

**Policy #PW06042008**

**Policy Name: Restricted Parking Options**

**Purpose:**

To establish the procedure whereby restricted parking is approved in the City.

**Procedure:**

Springville City Code §9-2-104(4) prohibits people from parking in violation of posted restrictions. The City reserves the right to post and remove parking restrictions on any street within the City. Once new restrictions are approved and installed, restrictions will remain in place for at least two years.

In transition areas where residential units are near commercial establishments, schools and churches, the City will allow for restricted parking in accordance with neighborhood desires. The attached application will be submitted to the City along with the approved application fee and the consent of more than half of the residents on a given residential neighborhood. Prior to signs being installed and restrictions being enforced, the applicant will pay the required sign installation fee as explained below. Springville City will be responsible for future enforcement of parking restrictions.

**I. Application**

The appropriate application form is attached. The application form must be fully completed and submitted to Springville City Administration. An application fee as set by the City Council must accompany the completed application. The application must include a map of the neighborhood and the signatures of at least half of the affected residents indicated that they are in favor of the restrictions.

All requests will be reviewed and will be subject to approval of the City Engineer. Explanation of the need for the restriction is important in determining the level of restriction necessary. The City Engineer will also utilize the map to determine the number of signs necessary to properly mark the restricted area. Generally, a full block will need four signs on each side of the street.

For the purposes of this policy, "neighborhood" will include at least four contiguous residential properties. These properties may be across the street from each other. The City Engineer will review the application to ensure that the proposed neighborhood is a logical division of properties. For example, a neighborhood cannot eliminate a single corner house from the "neighborhood."

## II. Restrictions

Citizens have the option of requesting several different restrictions for their neighborhoods.

### A. *Timed Restriction*

Parking would be restricted for two or three hour periods. This option would restrict overnight parking in the neighborhood and any parking in excess of the posted restriction.

### B. *Block of Time Restrictions*

Parking would be restricted for a defined block of time. For example, parking could be restricted from 8 a.m. to 5:00 p.m. on Monday through Friday, or on school days from 7:00 a.m. to 3:00 p.m. The City may adjust requested blocks to prevent a prohibitive number of different blocks from being selected.

### C. *No Parking*

All on street parking would be restricted.

### D. *Permit Parking*

Parking would be restricted to vehicles with a permit. In all such areas, the City shall issues up to two permits to each property owner in the permit parking area. The authorized permit must be clearly displayed and hung from the rear view mirror any vehicle parked on the public street or the vehicle may be cited. The authorized permit may be placed in any vehicle and is not limited to the residents of any dwelling unit. Having, but failing to display a permit is not a defense to a citation issued under the Springville City Code.

Lost or damaged permits may be replaced by the City at the City's discretion. New permits may be issued new property owners in the permit parking area. New permits may also be issued by the City from time to time, thereby voiding earlier versions of the permit. Property owners must furnish evidence of residency and pay the appropriate fee to have permits issued.

Permit holders are required to obey all other posted and/or written parking regulations of the City. For example, permit holders are not allowed to park on the street overnight if they live on a snow route.

## III. Fees

Fees for sign installation will be including in an authorizing resolution. The charge will include sign, post, anchor, sleeve and staff time for installation.

Established \*\*/\*\*/08

#### **IV. Enforcement**

Springville City does not have dedicated parking enforcement staff. Thus, enforcement will be on an infrequent basis by City Police. The Police Department will respond to neighborhood calls, but parking is a low level call which may be preempted by higher priority police calls.

Resolution No. #2008-20

**A RESOLUTION ADOPTING FEES FOR RESTRICTED PARKING OPTIONS.**

**WHEREAS**, Springville City employees work to provide neighborhood parking restrictions to citizens interested in obtaining them; and

**WHEREAS**, said proposed fees and charges have been prepared and presented to the City Council, and the City Council has determined that the said fees and charges are reasonable and necessary and directly related to the expenses associated handling the application, installing signs and with issuing permits authorized by the Restricted Parking Options policy;

**NOW, THEREFORE**, be it resolved by the City Council of Springville City that the fees and charges for the issuance of Restricted Parking Options will be as follows:

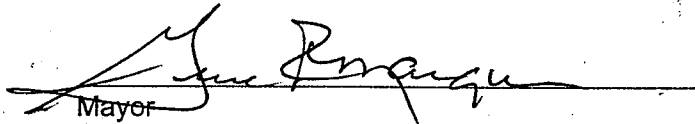
An application fee of \$25.00 will be charged to consider the application for parking restrictions.

A sign installation fee of \$95.00 per necessary sign will be charged prior to ordering and installing signs.

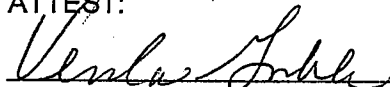
A fee of \$10.00 shall be charged for each permit used under the policy, including replacement permits. Permits shall be valid for up to two years.

City employees and staff are directed to collect such fees and charges as are prescribed herein.

Passed by the City Council of Springville City this 17th day of June, 2008. This resolution becomes effective on the day following the date of adoption.

  
Mayor

ATTEST:

  
Venla Gubler, City Recorder

