

Handout for Springville Public Safety Training Block Captains Duties

Preparation Before an Emergency

1. “Block captains are encouraged to hold block parties or block meetings at least annually to define neighborhood staging areas (possibly the block captain’s home or yard) and to train neighbors (members and non-members alike) on what to do in case of an emergency.”¹
2. Become aware of those in your block with special needs and make plans for meeting those needs in an emergency situation.
3. Have a knowledge of those in your block with special resources.
(Trucks, chainsaws, heavy equipment, medical skills, etc.)

Responding to Emergencies

1. “Ensuring the safety of their own families.
2. Checking on the status of the neighbors in their block...
3. Teaming up with neighbors to secure the neighborhood of safety or medical concerns. Turning off running water **ONLY** if needed to prevent flooding. Turning off natural gas **ONLY** if a gas leak is smelled or detected. Turning off electricity **ONLY** if a dangerous condition exists. Otherwise, leaving utilities alone.
4. Report to the bishop’s emergency command post as soon as possible. Include the following:
 - a. Families’ physical health
 - b. Structural condition and address of each family’s home.
5. If evacuation is required, make sure they have accounted for all neighbors. Ensure they advise families to inform you as their block captain, if the family decides to leave the general area.”²

¹ Emergency Preparation & Response plan *for* Springville/Mapleton Region, p.5

² Emergency Preparation & Response plan *for* Springville/Mapleton Region, p. 8