4,000	931	4,000	-
10-4531-243	PRINTING	-	20,000	-	15,000	(5,000)
10-4531-251	FUEL	-	-	340	1,500	1,500
10-4531-253	CENTRAL SHOP	-	194	554	2,939	2,745
10-4531-255	COMPUTER OPERATIONS	-	7,500	988	5,650	(1,850)
10-4531-310	PROFESSIONAL & TECHNICAL SERVI	-	1,500	-	300	(1,200)
10-4531-510	INSURANCE & BONDS	-	5,000	-	150	(4,850)
10-4531-710	COMPUTER HARDWARE & SOFTWARE	-	-	32	-	-
10-4531-711	GALLERY PAINTING	-	-	-	5,000	5,000
10-4531-731	POPS PROGRAM	-	6,000	-	1,000	(5,000)
	<b>TOTAL OPERATIONS</b>	-	<b>101,194</b>	<b>16,078</b>	<b>91,739</b>	<b>(9,455)</b>
	<b>TOTAL ART MUSEUM</b>	-	<b>277,493</b>	<b>98,721</b>	<b>275,917</b>	<b>(1,576)</b>

# Clyde Recreation Center

The Clyde Recreation Center is operated by the Recreation Department and provides swimming facilities; a variety of swim-related programs and instruction; fitness facilities and instruction as well as facility rentals.

**MISSION STATEMENT** - *To provide a variety of aquatic and fitness related programs that focus on improving mental and physical health, athletic training, competition, water safety and recreational swimming for Springville residents of all ages and physical abilities.*



## Clyde Recreation Center Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	7.62	23.55	42.24
Personnel Expense	211,171	705,950	1,242,176
Non-Personnel Expense	98,689	238,765	366,550
Total	309,860	944,715	1,608,726

### Clyde Recreation Center - Goals, Strategies, and Measures

<b>Goal #1 – Sell 3000 CRC memberships</b>				
<b>Strategy – Give patrons various fitness and activity options at affordable rates</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Increase number of off season swim lesson sessions	2	3	3	14
Increase number of Summer swim lesson sessions	4	4	5	9
Increase online pass sales by 50%			NA	50%
Retain original Cyber Monday pass sales			NA	90%
Host strategic fitness preview nights to engage citizens to new classes			NA	12
Cross promote other city dept venues/events on CRC digital media 4 per month			NA	48
<b>Goal #2 – Add new fitness classes that follow trends</b>				
<b>Strategy - Social Media and marketing awareness</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Increase social media followers			747	1,500
Partner with Idealfit to offer events to members and prospective members			NA	6
Offer new/cutting edge classes 3X per year			NA	3
Initiate Wellbeats individual workout program for non-peak use 24 users per week			NA	288
Weekly attendance in Fitness classes based on capacity			NA	75%
<b>Goal #3 – Seals Year Round Program</b>				
<b>Strategy – Create a premier quality program that consistently meets expectations</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Maintain monthly participation			NA	90%
SEALS quarterly satisfaction survey of 8.5			NA	8.5
Quarterly coach evaluation of 8.5			NA	8.5



<b>Goal #4 – Grow Splash Ball program</b>				
<b>Strategy – Increase exposure of program to a new demographic</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Increase splash ball registrations		50	95	10%
Offer intro clinics to increase participation			1	2
Offer scholarships			NA	2
Promo fliers to Elementary, Jr High and High Schools 4X per year			NA	4



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

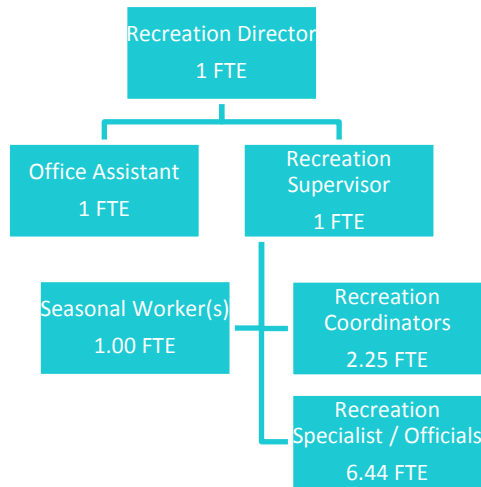
Clyde Recreation Center

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4550-110	FULL TIME SALARIES	46,180	117,572	40,384	160,794	43,222
10-4550-120	PART TIME EMPLOYEES SALARIES	160,321	459,850	90,436	891,301	431,451
10-4550-130	EMPLOYEE BENEFITS	33,641	126,765	27,059	187,197	60,432
10-4550-140	OVERTIME PAY	33	350	132	350	-
10-4550-160	EMPLOYEE RECOGNITION	469	1,413	263	2,534	1,121
	<b>TOTAL PERSONNEL</b>	<b>240,644</b>	<b>705,950</b>	<b>158,273</b>	<b>1,242,176</b>	<b>536,226</b>
<b>OPERATIONS</b>						
10-4550-200	BUSINESS LUNCHES	-	-	507	-	-
10-4550-230	MILEAGE AND VEHICLE ALLOWANCE	-	300	-	300	-
10-4550-236	TRAINING & EDUCATION	3,979	6,700	985	10,500	3,800
10-4550-240	OFFICE EXPENSE	-	14,750	3,787	20,500	5,750
10-4550-241	DEPARTMENT SUPPLIES	2,529	14,900	1,638	13,250	(1,650)
10-4550-245	MERCHANT CREDIT CARD FEES	-	15,000	-	45,000	30,000
10-4550-250	EQUIPMENT EXPENSE	4,668	26,280	6,396	33,000	6,720
10-4550-255	COMPUTER OPERATIONS	1,220	700	630	16,640	15,940
10-4550-260	BUILDINGS & GROUNDS	62,326	86,000	17,727	111,200	25,200
10-4550-265	COMMUNICATION/TELEPHONE	1,428	6,380	568	8,160	1,780
10-4550-310	PROFESSIONAL & TECHNICAL SERVI	560	3,220	6,770	8,900	5,680
10-4550-510	INSURANCE & BONDS	4,842	12,760	5,537	32,760	20,000
10-4550-550	UNIFORMS	640	7,725	190	8,800	1,075
10-4550-610	PROGRAMS	9,442	29,050	1,764	33,410	4,360
10-4550-650	PURCHASE OF RETAIL SALES ITEMS	4,352	10,000	2,158	24,130	14,130
10-4550-710	COMPUTER HARDWARE AND SOFTWA	-	5,000	968	-	(5,000)
	<b>TOTAL OPERATIONS</b>	<b>95,985</b>	<b>238,765</b>	<b>49,625</b>	<b>366,550</b>	<b>127,785</b>
	<b>TOTAL SWIMMING POOL</b>	<b>336,629</b>	<b>944,715</b>	<b>207,898</b>	<b>1,608,726</b>	<b>664,011</b>

# Recreation

The Recreation Department provides a variety of youth and adult sports, programs, classes and activities. The Department manages the swimming pool and senior center and coordinates numerous events and activities throughout the year.

**Recreation Mission Statement:** *To enhance the quality of life by providing wholesome athletic programs for the youth and adults of Springville.*



## Recreation Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	9.60	11.86	12.69
Personnel Expense	526,390	596,515	652,796
Non-Personnel Expense	298,119	289,730	320,622
Total	824,509	886,245	973,418

## Recreation Department – Goals, Strategies, and Measures

<b>Goal #1 – To Grow the Spring Programs in Proportion with the Population Growth</b>				
<b>Strategy #1 – Improved Program Promotion</b>				
<b>Strategy #2 – Improved Tracking of Attendance</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>FY 2019 (target)</b>
Registration Tracking Data – Total Youth Participation (new way of tracking 2017)	NA	5,622	5,907	6,000
Grow Average Participant percentage of youth population at 5%.	NA	4.81%	5%	5%
Recreation News Letter circulation growth of 5% per year	2,003	3,521	3,600	3,914
<b>Goal #2 – Improve Customer Satisfaction</b>				
<b>Strategy #1 – Improve the Online Registration Program to Encourage Online Registration</b>				
<b>Strategy #2 - Improve the Website to Encourage Participant Use</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>FY 2019 (target)</b>
48 hour limit before late sign up placed		12	11	10
Biannual Survey Rating of 5 or above	4.75	NA	4.9	5
Decreased Number of People on a Waiting List by 5% (2017 added spring Soccer)	181	150	213	100
<b>Goal #3 – Improved Budget Management</b>				
<b>Strategy #1 – Manage Overtime</b>				
<b>Strategy #2 – Manage Program Specific Budgets</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>FY 2019 (target)</b>
Individual Program Budget completed 1 month after season ends	3	3	10	24
75% of overtime budget	241%	35%	75%	
Invoices in book on a Monthly Basis	NA	6	10	12



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

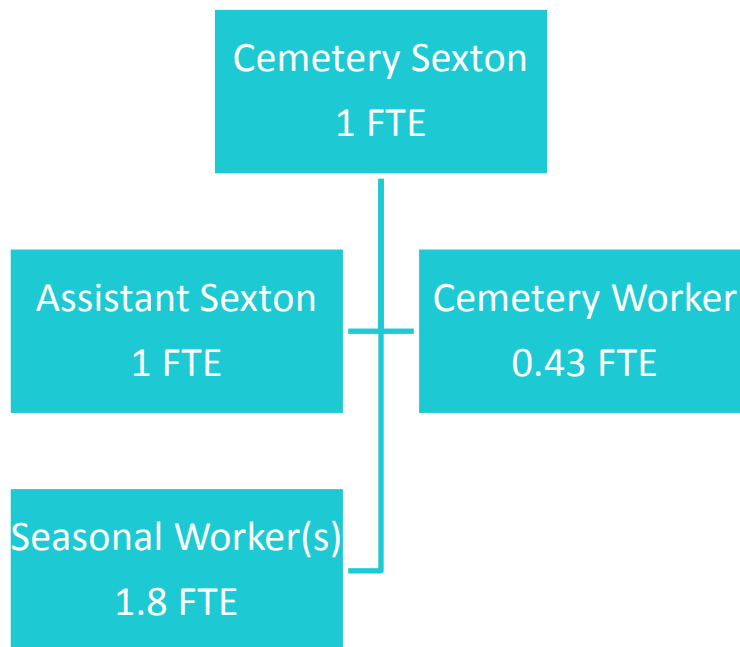
Recreation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4560-110	PAYROLL - RECREATION	161,082	264,936	127,333	279,410	14,474
10-4560-120	PART-TIME EMPLOYEE SALARIES	124,929	154,827	71,966	181,914	27,087
10-4560-130	EMPLOYEE BENEFITS	102,455	174,752	80,096	189,472	14,720
10-4560-140	OVERTIME PAY	2,515	2,000	472	2,000	-
10-4560-160	EMPLOYEE RECOGNITION	37	-	86	-	-
	<b>TOTAL PERSONNEL</b>	<b>391,017</b>	<b>596,515</b>	<b>279,952</b>	<b>652,796</b>	<b>56,281</b>
<b>OPERATIONS</b>						
10-4560-200	BUSINESS LUNCHES	-	-	367	-	-
10-4560-230	MILEAGE AND TRAVEL ALLOWANCE	-	400	-	400	-
10-4560-236	TRAINING & EDUCATION	2,698	2,700	1,206	5,700	3,000
10-4560-240	OFFICE EXPENSE	744	2,900	1,053	2,900	-
10-4560-241	RECREATION SUPPLIES	3,834	5,000	2,140	5,000	-
10-4560-242	GRANT EXPENDITURES	-	17,046	19,434	16,896	(150)
10-4560-250	EQUIPMENT, SUPPLIES & MAINTENA	9,571	17,637	1,433	15,637	(2,000)
10-4560-251	FUEL	2,355	2,500	781	2,500	-
10-4560-253	CENTRAL SHOP	1,641	2,789	1,441	3,209	420
10-4560-260	BUILDING & GROUNDS	2,103	11,600	1,278	11,600	-
10-4560-265	COMMUNICATION/TELEPHONE	364	4,898	1,040	4,150	(748)
10-4560-271	YOUTH SPORTS	67,207	79,600	50,903	79,600	-
10-4560-272	ADULT SPORTS	5,576	9,500	1,050	8,500	(1,000)
10-4560-310	PROFESSIONAL & TECHNICAL SERV.	-	6,000	876	5,000	(1,000)
10-4560-510	INSURANCE & BONDS	3,643	4,360	4,653	4,750	390
10-4560-540	SMALL RECREATION PROGRAMS	936	3,500	454	18,500	15,000
10-4560-541	COMMUNITY EVENTS	918	7,000	4,253	7,000	-
10-4560-550	UNIFORMS	300	2,550	-	2,720	170
10-4560-610	SUNDRY EXPENDITURES	30	-	150	-	-
10-4560-700	GENERAL EXPENSE	-	52,950	746	66,850	13,900
10-4560-704	BALLOON FEST	-	15,500	-	18,500	3,000
10-4560-705	BOOTHES	-	1,600	-	1,600	-
10-4560-710	COMPUTER HARDWARE AND SOFTWA	880	900	590	2,850	1,950
10-4560-711	GRAND PARADE	-	4,680	-	4,680	-
10-4560-713	QUILT SHOW	-	240	-	200	(40)
10-4560-719	FLOAT OPERATION	-	500	-	500	-
10-4560-720	FIREWORKS	-	15,000	-	15,000	-
10-4560-721	TALENT SHOW	-	1,380	-	1,380	-
10-4560-723	FLOAT DECORATION	-	15,000	-	15,000	-
	<b>TOTAL OPERATIONS</b>	<b>102,801</b>	<b>287,730</b>	<b>93,850</b>	<b>320,622</b>	<b>32,892</b>
	<b>TOTAL RECREATION</b>	<b>493,818</b>	<b>884,245</b>	<b>373,801</b>	<b>973,419</b>	<b>89,174</b>

# Cemetery

The Cemeteries Division of the Buildings and Grounds Department is responsible for the maintenance, care, and operation of our two cemeteries, the Historic Springville Cemetery and the Evergreen Cemetery. The Cemeteries Division is responsible for opening and closing graves, keeping the cemetery grounds in excellent condition, and providing customer service to cemetery patrons.

**MISSION STATEMENT:** *Springville Cemeteries Division will provide cemeteries that are places of peace, tranquility, and rest to honor those who are buried, those who come to visit graves, and those who are grieving the loss of loved ones.*



## Cemetery Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	4.23	4.23	4.23
Personnel Expense	189,383	194,605	203,657
Non-Personnel Expense	55,060	53,091	63,816
Total	244,443	247,696	267,473

## Cemetery – Performance Goals, Strategies, and Measures

<b>Goal #1 – To maintain or increase revenue received through sexton fees and plot sales.</b>				
Strategies:				
<ul style="list-style-type: none"> <li>– To keep sexton fees and plot fees at a rate that is comparable to other cemeteries and maintaining current rates for residents and non-residents, along with cost effective work practices and schedules.</li> <li>– Surveying SECTIONS M &amp; N (Utah County-No Charge) at the Evergreen Cemetery to continue to create additional burial plots.</li> <li>– Reselling of 60 year and older plots as there is a demand from residents/patrons to be buried in the older, more developed, historic sections of the cemeteries</li> </ul>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018 Projected</b>	<b>Target 2019</b>
Cemetery Revenues	\$270,212	\$240,154	\$350,733	\$275,000
Burials	177	182	212	190
Plots Sold	143	110	165	150
<b>Cemeteries Inventory</b>	<b>Total Plots</b>	<b>Total Plots Sold</b>	<b>Total Plots Unsold</b>	<b>Occupied Plots</b>
***As of April 5, 2018	25,298	21,517	3,780	14,084
<b>Goal #2 – Cemetery grounds will be well groomed and maintained at superior performance and safety standards at all times of the year.</b>				
Strategies:				
<ul style="list-style-type: none"> <li>– Executing the irrigation, fertilization, weed control, mowing, trimming, and safety inspection programs in an effective and measureable manner per the department standards. This can be accomplished by instilling employee pride and by administrating employee schedules, weekly equipment inspections, and increasing employee morale. The following standards are the goals: Lawn areas are healthy green in color. Lawn areas have no dry spots. Lawn areas are mowed at a uniform height and appearance. Lawn areas are trimmed back to the asphalt edge. Lawn around tree base is cut back leaving bare soil or bark around all trees. There are no weeds present in the grass or the planting beds. Sprinkler heads are at or below turf level. Turf is of uniform makeup. No dead plants, trees, or branches. Plants do not exceed the intended size and/or shape. All irrigation components are the appropriate type and size and in good repair.</li> <li>– Administer the new fertilization treatment plan to assist with weed control and turf management.</li> <li>– Consistently follow a weekly safety inspection program to ensure that grounds are free of hazards and patrons are comfortable and safe. Address deficiencies within five days.</li> <li>– Improve irrigation system in SECTION “D” by installing in-ground irrigation systems and removing upright sprinklers</li> <li>– Address sub-standard watering and weed issues within five days.</li> <li>– Keep equipment well-maintained and operational via weekly inspections.</li> </ul>				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>Target FY 2019</b>
Dollars spent on irrigation system improvements	\$20,000	\$10,000	\$11,033	\$12,800
Annual Fertilizer applications	0	0	1	3
Annual Herbicide applications	1	1	1	2
<b>Measures</b>	<b>Standards in Place</b>	<b>Frequency of Inspections</b>	<b>Acceptable Time for Repairs</b>	<b>FY 2019 (target)</b>
Grounds Maintenance	Yes	Weekly	1 week	90%
Restroom Maintenance	Yes	Daily	1 week	95%
Snow/ice removal	Yes	As needed	1 day	95%



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Cemetery

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4561-110	PAYROLL - FULL TIME	79,434	80,287	40,808	83,133	2,846
10-4561-120	PAYROLL - PART TIME	35,477	42,188	6,043	43,900	1,712
10-4561-130	EMPLOYEE BENEFITS	56,212	65,877	30,970	70,370	4,493
10-4561-140	OVERTIME PAY	7,311	6,000	2,528	6,000	-
10-4561-160	EMPLOYEE RECOGNITION	-	254	32	254	(0)
	<b>TOTAL PERSONNEL</b>	<b>178,434</b>	<b>194,606</b>	<b>80,380</b>	<b>203,657</b>	<b>9,051</b>
<b>OPERATIONS</b>						
10-4561-200	BUSINESS LUNCHES	-	-	29	300	-
10-4561-230	MILEAGE AND TRAVEL ALLOWANCE	-	750	-	750	-
10-4561-236	TRAINING & EDUCATION	186	1,580	-	2,669	1,089
10-4561-240	OFFICE SUPPLIES	2,519	1,000	129	1,450	450
10-4561-250	EQUIPMENT MAINTENANCE	9,273	15,200	10,378	18,840	3,640
10-4561-251	FUEL	4,524	6,100	1,746	6,100	-
10-4561-253	CENTRAL SHOP	7,201	3,821	6,272	7,125	3,304
10-4561-260	BUILDINGS AND GROUNDS	18,394	16,440	4,627	17,732	1,292
10-4561-265	COMMUNICATION/TELEPHONE	2,863	1,600	1,394	2,900	1,300
10-4561-310	PROFESSIONAL & TECHNICAL SERVI	2,000	1,200	700	1,200	-
10-4561-510	INSURANCE AND BONDS	2,121	3,000	2,258	3,000	-
10-4561-550	UNIFORMS	690	1,500	175	800	(700)
10-4561-551	PERSONAL PROTECTIVE EQUIPMENT	513	900	364	-	(900)
10-4561-710	COMPUTER EQUIPMENT AND SOFTWARE				950	950
	<b>TOTAL OPERATIONS</b>	<b>50,284</b>	<b>53,091</b>	<b>28,072</b>	<b>63,816</b>	<b>10,425</b>
	<b>TOTAL CEMETERY</b>	<b>228,718</b>	<b>247,697</b>	<b>108,452</b>	<b>267,473</b>	<b>19,476</b>



# Arts Commission

The Springville Arts Commission was created to promote and encourage public programs, to further the development and public awareness of and interest in the fine and performing arts and to act in an advisory capacity to the City Council in connection with the artistic and cultural development of the City.

The Springville Arts Commission has five (5) to fifteen (15) members of the general public appointed by the Mayor, with the approval of the City Council. Members of the Commission serve without compensation.

The Springville Arts Commission is an advisory board to the City Council with the following duties:

- To recommend expenditures in accordance with the annual budget adopted by the City Council and to annually review the financial needs of public programs for development of the fine and performing arts and to prepare and submit to the Mayor a proposed budget therefore.
- To recommend public programs to further the development and public awareness of and interest in the fine and performing arts.
- To encourage donations and grants to the City and to arts organizations in the City and to advise the City Council regarding the receipt and expenditure of such funds.
- To evaluate and make recommendations on the use of city, county, state, and federal arts grants which may be obtained by the City.
- To advise and assist the City Council and Mayor in connection with such other artistic activities as may be referred to it by them.

## Arts Commission Summary

	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2019 Final</b>
Positions (FTE)	0	0	0
Personnel Expense	0	0	0
Non-Personnel Expense	28,000	33,200	28,700
<b>Total</b>	<b>28,000</b>	<b>33,200</b>	<b>28,700</b>



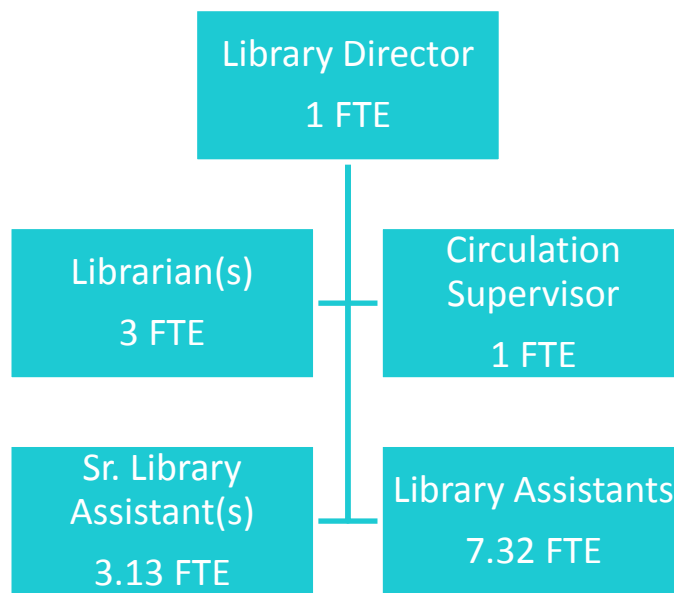
**SPRINGVILLE CITY  
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Arts Commission

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
OPERATIONS						
10-4562-220	PRINTING AND PUBLISHING	-	2,000	-	2,000	-
10-4562-236	TRAINING & EDUCATION				500	500
10-4562-240	OFFICE SUPPLIES	-	200	166	200	-
10-4562-620	STATUES MAINTENANCE	335	1,000	-	1,000	-
10-4562-630	PERFORMING ARTS	19,450	30,000	8,400	25,000	(5,000)
	TOTAL OPERATIONS	19,785	33,200	8,566	28,700	(4,500)
	TOTAL ARTS COMMISSION	19,785	33,200	8,566	28,700	(4,500)

# Library

Springville Public Library assists in transforming lives through a world of knowledge, discovery, and imagination. The 49,000 square foot library is home to a vast collection of physical and digital resources, and a variety of community events for all ages. There are dozens of computers for patron use, free Wi-Fi, and study spaces. Staff works side by side with patrons to assist them with their needs, from locating materials to computer troubleshooting to finding relevant resources. Springville Public Library is committed to serving as a beacon of culture and enrichment to the greater Art City community.



## Library Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	14.95	14.95	15.45
Personnel Expense	657,408	676,749	708,933
Non-Personnel Expense	343,647	348,111	344,210
Total	1,001,055	1,024,860	1,053,143

## Library – Performance Goals, Strategies, and Measures

<b>Goal #1 - Collection – Support Springville’s passion for reading, personal development and learning</b>				
<b>Strategy #1</b> – Maintain a collection of popular and current titles that reflect the needs and interests of the community				
<b>Strategy #2</b> – Provide materials and resources in a variety of formats				
<b>Strategy #3</b> – Increase diversity of genres and subjects to represent all within our area				
<b>Strategy #4</b> – Reduce barriers to access where possible				
<b>Measures</b>		<b>FY 2016</b>	<b>FY 2017 (est)</b>	<b>FY 2018 (target)</b>
Number of physical items in our collection		79,321	62,774	68,000
Number of digital items in our collection		40,682	43,000	45,000
Circulation of physical items		585,033	600,000	610,000
Circulation of digital items		31,896	34,000	38,000
Number of uses of our online databases		N/A	50,000	60,000
Patron satisfaction from survey (percentage that rate our collection as good or better)		N/A		80%
<b>Goal #2 - Services and Programs – Spark creativity, promote literacy and empower participants</b>				
<b>Strategy #1</b> - Seek ways to offer services to all ages and users in the area through engaging programs that are free and open to all				
<b>Strategy #2</b> - Meet the technology and digital literacy needs of our community				
<b>Strategy #3</b> – Provide a variety of quality programming choices from individualized instruction to large scale events				
<b>Strategy #4</b> – Extend library services beyond our walls				
<b>Measures</b>		<b>FY 2016</b>	<b>FY 2017 (est)</b>	<b>FY 2018 (target)</b>
Number of programs		611	625	630
Total attendance at programs		38,366	40,000	41,000
Number of hours of computer use (excluding Wi-Fi use)		35,790	37,480	38,000
Number of sessions on our computers (excluding Wi-Fi)		42,972	45,000	47,000
Number of outreach programs		N/A		
Total attendance outreach programs		N/A		
Patron satisfaction from survey (percentage that rate our programs as good or better)		N/A		85%
<b>Goal #3 – Facility – Be a destination that encourages users to explore, interact, learn, study and gather</b>				
<b>Strategy #1</b> – Maintain the space to be inviting, open, clean and user-friendly				
<b>Strategy #2</b> – Balance our space with the needs of different types of users				
<b>Strategy #3</b> – Organize both physical and virtual platforms to provide an enjoyable discovery experience				
<b>Strategy #4</b> – Curate a rotating collection of visual displays and art				

<b>Measures</b>		<b>FY 2016</b>	<b>FY 2017 (est)</b>	<b>FY 2018 (target)</b>
Number of active library card holders		11,125	11,758	12,000
Number of visitors to the library		324,364	325,000	330,000
Number of reference questions answered by staff		18,600	16,536	17,500
Number of one-on-one tutorials with patrons*		1,248	1,612	1,700
Patron satisfaction from survey (percentage that rate our facility as good or better)		N/A		80%
*One-on-one tutorials are staff training sessions with patrons lasting 10+ minutes				
<b>Goal #4 – Community engagement – Actively seek opportunities to involve and support the Springville community</b>				
<b>Strategy #1 – Increase awareness of library services through marketing and advocacy</b>				
<b>Strategy #2 – Provide meaningful service opportunities to community members</b>				
<b>Strategy #3 – Integrate community partnerships in existing and new library programs</b>				
<b>Strategy #4 – Cultivate positive interactions with patrons both in and out of the library</b>				
<b>Measures</b>		<b>FY 2016</b>	<b>FY 2017 (est)</b>	<b>FY 2018 (target)</b>
Number of social media followers*		2500	4560	5000
Number of partnership programs		260	275	285
Number of community partners		N/A	55	60
Patron satisfaction from survey (percentage that rate their user experience as good or better)		N/A		80%
*Social media platforms include: Facebook, Instagram, Twitter and Pinterest				
<b>Goal #5 – Staff Development – Provide excellent customer service and reliable knowledge as we facilitate access to the library’s resources</b>				
<b>Strategy #1 – Support growth by providing time, tools and training for essential staff skills</b>				
<b>Strategy #2 – Ensure that staff stay current with technology and library trends as they relate to our community’s needs</b>				
<b>Strategy #3 – Celebrate our successes and foster a culture of problem solving, responsibility, risk-taking and innovation</b>				
<b>Strategy #4 – Maximize efficiencies within our organization through open communication, collaboration and teamwork</b>				
<b>Measures</b>		<b>FY 2016</b>	<b>FY 2017 (est)</b>	<b>FY 2018 (target)</b>
Number of staff training hours from external sources		N/A		
Number of staff development hours from internal sources		N/A		
Staff satisfaction from survey (percentage that rate strategy #3 as good or better)		N/A		85%



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
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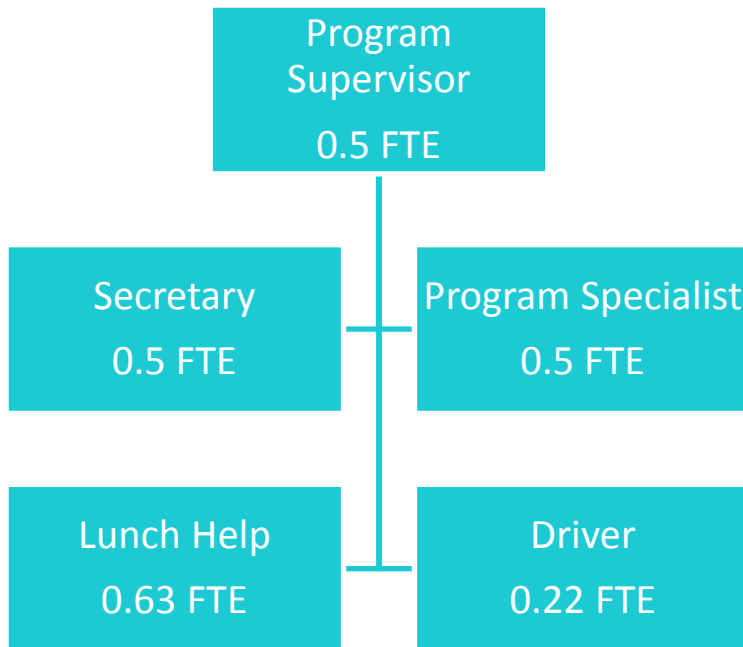
Library

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4580-110	PAYROLL - LIBRARIANS	303,489	270,895	128,502	278,470	7,575
10-4580-120	PART-TIME EMPLOYEE SALARIES	239,950	255,100	137,323	276,846	21,746
10-4580-130	EMPLOYEE BENEFITS	129,400	149,297	65,905	152,130	2,833
10-4580-140	OVERTIME PAY	267	560	106	560	-
10-4580-160	EMPLOYEE RECOGNITION	870	897	536	927	30
	<b>TOTAL PERSONNEL</b>	<b>673,976</b>	<b>676,749</b>	<b>332,372</b>	<b>708,933</b>	<b>32,184</b>
<b>OPERATIONS</b>						
10-4580-200	BUSINESS LUNCHES	-	-	350	920	920
10-4580-230	MILEAGE AND TRAVEL ALLOWANCE	143	500	-	250	(250)
10-4580-236	TRAINING & EDUCATION	9,560	8,300	2,660	10,990	2,690
10-4580-237	EDUCATION REIMBURSEMENT	-	2,000	-	1,500	(500)
10-4580-240	OFFICE EXPEND. & CATALOGUE SUP	26,858	21,500	9,016	27,680	6,180
10-4580-241	BOOKS, MEDIA, ETC - ADULT	71,444	64,000	26,546	67,500	3,500
10-4580-242	BOOKS, MEDIA, ETC - FINES& RENT	43,721	47,800	19,816	49,200	1,400
10-4580-243	GRANTS	9,471	9,150	326	8,900	(250)
10-4580-245	BOOKS, MEDIA, ETC-CHILDREN&Y/A	27,917	35,000	13,486	35,500	500
10-4580-250	EQUIPMENT EXPENSE	2,592	1,900	326	1,900	-
10-4580-252	MAINTENANCE CONTRACTS	53,644	52,225	15,470	55,100	2,875
10-4580-255	COMPUTER OPERATIONS	7,500	-	-	-	-
10-4580-260	UTILITIES	16,201	25,500	8,042	18,000	(7,500)
10-4580-265	COMMUNICATION/TELEPHONE	5,739	4,707	2,354	6,000	1,293
10-4580-310	PROFESSIONAL & TECHNICAL	10,923	11,298	3,948	11,500	202
10-4580-510	INSURANCE & BONDS	5,768	14,406	6,054	7,500	(6,906)
10-4580-511	CLAIMS SETTLEMENT	2,700	2,700	2,700	-	(2,700)
10-4580-550	UNIFORMS	-	2,625	29	2,720	95
10-4580-610	LIBRARY PROGRAMS	23,840	25,500	8,749	26,400	900
10-4580-651	LIBRARY OPERATED SODA SALES	66	-	22	-	-
10-4580-710	COMPUTER HARDWARE & SOFTWARE	16,398	13,000	4,328	6,650	(6,350)
10-4580-720	OFFICE FURNITURE & EQUIPMENT	1,555	6,000	-	6,000	-
	<b>TOTAL OPERATIONS</b>	<b>336,040</b>	<b>348,111</b>	<b>124,223</b>	<b>344,210</b>	<b>(3,901)</b>
	<b>TOTAL LIBRARY</b>	<b>1,010,016</b>	<b>1,024,860</b>	<b>456,595</b>	<b>1,053,143</b>	<b>28,283</b>

# Senior Citizens

The Springville Senior Center is a division of the Recreation Department. The building is owned and maintained by the City. Activities and programs are offered by the Recreation Department in conjunction with the Springville Senior Citizens Organization, which is a 501(c)3 non-profit organization that provides wholesome recreation and social interaction for its members, as well as promotes camaraderie, sociability, and opportunities to engage in various educational and civic activities for persons over fifty years of age.

**MISSION STATEMENT:** *To enhance the quality of life of local senior citizens by providing nutrition, activities, special programs, referrals and senior services.*



## Senior Citizens Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	2.13	2.35	2.35
Personnel Expense	67,900	67,947	69,965
Non-Personnel Expense	27,160	31,468	36,346
Total	95,060	99,415	106,311

## Senior Citizens – Performance Goals, Strategies, and Measures

<b>Goal #1 – Improve Physical Health of Senior Center Participants</b>				
Strategy – Increase Publicity for Available Health Programs				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>FY 2019 (target)</b>
Monthly number of individuals in health related classes	15	16	17	40
Health related class per month	13	14	29	30
<b>Goal #2 – Membership Satisfaction</b>				
Strategy – Increase the Number of Activities Offered				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>FY 2019 (target)</b>
Membership growth of 3% per year	448	415	503	518
2% increase in retained membership	75%	76%	77%	79%
Email list growth of 5% each year	457	490	554	581
Average an 8 or above on satisfaction rate in an annual member survey	NA	8.2	9.18	9.3





**SPRINGVILLE CITY  
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FINAL BUDGET**

Senior Citizens

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
10-4610-120	SENIOR CITIZENS-PART TIME WAGE	64,065	61,919	33,235	63,762	1,843
10-4610-130	EMPLOYEE BENEFITS	5,577	5,887	2,891	6,062	175
10-4610-140	OVERTIME PAY	124	-	-	-	-
10-4610-160	EMPLOYEE RECOGNITION	208	141	26	141	(0)
	<b>TOTAL PERSONNEL</b>	<b>69,974</b>	<b>67,947</b>	<b>36,152</b>	<b>69,965</b>	<b>2,018</b>
<b>OPERATIONS</b>						
10-4610-230	TRAVEL, DUES & CONVENTIONS	75	100	-	300	200
10-4610-236	TRAINING & EDUCATION	-	200	-	1,500	-
10-4610-240	OFFICE EXPENSE	873	800	225	850	50
10-4610-245	INSTRUCTORS AND OTHER HELP	-	5,805	-	5,805	-
10-4610-250	EQUIPMENT EXPENSE	795	800	1,002	1,800	1,000
10-4610-251	FUEL	-	-	-	665	-
10-4610-253	CENTRAL SHOP	-	389	-	396	7
10-4610-260	UTILITIES	6,072	7,406	1,191	7,460	54
10-4610-262	PROGRAMS	9,790	11,300	3,690	11,300	-
10-4610-265	COMMUNICATION/TELEPHONE	617	1,058	661	1,950	892
10-4610-510	INSURANCE AND BONDS	2,115	2,260	2,435	2,500	240
10-4610-550	UNIFORMS	-	450	151	320	(130)
10-4610-710	COMPUTER HARDWARE AND SOFTWARE	-	900	599	1,500	600
	<b>TOTAL OPERATIONS</b>	<b>20,337</b>	<b>31,468</b>	<b>9,954</b>	<b>36,346</b>	<b>2,913</b>
	<b>TOTAL SENIOR CITIZENS</b>	<b>90,310</b>	<b>99,415</b>	<b>46,107</b>	<b>106,311</b>	<b>4,931</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Transfers

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<u>UTILITY EXPENSES</u>						
10-9000-850	TRANSFER TO ELECTRIC FUND	394,532	394,532	197,266	505,001	110,469
10-9000-851	TRANSFER TO WATER FUND	58,446	58,446	29,223	74,811	16,365
10-9000-852	TRANSFER TO SEWER FUND	56,654	56,654	28,327	72,517	15,863
10-9000-853	TRANSFER TO STORM WATER FUND	14,952	14,952	7,476	19,139	4,187
<u>TRANSFERS</u>						
10-9000-845	TRANSFER C ROAD RESERVES TO CIP	870,089	307,873	153,937		(307,873)
10-9000-854	TRANSFER TO GOLF FUND					-
10-9000-863	TRANSFER TO CEMETERY TRUST				-	-
10-9000-867	TRANSFER TO COMM. THEATER CIP					-
10-9000-868	TRANSFER TO AIRPORT CIP	52,500	-	-	-	-
10-9000-870	TRANSFER TO DEBT SERVICE	1,523,514	1,527,479	763,740	1,516,264	(11,215)
10-9000-874	TRANSFER TO CAPITAL IMPRV. FD.	1,568,500	1,277,000	638,500	1,732,280	455,280
10-9000-875	TRANSFER TO FACILITIES	839,719	1,004,505	502,253	1,287,836	283,331
10-9000-876	PAYMENT TO MBA FUND	377,088	380,585	190,293	383,978	3,393
10-9000-877	TRANSFER TO RDA FUND	13,463	60,000	30,000	60,000	-
10-9000-879	TRANSFER TO AIRPORT	-	-	269,388		-
10-9000-881	INC C-ROAD FUNDS RESERVES				-	-
10-9000-882	TRANSFER TO SID FUND	85,000	-	-		-
10-9000-886	TRANSFER VEHICLE FUND	480,957	481,872	240,936	532,425	50,553
10-9000-888	TRANSFER TO SPECIAL REV FUND				-	-
	<b>TOTAL TRANSFERS</b>	<b>6,335,414</b>	<b>5,563,898</b>	<b>3,051,337</b>	<b>6,184,250</b>	<b>620,352</b>

# Special Improvement Fund

2019

The Special Improvement Fund is a Special Revenue Fund that is used to account for projects and infrastructure improvements in a specific, limited area. The Special Improvement Fund is funded through assessments on the properties included in the improvement district



**SPRINGVILLE CITY  
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Special Improvement Fund

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>						1,500
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<u>REVENUES</u>						
21-3100-132	SID PRINCIPAL	81,039	-	-	-	-
21-3600-621	SID INTEREST	1,229	-	28	-	-
21-3600-622	SID LATE FEES					-
21-3600-690	MISCELLANEOUS REVENUE					-
21-3600-700	SID 29 DSRF INTEREST	537	-	113	-	-
21-3800-815	TRANSFERS/RESERVES UTILIZE RESERVES	85,000	-	-		-
TOTAL REVENUES		<u>82,804</u>	<u>-</u>	<u>141</u>	<u>-</u>	<u>-</u>
<u>EXPENDITURES</u>						
21-9000-150	BAD DEBT EXPENSE	65,980	-	-		-
21-9000-880	SID BONDS - PRINCIPAL	266,120	-	-	-	-
21-9000-881	SID BONDS - INTEREST	16,244	-	70	-	-
21-9000-885	BOND ADMINISTRATION FEES	2,500	-	-	-	-
21-9000-886	TRANSFER TO GENERAL CIP					-
21-9000-887	TRANSFER TO SPECIAL REVENUE FUND					-
21-9000-870	TRANSFER TO DEBT SERVICE					-
TOTAL EXPENDITURES		<u>350,844</u>	<u>-</u>	<u>70</u>	<u>-</u>	<u>-</u>
SURPLUS / (DEFICIT)		<u>(268,040)</u>	<u>-</u>	<u>70</u>	<u>-</u>	<u>-</u>
ESTIMATED ENDING FUND BALANCE						1,500
Reserved for:						
Impact Fees						-
Class C Roads						-
Joint Venture						
Debt Service						1,500
Capital Projects						-
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.

# Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for payment of general, long-term debt principal and interest; for special assessment bond principal and interest; and for special assessment levies when the City is obligated in some manner for the payment.

2019



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
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Debt Service Fund

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>						160,933
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
CONTRIBUTIONS & TRANSFERS						
31-3600-690	MISCELLANEOUS REVENUE					
31-3600-700	INTEREST EARNED SVL TAX 2014 B	640	-	43		
31-3800-810	TRANSFER IN - GENERAL FUND	1,523,514	1,527,479	763,740	1,516,264	(11,215)
31-3800-813	TRANSFER IN-SPECIAL REV FUND	512,863	514,260	257,130	513,473	(787)
31-3800-814	TRANSFER IN - CAPITAL PROJECTS FUND					-
TOTAL REVENUES		<u>2,037,017</u>	<u>2,041,739</u>	<u>1,020,913</u>	<u>2,029,737</u>	<u>(12,002)</u>
BOND EXPENDITURES						
31-4760-735	INTEREST 2006 SALES TAX BONDS	44,863	36,260	18,130	27,473	(8,787)
31-4760-736	PRINCIPAL ON 2006 SALES TAX BONDS	465,000	475,000	-	485,000	10,000
31-4760-803	PRINCIPAL ON 2010 GO BOND	400,000	415,000	-	425,000	10,000
31-4760-804	INTEREST ON 2010 GO BOND	371,341	356,541	178,271	339,526	(17,015)
31-4760-805	PRINCIPAL ON 2016 GO BOND	295,000	380,000	-	395,000	15,000
31-4760-806	INTEREST ON 2016 GO BOND	448,173	366,938	183,469	351,738	(15,200)
31-4760-920	BOND ADMIN FEES	4,150	12,000	2,150	6,000	(6,000)
TOTAL EXPENDITURES		<u>2,028,526</u>	<u>2,041,739</u>	<u>382,019</u>	<u>2,029,737</u>	<u>(12,002)</u>
SURPLUS / (DEFICIT)		<u>8,490</u>	<u>-</u>	<u>638,893</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						160,933
Reserved for:						
Impact Fees						-
Class C Roads						-
Joint Venture						
Debt Service						160,933
Capital Projects						-
Endowments						
Unrestricted						(0)

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.

# Capital Projects Funds

2019

The Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds, trust funds, and special revenue funds.

Springville has two capital projects funds:

- General Capital Improvements Fund
- Community Theater Capital Improvements Fund



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Capital Improvements Fund

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>					2,516,666	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>CAPITAL PROJECTS REVENUES</b>						
45-3600-360	GRANTS	35,338	35,000	-		(35,000)
45-3600-610	INTEREST INCOME	200,204	45,000	93,600		(45,000)
45-3600-611	2006 STR BOND INTEREST					-
45-3600-640	PROPERTY SALES					
45-3600-642	MISC. CAPITAL REVENUE	2	-	-		
45-3600-650	TRANSFER FROM GENERAL FUND	1,338,500	1,277,000	638,500	1,732,280	455,280
45-3600-652	TRANSFER FROM C ROAD RESERVES	870,089	307,873	153,937	-	
45-3600-693	PROCEEDS FROM DEBT ISSUANCE					
45-3600-702	TRANSFER FROM ELECTRIC FUND	1,500,000	3,000,000	1,500,000		
45-3600-703	TRANSFER FROM SOLID WASTE FUND	-	300,000	-		
45-3800-843	UTILIZE CAP FACILITIES RESERVE	-	1,400,000	-	380,128	(1,019,872)
45-3800-883	DONATION FOR BUILDINGS	500	-	500,000	524,462	524,462
<b>TOTAL FUND REVENUE</b>		<b>3,944,633</b>	<b>6,364,873</b>	<b>2,886,037</b>	<b>2,636,870</b>	<b>(120,130)</b>
<b>CAPITAL PROJECTS AND OTHER EXPENDITURES</b>						
<b>LEGISLATIVE</b>						
45-4120-003	LAND PURCHASES					
<b>INFORMATION SYSTEMS</b>						
45-4132-102	SERVER RENEWAL AND REPLACEMENT	31,095	28,000	14,005	30,500	2,500
45-4132-103	PRINTER/COPIER RENEWAL AND REPLACEM	13,409	13,000	7,788	14,350	1,350
45-4132-104	SWITCH RENEWAL AND REPLACEMENT	-	15,000	16,150	34,800	19,800
<b>BUILDING INSPECTIONS</b>						
45-4160-102	DIGITAL PERMIT SOFTWARE	3,750	-	-		-
<b>FACILITIES EXPENDITURES</b>						
45-4182-101	FACILITY REPAIR RESERVE	-	125,828	-		(125,828)
45-4182-103	HERITAGE PARK READER BOARD					-
45-4182-104	SENIOR CENTER UPGRADES	58,148	-	-		-
<b>CITY ENGINEER</b>						
45-4185-104	HANDHELD GPS FOR BLUESTAKE LOCATIONS				13,000	13,000
<b>POLICE DEPARTMENT</b>						
45-4210-601	BODY CAMERAS	4,630	15,370	-		(15,370)
45-4210-602	BIKE COMPOUND IMPROVEMENTS	-	5,000	-	10,000	5,000
45-4210-603	LIDAR RADAR GUNS	-	5,000	-		(5,000)
45-4210-604	PORTABLE DRUG ANALYZER	-	22,000	-		(22,000)
45-4210-605	NEW OFFICER VEHICLES				88,000	
45-4210-606	INTERVIEW ROOM COMPUTER, DVR & SOFTWARE				12,500	
45-4210-800	800 MHZ RADIO REPLACEMENT	57,972	58,000	2,246	58,000	-
<b>FIRE DEPARTMENT</b>						
45-4220-101	SELF CONTAINED BREATHING APPARATUS (S	91,157	33,000	32,262		(33,000)
45-4220-102	THERMAL IMAGING CAMERA	-	8,000	-		(8,000)
45-4220-700	NEW EQUIPMENT				20,000	
45-4220-701	FIRE STATION PLANS UPDATE				15,000	
45-4220-702	EKG ZOLL DEFIBRILATORS				32,000	
<b>DISPATCH</b>						
45-4221-102	911 SYSTEM UPGRADE	131,383	13,000	12,710		(13,000)
<b>MUNICIPAL COURT</b>						
45-4250-735	COURT CAPITAL EXP.	6,248	-	-		





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Capital Improvements Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>STREETS AND "C ROADS"</b>						
45-4410-201	BROOKSIDE REALIGNMENT PROJECT	5,068	-	-	-	-
45-4410-271	1600 S RR CROSSING	1,200	-	-	-	-
45-4410-273	INTERSECTION IMPROVEMENTS	-	-	-	-	-
45-4410-274	700 S ROAD CONSTRUCTION	-	200,000	-	-	(200,000)
45-4410-275	UDOT TRAFFIC SIGNAL BETTERMENT	-	-	-	18,000	18,000
45-4410-643	C ROAD MAINTENANCE	494,560	632,523	39,031	668,445	35,922
45-4410-650	SIDEWALKS - CURB & GUTTER	202	146,498	96,700	-	(146,498)
45-4410-881	ROAD RECONSTRUCTION - C ROADS	182,028	-	-	-	-
45-4410-931	950 W RR CROSSING	146,389	-	-	-	-
45-4410-932	MILL AND OVERLAY	265,210	635,000	310,354	350,000	(285,000)
45-4410-933	100 SOUTH MAIN CROSSING SIGNAL	-	35,000	-	-	-
<b>PARKS DEPARTMENT</b>						
45-4510-104	PARK MAINTENANCE RESERVE FUND	-	67,050	-	-	(67,050)
45-4510-105	NEW EQUIPMENT	-	-	-	-	-
45-4510-106	PARKS ROADS AND PARKING LOTS MAINTEN	-	25,150	5,760	28,408	-
45-4510-107	MEMORIAL PARK ADA ACCESS	-	7,700	-	-	-
45-4510-108	BIRD PARK - PLAYGROUND EQUIPMENT	-	75,000	-	-	-
45-4510-109	DRY CREEK TRAIL LANDSCAPING IMPROVEM	-	20,000	929	20,000	-
45-4510-756	LIBRARY PARK	-	20,538	-	24,462	3,924
45-4510-762	PICNIC TABLES & PARK BENCHES	-	-	-	15,000	-
45-4510-763	PLAYGROUND EQUIPMENT	-	-	-	69,000	-
45-4510-764	NSD DRIVING RANGE ASPHALT (50/50 SPLIT)	-	-	-	4,500	-
45-4510-765	ASPHALT MAINTENANCE FOR TRAILS	-	-	-	17,461	-
45-4510-766	RODEO GROUNDS IMPROVEMENTS	-	-	-	5,000	-
45-4510-767	OSHA FIRE STORAGE CABINETS	-	-	-	8,694	-
45-4510-768	ARTS PARK FENCE	-	-	-	5,000	-
<b>CANYON PARKS</b>						
45-4520-700	PAVILION & PICNIC TABLES	-	-	-	15,600	-
45-4520-701	ROADS AND PARKING LOT MAINTENANCE	-	-	-	6,250	-
45-4520-740	CANYON PARKS CAPITAL MAINTENANCE RES	-	60,000	-	-	(60,000)
45-4520-741	JOLLEY'S RANCH FENCE REPLACEMENT	-	18,000	2,749	-	-
45-4520-747	JOLLEY'S CAMPGROUND ELECTRIC PEDEST/	-	-	-	-	-
45-4520-748	JOLLEY'S RANCH YOUTH CAMP	1,770	14,921	-	-	(14,921)
45-4520-749	CANYON PARKS SPRINKLING SYSTEM	-	10,000	-	-	(10,000)
<b>ART MUSEUM</b>						
45-4530-700	WEST ENTRANCE ADA COMPLIANCE	-	-	-	2,500	-
45-4530-701	THERMOSTAT	-	-	-	15,000	-
45-4530-702	PARKING LOT ACQUISITION	-	-	-	140,000	-
45-4530-730	ART MUSEUM CAPITAL	26,589	-	-	-	-
45-4530-732	SECURITY AND SAFETY EQUIPMENT	9,000	-	-	-	-
<b>RECREATION DEPARTMENT</b>						
45-4560-701	AQUATIC CENTER REGISTRATION SOFTWAR	-	25,000	-	-	-
45-4560-702	BACKSTOPS	-	-	-	8,000	-
45-4560-703	COMMUNITY POOL UPGRADE TO TURF FIELDHOUSE	-	-	-	110,000	-
45-4560-704	BATTING CAGES	-	-	-	8,000	-
45-4560-705	RESURFACE TENNIS/PICKLEBALL COURTS	-	-	-	150,000	-
45-4560-813	AQUATIC AND ACTIVITIES CENTER	8,837,956	11,649,564	6,616,451	500,000	(11,149,564)
45-4560-814	BLEACHER REPLACEMENT	26,599	23,000	-	23,000	-
45-4560-815	AQUATIC CENTER REGISTRATION SOFTWAR	-	25,000	1,055	-	(25,000)



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Capital Improvements Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>CEMETERY</b>						
45-4561-103	REBUILD SPRINKLING SYSTEM	10,000	12,533	12,377	12,800	267
45-4561-105	CEMETERY MAINTENANCE SHOP, OFFICE, AN	49,940	-	-		-
45-4561-107	CREMATION NICHE MONUMENT - HISTORIC				25,000	
45-4561-108	CREMATION NICHE MONUMENT - EVERGREEN				5,000	
45-4561-109	ASPHALT MAINTENANCE				44,100	
<b>LIBRARY</b>						
45-4580-505	SECOND FLOOR CONSTRUCTION				9,500	
<b>TOTAL FUND EXPENDITURES</b>		<u>10,454,303</u>	<u>14,043,674</u>	<u>7,170,567</u>	<u>2,636,870</u>	<u>(12,080,467)</u>
<b>SURPLUS / (DEFICIT)</b>		<u>(6,509,670)</u>	<u>(7,678,801)</u>	<u>(4,284,530)</u>	<u>-</u>	
<b>ESTIMATED ENDING FUND BALANCE</b>					2,136,538	
Reserved for:						
Impact Fees					-	
Class C Roads					-	
Joint Venture					-	
Debt Service					-	
Capital Projects					2,136,538	
Endowments					-	
Unrestricted					-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Community Theater CIP Fund

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>					-	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
REVENUE						
44-3300-360	GRANT REVENUE					-
44-3300-361	TRANSFER FROM GENERAL FUND					-
44-3600-883	DONATIONS					-
44-3600-884	SUNDRY REVENUES		-	-		
	UTILIZE FUND BALANCE					
TOTAL REVENUES		-	-	-	-	-
EXPENDITURES						
44-4560-240	OFFICE EXPENSE	-	-	-		-
CAPITAL PROJECTS						
44-6400-001	BUILDING IMPROVEMENTS	-	-	-		-
TOTAL EXPENDITURES		-	-	-	-	-
SURPLUS / (DEFICIT)		-	-	-	-	
ESTIMATED ENDING FUND BALANCE						-
Reserved for:						
	Impact Fees					-
	Class C Roads					-
	Joint Venture					
	Debt Service					-
	Capital Projects					-
	Endowments					
	Unrestricted					-

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.

# Special Revenue Funds

2019

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Springville City's Special Revenue Funds include:

- Special Revenue Fund
- Cemetery Trust Fund
- Special Trusts Fund



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Special Revenue Fund Summary

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>						1,424,080
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<u>REVENUES</u>						
46-3600-100	INTEREST PARKS IMPACT FEES	24,608	12,500	19,182	35,000	22,500
46-3600-102	INTEREST PUBLIC SAFETY IMPACT	227	250	449	1,000	750
46-3600-103	INTEREST STREET TREES PROGRAM	1	-	1		
46-3600-500	PARKS IMPACT FEES	655,865	743,000	173,976	668,700	(74,300)
46-3600-600	PUBLIC SAFETY IMPACT FEES	65,492	64,000	31,090	48,000	(16,000)
46-3600-700	STREETS IMPACT FEES	342,257	288,000	120,748	216,000	(72,000)
46-3600-900	DENSITY BONUS-FEE IN LIEU	103,667	-	17,690		
46-3600-910	UTILIZE PUBLIC SAFETY IMP FEE RESERVE					-
46-3600-911	UTILIZE PARK IMPACT FEE RESERVES					-
46-3600-912	TRANSFER FROM GENERAL FUND					
46-3600-913	TRANSFER FROM ELECTRIC					
46-3600-914	UTILIZE STREET IMPACT FEE RESERVES					-
46-3600-915	TRANSFER FROM SPECIAL IMPROVEMENT FUND				-	
Total Revenues		<u>1,192,116</u>	<u>1,107,750</u>	<u>363,136</u>	<u>968,700</u>	<u>(139,050)</u>
<u>EXPENDITURES</u>						
	PARK IMPACT CAPITAL PROJECTS	39,143	498,514	40,348	-	(498,514)
	STREETS IMPACT CAPITAL PROJECTS	-	1,550,000	-	-	(1,550,000)
46-9000-100	TRANSFER TO DEBT SERVICE FUND	512,863	514,260	257,130	513,473	(787)
46-9000-500	INCREASE PARK IMPACT FEE RESERVES	-	228,740	-	155,227	(73,513)
46-9000-700	INCREASE STREETS IMPACT FEE RES	-	300,500	-	251,000	(49,500)
46-9000-701	INCREASE PUBLIC SAFETY IMPACT FEE RES	-	64,250	-	49,000	
46-9000-712	TRANSFER TO VEHICLE FUND					-
46-9000-720	TRANSFER TO CAPITAL PROJ FUND					-
46-9000-725	TRANSFER TO GENERAL FUND					-
Total Expenditures		<u>552,006</u>	<u>3,156,264</u>	<u>297,478</u>	<u>968,700</u>	<u>(2,172,314)</u>
SURPLUS/DEFICIT		<u>640,110</u>	<u>(2,048,514)</u>	<u>65,657</u>	<u>-</u>	
ESTIMATED ENDING FUND BALANCE						1,879,307
Reserved for:						
Impact Fees						1,879,307
Class C Roads						-
Joint Venture						-
Debt Service						-
Capital Projects						-
Endowments						-
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Special Revenue Detail

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
STREETS IMPACT FEE CAPITAL PROJECTS						
46-7000-001	STREET OVERSIZING PROJECTS					-
46-9000-400	STREETS IMPACT CAPITAL PROJECT	-	1,550,000	-		(1,550,000)
TOTAL STREETS IMPACT FEE CAPITAL PROJECTS		-	1,550,000	-	-	(1,550,000)
PARK IMPACT FEE CAPITAL IMPROVEMENT PROJECTS						
46-6000-003	TREES & PLANTS					-
46-6000-015	CANYON PARKS TREES					-
46-6000-017	PARKS IMPROVEMENT/COMPLETE PRO					-
46-6000-024	WAYNE BARTHOLOMEW FAMILY PARK	39,143	498,514	40,348		(498,514)
TOTAL PARK IMPACT FEE PROJECTS		39,143	498,514	40,348	-	(498,514)



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Cemetery Trust Fund

	ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>				1,050,612	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
81-3400-441	CEMETERY LOTS SOLD	62,695	75,000	49,658	87,000	12,000
81-3400-444	INTEREST EARNED ON FINANCINGS	1,352	1,000	724	1,000	-
81-3800-815	TRANSFERS/RESERVES				-	-
	TOTAL REVENUES	<u>64,047</u>	<u>76,000</u>	<u>50,382</u>	<u>88,000</u>	<u>12,000</u>
<b>EXPENDITURES</b>						
	INCREASE RESERVES				88,000	
	TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>88,000</u>	<u>-</u>
	SURPLUS / (DEFICIT)	<u>64,047</u>	<u>76,000</u>	<u>50,382</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE				1,138,612	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				-	
	Endowments				1,138,612	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Special Trusts Fund

ESTIMATED BEGINNING FUND BALANCE<sup>1</sup> 52,923

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
84-3000-302	SOUTH MAIN FLAG FUND INTEREST	33.02	0	0		-
84-3000-304	LUCY PHILLIPS TRUST INTEREST					-
84-3000-331	FINLEY HISTORY					-
84-3000-336	DONATIONS FOR STATUES					-
84-3000-610	FLAG FUND INTEREST EARNINGS	16.23	0	0		-
84-3400-337	SPRINGVILLE YOUTH CAMP DONATIO					-
84-3400-610	INTEREST EARNINGS	0	75	0	75	-
	<b>TOTAL REVENUES</b>	<hr/> 49	<hr/> 75	<hr/> -	<hr/> 75	<hr/> -
<b>EXPENDITURES</b>						
84-4000-013	LUCY PHILLIPS					-
84-4000-030	STATUE EXPENDITURES					-
	INCREASE FUND BALANCE				75	75
	<b>TOTAL EXPENDITURES</b>	<hr/> -	<hr/> -	<hr/> -	<hr/> 75	<hr/> 75
	<b>SURPLUS / (DEFICIT)</b>	<hr/> 49	<hr/> 75	<hr/> -	<hr/> -	
	<b>ESTIMATED ENDING FUND BALANCE</b>				52,923	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				-	
	Special Trusts				52,923	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.



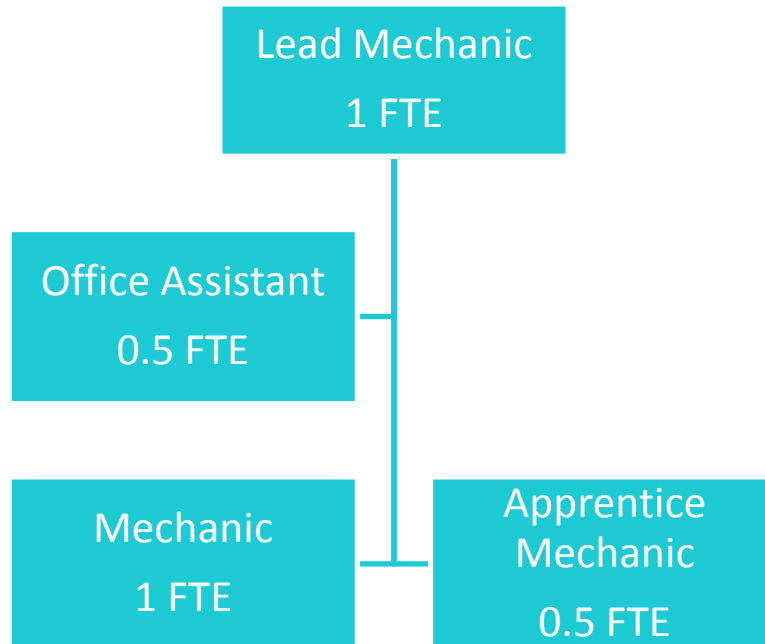
# Internal Service Funds

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the government and to other government units on a cost reimbursement basis.

2019

# Central Shop

The Central Shop is an internal service fund that provides vehicle maintenance and repair for the City’s fleet. The Central Shop services more than 250 individual vehicles and pieces of equipment that support operations of nearly every department of the City.



## Central Shop Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	2.50	2.50	3.00
Personnel Expense	183,426	195,979	223,532
Non-Personnel Expense	77,668	128,142	106,535
Total	261,094	324,121	330,067

## Central Shop – Performance Goals, Strategies, and Measures

<b>Goal #1 – Improve Customer Relations</b>				
<b>Strategy 1</b> - Be prompt and complete with all service requests				
<b>Strategy 2</b> - Use all available resources, i.e. email, phone calls, management software to be proactive with fleet and equipment performance				
<b>Strategy 3</b> - Meet with Supervisors and Directors to see how we can better meet their fleet and equipment needs				
<b>Measures</b>	<b>FY16</b>	<b>FY17</b>	<b>FY 18 Target</b>	<b>FY 19 Target</b>
% of completed work orders and repairs with positive satisfaction	98%	98%	99%	100%
Processed work Orders	842*	1067	1200	1500
<b>Goal #2 – Improve quality of fleet service</b>				
<b>Strategy 1</b> – Continue to develop the Central Shop to be a ‘One Stop’ preventative maintenance and repair shop				
<b>Strategy 2</b> – Maintain and budget for necessary tools and equipment				
<b>Strategy 3</b> – Effective use of manpower				
<b>Strategy 4</b> – Plan ahead for the seasonal needs of the departments				
<b>Strategy 5</b> – Target 70% PM Work Orders				
<b>Strategy 6</b> – Target 30% Unscheduled repairs				
<b>Measures</b>	<b>FY16</b>	<b>FY17</b>	<b>FY 18 Target</b>	<b>FY 19 Target</b>
% of completed work orders and repairs with zero re-visits	99%	99%	99%	99%
% of availability of fleet and equipment for use as needed	99%	98%	98%	98%
Improvement in direct billable labor hours (Actual/Target)	2140*	2295	2600	2650
% PM Work Orders		30%	70%	70%
% Unscheduled Repairs		70%	30%	30%

\* Records lost due to server failure so number shown is since 10/16/2015



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

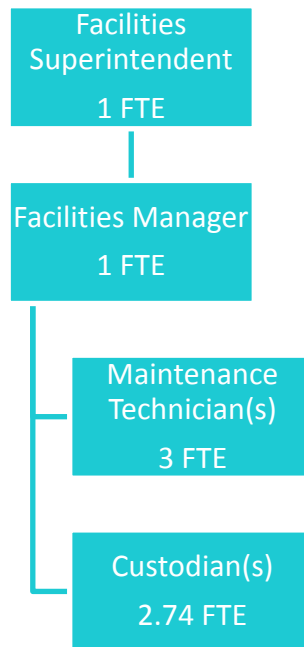
Central Shop ISF

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
47-3400-441	REVENUE FOR PARTS & SUPPLIES	61,598	128,142	25,412	106,535	(21,607)
47-3400-443	LABOR FEES	186,466	195,979	90,493	223,532	27,553
	<b>TOTAL REVENUES</b>	<b>248,063</b>	<b>324,121</b>	<b>115,905</b>	<b>330,067</b>	<b>5,946</b>
<b>EXPENDITURES</b>						
<b>PERSONNEL</b>						
47-4000-110	PAYROLL - FULL TIME	105,447	104,031	46,887	107,567	3,536
47-4000-120	PAYROLL - PART TIME	13,766	15,059	6,605	31,574	16,515
47-4000-130	EMPLOYEE BENEFITS	66,224	75,388	36,257	82,691	7,303
47-4000-140	OVERTIME PAY	778	1,500	745	1,700	200
	<b>TOTAL PERSONNEL</b>	<b>186,215</b>	<b>195,978</b>	<b>90,493</b>	<b>223,532</b>	<b>27,554</b>
<b>OPERATIONS</b>						
47-4000-236	TRAINING AND EDUCATION	1,044	1,990	404	3,050	1,060
47-4000-240	OFFICE SUPPLIES	351	550	98	950	400
47-4000-241	OPERATION SUPPLIES	1,949	2,700	111	6,050	3,350
47-4000-250	PARTS, FILTERS & ETC	44,534	50,000	19,468	54,700	4,700
47-4000-251	FUEL	978	1,150	334	1,300	150
47-4000-252	SHOP TOOLS ALLOWANCE	1,800	1,800	750	1,920	120
47-4000-255	COMPUTER OPERATIONS	449	4,553	-	5,750	1,197
47-4000-260	BUILDINGS AND GROUNDS	6,566	3,500	2,016	4,000	500
47-4000-265	COMMUNICATION/TELEPHONE	724	1,792	274	2,300	508
47-4000-510	INSURANCE AND BONDS	887	1,200	931	1,100	(100)
47-4000-550	UNIFORMS	3,762	2,600	1,025	1,920	(680)
47-4000-551	PROTECTIVE EQUIPMENT				-	-
47-4000-710	COMPUTER EQUIPMENT AND SOFTWARE				-	-
47-9000-712	TRANSFER TO VEHICLE FUND	1,733	3,223	1,343	3,495	272
47-9000-713	CAPITAL EQUIPMENT	-	53,084	3,673	20,000	(33,084)
	<b>TOTAL OPERATIONS</b>	<b>64,778</b>	<b>128,142</b>	<b>30,428</b>	<b>106,535</b>	<b>(21,607)</b>
	<b>TOTAL EXPENDITURES</b>	<b>250,993</b>	<b>324,120</b>	<b>120,921</b>	<b>330,067</b>	<b>5,947</b>
	<b>SURPLUS/(DEFICIT)</b>	<b>(2,929)</b>	<b>1</b>	<b>(5,016)</b>	<b>-</b>	

# Facilities Maintenance

The facilities maintenance department is responsible for the proper care and operation of all city facilities. Major activities include custodial and maintenance services, remodeling and capital improvement projects, and performing regular inspections to ensure a high standard of service and compliance with state and federal standards.

**MISSION STATEMENT:** *The Springville Facilities Maintenance Department is dedicated to providing high quality and timely customer service, maintaining safe and comfortable facilities, and extending the life of City buildings through professional, innovative, and cost effective maintenance techniques and practices.*



## Facilities Maintenance Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	6.90	7.32	7.74
Personnel Expense	388,945	439,747	438,787
Non-Personnel Expense	475,648	914,474	755,428
Total	864,592	1,354,221	1,194,215

## Facilities Maintenance – Performance Goals, Strategies, and Measures

<b>Goal #1 – Improve work order service response.</b>				
<b>Strategy</b> – Effectively track and record services performed using computerized maintenance management system. Effectively communicate completed work with customers using email communication.				
<b>Strategy</b> – Routine work order requests will be reviewed/updated each week via a scheduled weekly planning meeting involving all technicians. All work will be scheduled with a clear prioritization plan per the following: Emergency within 24 hours // Priority within 15 days // Routine within 30 days // Special Projects within 90 days.				
<b>Strategy</b> – Perform regular monthly/quarterly facility inspections in order to resolve work orders quickly and to reduce the number of work orders generated by customers. Increase percentage of work orders created via facility inspections by 14%.				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018 projected</b>	<b>2019 (target)</b>
Number of work order requests.	2,000	2,000	1,300	1,600
Percentage of work orders completed on schedule	NA	60%	80%	90%
Work orders created through inspections	60%	50%	46%	60%
Number of down time days	14	10	10	7
<b>Goal #2 – Execute effective Preventative Maintenance Program.</b>				
<b>Strategy</b> - Identify and track all building assets/equipment and put all items on recurring monthly preventative maintenance schedule.				
<b>Strategy</b> - Perform regular preventative maintenance according to designated maintenance schedule. Make sure all technicians complete 100% of scheduled PM's each month.				
<b>Strategy</b> - Make progress to become 100% OSHA complaint with buildings systems, equipment, and logs. This process can be completed via monthly PM's.				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018 projected</b>	<b>2019 (target)</b>
Percentage of PMs completed monthly	NA	70%	88%	100%

<b>Goal #3 – Enhance cleanliness all of the city facilities.</b>				
<p><b>Strategy</b> – Perform monthly cleaning inspections in order to maintain high cleanliness standards and reduce the number of cleanliness callbacks. Coordinate internal monthly inspections with required monthly inspections to be performed by contracted custodial company and compare findings to make sure service levels per the custodial contract are being met. Help contracted custodial services company see the vision of reducing callbacks.</p> <p><b>Strategy</b> – Make the cleanliness standardization program durable that will rate each facility on a scale of 1 to 5, 1 being “Little to No Problem/Excellent” and 5 being “Excessive issues/Very Poor.”</p>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018 projected</b>	<b>2019 (target)</b>
Number of call backs for custodial	10	10	10	6
Monthly Inspections Completed	90%	90%	100%	100%
Overall Average Score of Buildings: Per RFP	NA	NA	2.2	1.5 / 2.0
<b>Goal #4 – Capital needs analysis and asset management program.</b>				
<p><b>Strategy</b> – Administer the cost per square foot of maintenance in each city facility.</p> <p><b>Strategy</b> – Update and monitor inventory of all facility assets and equipment and make sure the life expectancy of each asset is identified correctly.</p> <p><b>Strategy</b> – Administer the long range budgeting plan for facility capital maintenance and replacement according to life expectancy. Make sure 5/10/20 year plans are accurate.</p>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018 projected</b>	<b>2019 (target)</b>
Percentage of assets inventoried with life expectancy plan in place for each asset	NA	75%	85%	100%



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Facilities ISF

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>		423,915				
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
47-3800-815	TRANSFERS IN	1,092,758	1,287,958	536,649	1,573,565	285,607
TOTAL REVENUES AND TRANSFERS IN		<u>1,092,758</u>	<u>1,287,958</u>	<u>536,649</u>	<u>1,573,565</u>	<u>285,607</u>
<b>PERSONNEL</b>						
47-4182-110	SALARIES	240,823	220,546	83,763	245,057	24,511
47-4182-120	PART-TIME EMPLOYEE SALARIES	39,570	63,127	17,293	66,301	3,174
47-4182-130	EMPLOYEE BENEFITS	102,359	153,134	38,474	124,465	(28,669)
47-4182-140	OVERTIME PAY	5,845	2,500	1,354	2,500	-
47-4182-160	EMPLOYEE RECOGNITION	348	439	117	464	25
TOTAL PERSONNEL		<u>388,945</u>	<u>439,746</u>	<u>141,000</u>	<u>438,787</u>	<u>(959)</u>
<b>OPERATIONS</b>						
47-4182-200	BUSINESS LUNCHESES				400	
47-4182-230	MILEAGE AND VEHICLE ALLOWANCE	1,274	1,284	291	2,900	1,616
47-4182-236	TRAINING & EDUCATION	1,145	5,118	396	6,349	1,231
47-4182-240	OFFICE EXPENSE	366	900	39	500	(400)
47-4182-241	DEPARTMENT SUPPLIES	57,567	60,200	23,427	81,857	21,657
47-4182-250	EQUIPMENT EXPENSE	3,923	4,500	96	12,250	7,750
47-4182-251	FUEL	2,190	4,000	967	3,800	(200)
47-4182-253	CENTRAL SHOP	2,069	1,659	1,595	4,026	2,367
47-4182-255	COMPUTER OPERATIONS	-	4,700	-	2,500.00	
47-4182-260	BUILDINGS & GROUNDS	46,148	34,300	17,638	36,300.00	2,000
47-4182-265	COMMUNICATIONS/TELEPHONE	2,096	2,146	711	2,300.00	154
47-4182-310	PROFESSIONAL & TECHNICAL SERVI	49,332	53,154	24,987	83,274.00	30,120
47-4182-510	INSURANCE & BONDS	2,597	4,457	3,074	3,500.00	(957)
47-4182-550	UNIFORMS	1,116	3,000	845	1,600.00	(1,400)
47-4182-551	PERSONAL SAFETY EQUIPMENT	1,636	1,300	(442)	0.00	(1,300)
47-4182-710	COMPUTER EQUIPMENT AND SOFTWARE				0.00	-
47-4182-752	JANITORIAL SERVICES	115,393	174,816	44,981	356,980.00	182,164
TOTAL OPERATIONS		<u>286,851</u>	<u>355,534</u>	<u>118,606</u>	<u>598,536</u>	<u>244,802</u>
TOTAL FACILITIES MAINTENANCE		<u>675,796</u>	<u>795,280</u>	<u>259,606</u>	<u>1,037,323</u>	<u>243,843</u>
<b>PROJECTS</b>						
47-5000-800	RENEWAL AND REPLACEMENT PROJECTS	188,797	558,940	10,200	150,300	(408,640)
47-9000-712	TRANSFER TO VEHICLE FUND				6,592	6,592
INCREASE FUND BALANCE						
TOTAL PROJECTS		<u>188,797</u>	<u>558,940</u>	<u>10,200</u>	<u>156,892</u>	<u>(408,640)</u>
TOTAL FUND EXPENDITURES		<u>864,592</u>	<u>1,354,220</u>	<u>269,806</u>	<u>1,194,215</u>	<u>(164,798)</u>
SURPLUS / (DEFICIT)		<u>228,166</u>	<u>(66,262)</u>	<u>266,843</u>	<u>379,350</u>	
ESTIMATED ENDING FUND BALANCE						803,265
Reserved for:						
Impact Fees						-
Class C Roads						-
Joint Venture						-
Debt Service						-
Capital Projects						803,265
Endowments						-
Unrestricted						-

**Notes:**

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Vehicle & Equipment Fund

ESTIMATED BEGINNING FUND BALANCE<sup>1</sup> 3,052,781

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
48-3600-611	INTEREST	10,054	-	6,331		-
48-3800-047	TRANSFER FROM CENTRAL SHOP	1,733	3,223	1,612	3,495	272
48-3800-048	TRANSFER FROM FACILITIES FUND	-	7,359	-	6,592	(767)
48-3800-051	TRANSFER FROM WATER FUND	28,784	43,080	21,540	47,736	4,656
48-3800-052	TRANSFER FROM SEWER FUND	55,107	66,243	33,122	73,511	7,268
48-3800-053	TRANSFER FROM ELECTRIC FUND	125,949	124,193	62,097	147,101	22,908
48-3800-055	TRANSFER FROM STORM WATER FUND	25,931	28,994	14,497	32,513	3,519
48-3800-057	TRANSFER FROM SOLID WASTE FUND	138,243	123,142	61,571	175,584	52,442
48-3800-058	TRANSFER FROM GOLF COURSE	43,845	30,105	15,053	43,516	13,411
48-3800-805	TRANSFER FROM GENERAL FUND	480,957	481,872	240,936	532,425	50,553
48-3900-052	SALE OF SURPLUS - SEWER					
48-3900-053	SALE OF SURPLUS - ELECTRIC	11,451	-	20,000		-
48-3900-055	SALE OF SURPLUS - STORM WATER					
48-3900-058	SALE OF SURPLUS - GOLF COURSE	1,512	-	75		
48-3900-801	SALE OF SURPLUS - PUBLIC SAFTY	19,472	-	5,950		-
48-3900-802	SALE OF SURPLUS-BLDGS & GROUND	120	-	-		-
48-3900-803	SALE OF SURPLUS - PUBLIC WORKS					-
48-3900-804	SALE OF SURPLUS-RECREATION					-
48-3900-805	SALE OF SURPLUS - ADMIN	3,000	-	-		
48-3900-806	SALE OF SURPLUS-PLAN & ZONE					
48-3900-808	SALE OF SURPLUS -FIRE DEPT					-
48-3900-810	SALE OF SURPLUS-STREETS	17,092	-	510		-
48-3900-811	SALES OF SURPLUS -PARKS	-	-	16,450		-
48-3900-812	SALE/TRADE SURPLUS -SOLID WAST UTILIZE FUND BALANCE					-
<b>TOTAL - REVENUES</b>		<b>963,251</b>	<b>908,211</b>	<b>499,742</b>	<b>1,062,473</b>	<b>154,262</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION</b>						
48-4130-010	CAR - FLEET	-	20,000	-		(20,000)
48-4130-020	EMERGENCY REPLACEMENT	-	25,000	-		(25,000)
<b>SUBTOTAL - ADMINISTRATION</b>		<b>-</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>(45,000)</b>
<b>COMMUNITY DEVELOPMENT</b>						
48-4160-010	REPLACEMENT VEHICLES					-
<b>SUBTOTAL - COMMUNITY DEVELOPMENT</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PUBLIC WORKS</b>						
48-4410-013	ROLLER					-
48-4410-014	TRUCK					-
48-4410-015	EQUIPMENT REPLACEMENT					-
<b>SUBTOTAL - PUBLIC WORKS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FACILITIES MAINTENANCE</b>						
48-4182-001	REPLACEMENT VEHICLES					-
48-4182-002	EQUIPMENT REPLACEMENT					-
<b>SUBTOTAL - FACILITIES MAINTENANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CITY ENGINEER</b>						
48-4185-001	REPLACEMENT VEHICLES				25,000	25,000
48-4185-002	EQUIPMENT REPLACEMENT				4,500	4,500
<b>SUBTOTAL - FACILITIES MAINTENANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>29,500</b>	<b>29,500</b>
<b>PUBLIC SAFETY</b>						



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Vehicle & Equipment Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
48-4210-021	PATROL	78,541	99,000	-	125,000	26,000
48-4227-013	FIRE/EMS	-	160,000	-	180,000	20,000
	<b>SUBTOTAL - PUBLIC SAFETY</b>	<b>78,541</b>	<b>259,000</b>	<b>-</b>	<b>305,000</b>	<b>46,000</b>
	<b>STREETS</b>					
48-4410-013	VEHICLE REPLACEMENT					-
48-4410-015	EQUIPMENT REPLACEMENT				40,500	40,500
	<b>SUBTOTAL - PUBLIC SAFETY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,500</b>	<b>40,500</b>
	<b>PARKS</b>					
48-4510-010	TRUCK(S)	-	51,000	-		(51,000)
48-4510-015	REPLACEMENT EQUIPMENT	16,175	115,825	11,009	8,000	(107,825)
	<b>SUBTOTAL - PARKS</b>	<b>16,175</b>	<b>166,825</b>	<b>11,009</b>	<b>8,000</b>	<b>(158,825)</b>
	<b>CANYON PARKS</b>					
48-4520-010	1 TON TRUCK					-
48-4520-014	EQUIPMENT REPLACEMENT	-	-	-	32,000	32,000
	<b>SUBTOTAL - CANYON PARKS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32,000</b>	<b>32,000</b>
	<b>RECREATION</b>					
48-4560-001	PICKUP					-
48-4560-002	EQUIPMENT REPLACEMENT					-
	<b>SUBTOTAL - RECREATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>CEMETERY</b>					
48-4561-001	EQUIPMENT REPLACEMENT	10,698	-	-	35,000	35,000
48-4561-003	1/2 TON TRUCK				24,000	24,000
	<b>SUBTOTAL - CEMETERY</b>	<b>10,698</b>	<b>-</b>	<b>-</b>	<b>59,000</b>	<b>59,000</b>
	<b>CENTRAL SHOP</b>					
48-4000-800	PICKUP					-
	<b>SUBTOTAL - CEMETERY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>WATER</b>					
48-5100-010	SERV ICE TRUCK	-	145,000	-	115,000	(30,000)
48-5100-012	EQUIPMENT REPLACEMENT				22,000	22,000
	<b>SUBTOTAL - WATER</b>	<b>-</b>	<b>145,000</b>	<b>-</b>	<b>137,000</b>	<b>(8,000)</b>
	<b>SEWER</b>					
48-5200-001	VACTOR					-
48-5200-002	REPLACEMENT VEHICLES	-	145,000	-		(145,000)
48-5200-003	REPLACEMENT EQUIPMENT	-	18,000	-		(18,000)
		<b>-</b>	<b>163,000</b>	<b>-</b>	<b>-</b>	<b>(163,000)</b>
	<b>ELECTRIC</b>					
48-5300-015	NEW VEHICLES	200,112	225,000	-	93,000	(132,000)
48-5300-018	NEW EQUIPMENT					-
48-5300-019	REPLACEMENT EQUIPMENT					-
	<b>SUBTOTAL - ELECTRIC</b>	<b>200,112</b>	<b>225,000</b>	<b>-</b>	<b>93,000</b>	<b>(132,000)</b>
	<b>STORM WATER</b>					
48-5500-001	PICKUP	-	75,000	-		(75,000)
48-5500-002	SWEEPER					-



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Vehicle & Equipment Fund

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
	SUBTOTAL - STORM WATER	-	75,000	-	-	(75,000)
	<b>SOLID WASTE</b>					
48-5700-010	GARBAGE TRUCK	249,900	254,000	249,900		(254,000)
48-5700-011	LEAF COLLECTION UNIT					-
	SUBTOTAL - SOLID WASTE	249,900	254,000	249,900	-	(254,000)
	<b>GOLF</b>					
48-5861-001	SAND PRO					-
48-5861-002	UTILITY CART					-
48-5861-003	PICKUP					-
48-5861-004	REPLACEMENT EQUIPMENT	-	45,408	31,725	88,000	42,592
	SUBTOTAL - SOLID WASTE	-	45,408	31,725	88,000	42,592
	TOTAL - EXPENDITURES	555,427	1,378,233	292,634	792,000	(626,733)
	SURPLUS / (DEFICIT)	407,824	(470,022)	207,108	270,473	
	ESTIMATED ENDING FUND BALANCE				3,323,254	
	Reserved for:					
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				3,704,043	
	Endowments				-	
	Unrestricted				(380,789)	

**Notes:**

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.

# Enterprise Funds

2019

The Enterprise Funds are used to account for services that are financed and operated in a manner similar to private business enterprises. The intent of the Enterprise Funds is that the costs of providing goods and services to the general public on a continuing basis be financed or covered primarily through user charges.

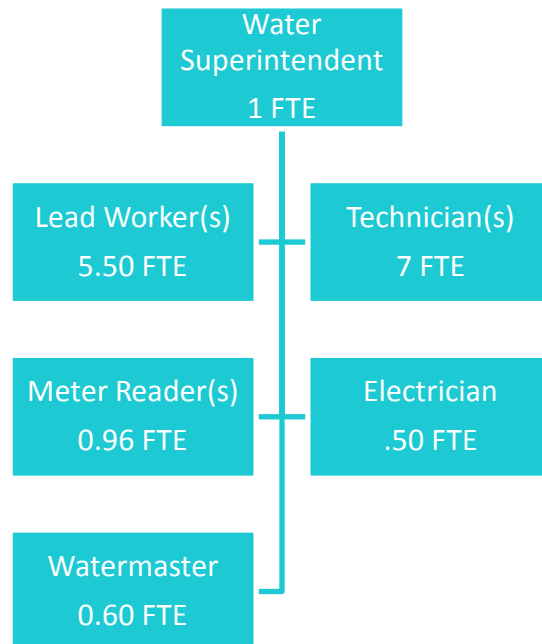
Springville City's Enterprise Funds include:

- Water Fund
- Sewer Fund
- Electric Fund
- Storm Water Fund
- Solid Waste Fund
- Golf Fund

# Water

The Water Division is responsible for the proper care and operation of the water system. Major activities include meeting state requirements in sampling and sanitary survey standards and maintaining, repairing and replacing waterlines, tanks, spring collection systems and all appurtenances associated with the water system.

**MISSION STATEMENT:** *To provide the best quality water and services in a safe, affordable, effective and efficient manner to the community.*



## Water Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	15.56	15.56	15.56
Personnel Expense	999,709	1,071,403	1,087,108
Non-Personnel Expense	6,451,556	4,032,411	4,011,504
Total	7,451,265	5,103,814	5,098,612

**Water Department – Performance Goals, Strategies, and Measures**

<b>Goal #1 Track projected vs. actual revenues in order to keep accurate balance totals</b>				
<b>Goal #2 – Operate the water system as efficiently as possible</b>				
<b>Strategy – Increase source efficiency to the highest level possible at each source</b>				
<b>Strategy – Modernize metering system to account for water used by customers</b>				
<b>Strategy - Minimize water loss doing leak detection and repairing leaks in a timely matter</b>				
<b>Strategy - Keep accurate records</b>				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 Target</b>
# of gals. produced (calendar yr.)	3,283,464,763	3,193,995,735		
% of water meters over 30 years old	6%	6%	4.5%	4%
% of water billed (gallons billed/vs. produced- calendar yr.)	81%	84.7%		85%
# of stopped meters	0	1	0	0
Cost per 1,000 gallons delivered	.6223	.551		.53
Average cost per leak repair		\$1878.07		
<b>Goal #3 - Maintain existing infrastructure in order to provide reliable water at the customers tap</b>				
<b>Strategy - Finish GIS of all water valves</b>				
<b>Strategy - Update maps</b>				
<b>Strategy - Identify pipelines older than 50 years old</b>				
<b>Strategy - Develop a replacement plan of aging infrastructure</b>				
<b>Strategy - Routine assessment and maintenance of Wells, PRV's, Tanks and appurtenances</b>				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 Target</b>
% of valves on GIS System	100%	100%	100%	100%
% of pipelines over 50 years old	16.01	16.1%	16.1%	15%
% of wells, prv and tanks receiving routine maintenance on a monthly basis	100%	100%	100%	100%
<b>Goal # 4 - Provide quality water to all connections</b>				
<b>Strategy – Complete all sampling Required by State</b>				
<b>Strategy – Routine inspection and repair of all Water Sources and Spring collection areas</b>				
<b>Strategy – Maintain outstanding rating on the state Improvement Priority System Report</b>				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 Target</b>
State samplings completed	100 %	100%	100%	100%
% of Inspections completed	50%	75%	75%	100%
State report score	18	28	18	<20

<b>Goal #5 Provide good customer service</b>				
<b>Strategy</b> – Be professional and responsive in meeting customer concerns				
<b>Strategy</b> - Inform individual customers of operations and projects that will affect them				
<b>Strategy</b> - Respond to customer requests in a timely matter				
<b>Strategy</b> – Read meters accurately				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 Target</b>
Citizen Rating above good	82%	80.15%		80%
# of Misread meters	1.8%	.02%		.01%



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Water Summary

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>						3,551,959
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<u>REVENUES</u>						
51-3700-001	SALE OF CULINARY WATER - COMMERCIAL	676,422	749,462	432,012	749,000	(462)
51-3700-002	SALE OF CULINARY WATER - INDUSTRIAL	335,780	390,715	147,207	391,000	285
51-3700-711	SALE OF CULINARY WATER - RESIDENTIAL	3,055,414	3,267,112	1,959,670	3,267,000	(112)
51-3700-713	SALE OF IRRIGATION WATER	18,904	17,850	-	19,000	1,150
51-3700-714	SALE OF IRRIGATION WATER(HIGH	6,539	5,250	-	6,500	1,250
51-3700-715	SP/FR POWER IMPROVEMENT ASSESM	131	-	-		
51-3700-716	WATER CONNECTION FEES	49,701	60,000	16,275	81,000	21,000
51-3700-718	P.I. METER FEES	12,474	-	10,105	40,500	40,500
51-3700-719	SUNDRY REVENUES	19,745	9,000	-	12,000	3,000
51-3700-722	INTEREST- WATER BOND	1,225	1,000	700	1,000	-
51-3700-726	SALE OF SCRAP MATERIAL	-	1,000	-	500	(500)
51-3700-727	WATER IMPACT FEES	219,522	312,240	91,042	390,300	78,060
51-3700-729	SALE OF PRESSURIZED IRRIGATION WATER	1,652	100,000	99,494	120,000	20,000
51-3700-730	SECONDARY WATER IMPACT FEES	163,317	117,990	29,617	78,660	(39,330)
51-3700-742	WATER EXTENSIONS	6,120	-	650	2,000	
51-3700-743	CONSTRUCTION WATER USAGE FEE	1,500	-	2,200	2,000	
51-3700-747	WATER SEWER REV BOND 2008	985	750	595	750	-
51-3700-775	GRINDSTONE RESIDENTS PARTICIPATION FEE	5,053	5,000	1,394	5,000	-
51-3700-801	INTERNAL SALES	58,446	66,446	24,353	74,811	8,365
51-3700-831	UTILIZE WATER IMPACT FEES RESERVES					-
51-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE					-
51-3700-836	UTILIZE SECONDARY WATER IMPACT FEE					-
51-3700-837	GRANT REVENUE	212,684	-	-		-
51-3700-840	CONTRACT SERVICES	1,811	-	108		-
TOTAL - REVENUES		<u>4,847,426</u>	<u>5,103,815</u>	<u>2,815,422</u>	<u>5,241,021</u>	<u>133,206</u>
<u>EXPENDITURES</u>						
	DEPARTMENTAL EXPENDITURES	1,771,095	2,052,694	765,390	2,262,395	209,701
	DEBT SERVICE	215,091	182,756	31,764	181,086	(1,670)
	TRANSFERS	825,597	879,308	366,379	921,819	42,511
	CAPITAL IMPROVEMENT PROJECTS	406,206	4,190,466	344,848	1,723,312	(2,467,154)
	EQUIPMENT REPLACEMENT					-
	INCREASE RESERVES	-	-	-	142,405	142,405
	BAD DEBT	4,650	10,000	2,749	10,000	-
TOTAL - EXPENDITURES		<u>3,222,639</u>	<u>7,315,224</u>	<u>1,511,129</u>	<u>5,241,017</u>	<u>(2,074,207)</u>
SURPLUS/(DEFICIT)		<u>1,624,787</u>	<u>(2,211,409)</u>	<u>1,304,293</u>	<u>4</u>	
ESTIMATED ENDING FUND BALANCE						3,694,368
Reserved for:						
	Community Improvements					-
	Investment in Joint Venture					
	Debt Service					98,341
	Designated for Construction					2,251,571
	Working Capital (30% Operating Revenue)					1,329,750
	Unrestricted					14,706

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Water Distribution

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
51-5100-110	PAYROLL - WATER	515,604	525,817	235,024	553,070	27,253
51-5100-120	PART-TIME EMPLOYEE SALARIES	34,710	45,025	23,157	45,463	438
51-5100-130	EMPLOYEE BENEFITS	292,421	330,804	133,376	334,618	3,814
51-5100-140	OVERTIME PAY	14,800	16,000	6,295	16,000	-
51-5100-160	EMPLOYEE RECOGNITION	928	934	200	934	(0)
	<b>TOTAL PERSONNEL</b>	<b>858,464</b>	<b>918,580</b>	<b>398,051</b>	<b>950,084</b>	<b>31,504</b>
<b>OPERATIONS</b>						
51-5100-220	PERIODICALS AND PUBLICATIONS					-
51-5100-230	MILEAGE AND TRAVEL ALLOWANCE	1,888	2,214	1,145	1,728	(486)
51-5100-236	TRAINING & EDUCATION	7,662	7,475	806	7,475	-
51-5100-240	OFFICE EXPENSE	1,292	1,525	85	1,525	-
51-5100-241	DEPARTMENTAL SUPPLIES	2,221	2,405	789	2,405	-
51-5100-242	MAINTENANCE - EXISTING LINES	199,985	209,000	61,926	209,000	-
51-5100-244	WATER METERS	65,683	60,000	29,437	82,600	22,600
51-5100-245	MATERIALS & SUPPLIES	42,469	50,000	21,494	50,000	-
51-5100-250	EQUIPMENT EXPENSE	61,762	49,000	8,941	48,600	(400)
51-5100-251	FUEL	16,341	17,500	7,345	17,500	-
51-5100-252	VEHICLE EXPENSE					-
51-5100-253	CENTRAL SHOP	15,719	16,063	4,643	12,230	(3,833)
51-5100-255	COMPUTER OPERATIONS	-	1,000	-	1,200	200
51-5100-260	BUILDINGS & GROUNDS	8,115	6,000	932	12,000	6,000
51-5100-262	PLAT A" IRRIGATION"	4,489	5,000	8	5,000	-
51-5100-265	COMMUNICATION/TELEPHONE	3,600	3,650	1,003	4,700	1,050
51-5100-270	HIGHLINE DITCH O & M	996	4,000	1,887	4,000	-
51-5100-275	WATER SHARES	66,951	77,794	67,924	91,985	14,191
51-5100-310	PROFESSIONAL & TECHNICAL SERV	94,855	74,500	27,506	143,700	69,200
51-5100-312	S.U.V.M.W.A. EXPENSES	-	11,500	-	11,500	-
51-5100-330	SERVICE REQUEST	1,249	5,000	-	5,000	-
51-5100-510	INSURANCE & BONDS	9,500	11,000	10,960	15,000	4,000
51-5100-511	CLAIMS SETTLEMENTS	14,415	25,000	-	20,000	(5,000)
51-5100-540	COMMUNITY PROMOTIONS	4,521	4,000	1,405	9,000	5,000
51-5100-550	UNIFORMS	5,998	4,800	129	7,040	2,240
51-5100-551	PERSONAL PROTECTIVE EQUIPMENT	5,625	6,825	3,286	-	(6,825)
51-5100-650	ELECTRIC UTILITIES	276,603	235,000	112,922	255,000	20,000
51-5100-710	COMPUTER HARDWARE AND SOFTWARE	695	1,800	2,763	1,900	100
	<b>TOTAL OPERATIONS</b>	<b>912,631</b>	<b>892,051</b>	<b>367,339</b>	<b>1,020,088</b>	<b>128,037</b>
	<b>TOTAL WATER EXPENDITURES</b>	<b>1,771,095</b>	<b>1,810,631</b>	<b>765,390</b>	<b>1,970,173</b>	<b>159,542</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Water PI

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
51-5150-110	PAYROLL - WATER	56,665	82,542	19,248	81,155	(1,387)
51-5150-120	PART-TIME EMPLOYEE SALARIES					-
51-5150-130	EMPLOYEE BENEFITS	40,082	68,281	16,358	53,869	(14,412)
51-5150-140	OVERTIME PAY	1,414	2,000	714	2,000	-
51-5150-160	EMPLOYEE RECOGNITION					-
	<b>TOTAL PERSONNEL</b>	<b>98,160</b>	<b>152,823</b>	<b>36,320</b>	<b>137,024</b>	<b>(15,799)</b>
<b>OPERATIONS</b>						
51-5150-220	PERIODICALS AND PUBLICATIONS					-
51-5150-230	MILEAGE AND TRAVEL ALLOWANCE				195	195
51-5150-236	TRAINING & EDUCATION	130	1,600	-	1,600	-
51-5150-240	OFFICE EXPENSE	297	250	-	250	-
51-5150-241	DEPARTMENTAL SUPPLIES	-	350	-	350	-
51-5150-242	MAINTENANCE - EXISTING LINES	13,542	17,700	5,268	47,700	30,000
51-5150-244	WATER METERS	4,648	28,105	10,826	28,105	-
51-5150-245	MATERIALS & SUPPLIES	-	6,550	-	4,000	(2,550)
51-5150-250	EQUIPMENT EXPENSE	98	5,500	-	5,500	-
51-5150-251	FUEL	1,766	2,000	920	2,000	-
51-5150-252	VEHICLE EXPENSE					-
51-5150-253	CENTRAL SHOP	-	1,785	261	1,359	(426)
51-5150-255	COMPUTER OPERATIONS					-
51-5150-260	BUILDINGS & GROUNDS					-
51-5150-265	COMMUNICATION/TELEPHONE	-	750	-	750	-
51-5150-310	PROFESSIONAL & TECHNICAL SERV	18,139	19,400	1,003	56,500	37,100
51-5150-330	SERVICE REQUEST	-	750	-	750	-
51-5150-510	INSURANCE & BONDS				3,000	3,000
51-5150-511	CLAIMS SETTLEMENTS				960	960
51-5150-540	COMMUNITY PROMOTIONS	2,269	3,000	-	900	(2,100)
51-5150-550	UNIFORMS	794	600	-	1,280	680
51-5150-551	PERSONAL PROTECTIVE EQUIPMENT	909	900	195	-	(900)
51-5150-710	COMPUTER HARDWARE AND SOFTWARE					-
	<b>TOTAL OPERATIONS</b>	<b>42,591</b>	<b>89,240</b>	<b>18,472</b>	<b>155,199</b>	<b>65,959</b>
	<b>TOTAL WATER EXPENDITURES</b>	<b>140,751</b>	<b>242,063</b>	<b>54,792</b>	<b>292,223</b>	<b>50,160</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Water Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>WATER FUND</b>						
<b>CAPITAL EXPENDITURES - PRESSURIZED IRRIGATION</b>						
51-6900-100	NEW VEHICLE					-
51-6900-101	PI METER ASSEMBLY & INSTALLATION	50,574	-	-		-
<b>CAPITAL EXPENDITURES - CULINARY WATER</b>						
51-6050-011	1/2 TON SERVICE TRUCK	20,978	-	-		-
51-6190-005	1750 W PIPELINE REPLACEMENT				225,750	225,750
51-6190-127	CANYON RD. 16" ABANDONMENT AND SERV	-	340,000	1,600		(340,000)
51-6190-128	LOWER SPRING CREEK TANK COATING				78,750	78,750
51-6190-129	UPPER SPRING CREEK TANK COATING				78,750	78,750
51-6190-130	FLOWSERVE AND SPRING CREEK PL PIPE REPLACEMENT				236,250	236,250
51-6190-131	BARTHOLOMEW POND AERATION	18,537	-	-	-	-
51-6190-132	NEW DEVELOPMENT REIMBURSEMENT	-	117,700	117,700	-	(117,700)
51-6190-804	SPRING COLLECTION FENCES	-	30,900	-	63,000	32,100
51-6190-811	PRESSURIZED IRRIGATION PHASE 2	43,048	46,952	-	-	(46,952)
51-6190-877	CHLORINATION STATIONS				-	-
51-6190-878	SERV REPLACEMENTS-STREET OVERLA	63,638	61,800	22,635	68,250	6,450
51-6190-893	BARTHOLOMEW TANK REPLACEMENT	-	616,498	-	105,000	(511,498)
51-6190-902	FIREFLOW DEFICIENCIES CORRECTION	-	147,307	-	-	(147,307)
51-6190-907	CENTER ST SERVICE REPLACEMENTS	-	135,959	-	525,000	389,041
51-6190-908	PUMPHOUSE ROOF REPLACEMENT	-	6,000	-	-	(6,000)
<b>TOTAL PROJECTS - OPERATIONS FUNDED</b>		<b>196,776</b>	<b>1,503,116</b>	<b>141,935</b>	<b>1,380,750</b>	<b>(122,366)</b>
<b>IMPACT FEE PROJECTS</b>						
51-6800-002	SECONDARY PIPE OVERSIZING	66,349	103,125	-	197,896	94,771
51-6800-032	OVERSIZING OF CULINARY WATER L	-	91,911	-	144,667	52,756
51-6800-035	400 SOUTH WELL	143,081	2,492,314	202,913		(2,492,314)
<b>TOTAL IMPACT FEE PROJECTS</b>		<b>209,430</b>	<b>2,687,350</b>	<b>202,913</b>	<b>342,562</b>	<b>(2,344,788)</b>
<b>TOTAL WATER CAPITAL PROJECTS</b>		<b>406,206</b>	<b>4,190,466</b>	<b>344,848</b>	<b>1,723,312</b>	



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

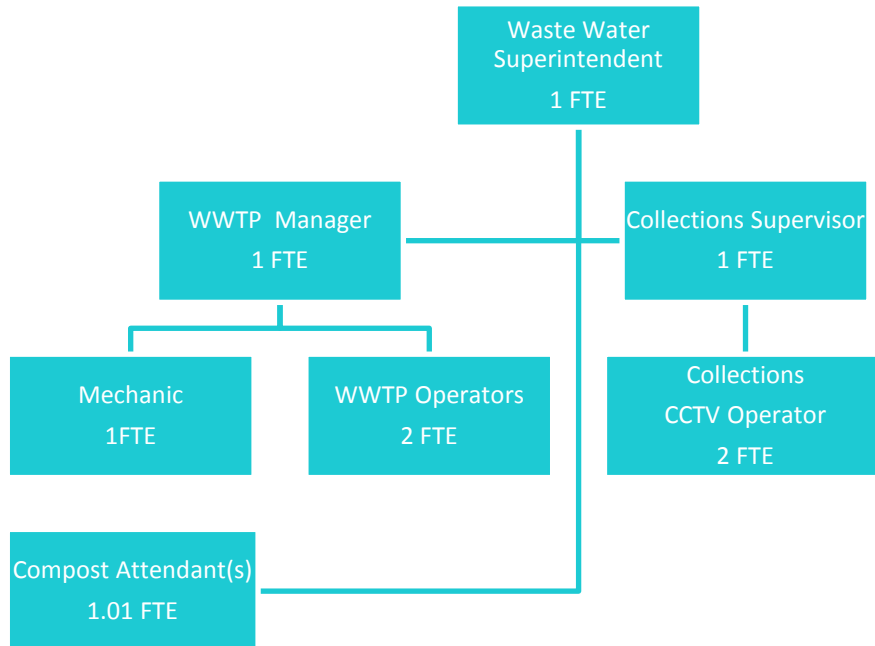
Water Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>WATER FUND PRINCIPAL</b>						
51-7000-796	SERIES 2008 PRINCIPAL	154,440	132,160	-	136,290	4,130
<b>TOTAL PRINCIPAL</b>		<b>154,440</b>	<b>132,160</b>	<b>-</b>	<b>136,290</b>	<b>4,130</b>
<b>TRANSFERS, OTHER</b>						
51-9000-150	BAD DEBT EXPENSE	4,650	10,000	2,749	10,000	-
51-9000-710	ADMIN FEE DUE GENERAL FUND	517,315	530,396	220,998	548,700	18,304
51-9000-712	VEHICLE & EQUIPMENT FUNDING	28,784	43,080	17,950	47,736	4,656
51-9000-715	OPERATING TRANSFER TO GENL FUN	260,733	284,965	118,735	302,435	17,470
51-9000-716	TRANSFER TO FACILITIES FUND	18,765	20,867	8,695	22,948	2,081
51-9000-790	BOND ADMINISTRATION	-	3,600	3,600	1,500	(2,100)
51-9000-803	SERIES 2008 INTEREST INCREASE RESERVES	60,651	46,996	28,164	43,296	(3,700)
<b>TOTAL TRANSFERS, OTHER</b>		<b>890,898</b>	<b>939,904</b>	<b>400,891</b>	<b>976,615</b>	<b>36,711</b>

# Waste Water

The Waste Water Department is responsible for the management of the water reclamation facility and sewer collections infrastructure. Develops and implements master plan in conjunction with the Engineering Division and Public Works. Prepares budget, and reviews revenue vs expenses monthly. Water reclamation activities include: meet permit requirements, waste water reclamation, industrial pretreatment program, bio-solids disposal (compost) and sewer pump stations. The collections division's tasks include: inspection and cleaning of manholes and pipe lines, system repairs, and infrastructure mapping.

**MISSION STATEMENT: Provide Springville residents with quality waste water reclamation and collection services with the most responsible impact on the environment.**



## Waste Water Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	8.46	9.01	9.01
Personnel Expense	715,420	788,772	815,242
Non-Personnel Expense	4,392,219	3,587,752	3,871,345
Total	5,107,639	4,376,524	4,686,587

## Waste Water – Performance Goals, Strategies, and Measures

<b>Goal #1 – Track projected revenues vs. actual revenues on monthly basis and revise/adjust expenditures as appropriate.</b>				
<b>Goal #2 - Water Reclamation Department-</b> Operate the waste water reclamation facility in the most effective manner.				
<b>Strategy -</b> Monitor physical and biological treatment processes to get the best results and be in compliance with UPDES permit.				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Comply with effluent guidelines	No violations	No violations	No violations	No violations
BOD, 25mg/L (max allowable monthly average)	6	6	0 violations YTD	No violations
TSS, 25mg/L (max allowable monthly average)	8	8	0 violations YTD	No violations
Ammonia, 1.8 mg/L monthly average)	0.6	0.6	0 violations YTD	No violations
E-Coli, No./100 mL (max allowable monthly average)	3.9	3.9	0 violations YTD	No violations
<b>Goal #3 – Water Reclamation Department-</b> Ensure proper operation of the sewer pump stations to prevent sanitary sewer overflows.				
<b>Strategy –</b> Develop implement and update standard operating procedures detailing cleaning and maintenance of the 13 current facilities. <b>(The Oakbrook lift station is the pump station that has had the violations, it needs a bigger wet well or take away flow)</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Sewage overflows	1 violations	0 violations	0 violations YTD	No violations
<b>Goal #4 - Water Reclamation Department-</b> Minimize or eliminate the amount of FOG (fat, oil and grease) from commercial and industrial users that enters the sewer collections system				
<b>Strategy –</b> Work proactively to identify commercial and industrial FOG contributors and inspect their grease traps/separators.				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Inventory and map industries that require grease traps	71	76	76 On going	100%
Conduct grease trap inspections 2 times a year, document number of inspections conducted	65 66	64 71	74 On going	100%
Number of re-inspect notices given	6 4	5 10	13 On going	0

<b>Goal #5 - Sewer collections- Provide a reliable sewer collection system</b>				
<b>Strategy</b> – Work proactively to inspect, clean and repair sewer collections infrastructure, (current system totals: Gravity Sewer Main Pipe Line – 708,576 feet (2013- 667,920', 5.7% increase) Pressure Sewer Pipe Line - 43,200 feet; SS Manholes 2,724 (2013- 2,206, 19% increase) Problems identified - 1004				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Number of sewer backups on sewer main pipe lines	1	1	1 On going	0
MH and main pipe line repairs	\$137,077 164 Repairs	\$82,887 71 Repairs	\$40 1 Repairs YTD	\$125,000
Sewer pipe cleaning, the objective is to clean the system every 5 years. Or 20% = 141,715'/year	Ex 701,448' 64,098' 46%	Ex 708,576' 92,756' 65%	Ex 708,576' 75,342' YTD	20%
CCTV Inspections, the objective is to inspect the entire system every 7 years. Or 15% = 106,286'/year	Ex 701,448' 107,617' 102%	Ex 708,576' 124,608' 117%	Ex 708,576' 105,217' YTD	15%
Sewer Manholes, the objective is to inspect and clean every MH as needed every 4 years. (25%=681)	Ex 2,671 #C/I 589 88%	Ex 2,724 #C/I 825 121%	Ex 2,724 #C/I 1,005 YTD	25%

**Definitions:**

**BOD:** is the amount of dissolved oxygen needed (i. e., demanded) by aerobic biological organisms to break down organic material present in a given water sample at certain temperature over a specific time period.

**TSS:** Total suspended solids- Is a water quality parameter used for example to assess the quality of wastewater after treatment in a wastewater treatment plant. It is listed as a conventional pollutant in the U.S. Clean Water Act.



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Sewer Summary

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>		3,479,730				
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
52-3700-726	PREPAID PUNCHCARDS	2,250	-	286	1,000	1,000
52-3700-730	SEWER SERVICE FEES - INDUSTRIAL	342,307	343,070	138,151	339,490	(3,580)
52-3700-731	SEWER SERVICE FEES	3,394,425	3,328,185	1,455,379	3,520,020	191,835
52-3700-732	SEWER SERVICE - PRETREATMENT	209,961	177,625	100,540	214,240	36,615
52-3700-735	INTEREST INCOME	2,402	2,000	1,344	3,000	1,000
52-3700-736	TRAILER WASTE COLLECTION	-	250	-	250	-
52-3700-739	SUNDRY REVENUES	8,979	3,000	445	3,000	-
52-3700-745	SEWER IMPACT FEES	238,475	342,240	98,368	427,800	85,560
52-3700-747	WATER SEWER REV BOND 2008 INTE	4,021	3,500	2,411	4,500	1,000
52-3700-749	COMPOST SALES	28,359	60,000	13,811	38,000	(22,000)
52-3700-751	DUMP FEES	9,818	-	1,397	3,000	3,000
52-3700-800	DEVELOPER CONTRIBUTIONS	-	-	-	-	-
52-3700-801	INTERNAL SALES	56,654	56,654	23,606	72,517	15,863
52-3700-812	UTILIZE SEWER IMPACT FEE RESERVES	-	-	-	-	-
52-3700-813	TRANSFER FROM SOLID WASTE	60,000	60,000	25,000	60,000	-
52-3700-835	UTILIZE UNRESTRICTED FUNDS RESERVE	-	-	-	-	-
52-3700-840	CONTRACT SERVICES	-	-	-	-	-
TOTAL - REVENUES		<u>4,357,651</u>	<u>4,376,524</u>	<u>1,860,738</u>	<u>4,686,817</u>	<u>310,293</u>
<b>EXPENDITURES</b>						
	COLLECTIONS EXPENDITURES	357,892	461,944	143,546	481,592	19,648
	WASTE TREATMENT EXPENDITURES	1,002,145	1,069,464	396,591	1,034,750	(34,714)
	DEBT SERVICE	1,046,843	1,162,544	130,126	1,149,944	(12,600)
	TRANSFERS	718,308	766,529	319,387	816,802	50,273
	CAPITAL IMPROVEMENT PROJECTS	-	1,969,700	200,700	1,048,500	(921,200)
	EQUIPMENT REPLACEMENT	127,537	289,000	46,899	150,000	(139,000)
	INCREASE RESERVES	-	-	-	230	230
	BAD DEBT	4,934	5,000	2,397	5,000	-
TOTAL - EXPENDITURES		<u>3,257,660</u>	<u>5,724,181</u>	<u>1,239,647</u>	<u>4,686,817</u>	<u>(1,037,364)</u>
SURPLUS/(DEFICIT)		<u>1,099,991</u>	<u>(1,347,657)</u>	<u>621,091</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						3,479,960
Reserved for:						
	Community Improvements					-
	Investment in Joint Venture					-
	Debt Service					586,101
	Designated for Construction					1,548,700
	Working Capital (30% Operating Revenue)					1,222,125
	Unrestricted					123,034

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Sewer Collections

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>SEWER COLLECTIONS EXPENDITURES</b>						
<b>PERSONNEL</b>						
52-5200-110	PAYROLL - SEWER COLLECTION	121,849	148,357	60,782	149,706	1,349
52-5200-130	EMPLOYEE BENEFITS	72,820	108,782	43,205	115,517	6,735
52-5200-140	OVERTIME PAY	1,153	2,000	570	2,000	-
52-5200-160	EMPLOYEE RECOGNITION	144	180	106	180	-
	<b>TOTAL PERSONNEL</b>	<b>195,967</b>	<b>259,319</b>	<b>104,662</b>	<b>267,403</b>	<b>8,084</b>
<b>OPERATIONS</b>						
52-5200-200	BUSINESS LUNCHES	-	-	26	100	100
52-5200-220	PERIODICALS AND PUBLICATIONS					-
52-5200-230	MILEAGE AND TRAVEL ALLOWANCE					-
52-5200-236	TRAINING & EDUCATION	653	3,000	1,007	900	(2,100)
52-5200-240	OFFICE EXPENSE	749	1,200	253	1,100	(100)
52-5200-241	MATERIALS & SUPPLIES	3,467	3,000	691	3,000	-
52-5200-242	MAINTENANCE - EXISTING LINES	82,887	50,000	40	50,000	-
52-5200-250	EQUIPMENT EXPENDITURES	7,766	7,000	5,124	15,800	8,800
52-5200-251	FUEL	4,834	7,450	2,674	6,700	(750)
52-5200-253	CENTRAL SHOP	3,235	6,931	3,044	7,394	463
52-5200-260	BUILDINGS & GROUNDS	233	200	-	200	-
52-5200-265	COMMUNICATION/TELEPHONE	598	1,204	233	1,275	71
52-5200-310	PROFESSIONAL & TECHNICAL SERVI	6,738	38,300	5,222	62,800	24,500
52-5200-330	CUSTOMER SERVICE REQUESTS	-	5,000	-	5,000	-
52-5200-510	INSURANCE & BONDS	11,019	11,500	12,279	13,000	1,500
52-5200-511	CLAIMS SETTLEMENTS	1,006	25,000	-	5,000	(20,000)
52-5200-550	UNIFORMS	791	900	625	1,920	1,020
52-5200-551	PERSONAL PROTECTIVE EQUIPMENT	991	1,040	624	-	(1,040)
52-5200-650	ELECTRIC UTILITIES	35,607	40,000	7,042	40,000	-
52-5200-710	COMPUTER HARDWARE & SOFTWARE	1,354	900	-	-	(900)
	<b>TOTAL OPERATIONS</b>	<b>161,926</b>	<b>202,625</b>	<b>38,884</b>	<b>214,189</b>	<b>11,564</b>
	<b>TOTAL SEWER COLLECTIONS EXPENDITURES</b>	<b>357,892</b>	<b>461,944</b>	<b>143,546</b>	<b>481,592</b>	<b>19,648</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Sewer Treatment

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
WASTE WATER TREATMENT PLANT						
PERSONNEL						
52-5250-110	PAYROLL - DISPOSAL PLANT	353,219	288,327	130,744	301,383	13,056
52-5250-120	PART-TIME EMPLOYEE SALARIES	22,341	24,996	7,898	25,239	243
52-5250-130	EMPLOYEES BENEFITS	183,638	213,770	89,125	218,857	5,087
52-5250-140	OVERTIME PAY	3,767	2,000	1,523	2,000	-
52-5250-160	EMPLOYEE RECOGNITION	348	361	-	361	(0)
	TOTAL PERSONNEL	<u>563,313</u>	<u>529,454</u>	<u>229,291</u>	<u>547,839</u>	<u>18,385</u>
OPERATIONS						
52-5250-200	BUSINESS LUNCHES				100	
52-5250-230	MILEAGE AND TRAVEL ALLOWANCE	-	550	-	600	50
52-5250-236	TRAINING & EDUCATION	2,412	1,870	795	3,890	2,020
52-5250-240	OFFICE SUPPLIES	582	500	147	500	-
52-5250-241	OPERATION SUPPLIES	100,192	121,950	26,193	54,960	(66,990)
52-5250-250	EQUIPMENT EXPENSE	43,098	57,400	23,193	72,900	15,500
52-5250-251	FUEL	7,133	9,875	5,063	15,338	5,463
52-5250-253	CENTRAL SHOP	1,609	8,847	1,327	4,753	(4,094)
52-5250-255	COMPUTER OPERATIONS				-	-
52-5250-260	BUILDINGS & GROUNDS	25,311	54,575	27,908	50,720	(3,855)
52-5250-265	COMMUNICATION/TELEPHONE	2,188	2,113	707	1,900	(213)
52-5250-310	PROFESSIONAL & TECHNICAL SERVI	42,486	56,150	16,736	62,050	5,900
52-5250-510	INSURANCE & BONDS	12,044	12,430	14,136	15,000	2,570
52-5250-511	CLAIMS SETTLEMENTS	-	10,000	-	1,000	(9,000)
52-5250-550	UNIFORMS	1,773	2,100	1,068	3,200	1,100
52-5250-551	PERSONAL PROTECTIVE EQUIPMENT	945	1,650	943	-	(1,650)
52-5250-650	ELECTRIC UTILITIES	197,358	200,000	49,084	200,000	-
52-5250-710	COMPUTER HARDWARE AND SOFTWARE	1,702	-	-	-	-
	TOTAL OPERATIONS	<u>438,832</u>	<u>540,010</u>	<u>167,300</u>	<u>486,910</u>	<u>(53,200)</u>
	TOTAL WWTP EXPENDITURES	<u>1,002,145</u>	<u>1,069,464</u>	<u>396,591</u>	<u>1,034,750</u>	<u>(34,814)</u>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Sewer Capital

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>VEHICLES &amp; EQUIP-WASTE WATER</b>						
52-6150-224	PUMP REPLACEMENT	127,537	150,000	37,015	150,000	-
52-6150-236	SHOP FOR VACTORS AND TV TRUCK	-	125,000	-	-	(125,000)
52-6150-406	NEW EQUIPMENT	-	14,000	9,884	-	(14,000)
<b>TOTAL VEHICLES &amp; EQUIP-WASTE WATER</b>		<b>127,537</b>	<b>289,000</b>	<b>46,899</b>	<b>150,000</b>	<b>(139,000)</b>
<b>CAPITAL PROJECTS - OPERATIONS FUNDED</b>						
52-6080-121	LAND/ROW/EASEMENTS					
52-6190-101	WRF TRANSFORMER POWER LINE				20,000	20,000
52-6190-102	SPRING HAVEN LIFT STATION				105,000	105,000
52-6190-152	ROUGHING TOWER REPAIR					-
52-6190-153	SCADA SYSTEM UPGRADE	-	240,000	-	70,000	(170,000)
52-6190-154	UV MODULE REBUILD	-	200,000	-		(200,000)
52-6190-155	PAINTING PROJECT	-	150,000	-		(150,000)
52-6190-156	ANOXIC TANK	-	286,000	-	254,000	(32,000)
52-6190-157	DISOLVED AIR FLOATATION (DAF)/THICKENE	-	205,000	-	287,500	82,500
52-6190-158	CHEMICAL TREATMENT	-	148,000	-	167,000	19,000
52-6190-159	OAKBROOK PUMP STATION FIX	-	400,000	-	-	(400,000)
52-6190-160	NEW DEVELOPMENT REIMBURSEMENTS	-	95,700	95,700	-	(95,700)
52-6190-238	ODOR CONTROL	-	40,000	-		(40,000)
52-6190-240	COMPOST GRINDER PURCHASE	-	55,000	105,000		(55,000)
52-6190-825	GENERAL SEWER REPAIRS	-	150,000	-	125,000	(25,000)
<b>TOTAL CAPITAL PROJECTS</b>		<b>-</b>	<b>1,969,700</b>	<b>200,700</b>	<b>1,028,500</b>	<b>(941,200)</b>
<b>IMPACT FEE PROJECTS</b>						
52-6800-003	WEST FIELDS OVERSIZE/EXTENSION				20,000	20,000
<b>TOTAL IMPACT FEE PROJECTS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>
<b>TOTAL SEWER CAPITAL PROJECTS</b>		<b>127,537</b>	<b>2,258,700</b>	<b>247,599</b>	<b>1,198,500</b>	



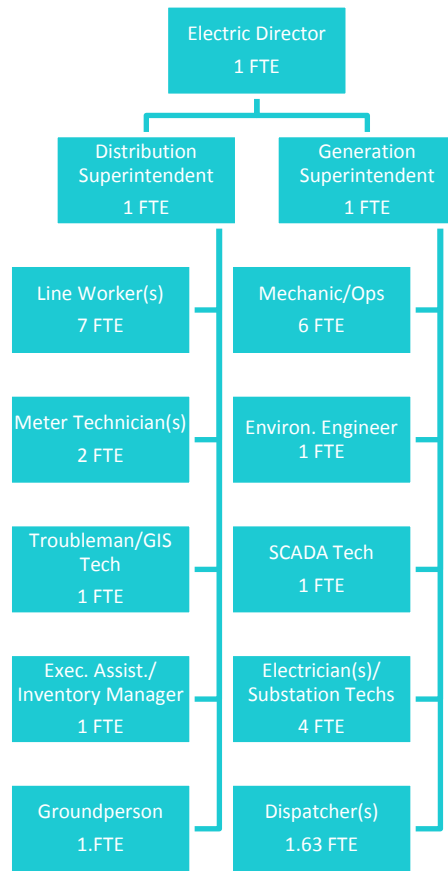
**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Sewer Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PRINCIPAL</b>						
52-7000-750	SERIES 2008 PRINCIPAL	625,560	667,840	-	688,710	20,870
52-7000-755	SUVMWA BOND	58,700	125,000	-	125,000	-
52-7100-741	SERIES 1998B PRINCIPAL	101,000	106,000	-	110,000	4,000
<b>TOTAL PRINCIPAL</b>		<b>785,260</b>	<b>898,840</b>	<b>-</b>	<b>923,710</b>	<b>24,870</b>
<b>TRANSFERS, OTHER</b>						
52-9000-150	BAD DEBT EXPENSE	4,934	5,000	2,397	5,000	-
52-9000-620	ADMINISTRATIVE FEE DUE GENERAL	374,319	400,174	166,739	413,667	13,493
52-9000-712	TRANSFER TO VEHICLE FUND	55,107	66,243	27,601	73,511	7,268
52-9000-715	OPERATING TRANSFER TO GENERAL FUND	244,654	249,098	103,791	276,205	27,107
52-9000-716	TRANSFER TO FACILITIES FUND	44,228	51,014	21,256	53,419	2,405
52-9000-750	SERIES 2008 INTEREST	245,669	237,484	114,076	218,784	(18,700)
52-9000-759	1998B BOND INTEREST	14,265	9,720	-	4,950	(4,770)
52-9000-790	BOND ADMINISTRATION INCREASE RESERVES	1,650	16,500	16,050	2,500	(14,000)
<b>TOTAL TRANSFERS, OTHER</b>		<b>984,826</b>	<b>1,035,233</b>	<b>451,911</b>	<b>1,048,036</b>	<b>12,803</b>

# Electric

The Electric Department is responsible for the generation, transmission, and distribution of safe, reliable, affordable electric power to approximately 11,230 residential, commercial and industrial customers in the City. Springville operates four hydroelectric plants and one 27.4-megawatt natural-gas power plant and supplements power supply requirements through various projects, including biogas, wind and solar as a member of the Utah Associated Municipal Systems (UAMPS) organization.



## Electric Summary

	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2019 Final</b>
Positions (FTE)	28.63	28.63	28.63
Personnel Expense	3,192,866	3,276,643	3,391,181
Non-Personnel Expense	27,415,266	26,367,299	23,938,558
<b>Total</b>	<b>30,608,132</b>	<b>29,643,942</b>	<b>27,329,739</b>

**Mission Statement:** *Springville City Power is committed to providing safe, reliable power and services in a friendly, efficient and professional manner, while offering competitive rates to its customers. Springville City Power - Doing everything in our power to provide your power.*

**Electric Department – Performance Goals, Strategies, and Measures**

<b>Goals #1 – Efficiently manage wholesale power costs to maintain annually budgeted expenditures.</b>				
<b>Strategy</b> – Dynamically manage the power resource portfolio both internally and externally to maintain budget. Evaluate current and future power resource projection models for accurate analysis of power resource needs. Manage procurement of new power resources to meet budgets. (See budget lines: 53-9000-650,53-9000-676 &53-9000-700 = Total \$17,376,197)				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>	<b>FY 2019(target)</b>
Budgeted Power Resource Cost /MWh	\$ 65.50	\$ 65.50	\$65.00	\$63.50
Actual Power Resource Cost /MWH *As of 3-31-2018	\$ 62.56	\$60.64	\$ 63.05*	n/a
<b>Goal #2 – Provide friendly, professional customer service to all existing and new customers</b>				
<b>Strategy</b> – Promptly manage and dispatch crews to power outages. Promptly dispatch all daily work orders from customers within one business day. Follow up directly with the customers to evaluate crew performance on job set up, job execution, and job completion. Manage expeditiously meter and energy audits with customers as requested. (FTE funding for Senior Dispatcher, PT Dispatcher, Metering/Customer Service Tech; AMR Metering system GL Account – 53-6150-040)				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>	<b>FY 2019 (target)</b>
Total percentage of completed work orders, customer follow up and meter and energy audits.	90 %	90 %	100 %	100 %
<b>Goal #3 – Provide efficient and reliable generation and substation system maintenance.</b>				
<b>Strategy</b> – Complete on-time and efficient maintenance intervals for mechanical and electrical equipment in power plants and substations. (FTE funding for Generation/Substation Technicians, Mechanic/Operators; Budget for O&M GL Account 53-5300-246 along with Ongoing – (GL Account 53-6150-016-Substation OCB Replacement) and new Capital Expenditures for the Generation facilities and Substations)				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018 (target)</b>	<b>FY 2019 (target)</b>
Total percentage of completed maintenance cycles.	65 %	100 %	100 %	100 %

<b>Goal #4 – Plan and provide safe and efficient system maintenance in a professional manner</b>				
Strategy –				
1. Actively train on safety and efficient job procedures to manage the replacement of distribution equipment and power lines for optimum system operations.				
2. After completing all Priority One CFP/IFFP Projects, move to Priority Two projects and complete in the 3 year implementation schedule				
(Funding of Safety program and transmission projects with SUVPS - GL Account 53-9000-625; FTE funding for crew operations; CFP/IFFP GL Accounts 53-6150-039, 53-6800-023)				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017 (actual)</b>	<b>FY 2018 (target-actual)</b>	<b>FY 2019 (target)</b>
Department Lost time accidents	1	1	0/0	0
Number or retested poles for reconductor projects	n/a	56	20	n/a
Percent of failed circuit poles replaced	n/a	7	0	100%
Infrared Scan all URD live front switches for Hot Spots	n/a	100%-100%	100%-100%	100%
Complete CFP/IFFP and CFP projects to maintain 3 year implementation schedule as determined by the study	4	4	5/2	3
<b>Goal #5 – Maintain and improve the Distribution system reliability</b>				
Strategy – Monitor the system for peak performance to reduce interruption times and dispatch crews in a timely manner to reduce interruption durations.				
(See GL Accounts – 53-6150-228 Industrial Park UG Upgrade & 53-6800-008 T&D Circuit Renewal & Replacment)				
<b>Measures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019 (target)</b>
SAIDI: System Average Interruption Duration Index	117.15	63.21	43.67	226.99*
CAIDI: Customer Average Interruption Duration in Minutes	95.76	124.08	162.29	227.82*

\*APPA National Average Western Region 1 for 2017



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Electric Summary

		ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>				11,307,887
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
53-3700-700	RESIDENTIAL SALES	9,184,546	9,346,573	5,128,047	9,224,595	(121,978)
53-3700-705	SMALL COMMERCIAL SALES	2,171,159	2,184,547	1,117,314	2,188,368	3,821
53-3700-710	LARGE COMMERCIAL SALES	7,697,083	7,770,862	4,203,030	8,264,538	493,676
53-3700-715	INTERRUPTIBLE SALES	478,896	477,644	229,904	474,632	(3,012)
53-3700-720	LARGE INDUSTRIAL SALES	5,695,011	5,564,820	2,785,639	5,447,739	(117,081)
53-3700-754	ELECTRIC CONNECTION FEES	143,448	80,000	83,637	171,000	91,000
53-3700-755	SALE OF SCRAP MATERIAL	7,732	10,000	6,048	14,000	4,000
53-3700-757	SUNDRY REVENUES	42,022	40,000	18,736	56,000	16,000
53-3700-758	PENALTY & FORFEIT	100,136	120,000	53,118	89,000	(31,000)
53-3700-759	INTEREST INCOME	37,002	25,000	26,367	49,000	24,000
53-3700-761	ELECTRIC IMPACT FEES	619,832	583,200	405,405	437,400	(145,800)
53-3700-763	TEMPORARY POWER	29,324	20,000	12,550	32,000	12,000
53-3700-766	DRY CREEK SUB - MAINT. CONTRACT	111,059	143,550	57,812	114,000	(29,550)
53-3700-773	ELECTRIC EXTENSION	631,597	600,000	204,453	624,000	24,000
53-3700-774	UTILIZE IMPACT FEE RESERVE				41,102	41,102
53-3700-777	POLE ATTACHMENT FEES	76,147	68,686	8,400	94,000	25,314
53-3700-790	UAMPS MARGIN REFUND	243,011	200,000	243,038	200,000	-
53-3700-801	INTERNAL POWER SALES	926,111	921,348	463,125	921,348	(0)
53-3700-803	UTILIZE UNRESTRICTED RESERVES	-	1,487,711	-	-	(1,487,711)
53-3700-837	GRANT REVENUE				-	
	<b>TOTAL - REVENUES</b>	<b>28,194,117</b>	<b>29,643,941</b>	<b>15,046,623</b>	<b>28,442,722</b>	<b>(1,201,219)</b>
<b>EXPENDITURES</b>						
	DISTRIBUTION DEPARTMENT	2,123,127	2,506,786	1,171,311	2,569,022	62,236
	GENERATION DEPARTMENT	1,798,973	1,893,287	895,120	1,869,057	(24,230)
	DEBT SERVICE					
	TRANSFERS	4,045,670	5,606,247	2,803,124	2,784,997	(2,821,250)
	POWER AND FUEL PURCHASES	17,029,818	17,795,620	7,951,833	18,082,662	287,042
	CAPITAL IMPROVEMENT PROJECTS	5,877,813	2,609,843	1,114,055	1,984,002	(625,841)
	EQUIPMENT REPLACEMENT					-
	INCREASE OPERATING RESERVE	-	-	-	1,112,983	-
	INCREASE IMPACT FEE RESERVE					-
	UTILIZE FUND BALANCE FOR RESERVE	-	-	-	-	-
	BAD DEBT	30,902	40,000	15,967	40,000	-
	<b>TOTAL - EXPENDITURES</b>	<b>30,906,303</b>	<b>30,451,783</b>	<b>13,951,410</b>	<b>28,442,722</b>	<b>(3,122,044)</b>
	<b>SURPLUS/(DEFICIT)</b>	<b>(2,712,186)</b>	<b>(807,842)</b>	<b>1,095,213</b>	<b>(0)</b>	
	<b>ESTIMATED ENDING FUND BALANCE</b>				<b>12,379,768</b>	
	Reserved for:					
	Community Improvements				-	
	Investment in Joint Venture					
	Debt Service					
	Designated for Construction				2,295,552	
	Working Capital (30% Operating Revenue)				7,679,962	
	Unrestricted				2,404,254	

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Electric Distribution

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
53-5300-110	PAYROLL - ELECTRIC	1,119,221	1,236,947	588,863	1,279,022	42,075
53-5300-120	PART-TIME EMPLOYEE SALARIES				-	-
53-5300-130	EMPLOYEE BENEFITS	548,725	675,044	316,894	733,512	58,468
53-5300-140	OVERTIME PAY	22,718	20,000	14,872	20,000	-
53-5300-160	EMPLOYEE RECOGNITION	816	1,718	208	960	(758)
	<b>TOTAL PERSONNEL</b>	<b>1,691,480</b>	<b>1,933,709</b>	<b>920,837</b>	<b>2,033,494</b>	<b>99,785</b>
<b>OPERATIONS</b>						
53-5300-200	BUSINESS LUNCHES	-	-	178	500	
53-5300-230	MILEAGE AND VEHICLE ALLOWANCE	4,800	4,800	2,400	-	(4,800)
53-5300-236	TRAINING & EDUCATION	16,413	19,300	2,877	24,900	5,600
53-5300-240	OFFICE EXPENSE	2,308	3,750	1,735	3,750	-
53-5300-241	MATERIALS & SUPPLIES	38,720	48,000	21,012	47,500	(500)
53-5300-245	MAINTENANCE EXISTING LINE	41,343	50,000	1,325	46,050	(3,950)
53-5300-246	SUBSTATION OPERATIONS & MAINTEN	57,181	62,800	22,932	64,700	1,900
53-5300-250	EQUIPMENT EXPENSE	67,536	60,000	23,570	63,050	3,050
53-5300-251	FUEL	20,552	23,890	11,571	27,250	3,360
53-5300-253	CENTRAL SHOP	22,127	29,126	12,575	30,228	1,102
53-5300-255	COMPUTER OPERATIONS	3,284	5,500	485	5,500	-
53-5300-260	BUILDINGS & GROUNDS	14,113	18,850	4,901	18,850	-
53-5300-265	COMMUNICATION/TELEPHONE	3,211	3,756	1,811	6,100	2,344
53-5300-310	PROFESSIONAL & TECHNICAL SERVI	89,235	178,655	103,597	137,700	(40,955)
53-5300-330	EDUCATION/TRAINING	1,464	5,000	782	5,000	-
53-5300-510	INSURANCE & BONDS	20,751	25,000	21,487	25,000	-
53-5300-511	CLAIMS SETTLEMENTS	517	3,000	151	3,000	-
53-5300-550	UNIFORMS	6,981	4,500	1,949	9,600	5,100
53-5300-551	SPECIAL OSHA UNIFORMS	8,869	12,600	10,218	-	(12,600)
53-5300-610	SUNDRY EXPENDITURES	1,651	1,600	407	1,600	-
53-5300-650	SUVPP PROJECT EXPENSES	6,966	8,100	3,953	9,500	1,400
53-5300-710	COMPUTER HARDWARE AND SOFTWA	2,683	2,850	558	3,750	900
53-5300-720	OFFICE FURNITURE & EQUIPMENT	941	2,000	-	2,000	-
	<b>TOTAL OPERATIONS</b>	<b>431,647</b>	<b>573,077</b>	<b>250,474</b>	<b>535,528</b>	<b>(38,049)</b>
	<b>TOTAL ELECTRIC DISTRIBUTION</b>	<b>2,123,127</b>	<b>2,506,786</b>	<b>1,171,311</b>	<b>2,569,022</b>	<b>61,736</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Electric Generation

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>PERSONNEL</b>						
53-5350-110	PAYROLL - ELECTRIC GENERATION	872,493	799,944	408,091	828,794	28,850
53-5350-120	PART-TIME EMPLOYEE SALARIES	18,627	19,719	9,814	21,746	2,027
53-5350-130	EMPLOYEE BENEFITS	451,587	495,191	227,725	478,310	(16,881)
53-5350-140	OVERTIME PAY	42,171	28,080	12,828	28,080	-
53-5300-160	EMPLOYEE RECOGNITION	828	-	-	758	758
	<b>TOTAL PERSONNEL</b>	<b>1,385,707</b>	<b>1,342,934</b>	<b>658,458</b>	<b>1,357,688</b>	<b>14,754</b>
<b>OPERATIONS</b>						
53-5350-230	MILEAGE AND VEHICLE ALLOWANCE	-	575	134	1,070	495
53-5350-236	TRAINING & EDUCATION	14,069	31,800	1,544	28,000	(3,800)
53-5350-240	OFFICE SUPPLIES	5,040	4,600	1,467	4,600	-
53-5350-241	OPERATION SUPPLIES	72,812	75,000	46,501	77,500	2,500
53-5350-242	MAINTENANCE (WATERWAYS)	1,493	11,500	5,125	12,000	500
53-5350-250	EQUIPMENT EXPENSE	119,938	133,800	16,088	116,100	(17,700)
53-5350-253	CENTRAL SHOP	3,611	7,561	614	3,049	(4,512)
53-5350-255	COMPUTER OPERATIONS (SCADA)	12,150	19,500	1,365	15,000	(4,500)
53-5350-260	BUILDINGS & GROUNDS	4,936	12,200	2,034	12,200	-
53-5350-265	COMMUNICATION/TELEPHONE	15,818	16,017	6,583	18,350	2,333
53-5350-310	PROFESSIONAL & TECH. SERVICES	24,834	95,500	12,961	69,500	(26,000)
53-5350-510	INSURANCE & BONDS	126,857	130,000	141,086	145,000	15,000
53-5350-550	UNIFORMS	5,453	4,200	37	5,200	1,000
53-5350-551	FIRE RESISTANT UNIFORMS	2,716	5,250	1,005	-	(5,250)
53-5350-710	COMPUTER HARDWARE & SOFTWARE	3,540	2,850	118	3,800	950
	<b>TOTAL OPERATIONS</b>	<b>413,266</b>	<b>550,353</b>	<b>236,662</b>	<b>511,369</b>	<b>(38,984)</b>
	<b>TOTAL ELECTRIC GENERATION</b>	<b>1,798,973</b>	<b>1,893,287</b>	<b>895,120</b>	<b>1,869,057</b>	<b>(24,230)</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Electric Capital

<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	FY2017	FY2018	FY2018	FY2019	FY2019
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2018</u>
53-6050-001	NEW DEVELOPMENT EQUIP. & MATER	291,173	250,000	175,691	250,000	-
53-6050-002	NEW DEVELOPMENT TRANSFORMERS	156,760	150,000	87,315	150,000	-
53-6050-009	STREET LIGHTS R & R	6,362	8,638	4,026	7,500	(1,138)
53-6050-011	EECBG LED STREET LIGHT UPGRADE	29,222	45,982	-	35,000	(10,982)
53-6050-012	NEW DEVELOPMENT REIMBURSEMENT	-	269,000	269,000	-	(269,000)
53-6050-100	NEW VEHICLES	-	-	-	20,000	20,000
53-6050-248	MAIN STREET LIGHTING	137,220	124,996	11,636	150,000	25,004
53-6080-121	LAND/ROW/EASEMENTS	-	-	-	-	-
53-6150-016	SUBSTATION OCB REPLACEMENT	110,224	122,500	100,527	142,500	20,000
53-6150-024	CFP/IFFP(8) UPGRADE TO FEEDER 101 (UG)	-	72,194	-	-	(72,194)
53-6150-026	CFP/IFFP NESTLE/STOUFFER SUBSTATION	-	75,000	-	-	(75,000)
53-6150-028	100 KW MOBILE EMERGENCY GENERATOR	-	50,000	-	-	(50,000)
53-6150-029	WHPP COOLING TOWER VALVE REPLACEM	23,059	2,500	2,064	-	(2,500)
53-6150-030	WHPP CLEAN BURN PUMP REBUILD	32,645	-	-	-	-
53-6150-031	WHPP R4 ENGINE GAS CONTROL VALVE RE	42,913	-	-	-	-
53-6150-032	COMPOUND SUBSTATION ABB UZE LTC COI	14,235	-	-	-	-
53-6150-033	WHPP GE XFMR T-1 TYPE U BUSHING REPL	14,745	-	-	-	-
53-6150-034	WHPP GE XFMR T-2 TYPE U BUSHING REPL	1,225	16,775	-	-	(16,775)
53-6150-035	BACKUP SEL 351 RELAYS FOR SUBSTATION	18,607	-	-	-	-
53-6150-037	CFP/IFFP(7) UPGRADE TO FEEDER 601 (OH)	22,763	45,728	2,760	-	(45,728)
53-6150-038	CFP/IFFP(11) UPGRADE TO FEEDER 203 (OF	37,188	39,553	1,425	-	(39,553)
53-6150-039	CFP/IFFP(22) UPGRADE TO FEEDER 602	-	29,291	-	40,000	10,709
53-6150-040	AMR METERING SYSTEM	260,586	189,414	102,936	150,000	(39,414)
53-6150-041	REPLACE PLCs K3&K4 CONTROL PANEL	-	17,000	11,632	-	(17,000)
53-6150-042	COOLING TOWER PLC	-	9,000	4,706	-	(9,000)
53-6150-043	WHPP OPERATIONS/DISPATCH SERVER	-	8,000	-	-	(8,000)
53-6150-044	LOWER BARTHOLOMEW RTU PROCESSOR	-	10,000	-	-	(10,000)
53-6150-045	UPPER BARTHOLOMEW RTU PROCESSOR	-	10,000	-	-	(10,000)
53-6150-046	HOBBLE CREEK BREAKER, RELAYS & COM	-	77,000	-	-	(77,000)
53-6150-047	CAT 20,000 HR REBUILD RESERVE	-	20,000	-	20,000	-
53-6150-048	FIELD CT/METER TEST KIT	-	30,000	-	-	(30,000)
53-6150-049	BREAKER CONTACT TESTER	-	6,000	5,938	-	(6,000)
53-6150-050	FILTER PRESS AND PUMP	-	14,000	13,584	-	(14,000)
53-6150-051	BAXTER SUBSTATION BATTERY BANK	-	25,000	-	25,000	-
53-6150-052	BAXTER SUBSTATION TREES	-	5,000	5,111	-	(5,000)
53-6150-053	COOLING TOWER VFD	-	-	-	6,000	6,000
53-6150-054	SPRING CREEK HYDRO RTU	-	-	-	10,000	10,000
53-6150-055	WHPP STATION TRANSFORMER PROTECTION RELAY	-	-	-	22,000	22,000
53-6150-056	LOWER B HYDRO BATTERY CHARGER	-	-	-	15,000	15,000
53-6150-057	WHPP ENGINE ROOM HEATER	-	-	-	16,000	16,000
53-6150-058	LOWER B HYDRO GEN PROTECTION/SYNC	-	-	-	9,000	9,000
53-6150-059	K1 LEFT BANK TURBO REBUILD	-	-	-	65,000	65,000
53-6150-060	ENGINE CLEAN BURN HEAD REBUILD	-	-	-	55,000	55,000
53-6150-061	K3 CO CATALYST ELEMENTS	-	-	-	30,000	30,000
53-6150-062	CLEAN BURN FUEL PUMP REPLACEMENT	-	-	-	25,000	25,000
53-6150-063	PHASE TRACKER	-	-	-	20,000	20,000
53-6150-064	POWELL BREAKER PARTS	-	-	-	15,000	15,000
53-6150-065	LOWER B SUBSTAION BREAKERS 6041, 6042	-	-	-	25,000	25,000
53-6150-228	INDUSTRIAL PARK UG UPGRADE	190,747	227,912	185,046	200,000	(27,912)
53-6150-238	STREET REPAIRS	1,370	2,500	307	2,500	-
53-6150-244	WHPP CG CAT GENERATION PROJECT	4,228,583	45,000	44,905	-	(45,000)
SUBTOTAL - OPERATIONS FUNDED		5,619,627	1,997,982	1,028,608	1,505,500	(492,482)



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Electric Capital

IMPACT FEE FUNDED PROJECTS

53-6800-008	46KV LINE EXPANSION-HOBBLE TO					-
53-6800-009	T&D CIRCUIT RENEWAL & REPLACEMENT	187,809	287,740	80,534	287,740	-
53-6800-019	IFFP(8) UPGRADE TO FEEDER 101 (UG)	-	84,265	-		(84,265)
53-6800-020	IFFP(9) UPGRADE TO FEEDER 706 (UG)	-	-	-		-
53-6800-021	CFP/IFFP(7) UPGRADE TO FEEDER 601 (OH)	26,722	39,021	3,239	-	(39,021)
53-6800-022	IFFP(10) UPGRADE TO FEEDER 203 (OHV)	43,656	10,073	1,673		(10,073)
53-6800-023	IFFP(16) INSTALL FEEDER 704 (WEST FIELD)	-	190,762	-	190,762	-
	<b>SUBTOTAL - IMPACT FEE FUNDED</b>	<u>258,187</u>	<u>611,861</u>	<u>85,447</u>	<u>478,502</u>	<u>(133,359)</u>
	<b>TOTAL ELECTRIC CAPITAL PROJECTS</b>	<u>5,877,813</u>	<u>2,609,843</u>	<u>1,114,055</u>	<u>1,984,002</u>	<u>(625,841)</u>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Electric Other

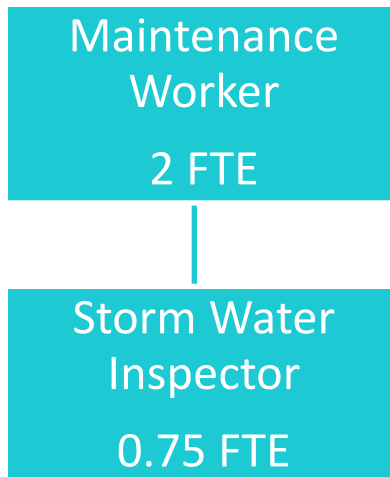
<u>GL ACCT</u>	<u>LINE ITEM DESCRIPTION</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<u>TRANSFERS, POWER &amp; FUEL PURCHASES, AND RESERVES</u>						
53-9000-150	BAD DEBT EXPENSE	30,902	40,000	15,967	40,000	-
53-9000-620	ADMINSTRATIVE FEE DUE GENERAL	670,818	680,630	340,315	700,310	19,680
53-9000-625	SUVPS LINE MAINTENANCE COSTS	700,188	696,879	349,116	706,464	9,585
53-9000-650	PURCHASE - OUTSIDE POWER	16,015,017	16,453,306	7,344,051	16,703,190	249,884
53-9000-676	POWER PURCHASES - BLUE MOUNTAIN	216,738	535,435	221,539	563,007	27,572
53-9000-700	PURCHASE NATURAL GAS & DIESEL	97,874	110,000	37,127	110,000	-
53-9000-710	TRANSFER TO GENERAL FUND	1,623,916	1,661,754	830,877	1,784,994	123,240
53-9000-712	TRANSFER TO VEHICLE FUND	125,949	124,193	62,097	147,101	22,908
53-9000-713	TRANSFER TO CIP FUND	1,500,000	3,000,000	1,500,000		(3,000,000)
53-9000-716	TRANSFER TO FACILITIES FUND	124,987	139,670	69,835	152,592	12,922
	INCREASE OPERATING RESERVE					-
	INCREASE IMPACT FEE RESERVE					-
	UTILIZE FUND BALANCE FOR RESERVE					-
	<b>TOTAL</b>	<b>21,106,389</b>	<b>23,441,867</b>	<b>10,770,924</b>	<b>20,907,659</b>	<b>(2,534,208)</b>

23,441,867

# Storm Water

The Storm Water Department is responsible for the management of the Utility funds, and the storm water collections infrastructure; Develops and implements master plan in conjunction with the Engineering Division and Public Works. Prepares budget, and reviews revenue vs expenses monthly. The storm water department tasks include: Inspections and cleaning of man-holes, catch basins, pipe lines, pre-treatment structures and regional detention basins; system repairs, illicit discharge detection and elimination of prohibited substances or materials in the storm drain system, and mapping.

**MISSION STATEMENT:** *Provide Springville residents with reliable storm water drain system with the most responsible impact on the environment.*



## Storm Water Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	3.75	2.75	2.75
Personnel Expense	271,980	199,324	192,250
Non-Personnel Expense	2,428,096	1,226,629	1,262,533
Total	2,700,076	1,425,953	1,454,783

### Storm Water – Performance Goals, Strategies, and Measures

<b>Goal #1 – Track projected revenues vs. actual revenues on a monthly basis and revise/adjust expenditures as appropriate</b>				
<b>Goal #2 - Provide a reliable and efficient storm water collection system</b>				
<b>Strategy – Work proactively to inspect and clean storm water collections infrastructure, the system is estimated to be 90% mapped. SD Pipe = 351,384’ Irrigation Pipe = 295’363’(Water Department and Springville Irrigation) SD Structures = 1,198 SD Inlets = 1,783 Pre-Treatment Structures = 62 Sumps = 119 Outfalls = 117</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Clean and inspect system every 10 years (10% = 35,138’). (A new CCTV tractor will make inspection more efficient)	Ex 290,189 18,147’ 62.5%	Ex 351,384 17,539’ 50%	Ex 351,384 31,241’ YTD 89 %	10%
1,783 SD Inlets, and 62 Pre-Treatment structures (total 1,845 facilities) to be inspected and cleaned every 3 years. Or 33% = 609/year	Ex 1,737 543 goal <b>335</b> 62%	Ex 1,845 608 goal <b>442</b> 73%	Ex 1,845 608 goal 291 YTD 48% YTD	33%
Number of claims due to storm water flooding	0	0	0	No claims
<b>Goal #3 – Reduce or eliminate flood impacts to life and property</b>				
<b>Strategy – Identify problem catch basin locations that require monitoring and constant maintenance</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Inspect and clean problem facilities before the beginning of wet weather months and during rain events.	100 % of facilities identified	100 % of facilities identified	100 % of facilities identified	100 % of facilities identified
Number of deficient facilities identified VS repaired	55 id 21 repaired	75 id 26 repaired	78 id 12 repaired YTD	74 id
Dollars allocated/spent to make repairs	\$77,000 \$71,000	\$77,000 \$58,728	\$75,000 \$63,195 YTD	\$75,000
<b>Goal #4 - Minimize or eliminate the amount illicit discharges from private, commercial and industrial users that enters the storm water collections system</b>				
<b>Strategy – Following the guide lines from the Storm Water Management Plan, we will do dry weather screening inspection of outfalls and respond to IDDE complaints. (106 outfalls)</b>				
<b>Measures</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019 (target)</b>
Number of Dry Weather Outfall inspections conducted (Inspect 100% of outfalls in the industrial parks and 20% of the other remaining outfalls)	114 outfalls 25 insp. 24%	117 outfalls 25 insp. 22%	117 outfalls 45 insp. 38%	20% of total outfalls
Number of IDDE and spills reports that had to be reported to the Utah State Department of Water Quality	1	1	0	0



**SPRINGVILLE CITY  
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FINAL BUDGET**

Storm Water Summary

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>		2,424,854				
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
55-3700-700	STORM DRAIN FEES	1,084,127	1,095,000	549,899	1,157,700	62,700
55-3700-720	INTEREST INCOME - STORM DRAIN	14,954	13,000	11,647	25,000	12,000
55-3700-727	STORM DRAIN IMPACT FEES	313,958	246,240	102,230	184,680	(61,560)
55-3700-800	DEVELOPER CONTRIBUTION					-
55-3700-801	INTERNAL SALES	14,952	14,952	7,476	19,139	4,187
	UTILIZE RESERVES					-
	UTILIZE STORM WATER IMPACT RESERVE				135,320	135,320
TOTAL - REVENUES		<u>1,427,991</u>	<u>1,369,192</u>	<u>671,253</u>	<u>1,521,839</u>	<u>152,647</u>
<b>EXPENDITURES</b>						
	DEPARTMENTAL EXPENDITURES	491,981	490,075	152,244	520,180	30,105
	DEBT SERVICE	-	-	-	-	-
	TRANSFERS	392,907	396,663	198,332	417,103	20,440
	CAPITAL IMPROVEMENT PROJECTS	202,176	2,070,795	34,753	515,000	(1,555,795)
	EQUIPMENT REPLACEMENT					32,513
	INCREASE OPERATING RESERVES				67,056	77,023
	INCREASE IMPACT FEE RESERVES	-	-	-		-
	BAD DEBT	1,071	2,500	821	2,500	-
TOTAL - EXPENDITURES		<u>1,088,135</u>	<u>2,960,033</u>	<u>386,149</u>	<u>1,521,839</u>	<u>(1,395,714)</u>
SURPLUS/(DEFICIT)		<u>339,856</u>	<u>(1,590,841)</u>	<u>285,104</u>	<u>(0)</u>	
ESTIMATED ENDING FUND BALANCE						2,289,534
Reserved for:						
	Community Improvements					1,360,629
	Investment in Joint Venture					-
	Debt Service					-
	Designated for Construction					415,902
	Working Capital (30% Operating Revenue)					347,310
	Unrestricted					165,693

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Storm Water Operations

	FY2017 <u>ACTUAL</u>	FY2018 APPROVED <u>BUDGET</u>	FY2018 MIDYEAR <u>ACTUAL</u>	FY2019 FINAL <u>BUDGET</u>	FY2019 VS FY2018 <u>INC/(DEC)</u>	
<b>STORM WATER OPERATING EXPENDITURES</b>						
<b>PERSONNEL</b>						
55-5500-110	PAYROLL-FULLTIME	166,029	108,732	61,219	109,279	547
55-5500-130	EMPLOYEE BENEFITS	93,358	88,927	41,253	81,306	(7,621)
55-5500-140	OVERTIME PAY	481	1,500	247	1,500	-
55-5500-160	EMPLOYEE RECOGNITION	225	165	146	165	-
	<b>TOTAL PERSONNEL</b>	<b>260,092</b>	<b>199,324</b>	<b>102,865</b>	<b>192,250</b>	<b>(7,074)</b>
<b>OPERATIONS</b>						
55-5500-220	ORDINANCES AND PUBLICATIONS					-
55-5500-230	MILEAGE AND VEHICLE ALLOWANCE					-
55-5500-236	TRAINING & EDUCATION	998	1,200	185	700	(500)
55-5500-240	OFFICE EXPENSE	581	1,200	33	1,200	-
55-5500-241	MATERIALES & SUPPLIES	3,961	4,000	504	3,500	(500)
55-5500-242	MAINTENANCE-EXISTING LINES	58,729	75,000	10,892	55,000	(20,000)
55-5500-244	MAINTENANCE-DETENTION BASINS	10,869	12,500	6,252	16,000	3,500
55-5500-246	MAINTENANCE-STREET SWEEPING	3,014	6,000	918	6,000	-
55-5500-250	EQUIPMENT EXPENSE	11,141	14,500	9,499	14,500	-
55-5500-251	FUEL	6,883	10,510	3,870	8,850	(1,660)
55-5500-253	CENTRAL SHOP	9,378	13,872	7,346	16,540	2,668
55-5500-260	BUILDINGS & GROUNDS	-	300	301	300	-
55-5500-265	COMMUNICATION/TELEPHONE	1,471	1,749	401	1,650	(99)
55-5500-310	PROFESSIONAL & TECHNICAL SERV.	13,560	25,820	3,453	78,820	53,000
55-5500-312	STORM WATER COALITION ANNUAL FEE	3,337	3,500	3,337	3,500	-
55-5500-313	SPRINGVILLE IRRIGATION	100,000	100,000	-	100,000	-
55-5500-330	CUSTOMER SERVICE REQUESTS	45	5,000	-	5,000	-
55-5500-510	INSURANCE & BONDS	2,766	3,500	1,180	3,500	-
55-5500-511	CLAIMS SETTLEMENTS	1,632	10,000	-	10,000	-
55-5500-550	UNIFORMS	1,353	900	792	1,920	1,020
55-5500-551	PERSONAL PROTECTIVE EQUIPMENT	1,423	1,200	416	-	(1,200)
55-5500-710	COMPUTER HARDWARE AND SOFTWARE	750	-	-	950	950
	<b>TOTAL OPERATIONS</b>	<b>231,889</b>	<b>290,751</b>	<b>49,379</b>	<b>327,930</b>	<b>37,179</b>
	<b>TOTAL STORM DRAIN EXPENDITURES</b>	<b>491,981</b>	<b>490,075</b>	<b>152,244</b>	<b>520,180</b>	<b>30,105</b>



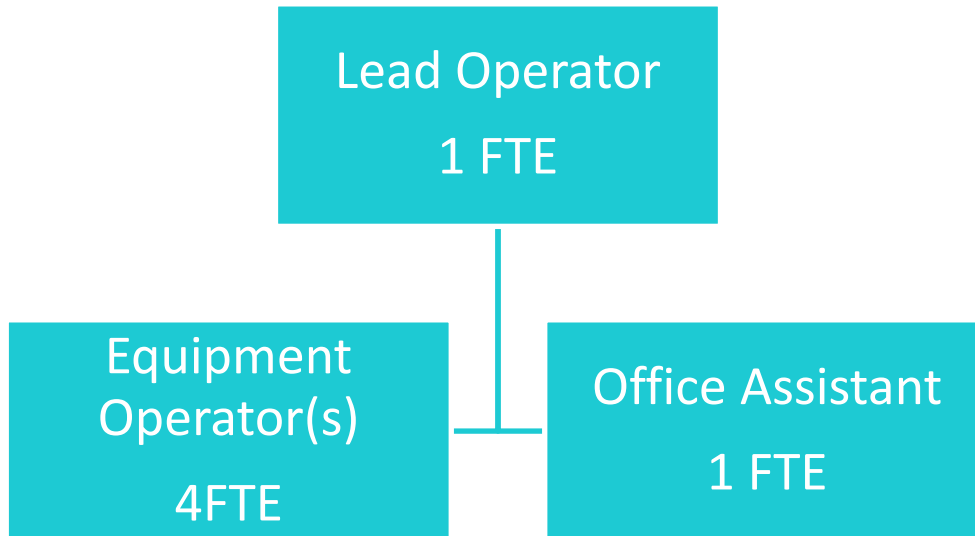
**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Storm Capital Other

	FY2017 <u>ACTUAL</u>	FY2018 APPROVED <u>BUDGET</u>	FY2018 MIDYEAR <u>ACTUAL</u>	FY2019 FINAL <u>BUDGET</u>	FY2019 VS FY2018 <u>INC/(DEC)</u>	
<b>STORM WATER</b>						
<b>CAPITAL PROJECTS - OPERATIONS FUNDED</b>						
55-6050-020	QUAIL HOLLOW	-	100,000	-	(100,000)	
55-6050-021	1700 EAST STORM DRAIN	-	25,000	-	(25,000)	
55-6050-022	SHOP FOR VACTOR AND SWEEPER	-	41,000	25,000	(16,000)	
55-6050-023	DW14 950 W 700 S OBLIGATION	-	60,000	-	(60,000)	
55-6050-024	MP PW24 950 W 700 S OBLIGATION	25,998	19,002	-	(19,002)	
55-6050-025	NEW VEHICLE	22,798	-	-	-	
55-6050-026	MP PE42 1150 N 150 E PIPE AND DP	-	280,000	170,000	(110,000)	
55-6050-027	NEW DEVELOPMENT REIMBURSEMENT	-	20,900	20,900	(20,900)	
55-6050-028	DREDGE SPRING CREEK CHANNEL - 1500 W TC	-	60,000	-	(60,000)	
55-6050-029	POLE CAMERA	-	15,000	13,853	(15,000)	
55-6080-121	LAND/ROW/EASEMENTS	81,273	-	-	-	
<b>TOTAL</b>		<b>130,069</b>	<b>620,902</b>	<b>34,753</b>	<b>195,000</b>	<b>(425,902)</b>
<b>IMPACT FEE PROJECTS</b>						
55-6800-001	DRAINAGE PIPELINES OVERSIZING	-	100,000	50,000	(50,000)	
55-6800-009	IFMP DBW14	-	200,000	-	(200,000)	
55-6800-010	IFMP DBW17	-	190,000	-	(190,000)	
55-6800-011	IFMP DBW19 (HARMER)	-	200,000	50,000	(150,000)	
55-6800-012	IFMP PW24	72,107	259,893	120,000	(139,893)	
55-6800-013	IFMP DBW20 (HARMER)	-	200,000	-	(200,000)	
55-6800-014	IFMP PW25	-	300,000	100,000	(200,000)	
<b>TOTAL</b>		<b>72,107</b>	<b>1,449,893</b>	<b>-</b>	<b>320,000</b>	<b>(1,129,893)</b>
<b>TRANSFERS, OTHER</b>						
55-9000-150	BAD DEBT EXPENSE	1,071	2,500	821	2,500	-
55-9000-710	ADMIN FEE PAID TO GENERAL FUND	296,159	294,677	147,339	304,207	9,530
55-9000-712	TRANSFER TO VEHICLE FUND	25,931	28,994	14,497	32,513	3,519
55-9000-715	OPERATING TRANSFER TO GENL FD	68,017	69,702	34,851	77,023	7,321
55-9000-716	TRANSFER TO FACILITIES FUND	2,800	3,290	1,645	3,360	70
55-9000-801	LEASE INTEREST	-	-	-	-	-
55-9000-850	TRANSFER TO IMPACT FEE RESERVE	-	-	-	-	-
<b>TOTAL TRANSFERS, OTHER</b>		<b>393,978</b>	<b>399,163</b>	<b>199,152</b>	<b>419,603</b>	<b>20,440</b>

# Solid Waste

Springville provides full-capacity residential sanitation and solid waste disposal including a recycle program. Additionally, the department provides a mulching program to help reuse green waste. Springville City is a participating member of the South Utah Valley Solid Waste District.



## Solid Waste Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	6.00	6.00	6.00
Personnel Expense	422,096	411,011	411,789
Non-Personnel Expense	1,059,100	1,574,008	1,331,433
Total	1,481,196	1,985,019	1,743,222

## Solid Waste Department – Performance Goals, Strategies and Measures

<b>Goal #1</b> – Track projected revenues Vs. actual revenues on a monthly basis				
<b>Goal #2</b> – Provide a customer friendly garbage & recycling collection service to the residents and business’ in Springville, with a reliable, timely and affordable service.				
<b>Strategy</b> –To provide residents with options including recycling, A Free spring clean- up, A Free green waste dump, Maintain our (Good) customer service level rating, purchase quality garbage cans to extend the life expectancy reducing the need for a replacement, update our fleet vehicles as budget allows to increase efficiency and reduce down time.				
<b>Measures</b>	<b>FY 2015/16</b>	<b>FY 2016/17</b>	<b>FY 2017/18</b>	<b>FY 2018/19 Target</b>
# of Garbage cans picked up Per Route - Currently runing12 routes (1,000 cans Max = a 10 hour shift)	823	858	861	850
Service Rating Level	5.35	5.45	5.42	5.5
# of Citizens with 1 Garbage Can	7,065	7,241	7,276	3%
# of Citizens with 2 Garbage Cans	1,366	1,446	1,489	
# of Citizens with 3 Garbage Cans	27	26	32	
# of Citizens with 4 Garbage Cans	2	2	3	
# of Citizens with Recycling cans	1,702	2,098	2,340	3,000



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Solid Waste Summary

ESTIMATED BEGINNING FUND BALANCE<sup>1</sup> 2,563,538

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
57-3700-757	SUNDRY REVENUES	75	0	0	0	-
57-3700-770	COLLECTION SERVICE FEES	1,458,902	1,455,000	738,265	1,545,000	90,000
57-3700-771	INTEREST	5,605	5,000	3,795	7,000	2,000
57-3700-773	SALE OF SCRAP MATERIAL				500	500
57-3700-776	RECYCLING COLLECTION SERVICE FEES UTILIZE RESERVES	143,136	203,000	90,003	206,000	3,000 -
	<b>TOTAL - REVENUES</b>	<u>1,607,719</u>	<u>1,663,000</u>	<u>832,062</u>	<u>1,758,500</u>	<u>95,500</u>
<b>EXPENDITURES</b>						
	DEPARTMENTAL EXPENDITURES	1,113,208	1,126,170	490,927	1,145,565	19,395
	CAPITAL EXPENDITURES	89,963	77,080	30,320	61,155	(15,925)
	TRANSFERS	485,035	777,216	233,608	538,602	(238,614)
	INCREASE OPERATING RESERVES				10,178	10,178
	BAD DEBT	2,916	3,000	1,936	3,000	-
	<b>TOTAL - EXPENDITURES</b>	<u>1,691,122</u>	<u>1,983,466</u>	<u>756,791</u>	<u>1,758,500</u>	<u>(224,966)</u>
	<b>SURPLUS/(DEFICIT)</b>	<u>(83,403)</u>	<u>(320,466)</u>	<u>75,272</u>	<u>(0)</u>	
	<b>ESTIMATED ENDING FUND BALANCE</b>				2,563,538	
	Reserved for:					
	Community Improvements					
	Investment in Joint Venture				1,794,996	
	Debt Service				-	
	Designated for Construction				322,019	
	Working Capital (30% Operating Revenue)				446,523	
	Unrestricted				-	

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Solid Waste

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>SOLID WASTE COLLECTIONS OPERATING EXPENDITURES</b>						
<b>PERSONNEL</b>						
57-5700-110	PAYROLL - WASTE UTILITY	276,386	237,059	116,519	249,508	12,449
57-5700-120	PAYROLL - PART TIME				-	-
57-5700-130	EMPLOYEE BENEFITS	136,647	169,392	69,835	157,721	(11,671)
57-5700-140	OVERTIME PAY	1,597	4,200	1,111	4,200	-
57-5700-160	EMPLOYEE RECOGNITION	360	360	-	360	-
	<b>TOTAL PERSONNEL</b>	<b>414,991</b>	<b>411,011</b>	<b>187,465</b>	<b>411,789</b>	<b>778</b>
<b>OPERATIONS</b>						
57-5700-236	TRAINING & EDUCATION	590	1,000	-	1,000	-
57-5700-240	SOLID WASTE EXPENSE	552,184	527,400	222,522	532,175	4,775
57-5700-241	DEPARTMENTAL SUPPLIES	2,425	3,000	450	3,000	-
57-5700-250	EQUIPMENT EXPENSE	33,674	30,000	18,147	38,292	8,292
57-5700-251	FUEL	36,135	38,250	21,551	41,303	3,053
57-5700-253	CENTRAL SHOP	40,216	47,260	24,933	44,546	(2,714)
57-5700-255	COMPUTER OPERATIONS	-	1,000	-	1,000	-
57-5700-260	BUILDINGS & GROUNDS	2,083	7,200	4,040	7,200	-
57-5700-265	COMMUNICATION/TELEPHONE	1,923	2,436	485	2,100	(336)
57-5700-310	PROFESSIONAL & TECHNICAL SERV.	-	1,000	-	1,000	-
57-5700-510	INSURANCE & BONDS	4,337	5,700	2,240	5,700	-
57-5700-511	CLAIMS SETTLEMENTS					-
57-5700-550	UNIFORMS	1,677	1,500	1,008	1,200	(300)
57-5700-710	COMPUTER OPERATIONS				950	950
	<b>TOTAL OPERATIONS</b>	<b>675,243</b>	<b>665,746</b>	<b>295,376</b>	<b>679,466</b>	<b>13,720</b>
	<b>TOTAL WASTE EXPENDITURES</b>	<b>1,090,233</b>	<b>1,076,757</b>	<b>482,842</b>	<b>1,091,255</b>	<b>14,498</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Solid Waste-Recycling

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>SOLID WASTE COLLECTIONS OPERATING EXPENDITURES</b>						
<b>PERSONNEL</b>						
57-5750-110	PAYROLL - WASTE UTILITY					-
57-5750-120	PAYROLL - PART TIME					-
57-5750-130	EMPLOYEE BENEFITS					-
57-5750-140	OVERTIME PAY					-
57-5750-160	EMPLOYEE RECOGNITION					-
	<b>TOTAL PERSONNEL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OPERATIONS</b>						
57-5750-236	TRAINING & EDUCATION					-
57-5750-240	RECYCLING EXPENSE	-	21,600	-	27,600	6,000
57-5750-241	DEPARTMENTAL SUPPLIES	24	300	-	300	-
57-5750-250	EQUIPMENT EXPENSE	7,095	4,400	3,274	4,400	-
57-5750-251	FUEL	156	-	-	-	-
57-5750-253	CENTRAL SHOP	15,283	20,254	4,811	19,091	(1,163)
57-5750-260	BUILDINGS & GROUNDS	-	599	-	599	-
57-5750-265	COMMUNICATION/TELEPHONE	-	960	-	1,000	40
57-5750-310	PROFESSIONAL & TECHNICAL SERV.	-	1,000	-	1,000	-
57-5750-510	INSURANCE & BONDS					-
57-5750-511	CLAIMS SETTLEMENTS					-
57-5750-550	UNIFORMS	417	300	-	320	20
	<b>TOTAL OPERATIONS</b>	<b>22,975</b>	<b>49,413</b>	<b>8,085</b>	<b>54,310</b>	<b>4,897</b>
	<b>TOTAL RECYCLING EXPENDITURES</b>	<b>22,975</b>	<b>49,413</b>	<b>8,085</b>	<b>54,310</b>	<b>4,897</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

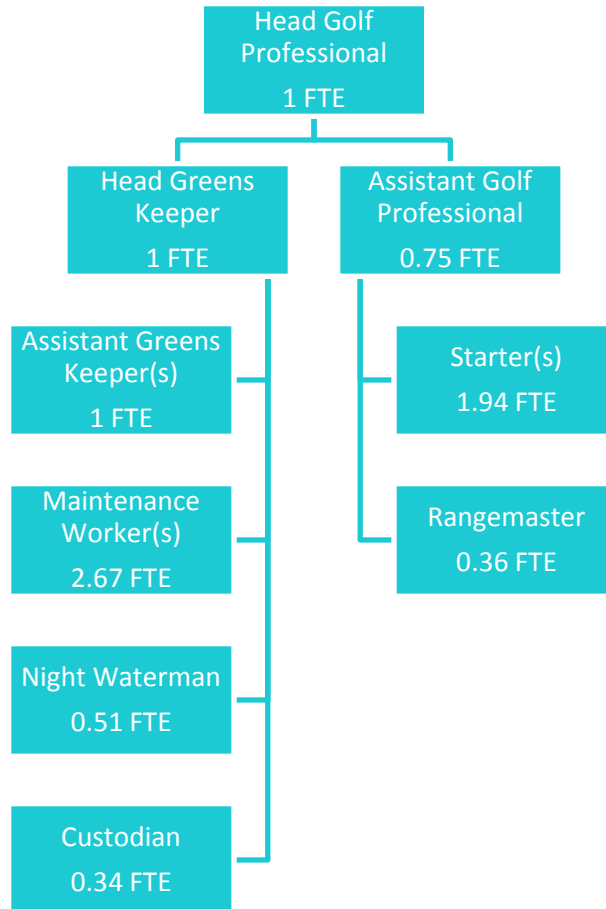
Solid Waste Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
SOLID WASTE						
TRANSFERS, OTHER						
57-6024-040	NEW GARBAGE CANS	40,836	44,080	9,380	39,680	(4,400)
57-6024-041	RECYCLING CANS	30,590	33,000	20,940	21,475	(11,525)
57-6050-010	NEW VEHICLES	18,537	-	-	-	-
57-9000-150	BAD DEBT EXPENSE	2,916	3,000	1,936	3,000	-
57-9000-710	ADMIN FEE DUE GENERAL FUND	200,670	204,985	102,493	208,547	3,562
57-9000-712	TRANSFER TO VEHICLE FUND	138,243	123,142	61,571	175,584	52,442
57-9000-713	TRANSFER TO SEWER FUND	60,000	60,000	25,000	60,000	-
57-9000-714	TRANSFER TO CIP FUND	-	300,000	-	-	-
57-9000-715	OPERATING TRANSFER TO GENL FUN	71,903	72,750	36,375	77,275	4,525
57-9000-716	TRANSFER TO FACILITIES FUND RESERVES	14,219	16,339	8,170	17,196	857
TOTAL TRANSFERS, OTHER		577,914	857,296	265,864	602,757	45,461



# Golf Course

Springville’s Hobble Creek Golf Course is one of Utah's top public courses. It was built in Hobble Creek Canyon and offers some of the best scenery in Utah. The course typically operates from mid-March through late November and produces approximately 70,000 9-hole rounds per year. The City’s golf professional oversees all maintenance, marketing, scheduling and pro shop operations.



## Golf Course Summary

	FY 2017 Actual	FY 2018 Adopted	FY 2019 Final
Positions (FTE)	10.04	9.57	9.57
Personnel Expense	514,373	515,263	464,446
Non-Personnel Expense	445,545	780,237	459,554
Total	959,918	1,295,500	924,000

## Performance Goals, Strategies, and Measures

<b>Goal #1</b> – Maximize golf course revenues to cover golf operating expenses as well as debt service, while maintaining financial viability for Springville City and Hobble Creek G.C.				
<b>Strategy #1</b> – Increase rounds played with targeted discounts during non-peak times. <b>Strategy #2</b> – Maximize revenue per round through improved tee sheet management. <b>Strategy #3</b> - Maximize course utilization (# of rounds sold vs. total available rounds, revenue per round, revenue per tee time).				
<b>Measures</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19 (target)</b>
# of rounds	54,064	53,559	54,183(est.)	55,500
# of twilight rounds	707	637	725(est.)	800
# of corporate events	40	50	53	60
Revenue per start	\$16.05	\$16.32	\$16.48(est.)	\$16.55
<b>Goal #2</b> – Provide an affordable golf facility with programs that grow the game and ensure a safe and enjoyable outdoor recreational opportunity for community residents and visitors.				
<b>Strategy #1</b> – Develop on-going customer feedback process. <b>Strategy #2</b> -Develop, continually maintain, and enhance the Hobble Creek Golf Course presence and communication on social media outlets (Facebook, Twitter, and Instagram).				
<b>Measures</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19 (target)</b>
Daily Herald Poll	#1	#1	#1	#1
Utah Valley Magazine Poll	#1	#1	#1	#1
% of tee times booked online	30%	43%	48%	55%
City services survey	5.46	5.52	5.51	5.55
<b>Goal #3</b> – Maintain quality golf course conditions, focusing on sustainability, environmental stewardship, and fiscal viability.				
<b>Strategy #1</b> - Use up-to-date technology and best practices strategies to improve efficiency, playability, pace of play, environmental performance and turf grass performance, <b>Strategy #2</b> - Regulate our water usage responsibly to be compliant with state and local agencies. Integrate water conservation management as part of the overall environmental policy for the facility. <b>Strategy #3</b> - Manage golf playing surfaces for optimal performance and desired conditions through the maintenance of healthy and functional turf grass while minimizing environmental impacts. <b>Strategy #4</b> - institute a Volunteer Marshal Program - we should institute an on-course volunteer Marshal program in order to help improve pace-of-play.				
<b>Measures</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19 (target)</b>
Pace of play(peak)	4:15-4:45	4:10-4:30	4:00-4:20	4:00-4:15
(non-peak)	4:00-4:30	3:45-4:00	3:45-4:00	3:30-4:00
<b>Goal #4</b> – Protect golf course assets with timely capital improvements				
<b>Strategy</b> – Set aside dollars to reinvest in the golf course to keep Hobble Creek positioned positively in the minds of golfers.				
<b>Measures</b>	<b>2011</b>	<b>2013</b>	<b>2015</b>	<b>2017 (target)</b>
City services survey	5.46	5.52	5.51	5.55



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Golf Summary

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>		(134,790)				
<u>GL Acct</u>	<u>Line Description</u>	FY2017	FY2018	FY2018	FY2019	FY2019
<u>REVENUES</u>		<u>ACTUAL</u>	<u>BUDGET</u>	<u>MIDYEAR</u>	<u>FINAL</u>	<u>VS FY2018</u>
				<u>ACTUAL</u>	<u>BUDGET</u>	<u>INC/(DEC)</u>
58-3700-335	SODA POP VENDING MACHINE-GOLF	1,850	-	-	-	-
58-3700-371	GOLF TAX EXEMPT	1,000	-	-	-	-
58-3700-372	GOLF FEES	584,475	625,000	337,539	594,000	(31,000)
58-3700-374	SUNDRY REVENUES	335	1,500	106	7,000	5,500
58-3700-378	GOLF CART RENTAL FEES	274,827	305,000	179,171	283,000	(22,000)
58-3700-379	GOLF RANGE FEES	13,657	16,000	10,103	17,000	1,000
58-3700-380	PRO SHOP MERCHANT FEE REIMBURSEMENT	1,871	-	-	-	-
58-3700-381	ADVERTISING SALES	4,650	13,000	3,000	10,000	(3,000)
58-3700-700	LEASE REVENUES	11,983	15,000	8,509	13,000	(2,000)
58-3700-701	GRANT REVENUE	-	320,000	-	-	(320,000)
58-3700-883	DONATIONS					-
	UTILIZE FUND BALANCE					-
58-3900-001	TRANSFER FROM GENERAL FUND				-	-
TOTAL - REVENUES		<u>894,648</u>	<u>1,295,500</u>	<u>538,427</u>	<u>924,000</u>	<u>(371,500)</u>
<u>EXPENDITURES</u>						
58-6080-301	DEBT RETIREMENT-PURCHASE GOLF CARTS	-	37,500	-	37,500	-
58-9000-710	ADMINISTRATIVE FEE TO GENERAL FUND	55,920	55,907	27,954	57,530	1,623
58-9000-712	TRANSFER TO VEHICLE FUND	43,845	30,105	15,053	43,516	13,411
58-9000-716	TRANSFER TO FACILITIES FUND	48,040	52,272	26,136	36,214	(16,058)
58-9000-720	OPERATING TRANSFER TO GENERAL FUND					-
	CIP SINKING FUND				1,281	1,281
	DEPARTMENTAL EXPENDITURES	742,513	795,674	359,890	747,959	(47,715)
	CAPITAL IMPROVEMENT PROJECTS	-	320,000	-	-	(320,000)
TOTAL - EXPENDITURES		<u>890,318</u>	<u>1,291,458</u>	<u>429,032</u>	<u>924,000</u>	<u>(367,458)</u>
SURPLUS/(DEFICIT)		<u>4,330</u>	<u>4,042</u>	<u>109,395</u>	<u>0</u>	
ESTIMATED ENDING FUND BALANCE						(133,509)
Reserved for:						
Community Improvements						-
Investment in Joint Venture						-
Debt Service						-
Designated for Construction						-
Working Capital (40% Operating Revenue)						(133,509)
Unrestricted						-

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Golf Operations

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>GOLF COURSE</b>						
<b>PERSONNEL</b>						
58-5861-110	PAYROLL - GOLF COURSE	301,905	192,983	103,018	201,178	8,195
58-5861-120	PART-TIME EMPLOYEE SALARIES	116,223	116,839	71,698	121,513	4,674
58-5861-130	EMPLOYEES BENEFITS	110,231	201,366	58,703	137,680	(63,686)
58-5861-140	OVERTIME PAY	2,873	3,500	2,045	3,500	-
58-5861-160	EMPLOYEE RECOGNITION	215	574	213	574	0
	<b>TOTAL PERSONNEL</b>	<b>531,447</b>	<b>515,262</b>	<b>235,676</b>	<b>464,446</b>	<b>(50,816)</b>
<b>OPERATIONS</b>						
58-5861-230	TRAVEL, DUES & MEETINGS	-	250	-	500	250
58-5861-236	TRAINING & EDUCATION	-	1,000	-	1,000	-
58-5861-240	OFFICE EXPENSE	1,613	2,000	828	2,000	-
58-5861-241	DEPARTMENTAL SUPPLIES	27,736	57,500	30,658	61,500	4,000
58-5861-245	MERCHANT CREDIT CARD FEES	9,235	15,000	-	15,000	-
58-5861-250	EQUIPMENT EXPENSE	35,640	38,000	19,577	40,800	2,800
58-5861-251	FUEL	2,173	7,463	3,067	7,463	-
58-5861-253	CENTRAL SHOP	4,604	14,229	49	3,733	(10,496)
58-5861-260	BUILDING & GROUNDS	35,456	41,200	17,594	42,200	1,000
58-5861-265	COMMUNICATION/TELEPHONE	6,899	7,153	2,723	6,900	(253)
58-5861-310	PROFESSIONAL & TECHNICAL SERVI	-	1,500	-	6,000	4,500
58-5861-312	PUBLIC RELATIONS	6,400	5,000	63	6,500	1,500
58-5861-510	INSURANCE & BONDS	6,441	7,840	7,018	7,840	-
58-5861-550	UNIFORMS	3,142	2,550	893	2,400	(150)
58-5861-650	ELECTRIC UTILITIES	22,011	22,000	15,174	22,000	-
58-5861-651	GOLF OPERATED SODA SALES	184	-	-	-	-
58-5861-652	GOLF CART LEASE	47,795	56,727	26,569	56,727	-
58-5861-710	COMPUTER EQUIPMENT AND SOFTWARE	1,738	1,000	-	950	(50)
	<b>TOTAL OPERATIONS</b>	<b>211,066</b>	<b>280,412</b>	<b>124,214</b>	<b>283,513</b>	<b>3,101</b>
	<b>TOTAL GOLF COURSE EXPENDITURES</b>	<b>742,513</b>	<b>795,674</b>	<b>359,890</b>	<b>747,959</b>	<b>(47,715)</b>



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Golf Capital Other

<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
GOLF CAPITAL PROJECTS & EQUIPMENT REPLACEMENT						
58-6080-211	CLUBHOUSE REMODEL	-	320,000	-	-	(320,000)
TOTAL GOLF COURSE CAPITAL AND EQUIPMENT		-	320,000	-	-	(320,000)

# Redevelopment Funds

2019

The various funds which fall into this category are special revenue funds by nature with a specific purpose for each fund to aid in the redevelopment of neighborhoods, establishing new business, and a variety of social programs.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

RDA

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>					448,194	
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
61-3800-850	TRANSFERS FROM OTHER FUNDS	13,463	60,000	30,000	60,000	-
61-3800-860	PROPERTY TAXES	116,465	125,000	-	125,000	-
TOTAL REVENUES		129,928	185,000	30,000	185,000	-
<b>EXPENDITURES</b>						
61-5100-220	PUBLIC NOTICES	-	1,000	-	1,000	-
61-5100-315	PROFESSIONAL FEES	-	-	-	-	-
61-5100-316	PROJECT EXPENSES	-	15,000	-	15,000	-
61-5100-317	INCENTIVES	13,463	60,000	-	60,000	-
	INCREASE RESERVES	-	-	-	109,000	109,000
TOTAL EXPENDITURES		13,463	76,000	-	185,000	109,000
SURPLUS / (DEFICIT)		116,465	109,000	30,000	-	
ESTIMATED ENDING FUND BALANCE					557,194	
Reserved for:						
	Impact Fees				-	
	Class C Roads				-	
	Joint Venture				-	
	Debt Service				-	
	Capital Projects				557,194	
	Endowments				-	
	Unrestricted				-	

**Notes:**

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.

# Building Authority Funds

2019

The Building Authority fund meets the debt service requirements for the Municipal Building Authority. Revenues come from lease payments made by the City and expenditures include principal payments, interest payments, and service fees related to the revenue bonds that were used for construction of the Civic Center.

The funds shown in this section are not part of the Springville City budget. They are administered by a separate legal entity and have a separate budget adoption process. They are included in this document because they are included in Springville City's financial accounting system.





**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

MBA Fund

ESTIMATED BEGINNING FUND BALANCE <sup>1</sup>						2,996
<u>GL Acct</u>	<u>Line Description</u>	<u>FY2017 ACTUAL</u>	<u>FY2018 APPROVED BUDGET</u>	<u>FY2018 MIDYEAR ACTUAL</u>	<u>FY2019 FINAL BUDGET</u>	<u>FY2019 VS FY2018 INC/(DEC)</u>
<b>REVENUES</b>						
32-3200-100	MBA PROCEEDS AND BONDS					-
32-3600-600	REVENUES FROM SPRINGVILLE CITY	377,088	380,585	190,293	383,978	3,393
32-3600-610	INTEREST INCOME					-
32-3800-810	TRANSFER FROM OTHER FUNDS					-
	TOTAL REVENUES	<u>377,088</u>	<u>380,585</u>	<u>190,293</u>	<u>383,978</u>	<u>3,393</u>
<b>EXPENDITURES</b>						
32-4800-500	COST OF ISSUANCE					-
32-4800-780	MBA BONDS - INTEREST	125,588	119,085	61,200	112,328	(6,757)
32-4800-781	MBA BONDS - PRINCIPAL	250,000	260,000	260,000	270,000	10,000
32-4900-500	INTEREST PAID					-
32-4900-740	TRANSFER TO CAPITAL IMPRV FUND					-
32-4900-790	BOND ADMINISTRATION FEES	1,500	1,500	1,500	1,650	150
	TOTAL EXPENDITURES	<u>377,088</u>	<u>380,585</u>	<u>322,700</u>	<u>383,978</u>	<u>3,393</u>
	SURPLUS / (DEFICIT)	<u>-</u>		<u>(132,407)</u>	<u>-</u>	
	ESTIMATED ENDING FUND BALANCE					2,996

Notes:

1. Estimated Beginning Fund Balance subject FY 2018 Actual results and audit entries.

# Exhibits

2019

The supplementary information contained in the exhibits is an integral part of the budget foundation. The following exhibits identify important underlying features of the budget:

- Exhibit A – Pay Scale
- Exhibit B – Approved Positions List
- Exhibit C – Comprehensive Fee Schedule



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Exhibit A

**Fiscal 2018-2019 Pay Scale  
Traditional Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.55	\$11.40	\$14.25	\$17,784.71	\$23,712.55	\$29,640.39
2	\$9.61	\$12.30	\$14.98	\$19,996.73	\$25,577.60	\$31,158.47
3	\$10.68	\$13.21	\$15.74	\$22,208.76	\$27,469.29	\$32,729.82
4	\$11.74	\$14.15	\$16.55	\$24,420.79	\$29,427.56	\$34,434.34
5	\$12.80	\$15.10	\$17.39	\$26,632.82	\$31,399.15	\$36,165.49
6	\$13.43	\$15.86	\$18.30	\$27,937.91	\$32,997.17	\$38,056.43
7	\$14.11	\$16.68	\$19.24	\$29,344.42	\$34,685.85	\$40,027.28
8	\$14.84	\$17.53	\$20.23	\$30,859.25	\$36,468.64	\$42,078.03
9	\$15.60	\$18.43	\$21.27	\$32,449.82	\$38,342.56	\$44,235.31
10	\$16.39	\$19.37	\$22.36	\$34,090.89	\$40,295.00	\$46,499.12
11	\$17.24	\$20.83	\$24.43	\$35,858.19	\$43,335.93	\$50,813.67
12	\$18.13	\$21.90	\$25.67	\$37,701.24	\$45,549.16	\$53,397.08
13	\$19.06	\$23.03	\$27.00	\$39,645.27	\$47,906.10	\$56,166.92
14	\$20.04	\$24.23	\$28.41	\$41,690.30	\$50,393.43	\$59,096.56
15	\$21.08	\$25.47	\$29.87	\$43,836.31	\$52,984.52	\$62,132.73
16	\$22.17	\$26.80	\$31.43	\$46,108.55	\$55,745.26	\$65,381.96
17	\$23.31	\$28.18	\$33.06	\$48,481.79	\$58,623.08	\$68,764.36
18	\$24.52	\$29.65	\$34.78	\$51,006.51	\$61,669.85	\$72,333.19
19	\$25.78	\$31.17	\$36.57	\$53,623.09	\$64,842.45	\$76,061.82
20	\$27.11	\$32.79	\$38.48	\$56,395.71	\$68,212.93	\$80,030.15
21	\$28.52	\$35.25	\$41.97	\$59,331.43	\$73,316.20	\$87,300.98
22	\$30.00	\$37.07	\$44.15	\$62,392.99	\$77,110.80	\$91,828.60
23	\$31.56	\$39.01	\$46.45	\$65,649.88	\$81,136.22	\$96,622.55
24	\$33.19	\$41.02	\$48.86	\$69,033.00	\$85,331.29	\$101,629.57
25	\$34.92	\$44.07	\$53.22	\$72,643.35	\$91,667.47	\$110,691.58
26	\$37.02	\$46.52	\$56.02	\$77,001.95	\$96,759.70	\$116,517.45
27	\$39.24	\$49.59	\$59.94	\$81,622.07	\$103,147.87	\$124,673.67
28	\$41.60	\$52.87	\$64.14	\$86,519.40	\$109,960.11	\$133,400.83
29	\$44.09	\$56.36	\$68.62	\$91,710.56	\$117,224.72	\$142,738.89
30	\$46.74	\$60.08	\$73.43	\$97,213.19	\$124,971.90	\$152,730.61

**Fiscal 2018-2019 Pay Scale  
Vanguard Plan**

PAY GRADE	Hourly Rate			Annual Rate		
	MINIMUM	MIDPOINT	MAXIMUM	MINIMUM	MIDPOINT	MAXIMUM
1	\$8.55	\$11.40	\$14.25	\$17,784.71	\$23,712.55	\$29,640.39
2	\$9.61	\$12.30	\$14.98	\$19,996.73	\$25,577.60	\$31,158.47
3	\$10.68	\$13.21	\$15.74	\$22,208.76	\$27,469.29	\$32,729.82
4	\$11.74	\$14.15	\$16.55	\$24,420.79	\$29,427.56	\$34,434.34
5	\$12.80	\$15.10	\$17.39	\$26,632.82	\$31,399.15	\$36,165.49
6	\$13.43	\$15.86	\$18.30	\$27,937.91	\$32,997.17	\$38,056.43
7	\$14.87	\$17.44	\$20.01	\$30,939.62	\$36,281.05	\$41,622.49
8	\$15.60	\$18.30	\$21.00	\$32,454.45	\$38,063.84	\$43,673.23
9	\$16.37	\$19.20	\$22.03	\$34,045.03	\$39,937.77	\$45,830.51
10	\$17.16	\$20.14	\$23.12	\$35,686.09	\$41,890.21	\$48,094.32
11	\$18.01	\$21.60	\$25.20	\$37,453.40	\$44,931.14	\$52,408.88
12	\$18.89	\$22.67	\$26.44	\$39,296.44	\$47,144.36	\$54,992.29
13	\$19.83	\$23.80	\$27.77	\$41,240.48	\$49,501.30	\$57,762.12
14	\$20.81	\$24.99	\$29.18	\$43,285.50	\$51,988.63	\$60,691.76
15	\$21.84	\$26.24	\$30.64	\$45,431.51	\$54,579.72	\$63,727.93
16	\$22.93	\$27.57	\$32.20	\$47,703.76	\$57,340.46	\$66,977.17
17	\$24.08	\$28.95	\$33.83	\$50,076.99	\$60,218.28	\$70,359.57
18	\$25.29	\$30.42	\$35.54	\$52,601.71	\$63,265.05	\$73,928.40
19	\$26.55	\$31.94	\$37.34	\$55,218.29	\$66,437.66	\$77,657.03
20	\$27.88	\$33.56	\$39.24	\$57,990.91	\$69,808.13	\$81,625.35
21	\$29.29	\$36.02	\$42.74	\$60,926.64	\$74,911.41	\$88,896.18
22	\$30.76	\$37.84	\$44.92	\$63,988.20	\$78,706.00	\$93,423.80
23	\$32.33	\$39.77	\$47.22	\$67,245.08	\$82,731.42	\$98,217.75
24	\$33.96	\$41.79	\$49.63	\$70,628.21	\$86,926.49	\$103,224.77
25	\$35.69	\$44.84	\$53.98	\$74,238.57	\$93,262.68	\$112,286.79
26	\$37.79	\$47.29	\$56.78	\$78,597.17	\$98,354.92	\$118,112.66
27	\$40.01	\$50.36	\$60.71	\$83,217.28	\$104,743.08	\$126,268.89
28	\$42.36	\$53.63	\$64.90	\$88,114.61	\$111,555.33	\$134,996.04
29	\$44.86	\$57.12	\$69.39	\$93,305.77	\$118,819.94	\$144,334.10
30	\$47.50	\$60.85	\$74.20	\$98,808.41	\$126,567.11	\$154,325.82



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Exhibit B

**Fiscal 2018-2019 Authorized Position List**

Position	Status	Grade	Department	FTE
City Administrator	FT	30	Admin	1.00
Manager of Administrative Services	FT	22	Admin	1.00
Recorder	FT	22	Admin	1.00
HR/Executive Secretary	FT	14	Admin	1.00
Mayor	PT	N/A	Admin	0.50
Council Member	PT	N/A	Admin	2.50
Office Assistant I/II	PT	7/9	Admin	1.75
Web Technician I/II	PT	11/14	Admin	1.00
Deputy Recorder	PT	11	Admin	0.50
Tree Maintenance Worker I/II	FT	9/11	Bldgs & Grnds	1.00
Parks Lead Worker	FT	13	Bldgs & Grnds	1.00
Parks Maintenance Worker I/II	FT	8/10	Bldgs & Grnds	5.00
Facilities Maintenance Technician I & II	FT	7/9	Bldgs & Grnds	3.00
Buildings & Ground Director	FT	24	Bldgs & Grnds	1.00
Facilities Superintendent	FT	19	Bldgs & Grnds	1.00
Parks Supervisor	FT	15	Bldgs & Grnds	2.00
Cemetery Sexton	FT	15	Bldgs & Grnds	1.00
Facilities Manager	FT	14	Bldgs & Grnds	1.00
Executive Secretary	FT	11	Bldgs & Grnds	1.00
Assistant Cemetery Sexton	FT	10	Bldgs & Grnds	1.00
Custodian Technician I	PT	3	Bldgs & Grnds	2.74
Parks Worker	PT	1/3	Bldgs & Grnds	11.31
Lead Mechanic	FT	15	Central Shop	1.00
Mechanic	FT	11/13	Central Shop	1.00
Office Assistant I/II	PT	7	Central Shop	0.50
Apprentice Mechanic	PT	7	Central Shop	0.50
Code Enforcement Officer	FT	12	Comm. Dev	1.00
Executive Secretary	FT	11	Comm. Dev	1.00
Planner I/II	FT	14/16	Comm. Dev.	1.00
Building Inspector I/II/III (0.33 FTE effective 4/1/19)	FT	14/16/18	Comm. Dev.	1.33
Community Dev. Director	FT	28	Comm. Dev.	1.00
Chief Building Official	FT	21	Comm. Dev.	1.00
Office Assistant I/II	PT	7/9	Comm. Dev.	1.25
Justice Court Judge	FT	23	Court	0.88
Court Clerk Supervisor	FT	12	Court	1.00
Court Clerk I/II	PT	7/9	Court	1.00
Accountant I/II	FT	13/15	Finance	1.00
Financial Clerk I/II	FT	7/9	Finance	2.00
Finance Director/Asst. Administrator	FT	28	Finance	1.00
Treasurer	FT	21	Finance	1.00
Financial Clerk I/II	PT	7/9	Finance	0.50
Customer Service Clerk I/II	PT	7/9	Finance	2.38
Golf Pro	FT	21	Golf	1.00
Assistant Golf Professional	FT	11	Golf	0.75
Greens Superintendent	FT	18	Golf	1.00
Assistant Greens Keeper	FT	11	Golf	1.00
Night Waterman	PT		Golf	0.51
Maintenance Worker	PT		Golf	2.67
Golf Starter	PT		Golf	1.94
Rangemaster/Cart Washer	PT		Golf	0.36
Custodian Technician I	PT		Golf	0.34
Information Systems Manager	FT	22	IT	1.00
Information Systems Tech. I/II	FT	11/14	IT	2.00
City Attorney/Asst. Administrator	FT	28	Legal	1.00
Assistant City Attorney	FT	22	Legal	1.00
Victim's Advocate	PT	9	Legal	0.63
Paralegal	PT	11	Legal	0.50
Office Assistant I/II	PT	7/9	Legal	1.00
Drug Prevention Coordinator	PT	14	Legal	0.50
Library Director	FT	22	Library	1.00
Senior Librarian	FT	17	Library	1.00
Librarian I/II	FT	13/15	Library	3.00



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Exhibit B

Position	Status	Grade	Department	FTE
Assistant Librarian	PT	9	Library	3.12
Rental Attendants	PT	2	Library	0.19
Clerk	PT	1	Library	4.75
Page	PT	1	Library	1.88
Storyteller	PT	1	Library	0.50
Museum Director	FT	22	Museum	1.00
Museum Associate Director	FT	18	Museum	1.00
Museum Curator of Education	FT	18	Museum	1.00
Museum Educator	FT	11	Museum	1.00
Assistant Curator	FT	12	Museum	1.00
Museum Office Super.	FT	11	Museum	1.00
Outreach Educator	PT	7	Museum	3.88
Rental Attendants	PT	2	Museum	1.01
Front Desk Attendant	PT	2	Museum	1.11
Power Director	FT	27	Power	1.00
Distribution Superintendent	FT	24	Power	1.00
Generation Superintendent	FT	24	Power	1.00
Line Crew Supervisor	FT	22	Power	2.00
Meter Technician Supervisor	FT	21	Power	1.00
Utility Planner	FT	17	Power	1.00
Substation Lead Worker	FT	21	Power	2.00
Mechanical Engineer	FT	20	Power	1.00
Mechanic/Operator Supervisor	FT	20	Power	1.00
Journey Line Worker	FT	19	Power	4.00
Journey Meter Technician	FT	19	Power	1.00
Journey Electrician	FT	19	Power	1.00
Apprentice Line Worker	FT	16	Power	1.00
Apprentice Electrician	FT	16	Power	1.00
Mechanic/Operator	FT	16	Power	5.00
Office Manager	FT	16	Power	1.00
Instrumentation Tech.	FT	16	Power	1.00
Ground Worker	FT	11	Power	1.00
Planner/Inventory Control	FT	11	Power	1.00
Operator Dispatch	PT	8	Power	0.63
Police Officer I/II	FT	14/15	Public Safety	15.00
Police Chief	FT	27	Public Safety	1.00
Lieutenant	FT	24	Public Safety	2.00
Fire Chief	FT	23	Public Safety	1.00
Sergeant	FT	20	Public Safety	6.00
Chief Dispatcher	FT	17	Public Safety	1.00
Corporal	FT	17	Public Safety	5.00
Asst. Chief Dispatcher	FT	14	Public Safety	1.00
Office Assistant I/II	FT	7/9	Public Safety	1.00
Executive Secretary	FT	11	Public Safety	1.00
Lead Firefighter	FT	10	Public Safety	2.12
Firefighter/Paramedic	FT	10	Public Safety	1.20
Animal Control Officer	FT	10	Public Safety	1.00
Dispatcher I/II	FT	12/14	Public Safety	5.00
Investigations Secretary	PT	11	Public Safety	0.50
Dispatcher I/II	PT	12/14	Public Safety	1.93
Crossing Guards	PT	2	Public Safety	2.00
Office Assistant I/II	PT	7/9	Public Safety	0.50
Fire Inspector	PT	13	Public Safety	0.50
FF & EMT/B, A, P	PT	6/8/10	Public Safety	17.09
Public Works Inspector I/II	FT	15/17	Public Works	2.00
Solid Waste Equip. Operator I/II	FT	9/11	Public Works	4.00
Streets Equipment Operator I/II	FT	9/11	Public Works	4.00
Blue Stake Technician	FT	13	Public Works	1.00
Water Maintenance Tech I/II	FT	9/11	Public Works	7.00
Collections Operator I/ II	FT	9/11	Public Works	2.00
Wastewater Operator I/II	FT	9/11	Public Works	2.00
Office Assistant I/II	FT	7/9	Public Works	1.00
Public Works Director	FT	27	Public Works	1.00
City Engineer	FT	26	Public Works	1.00
Civil Engineer	FT	22	Public Works	1.00



**SPRINGVILLE CITY  
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Exhibit B

Position	Status	Grade	Department	FTE
Streets Superintendent	FT	20	Public Works	1.00
Water Superintendent	FT	20	Public Works	1.00
Wastewater and Storm Water Superint.	FT	20	Public Works	1.00
City Surveyor	FT	18	Public Works	1.00
GIS Analyst	FT	19	Public Works	1.00
Wastewater Plant Manager	FT	18	Public Works	1.00
Streets Supervisor	FT	15	Public Works	1.00
Water Supervisor	FT	15	Public Works	1.00
Wastewater Plant Mechanic	FT	14	Public Works	1.00
Solid Waste Maint. Lead Worker	FT	13	Public Works	1.00
Streets Lead Worker	FT	13	Public Works	2.00
Water Lead Worker	FT	13	Public Works	5.00
Wastewater Lead Worker	FT	13	Public Works	1.00
Executive Secretary	FT	11	Public Works	1.00
Storm Water Operator I/II	FT	9/11	Public Works	2.00
Intern	PT	1/2/3	Public Works	0.25
Watermaster	PT	9	Public Works	0.60
Meter Reader	PT		Public Works	0.96
Compost Laborer	PT	3	Public Works	1.01
Recreation Coordinator I/II	FT	9/11	Recreation	3.25
Office Assistant I/II	FT	7/9	Recreation	1.00
Recreation Director	FT	24	Recreation	1.00
Recreation Superintendent	FT	20	Recreation	1.00
Swimming Pool Manager	FT	13	Recreation	1.00
Recreation Supervisor	FT	16	Recreation	1.00
Head Lifeguard	PT	3	Recreation	2.00
Lifeguard	PT	1	Recreation	18.60
Front Desk Supervisor	PT	3	Recreation	1.55
Front Desk Attendant	PT	1	Recreation	5.35
Child Watch Supervisor	PT	3	Recreation	0.68
Child Watch Attendant	PT	1	Recreation	2.83
Aquatic Instructor I/II	PT	Unit Pay	Recreation	5.11
Fitness Instructor I/II	PT	Unit Pay	Recreation	3.13
Sports Officials	PT	Unit Pay	Recreation	2.99
Recreation Specialist	PT	4	Recreation	4.45
Senior Citizen Center Manager	PT	13	Recreation	0.50
Lunch Helper	PT	1	Recreation	0.63
Driver	PT	1	Recreation	0.22
Receptionist	PT	1	Recreation	0.50
Instructor	PT	2	Recreation	0.50
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>309.86</b>



**SPRINGVILLE CITY  
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Exhibit C

**Fiscal 2018-2019 Comprehensive Fee Schedule**

<i>Table of Contents</i>	<i>Line #</i>
General Fees	1
Government Records Access and Management Act (GRAMA) Fees	26
Franchise, Sales Tax, and Other Use Fees	75
Public Safety Fees	83
Court Fines	106
City Facility Use Fees	109
Parks	188
Business Licensing	241
Planning & Zoning Fees	271
Public Works Fees	307
Building Fees	321
Art Museum Fees	350
Library Fees	376
Cemetery Fees	391
Recreation Fees	432
Clyde Recreation Center	485
Golf Fees	613
Electric Utility Fees	664
Sewer Utility Fees	747
Solid Waste Utility Fees	775
Storm Water Utility Fees	785
Water Utility Fees	790
Plat "A" Irrigation Assessments	875
Highline Ditch Fees	885

Line	Approved Fee	Additional Conditions	Reference
1	<b>General Fees</b>		
2	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
3	10.00	Application Fee	Resolution No. 05-18
4	30.00	First Application installation per calendar Year	Resolution No. 05-18
5	60.00	Second Application installation per calendar Year	Resolution No. 05-18
6	100.00	Third and Fourth Application installation per calendar Year	Resolution No. 05-18
7	200.00	Any Additional Application installation per calendar Year	Resolution No. 05-18
8	10.00		Resolution No. 99-21
9	20.00		Resolution No. 2009-23
10	Restricted Parking Options:		
11	25.00		Resolution No. 2008-20
12	95.00	Per Each Required Sign	Resolution No. 2008-20
13	10.00		Resolution No. 2008-20
14	25.00		
15	35.00		
16	25.00		
17	25.00		
18	<b>Passports</b>		
19	Current Rate	Fee set by U.S. Department of State	
20	Current Rate	Fee set by U.S. Department of State	
21	Current Rate	Fee set by U.S. Department of State	
22	Current Rate	Fee set by U.S. Department of State	
23	Current Rate	Fee set by U.S. Department of State	
24	30.00		
25	13.00		



**SPRINGVILLE CITY  
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Exhibit C

Line	Approved Fee	Additional Conditions	Reference
26	<b>Government Records Access and Management Act (GRAMA) Fees</b>		
27	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
28	0.25	Per page (Single sided)	Resolution No. 2009-01
29	0.75	Per page (Single sided)	Resolution No. 2009-01
30	14.41	Per Hour	Resolution No. 2009-01
31	5.00		Resolution No. 2009-01
32	1.00		Resolution No. 2009-01
33	5.00	First 15 minutes and up to 10 pages. Per above rates after that	Resolution No. 2009-01
34	20.00	Per sheet with a minimum of one full sheet per request	Resolution No. 2009-01
35	20.00	Per CD	Resolution No. 2009-01
36		No charge if emailed	
37	<b>GIS Maps and Data</b>		
38	Standard Published Maps		
39	Bond Paper		
40	5.00		
41	10.00		
42	20.00		
43	25.00		
44	50.00		
45	0.04		
46	Photo/Thick Bond Paper		
47	10.00		
48	20.00		
49	30.00		
50	35.00		
51	60.00		
52	0.05		
53	60.00	1 hr. minimum; charge in addition to print costs; as time is available at the discretion of the City.	
54		Subject to disclaimer. Deliverable by email, or CD/DVD (extra fee)	
55	Digital Data Files		
56	Vector Format GIS Data		
57	50.00		
58	50.00		
59	50.00		
60	500.00		
61	DWG		
62	60.00		
63	60.00		
64	60.00		
65	600.00		
66	Raster Format GIS Data		
67	TIF/JPG		
68	30.00		
69	100.00		
70	Entire City		
71	1,200.00		
72	6,000.00		
73	1.00		
74	2.00		
75	<b>Franchise, Sales Tax, and Other Use Fees</b>		
76	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
77	1.00%	Applied to all point of sales in Springville City	City Code 6-4-102
78	6.00%	Applied to all energy sales within Springville City	Ordinance 15-00
79	Variable	Personal individual agreements	





**SPRINGVILLE CITY  
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Exhibit C

Line	Approved Fee	Additional Conditions	Reference
80	Municipal Telecommunications Tax	3.50%	Ordinance 7-04
81	Surcharge On Communication Access Lines (E911)	0.65	Resolution No. 04-11
82	Innkeeper Tax	1.50%	City Code 6-10-101
<b>Public Safety Fees</b>			
Line	Approved Fee	Additional Conditions	Reference
85	Dog License - Altered	Per SUVASSD	Per County Animal Shelter
86	Dog License - Unaltered	Per SUVASSD	Per County Animal Shelter
87	Surrender Fee	Per SUVASSD	Per each animal held at the Utah County Animal Shelter Per County Animal Shelter
88	Alarm Permit Fee	15.00	Resolution No. 98-35
89	Day Care Fire Inspection	25.00	
90	False Alarm Response Fee (first 3 false alarms)	Warning	False alarms per calendar year
91	False Alarm Response Fee (fourth)	50.00	False alarms per calendar year
92	False Alarm Response Fee (fifth)	75.00	False alarms per calendar year
93	False Alarm Response Fee (sixth through ninth)	100.00	False alarms per calendar year
94	False Alarm Response Fee (tenth and all addtl.)	200.00	False alarms per calendar year
<b>Delinquent Payment Fees</b>			
96	1-60 days late	10.00	
97	61-90 days late	20.00	
98	91-120 days late	30.00	
99			Resolution No. 00-22
100	Ambulance Call	Per State	Charged in accordance with state statutes
101	Fingerprinting Service - Residents	10.00	Resolution No. 99-28
102	Fingerprinting Service -Non- Residents	20.00	Resolution No. 99-28
103	Fingerprinting For Court Purposes	No Charge	Resolution No. 99-28
104	Intoxilyzer Test	20.00	Resolution No. 2010-35
105			
<b>Court Fines</b>			
Line	Approved Fee	Additional Conditions	Reference
108	Court Fines	Per State	City uses State Fines Schedule
<b>City Facility Use Fees</b>			
110			Subject to Facility Use Policy
<b>Class II Use (Non-Commercial) DURING business hours</b>			
111	Arts Shop, Civic Center Multi-use room, Library Multi-use room, Council Chambers, Fire Station Training Room	first hour / additional hours	
112		50.00/20.00	1.5 hour minimum; additional cleaning fee for food use: \$20 Resolution 2013-21
113	Library Board Room, Civic Center Executive Conference Room, Senior Center Auxiliary Room	30.00/12.00	Additional cleaning fee for food use: \$20 Resolution 2013-21
114	Library Upstairs	265.00/40.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45 Resolution 2013-21
<b>Class II Use (Non-Commercial) AFTER business hours</b>			
115	Arts Shop, Civic Center Multi-use room, Senior Center, Library Multi-use room, Council Chambers, Fire Station Training Room	90.00/50.00	1.5 hour minimum; additional cleaning fee for food use: \$20 Resolution 2013-21
116	Library Board Room, Civic Center Executive Conference Room	65.00/50.00	Additional cleaning fee for food use: \$20 Resolution 2013-21
117	Library Upstairs	400.00/80.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45 Resolution 2013-21
118			
<b>Class II Use (Non-Commercial)</b>			
120	Park Pavilion (Non-Canyon) - not reserved	Free	Resolution 2013-21
121	Park Pavilion (Non-Canyon) - reserved	50.00	4 hour block Resolution 2013-21
122	Family Size	20.00	3 hour block
123	Small	25.00	3 hour block
124	Medium	30.00	3 hour block
125	Large	50.00	3 hour block
126	Soccer Field*	18.00	per hour Resolution 2013-21



**SPRINGVILLE CITY  
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Exhibit C

Line		Approved Fee	Additional Conditions	Reference
127	Baseball Field*	22.00		Resolution 2013-21
128	Softball Field*	22.00	per hour	Resolution 2013-21
129	Softball Field (with lights)	34.00	per hour	Resolution 2013-21
130	Park Open Space* (not defined field)	10.00	per hour	Resolution 2013-21
131	Arts Park Stage (ticketed event)	600.00	per event (8-hour block)	Resolution 2013-21
132	Arts Park Stage (non-ticketed event)	200.00	per event (4-hour block)	Resolution 2013-21
133	<b>Class III Use (Commercial/Market) DURING business hours</b>			
134	Arts Shop, Civic Center Multi-use room, Library Multi-use room, Council Chambers, Fire Station Training Room	70.00/30.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21
135	Library Board Room, Civic Center Executive Conference Room, Senior Center Auxiliary Room	45.00/20.00	Additional cleaning fee for food use: \$20	Resolution 2013-21
136	Library Upstairs	370.00/55.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21
137	<b>Class III Use (Commercial/Market) AFTER business hours</b>			
138	Arts Shop, Civic Center Multi-use room, Senior Center, Library Multi-use room, Council Chambers, Fire Station Training Room	125.00/70.00	1.5 hour minimum; additional cleaning fee for food use: \$20	Resolution 2013-21
139	Library Board Room, Civic Center Executive Conference Room,	90.00/70.00	Additional cleaning fee for food use: \$20	Resolution 2013-21
140	Library Upstairs	560.00/115.00	Initial 3-hr. block/additional hours; additional cleaning fee for food use: \$45	Resolution 2013-21
141	<b>Class III Use (Commercial/Market)</b>			
142	Park Pavilion (Non-Canyon) - reserved	75.00	4-hour block	Resolution 2013-21
143	Soccer Field*	22.00	per hour	Resolution 2013-21
144	Baseball Field*	30.00	per hour	Resolution 2013-21
145	Softball Field*	30.00	per hour	Resolution 2013-21
146	Softball Field (with lights)	50.00	per hour	Resolution 2013-21
147	Park Open Space* (not defined field)	20.00	per hour	Resolution 2013-21
148	Arts Park Stage (ticketed event)	1,000.00 plus 10% of ticket revenue	per event (8-hour block)	Resolution 2013-21
149	Arts Park Stage (non-ticketed event)	400.00	per event (4-hour block)	Resolution 2013-21
150	<b>Art Museum Rates</b>			
151	<b>Class II Use (Non-Commercial) DURING business hours</b>	first hour / additional hours		
152	Single Gallery, Weekday & Weekend	\$70.00/40.00		
153	<b>Class II Use (Non-Commercial) AFTER business hours</b>			
154	Weekday, Main or Upper Level	1,100.00		
155	Weekend, Main or Upper Level	1,300.00		
156	Additional Hours, Main or Upper Level	150.00		
157	Weekday, Garden	1,000.00		
158	Weekend, Garden	1,100.00		
159	Additional Hours, Garden	150.00		
160	<b>Class III Use (Commercial/Market) DURING business hours</b>	first hour / additional hours		
161	Galleries, Weekday & Weekend	\$90.00/50.00		
162	<b>Class III Use (Commercial/Market) AFTER business hours</b>			
163	Weekday, Main or Upper Level	1,300.00		
164	Weekend, Main or Upper Level	1,500.00		
165	Additional Hours, Main or Upper Level	150.00		
166	Weekday, Garden	1,200.00		
167	Weekend, Garden	1,300.00		
168	Additional Hours, Garden	150.00		
169	<b>Springville Residents:</b>			
170	After Hour, Weekday, Main or Upper Level	1,025.00		
171	After Hour, Weekend, Main or Upper Level	1,225.00		



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Line	Approved Fee	Additional Conditions	Reference
172	905.00		
173	1,005.00		
174	<b>Additional Fees:</b>		
175	40.00		
176	40.00		
177	75.00		
178	100.00		
179	40.00		
180	10.00	per hour	
181	200.00	per hour	
182	35.00		
183	<b>Other</b>		
184	66.75	per hour per officer	Resolution 2013-21
185	39.00	per hour per employee	Resolution 2013-21
186	69.50	per hour	Resolution 2013-21
187	* Field Space can be reserved for the day for the equivalent of 4 one-hour rentals		
188	<b>Parks</b>		
189	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
	Weekday/ Weekend	Weekday - Mon. - Thurs.; Weekend - Fri. - Sun.	
190	<u>Day Use</u>		
191	115.00/126.00		Resolution No. 2013-29
192	115.00/126.00		Resolution No. 2013-29
193	126.00/138.00		Resolution No. 2013-29
194	80.00/86.00		Resolution No. 2013-29
195	68.00/73.00		Resolution No. 2013-29
196	68.00/73.00		Resolution No. 2013-29
197	57.00/65.00		Resolution No. 2013-29
198	148.00/163.00		Resolution No. 2013-29
199	68.00/73.00		Resolution No. 2013-29
200	115.00/126.00		Resolution No. 2013-29
201			
202	<u>Overnight Use:</u>		
203	189.00/207.00		Resolution No. 2013-29
204	189.00/207.00		Resolution No. 2013-29
205	218.00/238.00		Resolution No. 2013-29
206	149.00/163.00		Resolution No. 2013-29
207	126.00/138.00		Resolution No. 2013-29
208	N/A		Resolution No. 2013-29
209	103.00/111.00		Resolution No. 2013-29
210	288.00/315.00		Resolution No. 2013-29
211	126.00/138.00		Resolution No. 2013-29
212	189.00/207.00		Resolution No. 2013-29
213			
214	10.00		
215			
216	<u>Fines for Oversize Groups, Late Departure &amp; Early Arrival</u>		
217	100.00		Resolution No. 2007-27
218	100.00		Resolution No. 2007-27
219	100.00		Resolution No. 2007-27
220	100.00		Resolution No. 2007-27
221	50.00		Resolution No. 2007-27
222	50.00		Resolution No. 2007-27
223	50.00		Resolution No. 2007-27
224	100.00		Resolution No. 2007-27
225	50.00		Resolution No. 2007-27
226	100.00		Resolution No. 2007-27
227			
228	<u>Campground Use - Resident</u>		
229	13.00/15.00		Resolution No. 2013-29
230	8.00		Resolution No. 2013-29
231	8.00		Resolution No. 2013-29
232	4.00		Resolution No. 2013-29
233			Resolution No. 2017-03
234			



**SPRINGVILLE CITY  
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Exhibit C

Line	Approved Fee	Additional Conditions	Reference
235	<b>Campground Use - Non-Resident</b>		
236	21.00/25.00		Resolution No. 2013-29
237	10.00		Resolution No. 2013-29
238	10.00		Resolution No. 2013-29
239	5.00		Resolution No. 2013-29
240	75.00		Resolution No. 2017-03
241	<b>Business Licensing</b>		
242	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
243	80.00		Resolution No. 06-10
244	N/A	category deleted 6/6/2017	Resolution No. 2017-12
245	25.00		Resolution No. 2017-12
246	Variable	Annual Standard Fee prorated for part of year	Resolution No. 06-10
247	80.00		
248	250.00		Resolution No. 06-10
249	15.00	Per device/yr. Cap \$350	
250	600.00	Plus \$100 Application Fee	Resolution No. 06-10
251	300.00	Plus \$100 Application Fee	Resolution No. 2006-28
252	300.00	Plus \$100 Application Fee	Resolution No. 2006-28
253	120.00	Plus \$250 Cash Bond	Resolution No. 06-10
254	120.00		Resolution No. 06-10
255	60.00	Plus \$300 Cash Bond	Resolution No. 06-10
256	25.00		Resolution No. 2006-29
257	100.00		Resolution No.
258	50.00		
259	80.00		Resolution No. 06-10
260	1,000.00	Plus \$25 Application Fee & \$500 per individual employee	Resolution No. 06-10
261	500.00	Plus \$50 Application Fee & \$500 per individual employee	Resolution No. 06-10
262	250.00		
263	80.00		Resolution No. 2006-30
264	200.00		Resolution No. 2006-30
265	750.00		Resolution No. 2006-30
266	1,500.00		Resolution No. 2006-30
267	2,500.00		Resolution No. 2006-30
268	100.00		
269	Varies	Amount due (plus penalties) before inactivation (within one year of inactivity)	
270	Varies	100% of license fee for first year plus pro rata portion of 125% penalty for actual time without license	
271	<b>Planning &amp; Zoning Fees</b>		
272	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
273	650.00		Resolution No. 03-11
274	790.00	Plus \$50.00 if the City maps must be updated	Resolution No. 03-11
275	740.00		Resolution No. 03-11
276	650.00	Plus \$50.00 if the City maps must be updated	Resolution No. 03-11
277	640.00		Resolution No. 03-11
278	265.00		Resolution No. 03-11
279	70.00		Resolution No. 03-03
280	575.00		Resolution No. 03-11
281	955.00		Resolution No. 03-11
282	955.00		Resolution No. 03-11
283	878.00		Resolution No. 03-11
284	878.00		Resolution No. 03-11



**SPRINGVILLE CITY  
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Exhibit C

Line	Approved Fee	Additional Conditions	Reference
285	538.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution No. 03-11
286	15.00		Resolution No. 03-11
287	25.00		Resolution No. 03-11
288	410.00	Plus PW-Engineering time at the fully burdened hourly rate	Resolution No. 03-11
289	483.00		Resolution No. 03-11
290	115.00	Drop DRC review under the Proposed Fee	Resolution No. 03-11
291	378.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11
292	290.00		Resolution No. 03-11
293	300.00		Resolution No. 03-11
294	685.00	First 5 lots included plus \$7.50 for each additional lot	Resolution No. 03-11
295		under Proposed Fee	
296	750.00	First 5 lots included plus \$11.00 for each additional lot	Resolution No. 03-11
297	723.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11
298	1,053.00	First 5 lots included plus \$11.00 for each additional lot	Resolution No. 03-11
299		under Proposed Fee. Includes 3 reviews	
300	585.00		Resolution No. 03-11
301	30.00		Resolution No. 03-11
302	100.00		Resolution No. 03-11
303	913.00	Includes 2 reviews in Proposed Fee	Resolution No. 03-11
304	350.00	Per Tree	
305	250.00		Resolution No. 2008-21
306			
307	<b>Public Works Fees</b>		
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
309	50.00	\$50.00 for the first day plus \$40.00 for each day thereafter	
310	75.00	\$75.00 for the first day plus \$30.00 for each day thereafter	
311	Hourly	Charged at fully burden hourly rate of staff involved	
312	Hourly	Charged at fully burden hourly rate of staff involved	
313	40.00	Two final inspections are included in the initial fee	
314	500.00	Bond posted at time Excavation permit is pulled; refunded when permit is closed out.	
315			
316	90.00		
317	155.00		
318	250.00		
319	435.00		
320		TBD at cost of SWPPP Inspector	
321	<b>Building Fees</b>		
	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
323	175.00		Resolution No. 2010-35
324	500.00		Resolution No. 2010-35
325		Assessed by Electrical Department after review	
326			
327	210.00		
328	270.00		



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Line	Approved Fee	Additional Conditions	Reference
329	480.00		
330	740.00		
331	270.00	Effective April 1, 2016	
332	625.00		
333	810.00		
334	1,600.00	Water usage charged at commercial rate	
335		Assessed by Plans Examiner	Resolution No. 97-13
336		Assessed by Plans Examiner	Resolution No. 2007-06
337		Assessed by Plans Examiner	Resolution No. 00-17
338		Assessed by Plans Examiner	Resolution No. 00-17
339		Assessed by Plans Examiner	
340	325.00	Per Each Street Tree Identified in Approved Landscaping Plan	Resolution No. 2010-35
341	<b>Impact Fees (On a single family residence):</b>		
342	3,715.00		
343	160.00		
344	720.00		
345	1,458.00	Fee will vary based on service size measured in number of amps	
346	1,301.00	Fee will vary based on connection size	
347	1,426.00	Fee will vary based on connection size	
348	0.138	per square foot of irrigable area	
349	0.162	per square foot of impervious area	
350	<b>Art Museum Fees</b>		
351	Approved Fee	Additional Conditions	Reference
352	<b>Art Rights and Reproduction</b>		
353	30.00/60.00		
354	50.00/75.00		
355	30.00/60.00		
356	30.00/60.00		
357	30.00/60.00		
358	50.00/100.00		
359	50.00/100.00		
360	50.00/100.00		
361	50.00/100.00		
362	50.00/100.00		
363	50.00/100.00		
364	<b>Curatorial Fees</b>		
365	variable	actual shipping + \$15 handling	
366	17	per entry	
367	5	per day (\$50 max.)	
368	<b>Education and Programs</b>		
369	200	4 days; 4 hrs w/ supplies incl.	
370	10		
371	5		
372	<b>Artist Workshop</b>		
373	50.00+materials		
374	100.00+materials		
375	300.00+materials		
376	<b>Library Fees</b>		
377	Approved Fee	Additional Conditions	Reference
378	95.00	Annual Fee per Family	
379	2.00		
380	1.00	Per Book	
381	No Charge		
382	No charge		
383	<b>Fines: (Per day charges)</b>		



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Line	Approved Fee	Additional Conditions	Reference
384	0.10		
385	1.00		
386	1.00		
387	No longer offered		
388	11.00		
389	35.00	Per Session	Resolution 2012-
390			
391	<b>Cemetery Fees</b>		
392	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
393	<b>Standard Burial Plots (Evergreen or Historic Cemetery):</b>		
394	850.00	One-half to be placed in a perpetual care fund	Resolution No. 2010-35
395	1,000.00	One-half to be placed in a perpetual care fund	Resolution No. 2010-35
396	1,660.00	One-half to be placed in a perpetual care fund	Resolution No. 03-17
397	2,010.00	One-half to be placed in a perpetual care fund	Resolution No. 03-17
398	<b>Oversized Burial Plots:</b>		
399	1,150.00		Resolution No. 2010-35
400	2,450.00		
401	<b>Cremation</b>		
402	400.00	First interment	
403	200.00	Second interment	
404	650.00	First interment	
405	250.00	Second interment	
406	500.00		
407	425.00		
408	1,005.00		
409	830.00		
410	<b>Sexton Fees</b>		
411	350.00		Resolution No. 03-17
412	650.00		Resolution No. 03-17
413	250.00		
414	300.00		
415	250.00	In addition to regular fees	Resolution No. 03-17
416	300.00	In addition to regular fees	
417	350.00	Fees are in addition to all other Sexton Fees	
418	650.00	Fees are in addition to all other Sexton Fees	
419	650.00	no distinguishment between intact/not intact; Sexton will only expose the vault, within reason. Removal and transport of the vault will be the responsibility of the family.	
420			Resolution No. 2010-35
421	1,250.00		
422	N/A		Resolution No. 2010-35
423	Remove Service		
424	Remove Service		
425	100.00/0.5 hour	Start time set by policy	Resolution No. 2010-35
426	150.00/0.5 hour		
427	<b>Transfer of Burial Rights</b>		
428	25.00	per plot	
429	25.00	per plot	
430	50.00		





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Line	Approved Fee	Additional Conditions	Reference
431	300.00	Difference in price between Resident and Non-Resident burial right in similar plot	
432	<b>Recreation Fees</b>		
Line	Approved Fee	Additional Conditions	Reference
433	<b>Youth Programs:</b>		
434	<b>Youth Programs:</b>		
435	Youth Programs:		
436	Remove Service		
437	Remove Service		
438	45.00		
439	450.00		
440	35.00		
441	<b>Softball (Girls):</b>		
442	35.00		
443	35.00		
444	45.00		
445	45.00		
446	55.00		
447	55.00		
448	<b>Baseball:</b>		
449	40.00		
450	40.00		
451	50.00		
452	50.00		
453	60.00		
454	60.00		
455	35.00		
456	30.00		
457	13.00		
458	5.00		
459	42.00		
460	120.00		
461	165.00		
462	45.00		
463	40.00		
464	50.00		
465	<b>Cheerleading:</b>		
466	180.00		
467	210.00		
468	65.00		
469	50.00		
470	80.00		
471	40.00		
472	50.00		
473	25.00		
474	10.00		
475	10.00		
476	<b>Adult Programs:</b>		
477	<b>Basketball:</b>		
478	Basketball:		
479	600.00		
480	2.00		
481	42.00		
482	275.00		
483	Adult Co-Ed Volleyball		
484	275.00		
485	<b>Clyde Recreation Center</b>		
Line	Approved Fee	Additional Conditions	Reference
486	<b>Individual Membership Fees - Resident:</b>		
487	Individual Membership Fees - Resident:		
488	85.00		
489	150.00		
490	270.00		
491	36.00		
492	<b>Individual Membership Fees - Non-resident:</b>		





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Line	Approved Fee	Additional Conditions	Reference
493	Three Month	110.00	
494	Six Month	195.00	
495	One Year	350.00	
496	Annual Payment Plan Processing Fee	36.00	
497	<b>Family Pass - Resident:</b>		
498	Three Month	150.00	
499	Six Month	260.00	
500	One Year	465.00	
501	Annual Payment Plan Processing Fee	36.00	
502	<b>Family Pass - Non-resident:</b>		
503	Three Month	195.00	
504	Six Month	340.00	
505	One Year	610.00	
506	Annual Payment Plan Processing Fee	36.00	
507	<b>Adult Couple - Resident:</b>		
508	Three Month	120.00	
509	Six Month	210.00	
510	One Year	370.00	
511	Annual Payment Plan Processing Fee	36.00	
512	<b>Adult Couple - Non-resident:</b>		
513	Three Month	155.00	
514	Six Month	275.00	
515	One Year	485.00	
516	Annual Payment Plan Processing Fee	36.00	
517	<b>Senior Couple - Resident:</b>		
518	Three Month	85.00	
519	Six Month	150.00	
520	One Year	260.00	
521	Annual Payment Plan Processing Fee	36.00	
522	<b>Senior Couple - Non-resident:</b>		
523	Three Month	110.00	
524	Six Month	195.00	
525	One Year	340.00	
526	Annual Payment Plan Processing Fee	36.00	
527	<b>Senior Individual - Resident:</b>		
528	Three Month	50.00	
529	Six Month	80.00	
530	One Year	140.00	
531	Annual Payment Plan Processing Fee	36.00	
532	<b>Senior Individual - Non-resident:</b>		
533	Three Month	65.00	
534	Six Month	105.00	
535	One Year	180.00	
536	Annual Payment Plan Processing Fee	36.00	
537	<b>Youth Individual - Resident:</b>		
538	Three Month	50.00	
539	Six Month	80.00	
540	One Year	140.00	
541	Annual Payment Plan Processing Fee	36.00	
542	<b>Youth Individual - Non-resident:</b>		
543	Three Month	65.00	
544	Six Month	105.00	
545	One Year	180.00	
546	Annual Payment Plan Processing Fee	36.00	
547	<b>Daily Fee:</b>		
548	Adult (18 -59)	5.00	
549	Youth (3 - 17)	4.00	
550	Seniors (60+)	4.00	
551	Fitness Studio per hour (no food allowed)	50.00	
552	Big Party Room B(2 hours) + admission	50.00	
553	w/food and cleaning		
554	Small Party Room A(2 hours) + admission	45.00	
555	w/food and cleaning		
556	Program Studio (2 hours) + admissions	40.00	
557	w/food and cleaning		



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Line	Approved Fee	Additional Conditions	Reference
558	Leisure Pool (2 Hours) + admissions	400.00	
559	Comp Pool (2 Hours) + admissions	400.00	
560	Cleaning Fee (Pools and Gymnasium)	100.00	
561	Lane Rental per hour + admissions	15.00	
562	Full Facility (2 Hours)	1,400.00	
563	- Non Refundable Deposit	100.00	
564	1/2 gym rental (2 hours)	50.00	
565	SEALS League with membership	120.00	
566	SEALS League without membership	145.00	
567	SEALS Year Round w Membership 5-6	30.00	per month
568	SEALS Year Round w/out Membership 5-6	35.00	per month
569	SEALS Year Round w Membership 7-9	35.00	per month
570	SEALS Year Round w/out Membership 7-9	40.00	per month
571	SEALS Year Round w Membership 9-13	40.00	per month
572	SEALS Year Round w/out Membership 9-13	45.00	per month
573	SEALS Year Round w Membership 14-18	50.00	per month
574	SEALS Year Round w/out Membership 14-18	55.00	per month
575	SEALS Clinic with membership	50.00	
576	SEALS Clinic without membership	75.00	
577	Water Polo with membership	45.00	
578	Water Polo without membership	60.00	
579	Non Resident HS Team	Interlocal	
580	<b>Instruction:</b>		
581	Group Lesson with membership	30.00	
582	Group Lesson without membership	50.00	
583	Semi-private Lesson with membership	40.00	
584	Semi-private without membership	60.00	
585	Private Lesson with membership	50.00	
586	Private Lesson without membership	70.00	
587	Parent and Me with membership	25.00	
588	Parent and Me without membership	40.00	
589	Pre School with membership	25.00	
590	Pre School without membership	40.00	
591	Adult Lesson with membership	30.00	
592	Adult Lesson without membership	50.00	
593	Lifeguard Training	95.00	
594	BSA Merit Badge	14.00	
596	Tiny Tots with membership	20.00	
597	Tiny Tots without membership	40.00	
598	Tumbling with membership	25.00	
599	Tumbling without membership	45.00	
600	Ballet with membership	25.00	
601	Ballet without membership	45.00	
602	Fitness with membership	20.00	
603	Fitness without membership	40.00	
604	Camps with membership	30.00	
605	Camps without membership	50.00	
606	<b>Other Fees</b>		
607	Late Fee	10.00	
608	Child Watch (per hour)	2.00	
609	Child Watch additional child	1.00	
610	Child Watch 20 Punch Pass	40.00	
611	Replacement Pager Fee	50.00	
612	Late Fee (Child Watch) per minute	1.00	
613	Replacement Card Fee	5.00	
614	Cancellation Fee (monthly billing)	36.00	
615	<b>Golf Fees</b>		
616	<b>Approved Fee</b>	<b>Additional Conditions</b>	<b>Reference</b>
617	<b>9 Holes of Play:</b>		
618	Monday-Thursday - Resident	14.00	Resolution No. 2013-13
619	Monday-Thursday - Non-resident	14.00	Resolution No. 2013-13
620	Monday-Thursday - Junior/Senior	12.00	Resolution No. 2013-13
621	Monday-Thursday - Junior afternoon	9.00	With paying adult after 12 pm
622	Friday-Sunday, Holidays - Resident	15.00	Resolution No. 2013-13
623	Friday-Sunday, Holidays - Non-Resident	15.00	Resolution No. 2013-13



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Line	Approved Fee	Additional Conditions	Reference
624	15.00		Resolution No. 2013-13
625	10.00	With paying adult after 12 pm	
626	4.00	Balance of fee paid by NCGA(\$13.00)For youth thru age 17 w/ valid Ghin# and YOC membership. Good anytime M-F, S-Su & Holidays after 12.	
627		<b>18 Holes of Play:</b>	
628	28.00		Resolution No. 2013-13
629	28.00		Resolution No. 2013-13
630	24.00		Resolution No. 2013-13
631	30.00	18 holes w/ cart after 2:30 p.m. Offer excludes holidays.	
632	30.00		Resolution No. 2013-13
633	30.00		Resolution No. 2013-13
634	30.00		Resolution No. 2013-13
635	5.00	Balance of fee paid by NCGA(\$13.00)For youth thru age 17 w/ valid Ghin# and YOC membership. Good anytime M-F, S-Su & Holidays after 12.	Youth on Course
636		<b>Annual Pass (Resident):</b>	
637	615.00		Resolution No. 2013-13
638	800.00		Resolution No. 2013-13
639	585.00		Resolution No. 2013-13
640	500.00		Resolution No. 2013-13
641	275.00	M-F after 2:00 p.m.	
642	50.00	M-Th after 2:00 p.m.	
643		<b>Annual Pass (Non-Resident):</b>	
644	720.00		Resolution No. 2013-13
645	925.00		Resolution No. 2013-13
646	695.00		Resolution No. 2013-13
647	510.00		Resolution No. 2013-13
648		<b>Punch Cards (20 Rounds - Resident):</b>	
649	235.00		Resolution No. 2013-13
650	255.00		Resolution No. 2013-13
651		<b>Punch Cards (20 Rounds - Non-Resident):</b>	
652	255.00		Resolution No. 2013-13
653	275.00		Resolution No. 2013-13
654	N/A		
655		<b>Driving Range:</b>	
656	5.00		Resolution No. 2013-13
657	8.00		Resolution No. 2013-13
658	N/A		Resolution No. 2013-13
659	N/A		Resolution No. 2013-13
660		<b>Golf Cart Rentals:</b>	
661	8.00		Resolution No. 2013-13
662	16.00		Resolution No. 2013-13
663	140.00		Resolution No. 2013-13
664	2.00		
665	4.00		
666		<b>Electric Utility Fees</b>	
667		<u>Approved Fee</u>	<u>Reference</u>
668		<b>Residential Customers:</b>	
669	11.00		Resolution 2014-14
670		Charges per kilowatt hour used:	Resolution 2014-14
671	0.077		Resolution 2014-14
672	1.000		Resolution 2014-14
673	0.094		Resolution 2014-14
674	3.000		Resolution 2014-14
675	0.116		Resolution 2014-14
676			
677		Peak demand does not exceed 35 kilowatts in a month	
678	25.00		Resolution 2014-14



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Line	Approved Fee	Additional Conditions	Reference
679			Resolution 2014-14
680	0.11772		Resolution 2014-14
681	0.09110		Resolution 2014-14
682	0.06080		Resolution 2014-14
683	6.200	No charge for the first 5 kilowatts of demand	Resolution 2014-14
684			
685		Peak demand exceeds 35 kilowatts in a month	
686	35.000		Resolution 2014-14
687			Resolution 2014-14
688	0.1161		Resolution 2014-14
689	0.0783		Resolution 2014-14
690	0.0707		Resolution 2014-14
691	6.900	No charge for the first 5 kilowatts of demand	Resolution 2014-14
692			
693			
694	35.000		Resolution 2014-14
695			Resolution 2014-14
696	0.1161		Resolution 2014-14
697	0.0783		Resolution 2014-14
698	0.0707		Resolution 2014-14
699	6.900	No demand for loads under 1,800 kilowatts	Resolution 2014-14
700		Full demand when loads exceed 1,800 kilowatts	Resolution 2014-14
701			Resolution 2014-14
702		Peak demand exceeds 10,000 kilowatts in a month	Resolution 2014-14
703	55.000		Resolution 2014-14
704	0.0621		Resolution 2014-14
705	9.950	No charge for the first 5 kilowatts of demand	Resolution 2014-14
706			
707		Based on semi-annual review in accordance with the Resolution	
708		Based on semi-annual adjustment of costs to purchase power and natural gas	
709	1.750		Resolution 2014-14
710	1.750		Resolution 2014-14
711	17.500		Resolution 2014-14
712	0.040	per kWh	Ordinance #04-2018 Resolution #2017-39
713	0.040	per kWh	Ordinance #04-2018 Resolution #2017-39
714	40.00		
715	10.00		Resolution No. 97-9
716	1.50%	1.5% of Past Due Balance Each Month	
717	50.00	Charge after first two inspections included in building fees	
718			
719	40.00		
720	\$ cost of device		
721	\$ cost of device		
722	Cost of device		
723	350.00/hr	plus cost of materials	Resolution No. 2010-35
724	\$ time/material		
725			
726			
727	\$475.00		Resolution No. 97-1
728	\$50.00		Resolution No. 97-1



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Line	Approved Fee	Additional Conditions	Reference
729	\$150.00		Resolution No. 97-1
730	\$500.00		Resolution No. 97-1
731	Cost plus		Resolution No. 97-1
732			
733	\$750.00		Resolution No. 97-1
734	\$150.00		Resolution No. 97-1
735	\$450.00		Resolution No. 97-1
736	\$1,500.00	Up to 1500 KVA. Additional \$2.00 per KVA over the 1500 KVA maximum	Resolution No. 97-1
737	Cost plus		Resolution No. 97-1
738			Resolution No. 97-1
739	\$40.00		Resolution No. 97-1
740	as assessed	New construction or system modification requested by customer requires deposit equal to estimate prior to work beginning	Resolution No. 97-1
741		New Style Description - 30 pack LED short arm	
742	\$10.00	100 watt HPS, open head, short arm	Resolution No. 97-1
743			Resolution No. 97-1
744	Cost	On existing pole w/ secondary	Cost of labor and materials at time of request
745	Cost	On existing pole no secondary	Cost of labor and materials at time of request
746	Cost	New pole, light and secondary	Cost of labor and materials at time of request
747	<b>Sewer Utility Fees</b>		
748	Approved Fee	Additional Conditions	Reference
749	<b>Residential Customers:</b>		
750	20.43		Resolution No. 06-16
751	1.37	Usage calculated on average monthly culinary water usage	Resolution No. 06-16
752		for approximately the five winter months when meters not read	
753	<b>Industrial Customers:</b>		
754	20.44		
755	1.52		
756	0.129		Resolution No. 2006-27
757	0.142		Resolution No. 2006-27
758	0.193		Resolution No. 2006-27
759	76.13		
760	1.50%	1.5% of Past Due Balance Each Month	
761	see below	per cubic yard	Resolution No. 04-25
762	25.00	Resident per cubic yard	
763	13.00	per 1/2 cubic yard	
764	36.00	Non-Resident per cubic yard	
765	18.00	per 1/2 cubic yard	
766	30.00	Screened Compost - commercial wholesale per cubic yard	
767	5.00	Wood Chips per cubic yard	
768	N/A		Resolution No. 04-25
769			
770			
771	10.00	Pick-up Truck Filled level with sides of bed	
772	10.00	Small Single-Axel Trailer Equivalent to level-filled pick-up load	



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Line	Approved Fee	Additional Conditions	Reference
773	Pick-up Truck or Small Single Axle Trailer with sideboards	20.00	
774	Double Axle Trailer without sideboards	20.00	
775	Double Axle Trailer with sideboards	30.00	
776	Dump Truck	50.00	
777	<b>Solid Waste Utility Fees</b>		
778	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
779	<b>Residential Customers:</b>		
780	Monthly charge for first solid waste receptacle	12.90	Resolution No. 04-10
781	Monthly charge for each subsequent receptacle	9.80	Resolution No. 04-10
782	Missed can pickup	10.00	
783	Recycle can	7.25	
784	<b>Commercial Customers:</b>		
785	Contract with private waste collection companies	-	Resolution No. 04-10
786	Past Due Balance Penalty	1.50% Month	1.5% of Past Due Balance Each Month
787	<b>Storm Water Utility Fees</b>		
788	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
789	Base monthly fee	5.66	Per Equivalent Resident Unit
790	<b>Water Utility Fees</b>		
791	<u>Approved Fee</u>	<u>Additional Conditions</u>	<u>Reference</u>
792	<b>Residential Customers (No Secondary Water Available):</b>		
793	Base monthly fee	13.00	Resolution No. 17-xx
794	Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters are read monthly
795	0-5,000	Included in Base	Resolution No. 17-xx
796	5,001-20,000	n/a	Resolution No. 17-xx
797	20,001-60,000	n/a	Resolution No. 17-xx
798	5,001-12,000	0.95	Resolution No. 17-xx
799	12,001-20,000	1.25	Resolution No. 17-xx
800	20,001-40,000	1.55	Resolution No. 17-xx
801	40,001-60,000	1.85	Resolution No. 17-xx
802	60,001-100,000	2.10	Resolution No. 17-xx
803	100,001-150,000	2.85	Resolution No. 17-xx
804	150,001-200,000	3.25	Resolution No. 17-xx
805	Over 200,000	4.00	Resolution No. 17-xx
806	Base monthly fee	13.00	Rates apply October to March when meters are not read monthly
807	Charges per 1,000 gallons of usage per month:		Resolution No. 17-xx
808	0-5,000	Included in Base	Resolution No. 17-xx
809	Over 5,000	1.14	Resolution No. 17-xx
810	<b>Commercial and Master Meter Customers (No Secondary Water Available):</b>		
811	Base monthly fee	12.26	Resolution No. 17-xx
812	Charge per 1,000 gallons of usage per month	1.29	Resolution No. 17-xx
813	<b>Industrial Customers (No Secondary Water Available):</b>		
814	Base monthly fee	14.15	Resolution No. 17-xx
815	Charge per 1,000 gallons of usage per month	1.49	Resolution No. 17-xx
816	<b>Residential Customers (Secondary Water Available):</b>		
817	Base monthly fee	13.00	Resolution No. 17-xx
818	Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters are read monthly
819	0-5,000	Included in Base	Resolution No. 17-xx
820	5,001-20,000	n/a	Resolution No. 17-xx
821	20,001-60,000	n/a	Resolution No. 17-xx
822	5,001-12,000	1.05	Resolution No. 17-xx
823	12,001-20,000	1.38	Resolution No. 17-xx
824	20,001-40,000	1.71	Resolution No. 17-xx



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Line	Approved Fee	Additional Conditions	Reference
828	40,001-60,000	2.04	Resolution No. 17-xx
829	60,001-100,000	2.31	Resolution No. 17-xx
830	100,001-150,000	3.14	Resolution No. 17-xx
831	150,001-200,000	3.58	Resolution No. 17-xx
832	Over 200,0000	4.40	Resolution No. 17-xx
833	Base monthly fee	13.00	Rates apply October to March when meters are not read monthly Resolution No. 17-xx
834	Charges per 1,000 gallons of usage per month:		Resolution No. 17-xx
835	0-5,000	Included in Base	Resolution No. 17-xx
836	Over 5,000	1.16	Resolution No. 17-xx
837			
838	<b>Commercial and Master Meter Customers (Secondary Water Available):</b>		
839	Base monthly fee	12.26	Resolution No. 17-xx
840	Charge per 1,000 gallons of usage per month	1.41	Resolution No. 17-xx
841			
842	<b>Industrial Customers (Secondary Water Available):</b>		
843	Base monthly fee	14.15	Resolution No. 17-xx
844	Charge per 1,000 gallons of usage per month	1.64	Resolution No. 17-xx
845			
846	<b>Secondary Water</b>		
847			
848	<b>Residential Customers</b>		
849	Secondary Water Base Monthly Fee	No Fee	Resolution No. 06-13
850	Charges per 1,000 gallons of usage based on a 30-day reading period:		Rates apply March to October when water meters are read monthly Resolution No. 06-13
851	0-5,000	Included in Base	Resolution No. 06-13
852	5,001-20,000	0.86	Resolution No. 06-13
853	20,001-60,000	1.35	Resolution No. 06-13
854	60,001-100,000	1.80	Resolution No. 06-13
855	100,001-150,000	2.25	Resolution No. 06-13
856	150,001-200,000	2.70	Resolution No. 06-13
857	Over 200,0000	3.60	Resolution No. 06-13
858			
859	<b>Commercial and Master Meter Customers:</b>		
860	Base monthly fee	10.12	Resolution No. 06-13
861	Charge per 1,000 gallons of usage per month	1.06	Resolution No. 06-13
862			
863	<b>Industrial Customers:</b>		
864	Base monthly fee	11.68	Resolution No. 06-13
865	Charge per 1,000 gallons of usage per month	1.23	Resolution No. 06-13
866			
867	Canyon Water Users Facility Fee	15.10	per month Resolution No. 2013-31
868			**The tiers above are based on a standard 30-day billing cycle. When actual readings vary from 30 days, the tiers will be adjusted upward or downward by 3.3333% for each day more or less than 30 days between readings.
869	<b>Miscellaneous</b>		
870	Past Due Balance Penalty	1.50%	1.5% of Past Due Balance Each Month
871	Construction Water Usage Fee	50.00	To cover unmetered water usage during construction
872	Secondary Water Inspection Fee	50.00	
873	Water Bacteria samples for new construction. Per sample	37.00	
874	Water Meter Testing	59.00	If meter running higher than AWWA standards, customer will not be charged
875	<b>Plat "A" Irrigation Assessments</b>		
876	Approved Fee	Additional Conditions	Reference



**SPRINGVILLE CITY  
FISCAL YEAR 2019  
FINAL BUDGET**

Exhibit C

Line	Approved Fee	Additional Conditions	Reference
877	113.65	Includes Strawberry User, Irrigation Ticket, and Water Rights Fees	Resolution No. 06-11
878			Resolution No. 06-11
879	116.27	First Hour	Resolution No. 06-11
880			Resolution No. 06-11
881	14.37	Per each hour above the first hour	Resolution No. 06-11
882	5.23	Irrigation Ticket Fee	Resolution No. 06-11
883	5.23	Water Right Fee per 15 minutes increments over initial 15 extra minutes	Resolution No. 06-11
884			Resolution No. 06-11
885	<b>Highline Ditch Fees</b>		
886			
	Approved Fee	Additional Conditions	Reference
887	Disconinued		
888	50.00		
889	13.75		
890	25.00		



## GLOSSARY

### A

#### ACCOUNTING PERIOD:

A period of time, (month, quarter, year), for which a financial statement is produced.

#### ACCOUNTING SYSTEM:

The total structure of records and procedures which discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, balanced account groups, and organizational components.

#### ACCRUAL BASIS:

Accounting method in which revenues and expenses are accounted for as they are earned or incurred, although they may not have been received or paid yet. The alternative is cash-basis accounting, in which revenues and expenses are recognized only when cash is received or paid.

#### ACTUAL:

Actual, as used in the fund summaries and department and division summaries within the budget document, represents the actual costs results of operations. This category is presented on a GAAP basis, with the exception that depreciation and amortization are not budgeted and principal payments on debt in the enterprise funds are budgeted as expenses.

#### ADOPTED:

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the budget as approved by the City Council.

#### ADOPTED BUDGET:

The financial plan for the fiscal year beginning July 1.

#### ALLOCATED COST:

A method for allocating overhead time and other expenses to activities that provide direct services.

#### ALLOTMENT:

To divide an appropriation into amounts that may be encumbered or expended during an allotment period.

#### AMENDED OR REVISED BUDGET:

The current year adopted budget adjusted to reflect all budget amendments approved by the City Council through the date indicated.

#### AMORTIZATION:

The deduction of capital expenses over a specific period of time. Similar to depreciation, it is a method of measuring the consumption of the value of long-term assets like equipment or buildings.

**APPROPRIATION:**

A legal authorization that permits the City to make expenditures and to incur obligations and expend resources for specific purposes.

**ASSESSED VALUATION:**

A valuation set upon real estate or other property by a government body basis for levying taxes.

**ASSESSMENT ROLL:**

A document prepared by the county establishing assessed valuation of real estate and other property with the amount of ad valorem tax owed.

**AUDIT:**

A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to; ascertain whether financial statements fairly present financial positions and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain officials responsible for governmental resources.

**B**

**BALANCED BUDGET:**

A financial plan of operation in which revenues equal expenditures for the fiscal year. A balanced budget is required of municipalities by the State law.

**BALANCE SHEET:**

A statement presenting the financial position of an entity by disclosing the value of its assets, liabilities and equities at a specified date.

**BASE BUDGET:**

Those resources necessary to meet an established and existing service level.

**BASIS OF BUDGETING:**

Basis of budgeting refers to the method used for recognizing revenues and expenditures in the budget. The City uses the modified accrual basis of accounting for budgetary purposes, which is in compliance with Generally Accepted Accounting Principles.

**BEGINNING FUND BALANCE:**

The Ending Fund Balance of the previous period. (See ENDING FUND BALANCE)

**BOND:**

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s) along with periodic interest paid at a specified percentage of principal (interest rate). Bonds are typically used for long-term debt.

**BUDGET:**

A plan of financial operation embodying an estimate of proposed means of financing them. Used without a modifier, the term usually indicated a financial plan for a single fiscal year. The term “A budget” is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

**BUDGET AMENDMENT:**

A change in expenditure levels and corresponding resources needed to accomplish an existing service level or unanticipated service. All budget amendments are reflected in the current year budget and have been approved by City Council.

**BUDGET CALENDAR:**

The schedule of essential dates or milestones which a government follows in the preparation and adoption of the budget.

**BUDGET DOCUMENT:**

The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

**BUDGET MESSAGE:**

A general discussion of the proposed budget presentation in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Administrator.

**BUDGET RETREAT:**

A meeting scheduled for the Mayor and Council with Administration to discuss important issues to be addressed in the budget. The place of the meeting is at a location away from City Hall and usually is at least a one-day event.

**BUDGET SUPPLEMENT:**

A request for an increase or decrease in an existing service level (over and above the base budget).

**BUDGETARY BASIS:**

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that (1) encumbrances are considered to be an

expenditure chargeable to appropriations; (2) no depreciation is budgeted for proprietary funds; and (3) bond principal in the enterprise funds is subject to appropriation.

**BUDGETING (APPROPRIATING);**

The City prepares its budget in conformity with practices prescribed or permitted by the applicable statutes of the State of Utah.

**C**

**CAPITAL BUDGET:**

A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement plan (CIP).

**CAPITAL IMPROVEMENT PLAN:**

A plan for capital expenditures to be incurred each year over a fixed period of several future years which sets forth each expenditure.

**CAPITAL OUTLAYS (EXPENDITURES):**

Expenditures for the acquisition of capital assets.

**CAPITAL PROJECT:**

Any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

**CAPITAL PROJECTS FUND:**

Funds that are used to account for financial resources to be used for the acquisition or construction of major capital projects (other than those financed by proprietary funds).

**CASH BASIS:**

The method of accounting where revenues and expenditures are recognized as cash is received and disbursed.

**CASH FLOW BUDGET:**

A projection of the cash receipts and disbursements anticipated during a given time period. Typically, this projection covers a year and is broken down into separate projections for each month, week, and/or day during the year.

**CERTIFIED TAX RATE (C.T.R.):**

A tax rate that will provide the same ad valorem property tax revenue for each taxing entity as was levied for the prior year by that entity, plus new growth, less the amount of increase to locally assessed real property taxable values resulting from factoring, reappraisal, or any other adjustment.

**CIP:**

See CAPITAL IMPROVEMENT PROGRAM.

**COMMODITIES:**

Commodities are expendable items purchased through the City-approved centralized purchasing process. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

**CONSUMER PRICE INDEX (CPI):**

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

**CONTINGENCY:**

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**CONTINUATION BUDGET:**

A level of funding which enables an organization to provide the same amount of services in the following fiscal year as the organization provides in the current fiscal year. A continuation level budget does not necessarily provide funding for growth in demand of services.

**CONTRACTS PAYABLE:**

Contracts payable represents a liability reflecting amounts due on contracts of goods or services furnished to the City.

**CONTRACTUAL SERVICES:**

Includes expenditures for services performed by firms, individuals, or other City departments. Supplies are not included in the contractual services accounts.

**CURRENT LEVEL OF SERVICE:**

A term used to describe amount of service provided to the community in each service area with the current resources available.

**D**

**DEBT SERVICE:**

Payment of interest and repayment of principal to holders of a government's debt instruments.

**DEBT SERVICE FUNDS:**

Established to account for the accumulation of resources and for the payment of general long-term debt principal and interest that are not serviced by the General, Special Revenue, and Enterprise Funds. It does not include contractual obligations accounted for in the individual funds.

**DEMAND:**

A type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

**DEPARTMENT:**

A major unit of organization in the City comprised of sub-units called Divisions.

**DEPRECIATION:**

A decrease or loss in value, as because of age, wear, or market conditions. Used in accounting as an allowance made for a loss in the value of property.

**DIRECT SALES:**

Gross retail sales that are collected from local businesses.

**DIVISION:**

A sub-unit of a Department organization.

**E**

**ELEMENT (General Plan):**

There are three main elements of the General Plan which assist the City in delivering high quality services to its constituency. These three elements are LAND USE, TRANSPORTATION AND TRAFFIC CIRCULATION, and HOUSING. Other important elements include the annexation plan, community facilities and services, community identity, parks, trails and recreation, economic development, and environmental issues and resources.

**ENCUMBRANCE:**

Includes obligations in the form of purchase orders, contracts, or other commitments. They cease to be encumbrances when paid, canceled, or when the actual liability is established.

**ENDING FUND BALANCE:**

Funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

**ENTERPRISE FUND:**

A fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

**EXPENDITURES:**

Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

## **F**

### **FEES:**

Charges for specific services.

### **FINANCIAL POLICY:**

A government's directive with respect to revenues, spending, reserves, and debt management as these relate to government services, programs and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of government budgets and its funding.

### **FISCAL YEAR:**

Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books. NOTE: It is usually a year, though not necessarily a calendar year.

### **FORECAST:**

A prediction of a future outcome based on known and unknown factors.

### **FULL-TIME EQUIVALENT:**

One position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

### **FUND:**

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

### **FUND BALANCE (EQUITY):**

The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

### **FUNDING SOURCES:**

A term referring to the type or origination of funds to finance recurring or non-recurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits, and grants and non-revenues such as fund balance and inter-fund transfers.

### **FUND SUMMARY:**

A combined statement of revenues, expenditures, and changes in fund balance for the prior year's actual, adopted, estimated budgets, and the current year's adopted budgets.

## **G**

### **GAAP ADJUSTMENTS:**

Differences arising from the use of a basis of accounting for budgetary purposes that differs from the basis of accounting applicable when reporting on operations in conformity with Generally Accepted Accounting Principles (GAAP). For example, depreciation and amortization in Enterprise Funds are not considered expenses on the budget basis of accounting, but are considered expenses on the GAAP basis.

### **GASB 34:**

A new accounting standard used by the Governmental Accounting Standards Board that is applicable to state and local governments. Compliance with GASB Statement 34 is necessary for the preparation of financial statements in accordance with Generally Accepted Accounting Principles. A significant provision of this new standard includes the preparation of government-wide financial statements that summarize the information of the government as a whole using the accrual basis of accounting (in addition to the continuing requirements for fund financial statements using the modified accrual basis of accounting). Infrastructure assets such as streets, bridges, and sidewalks are also to be included in the government-wide financial statements. There are also expanded disclosure requirements.

### **GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):**

Uniform minimum standards of guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP proved a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments is the National Council on Governmental Accounting=s Statement 1. Every government should prepare and publish financial statements in conformity with GAAP. The objectives of governmental GAAP financial reports are different from, and much broader than, the objectives of business enterprise GAAP financial reports.

### **GENERAL FUND:**

A fund that accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The General Fund supports essential City services such as police and fire protection, street maintenance, libraries, and parks and open space maintenance. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

### **GENERAL LONG-TERM DEBT:**

Represents any non-matured debt not considered to be a fund liability.

### **GENERAL OBLIGATION BONDS (G.O. BONDS):**



Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's property taxing power (secondary portion). They are usually issued to pay for general capital improvements such as parks and roads.

**GOVERNMENTAL FUNDS:**

Account for most governmental functions. Governmental Funds include the General Fund, Special Revenue Funds, and Capital Project Funds.

**GRANT:**

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

**I**

**IMPACT FEES:**

A type of charge for services imposed on new construction in order to support specific new demands on a given service, e.g., transportation, schools, parks and fire protection.

**IMPROVEMENT DISTRICTS:**

Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on affected property. Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

**INFRASTRUCTURE:**

A permanent installation such as a building, road, or water transmission system that provides public services.

**IN-LIEU PROPERTY TAX:**

A statewide fee is assessed on motor vehicles "in lieu of property taxes" in the event a citizen does not otherwise pay property taxes on house they own. The fee is assessed based on the age of the vehicle. This is also commonly called the Motor Vehicle Tax.

**INTER-FUND TRANSFER:**

Amounts transferred from one fund to another.

**INTERGOVERNMENTAL REVENUES:**

Levied by one government but shared on a predetermined basis with another government or class of governments.

**INTERNAL SERVICE FUND:**

Established to account for the financing, on a cost-reimbursement basis, of commodities or services provided by one program for the benefit of other programs within the City.

The City maintains an Internal Service Funds to account for Fleet of vehicles and equipment.

**ISO:**

The Insurance Service Organization is used to rate the level of risk with the City for various services provided.

**L**

**LEGISLATIVE ISSUES:**

Major policy decisions made by the City Council such as General Plan Sub-Elements, ordinances, and resolutions requiring study that need to be scheduled on Council's calendar.

**M**

**MEASURE:**

A term referring to any one of four different types of measure: a count, a ratio, a percentage, and a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. In order to identify what is to be counted, the event being assessed must be determined, i.e. days spent in the hospital, certificates of occupancy issued, gallons of water treated, etc.

**MISCELLANEOUS (FUNDING SOURCE):**

Revenues other than those received from standard sources such as taxes, licenses and permits, grants, and user fees.

**MISSION STATEMENT:**

A broad statement of purpose derived from an organization's and/or community's values and goals.

**MODIFIED ACCRUAL BASIS:**

The modified accrual basis of accounting is a mixture of both cash and accrual basis concepts. All funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Sales taxes are recognized when in the hands of intermediary collecting agencies. All other intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received in cash.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, an exception to this general rule would include principal and interest on general long-term debt which is recognized when due.

**N**

**NET ASSETS:**

The term is used to describe the difference between assets and liabilities to show total fund equity of the fund.

**NET INCOME:**

Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfer-out.

**O**

**OBJECTIVE:**

A statement specifying achievements to be attained within a prescribed time frame. An objective is exchanged/superseded by another objective at the expiration of the time frame. An objective is directly connected to how the resources of an organization will be used. An objective statement begins with an action verb and includes the quantified statement of the results expected as an outcome of the action.

**OPERATING BUDGET:**

Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled.

The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government. (See BUDGET)

**OPERATING REVENUE:**

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**ORDINANCE:**

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**OTHER FISCAL ACTIVITY:**

Refers to various trust and agency funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, other governmental units, and other funds.

**OUTSTANDING DEBT:**

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

## **P**

### **PAY-AS-YOU-GO FINANCING:**

Pay-as-you-go is the financing of improvement projects from current revenues. Such revenues may come from general taxation, fees, charges for services, special funds, or special assessments.

### **PERFORMANCE BUDGET:**

A budget wherein expenditures are based primarily upon measurable performance of activities.

### **PERFORMANCE INDICATOR:**

A performance indicator is a measurement designed by a reasoning process to determine whether or not a service objective has been met. It measures the effectiveness of achieving the objective or how well the objective has been accomplished.

### **PERFORMANCE MEASURE:**

Data collected to determine how effective or efficient a program is in achieving its objectives.

### **PERSONAL SERVICES:**

Include the salaries and wages paid to employees plus the City's contribution for fringe benefits such as retirement, social security, health, and workers' compensation insurance.

### **PROGRAM:**

A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible. A program differs from a division from the standpoint that cost centers from different departments may make up a program while cost centers from the same department to make up a division.

### **PROGRAM BUDGET:**

A budget, which allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

### **PROJECT COSTS:**

All the costs associated with a project. These costs include prior year actual expenditures, current year budgeted expenditures and future year planned expenditures.

### **PROPERTY TAX:**

Based according to value of property and is used as the source of monies to pay general obligation debt (secondary property tax) and to support the general fund (primary property tax). (See AD VALOREM TAX)

## **R**

### **RDA:**

See REDEVELOPMENT AGENCY.

**RE-BUDGET:**

Carryover represents encumbered and committed funds carried forward to the next fiscal year budget.

**REDEVELOPMENT AGENCY:**

An agency of the City created to administer and account for community redevelopment and economic development project areas, which are financed by incremental taxes collected on the properties in the development. The taxes are used to pay back debt created from improving the infrastructure for the project.

**REFUNDING:**

A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. There are generally two major reasons for refunding: (1) to reduce the issuer's interest costs or (2) to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited into escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the refunding bonds and the outstanding obligations being refinanced are referred to as the refunded bonds or the prior issue.

**REPLACEMENT SCHEDULE:**

A scheduled used to document information for vehicles and equipment currently used in operations. The information includes description of assets, year of purchase, useful life, amount of original purchase, year to be replaced, and estimated future cost of replacement.

**RESERVE:**

An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.

**RESIDUAL EQUITY:**

A transfer of net assets to another fund when separating a function or service from a combined function or service.

**RESTRICTED REVENUES:**

Funds collected for limited or specific expenditure purposes. These funds are earmarked for specific purposes by requirements within the resource origin, such as: regulations found in bond covenants; grant contracts; local ordinances; donations for a specific purpose; state statute; and federal law or administrative guidelines.

**REVENUE:**

The term designates an increase to a fund's assets which: does increase a liability (e.g., proceeds from a loan); does represent a repayment of an expenditure already made; does

represent a cancellation of certain liabilities; and does represent an increase in contributed capital.

**REVENUE BONDS:**

Bonds payable from a specific source of revenue, which do not pledge the full faith, and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the property tax rate. Pledged revenues may be derived from operation of the financed project, grants, excise, or other specified non-property tax.

**RETAINED EARNINGS:**

Accumulation of net income closed to the balance sheet at the end of the fiscal year. Also known as net assets and used only in the enterprise funds.

**S**

**SELF INSURANCE:**

The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause instead of transferring that risk through the purchase of an insurance policy.

**SERVICE LEVELS:**

Describe the present services provided by a City department and/or division within the department.

**SINKING FUND:**

A fund (account) established by the City to set aside revenue over a period of time to fund a future capital expense or repay a long-term debt.

**SPECIAL REVENUE FUNDS:**

Established to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**T**

**TAX INCREMENT FINANCING:**

The collection of the incremental tax increase from economic development of a project area where debt has been issued as part of a Redevelopment Agency.

**TAX RATE:**

The amount of tax levied for each \$100 of assessed valuation.

**TAX RATE LIMIT:**

The maximum legal rate at which a municipality may levy a tax. The limit may apply to taxes raised for particular purposes or for general purposes.

**TAXES:**

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as sewer services.

**TENTATIVE BUDGET:**

A preliminary budget created for review of Mayor and Council in the first meeting in May of each year. It is to be available for public inspection 10 days before the final adoption of the budget.

TRANSFERS is a term referring to monies moved from one budgetary fund or sub-fund to another. Because of legal or other restrictions, monies collected in one fund may need to be expended in other funds. A transfer is accomplished through Transfers-In (a source of funds) for the recipient fund and an equal Transfer-Out (a use of funds) for the donor fund. When this movement occurs between different funds, it is known as an Inter-fund Transfer. When it occurs between the restricted and unrestricted portions of the same fund, it is known as an Intra-fund Transfer.

**U**

**USER FEES:**

Charges for specific governmental services. These fees cover the cost of providing that service to the user (e.g., building permits, animal licenses, park fees).

**Z**

**ZERO-BASE BUDGETING (ZBB):**

A method of detailed budget analysis and justification that combines elements of management by objectives and program evaluation. It is a vehicle to link management and planning to the budget process. ZBB starts with an examination of an agency's basic programs and services by the lowest management level, and continues up the organization as funding packages are prioritized at each level in accordance with available resources and desired outcomes. ZBB is a tool for objectively directing the allocation of funds among activities and programs. Its basis is the consideration of the efficiency and effectiveness of activities and programs.